

Annual Trustees' Report

Priors Hall

For the year 1 April 2024 – 31 March 2025

1. Introduction

The Trustees of Priors Hall are pleased to present their Annual Report for the period 1 April 2024 to 31 March 2025. This year has been marked by significant progress, with major upgrades to the Hall's facilities, continued reliable service to our community, and a welcome strengthening of the Management Committee.

2. Governance and Management

At the start of the reporting period, the Priors Hall Management Committee consisted of:

- Lee Robinson – Chair & Trustee
- Jane Richards – Treasurer & Trustee
- Barbara Harvey – Bookings Secretary & Trustee
- Helen Menezes – Secretary & Trustee

The Committee met approximately every two months.

Committee Changes

- Helen Menezes stepped down as Secretary & Trustee at the previous AGM. The Trustees thank Helen for her dedicated service and are pleased she continues to volunteer.
- Dawn Gosling resigned in September due to ill health.
- In March we welcomed three new members: Lesley Hayward, Martin Baker (Trustee), and Mark Billing (Trustee).

3. Use of the Hall

Bookings

The Hall continues to support a wide range of community activities, including a new regular booking from Little Pinum School.

Tenancies

Office spaces remained fully occupied. Tenants benefitted from improved heating controls and separate electricity metering installed by Elektra Smart Energy.

4. Maintenance and Improvements

Routine maintenance was carried out by Steve Bennett and the Chair. Key works included hot water repairs in the salon, replacement of emergency exit signs, wiring corrections, external cleaning, new fencing, free fibre broadband installation, and the purchase of 70 new upholstered chairs.

5. Solar PV System and Heating Upgrade

Funding

- £25,000 from the UK Shared Prosperity Fund / Rural England Prosperity Fund.

- £15,000 from the npower Business Solutions (nBS) Foundation.

Solar PV Installation

Elektra Smart Energy installed the system beginning in August. A problem tree was removed prior to installation.

Heating Upgrade

Installed in January. Concerns regarding brightness and heat distribution are being addressed through proposed control enhancements.

6. Acknowledgements

Thanks are extended to: Caroline Whitehead, Nigel Whitehead, Pete Brown, Jonathan Fletcher, Helen Menezes, Steve Bennett, and Councillor Nigel Rock.

7. Conclusion

Priors Hall celebrates its twenty-fifth year with major improvements including renewable energy generation, modern heating, fibre broadband, and enhanced furnishings. Special thanks go to Jane Richards for her exceptional role in securing and managing project funding.

Lee Robinson

Chair & Trustee

20 October 2025

Priors Marston and Priors Hardwick Village Hall

Profit and Loss Report

01 April, 2024 - 31 March, 2025

Sales		
4000 - Sales - Products	2,452.50	
4010 - Sales - Services	1,194.05	
4900 - Other income	2,474.00	
4901 - Film Night Income	742.31	
4906 - Grants awarded	40,000.00	
4940 - Rental Income	8,582.24	
Total Sales		£55,445.10
Direct Expenses		
5060 - Other Direct Expenses	26.00	
Total Direct Expenses		£26.00
GROSS PROFIT / LOSS		£55,419.10
Overheads		
7110 - Water Rates	437.44	
7120 - General Rates	172.90	
7130 - Premises Insurance	1,150.14	
7200 - Electricity	3,880.91	
7210 - Gas & Oil	479.38	
7600 - Legal Fees	340.20	
7800 - Repairs and Renewals	46,930.63	
7810 - Cleaning	3,191.49	
7900 - Bank Charges and Interest	-615.62	
Total Overheads		£55,967.47
NET PROFIT / LOSS		-£548.37

PRIORS MARSTON AND PRIORS HARDWICK VILLAGE HALL
INCOME AND EXPENDITURE ACCOUNT FOR THE YEAR ENDED 31 MARCH 2025

	2025	2024
Income		
Sales - Products	2452.50	1035.00
Sales - Services	1194.05	1237.97
Hall Hire	2474.00	2292.00
Film Night Income	742.31	858.81
Grants awarded	40000.00	0.00
Rental Income	8582.24	8582.24
	55445.10	14006.02
Direct Expenses		
Other Direct Expenses	26.00	0.00
	26.00	0.00
Gross Surplus	55419.10	14006.02
Overheads		
Water Rates	437.44	384.72
General Rates	172.90	162.51
Premises Insurance	1150.14	1348.26
Electricity	3880.91	2718.05
Gas & Oil	479.38	510.66
Legal Fees	340.20	311.14
Repairs and Renewals	46930.63	3315.00
Cleaning	3191.49	3216.62
	56583.09	11966.96
Operating (Deficit)/Surplus	-1163.99	2039.06
Bank Interest Received	615.62	496.38
Net (Deficit)/ Surplus	<u><u>-548.37</u></u>	<u><u>2535.44</u></u>

PRIORS MARSTON AND PRIORS HARDWICK VILLAGE HALL
BALANCE SHEET AS AT 31 MARCH 2025

	2025	2024
ASSETS		
Current Assets		
Trade Debtors	5075.31	2212.73
Bank Account	2182.15	8523.83
High Interest account	50043.83	47113.10
Total Assets	57301.29	57849.66
LIABILITIES		
Total Liabilities	0.00	0.00
Total Net Assets	<u><u>57301.29</u></u>	<u><u>57849.66</u></u>
FUNDS		
Restricted Funds	35391.00	35391.00
Unrestricted Funds	21910.29	22458.66
	<u><u>57301.29</u></u>	<u><u>57849.66</u></u>

Independent examiner's report to the trustees of The Priors Marston and Priors Hardwick Village Hall

I report to the trustees on my examination of the accounts of The Priors Marston and Priors Hardwick Village Hall for the year ended 31st March 2025

Responsibilities and basis of report

As the charity trustees of the The Priors Marston and Priors Hardwick Village Hall you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

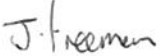
I report in respect of my examination of The Priors Marston and Priors Hardwick Village Hall accounts carried out under section 145 of the 2011 Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the The Priors Marston and Priors Hardwick Village Hall as required by section 130 of the Act; or
2. the accounts do not accord with those records.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Signed: 
Name: JAMES FREEMAN FCA
Address: C/O GRINEAUX ACCOUNTANTS LTD, 25 MARKET HILL, SOUTHAM, WILTSHIRE, SN6 7DF
Date: 30 - September - 2025.

Relevant professional qualification or membership of professional bodies (if any):