



**CHARITY COMMISSION
FOR ENGLAND AND WALES**

Trustees' Annual Report for the period

From 31/08/2020 to 30/08/2021

Charity name: Allesley Playgroup

Charity registration number: 522906

Objectives and Activities

	SORP reference	
Summary of the purposes of the charity as set out in its governing document	Para 1.17	To provide child care, support and education for local families. To work alongside a multi-agency team where required to ensure every child and their family's needs are met to the best of our ability. To enhance the development and education of children under statutory school age by encouraging parents to understand and provide for the needs of their children through community groups. To provide a service which is accessible to all. To provide a mainstream environment for all children, including those with additional needs and disabilities and to provide early identification where a child requires additional support.
Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts.	Para 1.17 and 1.19	The charity aims to provide a safe, stimulating play environment with opportunities for exploration and free choice, allowing the children to develop socially, physically, emotionally and intellectually. Above all we aim for a home from home feeling where the children enjoy themselves whilst they learn. We are registered with OFSTED to provide childcare for up to 2L,2 to 5 year olds per session from the local and surrounding areas and have helped over 30 families during the year.
Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit	Para 1.18	In planning the activities of the pre-school the trustees have regard to the guidance issued by the Charity Commission on public benefit.

Additional information (optional)

You may choose to include further statements where relevant about:

	SORP reference	
Policy on grant making	Para 1.38	N/A
Policy on social investment including program related investment	Para 1.38	N/A
Contribution made by volunteers	Para 1.38	
Other		

Achievements and Performance

	SORP reference	
Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole.	Para 1.20	<p>This year we were affected by Covid-19. We experienced a reduction in the number of families who felt ready to start preschool. We found that there was a reluctance to risk interactions in case of Covid infection. We initially operated with reduced numbers to help reduce the risk of infection and promote confidence for our users. We worked in 'bubbles' and implemented additional safety measures such as partitions and enhanced cleaning schedules. We were forced to close for one week due to Covid amongst the staff team. Through additional cleaning measures, the use of bubbles and reduced numbers we were able to avoid an outbreak of Covid infection in the children. However, despite lower numbers of children attending, through our income and government funding for 2,3 and 4 year olds we have maintained the pre-school as a fully inclusive setting. We have managed to sustain a high standard of quality childcare and provided a valuable service for the local population. We met the needs of our users and allowed more parents the opportunity to return to work as lockdown eased.</p>

Additional information (optional)

You may choose to include further statements where relevant about:

Achievements against objectives set	Para 1.41	
Performance of fundraising activities against objectives set	Para 1.41	
Investment performance against objectives	Para 1.41	
Other		

Financial Review

Review of the charity's financial position at the end of the period	Para 1.21	
Statement explaining the policy for holding reserves stating why they are held	Para 1.22	Through analysis of cash flow and a projected forecast for income, the trustees have agreed that we should hold a reserve figure of £3,000 to ensure that all outgoings can be met from the beginning of the school year. Reserves are held to cover fluctuations in attendance and falling birth rates.
Amount of reserves held	Para 1.22	£3,000
Reasons for holding zero reserves	Para 1.22	
Details of fund materially in deficit	Para 1.24	N/A
Explanation of any uncertainties about the charity continuing as a going concern	Para 1.23	N/A

Additional information (optional)

You may choose to include further statements where relevant about:

The charity's principal sources of funds (including any fundraising)	Para 1.47	Principle source of funds is income from childcare fees. This includes fees paid by parents and Nursery Education Funding for 2, 3 and 4 year olds. This income is used to pay all expenses.

Investment policy and objectives including any social investment policy adopted	Para 1.46	
A description of the principal risks facing the charity	Para 1.46	
Other		

Structure, Governance and Management

Description of charity's trusts:		
Type of governing document (trust deed, royal charter)	Para 1.25	Pre-school Learning Alliance Constitution
How is the charity constituted? (e.g unincorporated association, CIO)	Para 1.25	Playgroup Association
Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees	Para 1.25	Election by parent committee

Additional information (optional)

You may choose to include further statements where relevant about:

Policies and procedures adopted for the induction and training of trustees	Para 1.51	
The charity's organisational structure and any wider network with which the charity works	Para 1.51	The setting is registered with and inspected by OFSTED. We are supported by Coventry City Council Early Years team and Pre-school Learning Alliance consultants.
Relationship with any related parties	Para 1.51	
Other		

Reference and Administrative details

Charity name	Allesley Pre-school Group
Other name the charity uses	Allesley Playgroup
Registered charity number	502296
Charity's principal address	Allesley Playgroup Birmingham Road Allesley Coventry CV5 9GT

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1				
2				
3				
4				
5				
6				
7				
8				
9				
10				
11				
12				
13				
14				

Corporate trustees – names of the directors at the date the report was approved

Director name		

Name of trustees holding title to property belonging to the charity

Trustee name	Dates acted if not for whole year	

Funds held as custodian trustees on behalf of others

Description of the assets held in this capacity	
Name and objects of the charity on whose behalf the assets are held and how this falls within the custodian charity's objects	
Details of arrangements for safe custody and segregation of such assets from the charity's own assets	

Additional information (optional)

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

Name of chief executive or names of senior staff members (Optional information)

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Exemptions from disclosure

Reason for non-disclosure of key personnel details

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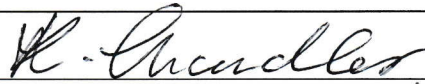
Other optional information

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Declarations

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)		
Full name(s)	Laura Sawyer	Kelly Chandler
Position (eg Secretary, Chair, etc)	Trustee	Treasurer

Date 29/06/2022

Opening Bank Balance	£37,181.26
Opening Reserve	£2,436.12
Total Opening Balance	£39,617.38

Closing bank balance	£27,861.08
Closing Reserve	£2,947.68
Total Closing Balance	£30,808.76

2020-21

	31/08/20	07/09/20	14/09/20	21/09/20	28/09/20	05/10/20	12/10/20	19/10/20	26/10/20
INCOME									
Cash - Fees	£110.50	£119.50	£113.00	£99.00	£93.00	£132.00	£103.00	£140.00	£0.00
Vouchers - Fees	£360.00	£182.00	£293.00	£270.00	£426.00	£642.00	£52.00	£270.00	
Cheques - Fees					£154.00				
Funding - Fees								£218.75	
Fundraising									
Uniform Contribution									
TOTAL INCOME	£470.50	£301.50	£406.00	£369.00	£673.00	£774.00	£155.00	£628.75	£0.00
SPEND									
Wages - Staff	£1,251.14	£1,299.25	£1,259.78	£1,309.38	£1,422.49	£1,382.49	£1,171.68	£1,213.36	£1,031.47
Pension		£181.79	£33.00		£210.75		£33.00	£194.38	
Service Charge			£687.50						
Rent			£1,250.00						
Business Rates									
Phone Bill					£44.98				£44.98
Inland Revenue								£1,125.27	
Groceries and Materials	£37.59	£33.35	£47.47	£27.12	£105.83	£106.19	£30.30	£21.54	
Cleaning	£26.19	£169.99		£28.72			£36.00	£65.02	
Licenses			£66.44		£89.99				
Training	£65.00						£130.00		£74.97
Insurance									
Refurbishment	£405.20						£14.00		
Uniform and PPE	£29.94				£30.00				£156.54
TOTAL SPEND	£1,815.06	£1,684.38	£3,344.19	£1,365.22	£1,904.04	£1,488.68	£1,414.98	£2,619.57	£1,307.96

02/11/20	09/11/20	16/11/20	23/11/20	30/11/20	07/12/20	14/12/20	21/12/20	28/12/20	04/01/21	11/01/21	18/01/21
£137.00	£151.00	£98.00	£143.00	£157.00	£170.00	£0.00	£0.00	£0.00	£162.00	£120.00	£114.00
£673.00	£213.00	£604.00	£687.00	£369.00	£135.00				£26.00	£216.00	£91.00
			£260.00								
			£8,135.22		£918.75			£10,072.24			
£810.00	£364.00	£702.00	£9,225.22	£526.00	£1,223.75	£0.00	£0.00	£10,072.24	£188.00	£336.00	£205.00
£1,376.59	£1,174.67	£1,185.22	£1,201.42	£1,241.64	£1,295.87	£1,039.47	£882.91	£951.97	£1,099.15	£1,083.07	£1,101.43
		£33.00	£203.69			£33.00			£198.26		£33.00
								£687.50			
								£1,250.00			
			£44.98					£44.98			
									£1,349.63		
£45.85	£70.39	£48.39	£33.59	£42.43	£153.00				£26.32	£71.27	£44.15
£26.99	£169.99		£14.26	£18.00				£36.00	£37.77		£169.99
								£103.72	£40.00		
£65.00				£35.00					£25.00	£60.00	
£1,514.43	£1,415.05	£1,266.61	£1,497.94	£1,337.07	£1,448.87	£1,072.47	£882.91	£3,074.17	£2,856.13	£1,214.34	£1,348.57

	25/01/21	01/02/21	08/02/21	15/02/21	22/02/21	01/03/21	08/03/21	15/03/21	22/03/21	29/03/21	05/04/21	12/04/21
f107.50	f162.50	f106.00	f0.00	f108.00	f119.00	f154.00	f162.00	f160.00	f195.00	f0.00	f0.00	f0.00
f108.00	f539.50			f342.50	f201.50	f117.00	f120.00		f177.50			
					f12,871.21	f139.92			f236.92	f15,132.58		
f215.50	f702.00	f106.00	f0.00	f450.50	f13,191.71	f410.92	f282.00	f396.92	f15,595.08	f0.00	f0.00	f0.00
f1,050.74	f1,105.31	f1,083.07	f951.97	f1,083.07	f1,083.07	f1,058.03	f1,138.67	f1,131.39	f1,129.50	f897.16		f952.68
	f173.62		f33.00				f248.48			f168.64		f33.00
									f687.50			
									f1,250.00			
f44.98					f44.98					f44.98		
f41.20	f77.18	f37.80		f24.03	f27.40	f53.93	f88.86	f560.37	f89.81			
	f23.28	f4.99	f36.00			f28.29			f16.81			
								f119.99				
											f71.95	
												f27.00
f1,136.92	f1,379.39	f1,125.86	f1,020.97	f1,152.08	f1,110.47	f1,140.25	f1,476.01	f1,811.75	f3,218.60	f1,137.75		f1,012.68

[illegible]

12/07/21	19/07/21	26/07/21	02/08/21	09/08/21	16/08/21	23/08/21	
£104.00	£180.00	£0.00	£0.00	£0.00	£0.00	£0.00	£5,323.50
	£734.50						£11,327.50
							£504.00
£235.32	£814.20						£59,291.26
							£0.00
							£0.00
£339.32	£1,728.70	£0.00	£0.00	£0.00	£0.00	£0.00	£76,446.26
							£0.00
£1,291.48	£1,207.16	£975.87	£952.88	£952.68	£952.88	£897.38	£59,830.96
£33.00		£209.69			£33.00		£2,759.16
							£2,750.00
							£5,000.00
							£0.00
		£44.98				£44.98	£539.76
	£1,359.84						£4,703.87
£85.75	£46.35		£603.12				£3,733.49
£36.00	£7.98						£1,445.64
							£593.62
							£739.97
					£655.19		£655.19
		£795.00					£1,664.64
£20.00					£170.90	£159.00	£793.38
£1,466.23	£2,621.33	£2,025.54	£1,556.00	£952.68	£1,811.97	£1,101.36	£85,209.68



CHARITY COMMISSION
FOR ENGLAND AND WALES

Independent examiner's report on the accounts

Section A

Independent Examiner's Report

Report to the trustees/
members of

ALLESLEY PRESCHOOL GROUP

On accounts for the year
ended

30/08/2021

Charity no
(if any)

522906

Set out on pages

1 to 5

(remember to include the page numbers of additional sheets)

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended DD/MM/YYYY.

Responsibilities and
basis of report

As the charity's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent
examiner's statement

~~[The charity's gross income exceeded £250,000 and I am qualified to undertake the examination by being a qualified member of [insert name of applicable listed body]]. Delete [] if not applicable.~~

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination (other than that disclosed below *) which gives me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Charities Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

* Please delete the words in the brackets if they do not apply.

Signed:

Patricia Hearne

Date:

30th June/22

Name:

P m A Hearne

Relevant professional
qualification(s) or body

Assistant Head Comprehensive Academy School

(if any):

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Address:

47 BEACONSFIELD ROAD
STOKE, COVENTRY
CV2 4AS

Section B

Disclosure

Only complete if the examiner needs to highlight material matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here brief details of any items that the examiner wishes to disclose.

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