

**CROPTHORNE AND CHARLTON VILLAGE HALL AND PLAYING FIELDS**

**CHARITY NUMBER 523121**

**TRUSTEES' ANNUAL REPORT  
AND ACCOUNTS  
FOR THE YEAR ENDED 28 FEBRUARY 2025**



**PSG Bowdens**  
Accountants, Tax and Business Advisors

**CROPTHORNE AND CHARLTON VILLAGE HALL AND PLAYING FIELDS**  
**Charity Number 523121**

<b>Index</b>	<b>Pages</b>
Trustees' Annual Report	2 – 4
Independent Examiner's Report	5
Statement of Financial Activities	6
Balance Sheet	7
Notes to the Accounts	8 - 12

# **CROPTHORNE AND CHARLTON VILLAGE HALL AND PLAYING FIELDS**

## **Charity Number 523121**

### **Trustees' Annual Report**

The Trustees have pleasure in presenting their report and the accounts for the year ended 28 February 2025. The accounts comply with current statutory requirements and the Statement of Recommended Practice "Accounting and Reporting by Charities".

#### **REFERENCE AND ADMINISTRATIVE DETAILS**

Crothorne and Charlton Village Hall and Playing Fields is a charity registered with the Charity Commission. The charity registration number is 523121. The principal office is:

Crothorne and Charlton Village Hall  
Main Street  
Crothorne  
WR10 3NH

The Trustees serving during the year and since the year end were as follows:

Mr C Hall                      Chairman  
Mrs C Swanson  
Mrs J King  
Mrs T Nettell  
Mrs C Tookey  
Mrs V Carver  
Mrs J Oliver

#### **STRUCTURE, GOVERNANCE AND MANAGEMENT**

The governing document of the charity is the Constitution drawn up on 9 April 1949. The charity is constituted as an unincorporated Trust.

Trustees are appointed and reappointed at the Annual General Meeting, held in April each year.

New Trustees put themselves forward for election at the AGM (and at subsequent Trustee meetings) and are proposed and seconded. They are then elected on a majority basis. This is in line with the method laid down in the Constitution.

The charity is run by the Trustees who all form the Management Committee, meeting regularly to administer the charity.

#### **OBJECTIVES AND ACTIVITIES**

The objectives of the charity are to maintain the village hall and playing fields for educational, social, leisure and recreational activities, for the benefit of the residents of Crothorne, Charlton and the surrounding area. These are set out in the Constitution.

These objectives are met by maintaining regular communication with our communities via the parish magazine, notices, flyers, word of mouth and via our website : [ccvh.co.uk](http://ccvh.co.uk). The charity encourages feedback from the residents and users of the hall, and strives to respond to their needs.

# **CROPTHORNE AND CHARLTON VILLAGE HALL AND PLAYING FIELDS**

## **Charity Number 523121**

### **ACHIEVEMENTS AND PERFORMANCE**

The Hall is a popular venue for a whole variety of activities including family parties, dance, relaxation, and other classes, events and fundraisers. Hire income continues to be good, retaining most of our regular users, currently 16. New regulars include: a Tai Chi group, Yoga Sound-bath, and a U3A Military History group. In addition to these, there are a couple of local Art Groups who use rooms here. The Village Hall is also used for meetings, including the Parish Council, the Village Hall Committee, the Walkabout Committee, Young Farmers Training sessions, Company Team meetings, Elections and so on.

At weekends, we are an increasingly popular venue for Children's and Grown-Ups parties. We have hosted Brownies Sleep Overs and Church Fellowship events, Christenings, anniversaries, ballet exams and workshops, Phoenix Theatre (local) rehearsals.

We held the popular Quiz Supper Night again last year, which was very well supported and will be a feature of the social calendar again this year, probably in November. It raised over £700 last year!

There are weekly coffee mornings with library access, and these continue to be a place where villagers can get together

Outside, the playing field is well used by four junior football teams, and the location is a popular after school meeting place for children and parents.

Football Club fees make a significant contribution to the upkeep of the playing field each year. We have recently signed a license arrangement with Sheppey Swifts Football for 4 years, subject to the conditions being honoured and is extendable. This allowed a grant to be applied for, from the Football Foundation, who encourage grass-roots sport in communities. The grant application was successful and will contribute to the more expensive aspects of pitch maintenance including improvements to the surfaces and drainage. It will provide a significant sum payable annually in the coming years.

The apparatus in the Play Areas remains popular and although we had to undertake some significant maintenance last year following the Annual Safety Inspection, more needs to be done each year. The basket swing was replaced following vandalism. Some joists and deck boards in the tree house have been replaced but the whole thing is showing its age now. We will be refreshing the safety surfaces in some areas and making repairs to other pieces of play apparatus, as identified by ROSPA.

Volunteers mow the field, for which we are very grateful. A professional grounds care contractor carries some more significant maintenance of the sports pitches, which is a significant expense but will be helped by the Football Foundation grant.

The reinforced parking overspill area has proved its worth in keeping parked cars off the roads, and in protecting the grass when the hall or field is in use for larger events, we need to look at refreshing and extending the area this year.

Each year, the Hall and Playing Field fulfils a vital role in Crophorne Walkabout, which brings a large number of visitors. Work on the sewerage system was done last year to remove tree roots from the pipes to help with these large events.

Although the committee decided not to build an outside public toilet, we do now hire a Portaloo during school holidays.

Professional attention to our trees and hedges will be done again this year, to keep the area tidy and safe.

The Hall is generally in a good state of repair. Volunteers (usually committee members!) tend to do minor maintenance tasks, whereas local contractors are used for larger tasks such as painting and more significant electrical and plumbing work. The solar panels and heat pump produce an income from RHI payments which offset the utility bills and solar electricity heats the water for washbasins.

## **CROPTHORNE AND CHARLTON VILLAGE HALL AND PLAYING FIELDS**

### **Charity Number 523121**

Work will be done on the Heat Pump system to keep it working efficiently and to comply with regulations related to the RHI payments we receive. We use LED lighting where possible, with automatic switching in the toilets. Outside lighting is also under automatic control.

Push down taps have been installed for washbasins in the main part of the building and these will be installed in the sports changing rooms too.

Over the past few months, the main hall floor has been re-finished, and the curtains and window blinds have been replaced

#### **FINANCIAL REVIEW & RESERVES POLICY**

The activities of the hall and playing fields generated income of £28,759 (2024 - £31,427). Expenditure of £22,420 (2024 - £25,340) delivered a Net Income position of £6,339 (2024 - £6,087) before depreciation charges. The charity's normal policy is to generate and maintain adequate funds and reserves for the efficient running of the charity on a day to day basis.

#### **DECLARATION**

The Trustees declare that they have approved the Trustees' Report.

Signed on behalf of Crophorne and Charlton Village Hall and Playing Fields Trustees.



Mr C Hall    Chairman

*12th May 2025*

Dated:

**CROPTHORNE AND CHARLTON VILLAGE HALL AND PLAYING FIELDS**  
**Charity Number 523121**

**Independent Examiner's Report**  
**To the Trustees of**  
**Cropthorpe and Charlton Village Hall and Playing Fields**

I report to the trustees on my examination of the accounts of the charity for the year ended 28 February 2025 which are set out on pages 2 to 12.

**Responsibilities and basis of report**

As the charity trustees of the Trust you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

**Independent examiner's statement**

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the Trust as required by section 130 of the Act;  
or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

*Ginelle Getting*

G Getting FCA FFA  
PSG Bowdens LLP  
Unit 14 Craycombe Farm  
Evesham Road  
Fladbury  
WR10 2QS

Dated: *13th May 2025*

**CROPTHORNE AND CHARLTON VILLAGE HALL AND PLAYING FIELDS**  
**Charity Number 523121**

**Statement of Financial Activities**  
**For the year ended 28 February 2025**

	Notes	2025 Unrestricted Funds	2025 Restricted Funds	Total 2025	Total 2024
<b>Income</b>					
Donations and legacies		-	-	-	-
Charitable activities		20,949	900	21,849	23,036
Other trading activities		6,029	-	6,029	7,818
Investments		881	-	881	573
<b>Total income</b>	2	<b>27,859</b>	<b>900</b>	<b>28,759</b>	<b>31,427</b>
<b>Expenditure</b>					
Raising funds		(1,085)	-	(1,085)	(1,844)
Charitable activities		(21,035)	-	(21,035)	(23,195)
Governance costs		(300)	-	(300)	(300)
<b>Total expenditure</b>	3	<b>(22,420)</b>	<b>-</b>	<b>(22,420)</b>	<b>(25,340)</b>
<b>Net income/(expenditure) before depreciation</b>		<b>5,439</b>	<b>900</b>	<b>6,339</b>	<b>6,087</b>
Depreciation		(2,941)	(9,136)	(12,077)	(10,155)
<b>Net income/(expenditure)</b>		<b>2,498</b>	<b>(8,236)</b>	<b>(5,738)</b>	<b>(4,068)</b>
Total funds brought forward		58,626	519,374	578,000	582,068
Transfers between restricted & unrestricted funds		900	(900)	-	-
<b>Total funds carried forward</b>		<b>62,024</b>	<b>510,238</b>	<b>572,262</b>	<b>578,000</b>

**CROPTHORNE AND CHARLTON VILLAGE HALL AND PLAYING FIELDS**  
**Charity Number 523121**

**Balance Sheet**  
**As at 28 February 2025**

	Notes	2025 Unrestricted funds £	2025 Restricted funds £	2025 Total £	2024 Total £
<b>Tangible Fixed Assets</b>	4	17,806	510,238	528,044	538,596
<b>Current Assets</b>					
Debtors	5	3,272		3,272	2,996
Cash at bank:					
General current account		3,458		3,458	3,782
Deposit account		33,476		33,476	28,727
Development deposit account		5,606		5,606	4,592
		45,812	-	45,812	40,097
<b>Current Liabilities</b>					
Creditors	6	1,594		1,594	693
<b>Net Current Assets</b>		44,218	-	44,218	39,404
		62,024	510,238	572,262	578,000
<b>Represented by:</b>					
Unrestricted Income Fund		62,024		62,024	58,626
Restricted Income Fund	7		510,238	510,238	519,374
		62,024	510,238	572,262	578,000

Approved by the Trustees and signed on their behalf by:

Mr C Hall:



Dated:

12th May 2025



# **CROPTHORNE AND CHARLTON VILLAGE HALL AND PLAYING FIELDS**

## **Charity Number 523121**

### **Notes to the Accounts**

**For the year ended 28 February 2025**

#### **1. Accounting Policies**

##### **i) Basis of accounting**

The financial statements are prepared under the historical cost convention and are in accordance with the Statement of Recommended Practice, "Accounting and Reporting by Charities", the Charities Act 2011 and in compliance with the provisions of FRS 102 Section 1A "The Financial Reporting Standard applicable in the UK and the Republic of Ireland".

##### **ii) Income**

- Recognition of income. These are included in the Statement of Financial Activities (SoFA) when:
  - The charity becomes entitled to the income;
  - The trustees are virtually certain they will receive the income;
  - The monetary value can be measured with sufficient accuracy.
- Income with related expenditure. When income has related expenditure (as with fundraising) the income and related expenditure are reported gross in the SoFA.
- Grants and donations. Grants and donations are only included in the SoFA when the charity has unconditional entitlement to the income.
- Performance related grants. These are only included in the SoFA once the related goods or services have been delivered.
- Investment income. This is included in the SoFA when receivable.
- Volunteer help. The value of volunteer help received is not included in the accounts but is described in the trustees' Annual Report.

##### **iii) Expenditure**

Expenditure is recognised on an accruals basis as a liability is incurred. Irrecoverable VAT is included as part of the expenditure to which it relates. Expenditure is classified under headings that aggregate all similar costs and which can then be related to costs of raising funds, charitable activities and governance costs. Costs of management and administration are reallocated to charitable activities. Governance costs are those associated with constitutional and statutory requirements.

##### **iv) Fixed assets**

Tangible fixed assets for use by the charity are capitalised if they can be used for more than one year.

Depreciation is provided at the following annual rates to write off the cost less estimated residual value of the assets over their expected useful economic lives as follows:

Fixtures and fittings	5% - 20% per annum straight line basis
Hall equipment	10% per annum reducing balance basis
Sheppey equipment	10% per annum straight line basis
Freehold property	75 years straight line basis

**CROPTHORNE AND CHARLTON VILLAGE HALL AND PLAYING FIELDS**  
**Charity Number 523121**

**Notes to the Accounts (continued)**  
**For the year ended 28 February 2025**

**iv) Funds**

Unrestricted funds are available for use at the discretion of the trustees in furtherance of the general objectives of the charity. Restricted funds are to be used in accordance with specific restrictions imposed by the donor. The balance in each restricted fund represents the amount still remaining for future expenditure and the value of assets purchased with the restricted funds.

The Trustees have the discretion to re-allocate funds between Restricted funds and Unrestricted funds as they consider appropriate.

**2. Income**

	Unrestricted	Restricted Sheppey	2025 Total	2024 Total
	£	£	£	£
<b>Charitable activities</b>				
Hall lettings	19,519		19,519	18,635
Walkabout	800		800	800
Parish Council		900	900	900
Community events			-	1,661
Field lettings	630		630	1,040
	20,949	900	21,849	23,036
<b>Other trading activities</b>				
Fundraising events	1,545		1,545	2,826
Income from Feed In Tariff	4,484		4,484	4,989
Sundry			-	3
	6,029	-	6,029	7,818
<b>Investments</b>				
Deposit interest	881		881	573
	881	-	881	573
<b>Total income</b>	<b>27,859</b>	<b>900</b>	<b>28,759</b>	<b>31,427</b>

**CROPTHORNE AND CHARLTON VILLAGE HALL AND PLAYING FIELDS**  
**Charity Number 523121**

**Notes to the Accounts (continued)**  
**For the year ended 28 February 2025**

**3. Expenditure**

	Unrestricted	Restricted	2025	2024
		Sheppey	Total	Total
	£	£	£	£
<b>Costs of generating voluntary income</b>				
Fundraising expenses	1,085		1,085	1,845
	1,085	-	1,085	1,845
<b>Charitable activities</b>				
Community events			-	2,947
Provision of village hall:				
Property maintenance and repairs	6,608		6,608	4,531
Property insurance	1,944		1,944	1,866
Hall and window cleaning	3,592		3,592	3,484
Utilities	5,945		5,945	5,307
Provision of playing field facilities:				
Field maintenance	2,819		2,819	4,024
Management and administration	126		126	1,036
	21,035	-	21,035	23,195
<b>Governance costs</b>				
Trustees insurance			-	-
Accountancy	300		300	300
	300	-	300	300
<b>Total expenditure</b>	<b>22,420</b>	<b>-</b>	<b>22,420</b>	<b>25,340</b>

**CROPTHORNE AND CHARLTON VILLAGE HALL AND PLAYING FIELDS**  
**Charity Number 523121**

**Notes to the Accounts (continued)**  
**For the year ended 28 February 2025**

**4. Fixed Assets**

	Freehold property £	Fixtures and Fittings £	Hall Equipment £	Sheppey equipment £	Total £
<b>Cost</b>					
At 1 March 2024	541,561	70,901	25,773	11,931	650,166
Additions		1,525			1,525
Disposals		(2,308)			(2,308)
At 28 February 2025	541,561	70,118	25,773	11,931	649,383
<b>Depreciation</b>					
At 1 March 2024	43,335	35,061	25,773	7,401	111,570
Charge for the year	5,222	4,723		747	10,692
Disposals		(923)			(923)
At 28 February 2025	48,557	38,861	25,773	8,148	121,339
<b>Net Book Value</b>					
At 28 February 2025	493,004	31,257	-	3,783	528,044
At 29 February 2024	498,226	35,840	-	4,530	538,596

**5. Debtors**

	Unrestricted	Restricted	2025 Total	2024 Total
	£	£	£	£
Prepayments	1,694	-	1,694	1,605
Accrued income	930	-	930	898
Trade debtors	648	-	648	493
	3,272	-	3,272	2,996

**6. Creditors: amounts falling due within one year**

	Unrestricted	Restricted	2025 Total	2024 Total
	£	£	£	£
Accruals and deferred income	1,594	-	1,594	693

# CROPTHORNE AND CHARLTON VILLAGE HALL AND PLAYING FIELDS

## Charity Number 523121

### Notes to the Accounts (continued)

#### For the year ended 28 February 2025

#### 7. Restricted Funds

##### Funds Held

The Sheppey fund is restricted for the development, new play equipment, maintenance and running costs of the sports field and play area.

The Hall fund is restricted to the extension, improvement and refurbishment of the village hall.

##### Movement in the year

	Hall Fund	Sheppey Play Area and Equipment	Total
	£	£	£
At 1 March 2024	516,409	2,965	519,374
Fixed asset additions			-
Income		900	900
Expenditure	(8,702)	(434)	(9,136)
Transfers between restricted & unrestricted funds		(900)	(900)
At 28th February 2025	507,707	2,531	510,238

#### 8. Analysis of Net Assets between Funds

	Unrestricted	Restricted Hall Fund	Restricted Sheppey Play Area and Equipment	Total
	£	£	£	£
Tangible fixed assets	17,806	507,707	2,531	528,044
Current assets	45,812	-	-	45,812
Current liabilities	(1,594)	-	-	(1,594)
	62,024	507,707	2,531	572,262

