

**RADFORD SEMELE COMMUNITY HALL**  
68 Lewis Road – Radford Semele – Leamington Spa – CV31 1UQ  
Registered Charity Number 522985

**Report of the Management Committee**  
Year ending 31<sup>st</sup> March 2024

**Introduction**

The objectives of the charity remain to own, manage and maintain Radford Semele Community Hall for the benefit of the inhabitants of Radford Semele and the surrounding area. The constitution of the Charity is set out in a lease of land between Radford Semele Parish Council and the Trustees of Radford Semele Community Hall, made on 15<sup>th</sup> December 1967. That land vested in the Official Custodian for Charities under an order of the Charity Commission dated 4<sup>th</sup> October 1971. The day-to-day running of the Hall is carried out by the Management Committee consisting of the vicar (now priest-in-charge) ex-officio, elected members and representatives of village organisations.

During the year and up to the date of the Annual General Meeting the following have served on the Committee:

Elected	Mrs J Malin*	Chair, Minute Sec. & Parish Council Representative
Elected	Mr D Chater*	Vice Chairman
Elected	Mrs M Rai*	
Elected	Mrs B Friar*	Treasurer
Elected	Mrs D Gulliver	(Also Booking Officer)
Elected	Mrs G Clews	
Elected	Mr G Gill	
Elected	Mr S Roe	
Elected	Mr G Spencer	
Elected	Mrs H Higgins	(Also Radford Semele Women's Institute)
Elected	Mr J Morgan	(Also Cacophony Music Group)
Elected	Mr A Philips	
Co-Opted	Florina Coniac	

**\*Trustees**

Bankers: Lloyds TSB Bank plc  
73 The Parade, Leamington Spa, CV32 4BB

Independent Examiner Andrew Jones FCA

Preparation of accounts and book-keeping Miss Hannah Gray

**Report of the Management Committee**  
Year ending 31<sup>st</sup> March 2024

**General Summary**

The Committee met ten times in the year. Members are satisfied that the hall's use meets the requirements of the Charities Act 2006 to have charitable purposes for the public benefit; in particular, its hire enables the advancement of education, religion, community development and amateur sport.

The Management Committee report the following: -

**Business Rates**

**Hire Charges**

Rates of hire were increased to £15 per hour for village residents and £18 per hour for non-residents.

**Donations and Grants**

There were no donations or grants in this financial year.

**Major Repairs and renewals**

There were no major repairs or renewals required in this financial year.

**Surplus for the Year**

The accounts show a surplus for the year of £5,624.

**Reserves**

The cash reserves as at 31<sup>st</sup> March 2024 were £57,630.

**Insurance/Building Values**

The Property was revalued in 2020 by Allied Westminster for insurance purposes. Current property values insured are £1,988,976.

**Finances**

In accordance with the resolution of the Committee passed on 28<sup>th</sup> July 2009, the financial statements have been prepared on the receipts and payments basis; this decision was taken to simplify accounting procedures and to avoid the more onerous demands of accruals accounting for the preparation and examination of the statements.

Full details of Receipts and Payments are set out on pages 3 and 4, resulting in an excess of receipts of £5,624 and accumulated funds £57,630.

This report was approved by the Management Committee on 16<sup>th</sup> May 2024, and signed on its behalf by:

J. Heale Meeting Chairman

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**Accounts for the Year Ended 31<sup>st</sup> March 2024**

<b>Receipts and Payments Account</b>	<u>2024</u>	<u>2023</u>
	<u>General Fund</u>	<u>General Fund</u>
<b>Receipts</b> (see notes)	£	£
Sports and Social Club Rent	7,116	7,116
Rent of Changing Rooms	0	0
Hire of Hall	15,883	13,662
Charitable Activities	475	562
Grants and Donations	0	2,125
Interest Received	1,568	497
Sales of Electricity	7,403	4,873
Sale of Insurance	1,063	0
Sub total	<u>33,508</u>	<u>28,835</u>
<b>Asset and Investment Sales</b>	<u>-</u>	<u>-</u>
Total receipts	<u>33,508</u>	<u>28,835</u>
<b>Payments</b> (see notes)		
Business Rate	151	550
Water Rates	1,205	1,051
Electricity	12,579	5,440
Gas	2,121	2,219
Insurance	2,555	2,649
Performing Rights Society	155	0
Cleaning (including materials)	1,929	1,930
Booking Agent's Fee	3,081	2,799
Printing, Stationery, Postage, Telephone	139	242
Office/general administrative expenses	265	0
Repairs and Renewals	1,833	28,962
Bookkeeping	900	875
Sundry Expenses	273	91
Equipment	479	313
Raising Funds	219	122
Card charges	0	1
Charitable Contributions	0	30
Sub total	<u>27,884</u>	<u>47,274</u>
<b>Asset and Investment Purchases</b>	<u>-</u>	<u>-</u>
Total payments	<u>27,884</u>	<u>47,274</u>
<u>Net excess of receipts</u>	5,624	-18,439
Add Balance of Cash Funds at 1 <sup>st</sup> April 2023	<u>52,006</u>	<u>70,445</u>
<b>Cash Funds at 31<sup>st</sup> March 2024</b>	<u><b>57,630</b></u>	<u><b>52,006</b></u>

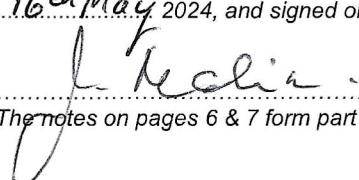
**RADFORD SEMELE COMMUNITY HALL**  
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Registered Charity Number 522985

**Accounts for the Year Ended 31<sup>st</sup> March 2024**

**Statement of Assets and Liabilities at 31<sup>st</sup> March 2024**

	Notes	2024 General Fund	2023 General Fund
<b>Cash Funds</b>		£	£
Lloyds TSB Current Account		3,504	5,096
COIF Charities Deposit Fund		28,188	26,882
Lloyds Deposit Account		25,938	20,028
Cash on hand		0	0
Total Cash Funds		57,630	52,006
<b>Other Monetary Assets</b>			
Hall Hire debtors		451	0
Other Debtors		2,733	1,250
Prepayment		2,401	1,774
Total		5,585	3,024
<b>Assets Retained for the Charity's own use</b>			
As valued for insurance			
Leasehold Building		1,988,976	1,988,976
Furniture, Fittings and Equipment		23,528	23,528
<b>Liabilities</b>			
Creditors		-1,658	0
Advanced Insurance Recharge		698	727
Accruals		0	0
Total Liabilities		-960	727

The Financial Statements on pages 4 to 7 were approved by the Management Committee on 16th May 2024, and signed on its behalf by:

 Trustee, on behalf of the Committee  
The notes on pages 6 & 7 form part of these accounts.

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**Notes to the Accounts for the year ended 31<sup>st</sup> March 2024**

**1. Accounting Policies**

**Basis**

The financial statements have been prepared on a Receipts and Payments basis, in accordance with the requirements of the Charities Act 2006, and the Charities SORP 2005.

**Funds**

Whenever income is received for a purpose specified by the donor, a restricted fund is maintained as a separate account. No such funds were held during the year.

**2. Comparatives**

The comparative figures have been prepared on the same basis as the current year.

**3. Receipts**

Rent from Sports and Social Club- £7,116

Rent is receivable monthly from the Radford Semele Sports and Social Club under the terms of a seven-year lease effective from 1<sup>st</sup> April 2015. The rent is reviewed at three-yearly intervals and was increased in line with the Retail Price Index from 1st April 2021. (The Management Committee has been advised that the seven-year lease continues to operate beyond 1<sup>st</sup> April 2022 until one of the parties to the lease initiates the action which achieves termination.) Negotiations are underway with the S.&S.C. for the renewal of the rental agreement for 2024 to 2027, as of 31<sup>st</sup> March this has yet to be completed.

Hire of the Hall- £15,883

Hourly hire rates are £15 per hour for Radford residents and £18 per hour for non-residents. This has not changed since Jan 2023.

Sale of Electricity £7,403

This relates to amount received from S.&S.C for their metered portion of electricity used. At the 31<sup>st</sup> March the S.&S.C. had an outstanding balance of £420 outstanding on the electricity account.

Sale of Insurance

This consists of 41% of annual insurance for 2022-2023 of £970 and part payment of £93 towards the 41% of annual insurance for 2023-2024.



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**4. Payments**

Rates £151

Electricity £12,579

Total cost of electricity including RSSC who incur more than 90% off the cost. The account is in credit with Smartest Energy by £1,884.

Gas £2,121

Insurance £2,555

Hall renewal premium of £2,270 and £285 for Debbie Gulliver's insurance renewal.

Music Licence £155

Cleaning £1,929

Same as previous year.

Booking Fee £3,081

Repairs and Renewals £1,833

Main cost is for repairs on side gates (£303) and repair leak in hall roof & fit new gate post (£320) and replacement cooker (£240).

Bookkeeping £900

The charge represents the full year cost of subcontracting this accounting work.

Equipment £479

**5. Debtors and Prepayments**

Prepayments include £1,703 for 9 months prepaid for insurance and £698 for 9 months prepaid for recharge of insurance.

Debtors include £451 of hall hire debtors, £1,615 for electricity owed by the club, £838 for balance of invoice for insurance recharge and £280 for 50% split of car park lighting invoice that is outstanding from previous year.

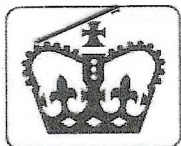
**6. Creditors**

This consists of -£1,884 of credit in Smartest energy account as paid more than invoices sent and £226 owed to EDF for gas bill.

**7. Reserves**

Reserves of the Community Hall increased from £52,006 to £57,630 during the year.

End.



# CHARITY COMMISSION FOR ENGLAND AND WALES

## Independent examiner's report on the accounts

### Section A

### Independent Examiner's Report

**Report to the trustees/  
members of**

Charity Name

Radford Semele Community Hall

**On accounts for the year  
ended**

31<sup>st</sup> March 2024

**Charity no  
(if any)**

522985

**Set out on pages**

One to Six ( approved by Committee on 16<sup>th</sup> May 2024 )

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 31<sup>st</sup> March 2024.

**Responsibilities and  
basis of report**

As the charity trustees of the Trust, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

**Independent  
examiner's statement**

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination which gives me cause to believe that in, any material respect:

- accounting records were not kept in accordance with section 130 of the Act or
- the accounts do not accord with the accounting records

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

**Signed:**

**Date:**

21<sup>st</sup> October 2024

**Name:**

Andrew Charles Jones

**Relevant professional  
qualification(s) or body  
(if any):**

Chartered Accountant

**Address:**

20, Offchurch Lane

Radford Semele

Leamington Spa CV31 1TN

### Section B

### Disclosure

Only complete if the examiner needs to highlight matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).