

# THE BIRMINGHAM AND MIDLAND INSTITUTE

England & Wales · Charity number 522852

## Details

---

Other names	BIRMINGHAM AND MIDLAND INSTITUTE, BMI
Status	Registered
Legal form	Other
Registered	1966-10-10
Register	<a href="#">View on the Charity Commission register</a>

## Contact

---

Address	9 Margaret Street Birmingham B3 3BS
Phone	01212363591
Email	<a href="mailto:admin@bmi.org.uk">admin@bmi.org.uk</a>
Website	<a href="http://www.bmi.org.uk">www.bmi.org.uk</a>

## Activities

---

**Objects:** THE DIFFUSION AND ADVANCEMENT OF SCIENCE, LITERATURE AND ART.

**Activities:** The Institute provides or facilitates lectures, courses and classes in art, music, science and literature. A library of over 100,000 volumes is also available for the use of members.

## Classification

---

- **How:** Other Charitable Activities
- **What:** Arts/culture/heritage/science
- **Who:** The General Public/mankind

## Geography

---

- **Area of benefit:** BIRMINGHAM AND THE MIDLAND COUNTIES
- Birmingham City

## Finances

Period end	Income	Expenditure	Assets	Employees
2025-06-30	£209,235	£249,751	-	-
2024-06-30	£241,526	£196,879	-	-
2023-06-30	£278,435	£224,318	-	-
2022-06-30	£219,166	£172,107	-	-
2021-06-30	£138,302	£173,849	-	-
2020-06-30	£201,871	£194,092	-	-

## Trustees

Name	Role	Appointed
Akil Dowe		2023-01-09
Councillor Adam Higgs		2023-01-09
Dr Alex Round		2020-06-29
Dr Ellen McAdam		2024-05-23
Jacqui Francis		2022-01-10
James Fletcher		2020-01-13
Jonathan Paul Hunt		2026-03-07
Mark Eccleston		2021-05-24
Paul Cooper		2026-03-07
Professor Serena Trowbridge		2016-01-18
Samina Sadia Ansari		2019-01-15
Simon Andrew Perry		2026-03-07
Thomas James Peart		2026-03-07

## Linked charities

- THE MAX MOSSEL MEMORIAL SCHOLARSHIP FUND (522852-1)
- THE BIRMINGHAM AND MIDLAND INSTITUTE PRIZE FUNDS (522852-2)
- BIRMINGHAM SCHOOL OF MUSIC SCHOLARSHIP AND PRIZE FUNDS (522852-3)

**THE BIRMINGHAM AND MIDLAND INSTITUTE**

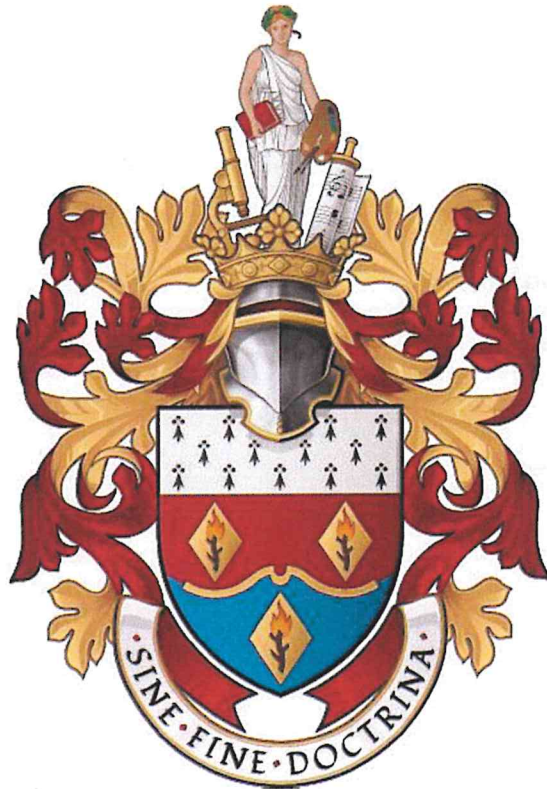
England & Wales - Charity number 522852

---

# Accounts

---

# THE BIRMINGHAM & MIDLAND INSTITUTE



## REPORT OF THE GOVERNORS AND UNAUDITED FINANCIAL STATEMENTS

FOR THE YEAR ENDED 30 JUNE 2025

9 Margaret Street,  
Birmingham,  
B3 3BS.

**THE BIRMINGHAM AND MIDLAND INSTITUTE**

**CONTENTS OF THE ANNUAL REPORT AND FINANCIAL STATEMENTS  
FOR THE YEAR ENDED 30 JUNE 2025**

---

	<b>Page</b>
<b>Report of the Governors</b>	1 to 8
<b>Independent Examiner's Report</b>	9
<b>Statement of Financial Activities</b>	10
<b>Balance Sheet</b>	11
<b>Notes to the Financial Statements</b>	12 to 21

## THE BIRMINGHAM AND MIDLAND INSTITUTE

### REPORT OF THE GOVERNORS FOR THE YEAR ENDED 30 JUNE 2025

---

The Governors present their report and financial statements for the year ended 30 June 2025. The Governors have adopted the provisions of Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities in preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019).

#### OBJECTIVES AND ACTIVITIES

##### Objectives and aims

###### Purpose and aims

The objectives and aims of the Birmingham and Midland Institute are "the Diffusion and Advancement of Science, Literature and Art amongst all Classes of Persons resident in Birmingham and the Midland Counties."

##### Public benefit

###### Ensuring our work delivers our aims

We review our aims, objectives and activities each year. This review looks at what we achieved and the outcomes of our work in the previous 12 months. The review looks at the success of each key activity and the benefits they have brought to those groups of people we are set up to help. The review also helps us to ensure that our aims, objectives and activities remained focused on our stated purposes.

We have referred to the guidance contained in the Charity Commission's general guidance on public benefit when reviewing our aims and objectives and in planning our future activities. In particular, the governors consider how planned activities will contribute to the aims and objectives they have set.

###### The focus of our work

The focus of our work continues to be the Diffusion and Advancement of Science, Literature and Art among all Classes of Persons resident in Birmingham and the Midland counties.

##### Grant-making

As a general policy, the charity does not make grants, and it never makes grants to individuals. However, upon occasion or, if it considers that the making of a grant to an organisation will assist it in fulfilling its own charitable objectives, then such a grant may be made.

#### ACHIEVEMENTS AND PERFORMANCE

##### Charitable activities

Our policy of increasing the range and number our activities, to appeal to as many citizens of the Midlands as possible is ongoing. We are endeavouring to increase membership, which at the year-end stood at 217 (-16). This would appear quite modest, but our records show that we have welcomed around 18,000 visitors to use the Institute during the year, which is quite a considerable amount, down by 1,000 on the previous year, but we were closed for a month for the separation works.

A lot of the work of the Board of Governors is delegated to three sub-committees, which are:

1. Governance Committee – to examine good practice and create policies for the governance of the Institute and to work towards replacing The Birmingham & Midland Act (1854) with a more relevant Articles of Association. It also reviews policies annually, to keep them relevant;
2. Library Committee – to preserve, safeguard and curate the precious books and archive of The Birmingham Library, now the Birmingham and Midland Institute Library, and The Birmingham and Midland Institute; to reach diverse readers; to increase usage of the Library by members of the Institute and by independent researchers; and to promote the Library.
3. Roadmap Steering Committee – to map out the future of the Institute and to look at ways of energising and re-invigorating the Institute.

## THE BIRMINGHAM AND MIDLAND INSTITUTE

### REPORT OF THE GOVERNORS FOR THE YEAR ENDED 30 JUNE 2025

---

Unfortunately, due to lack of volunteers, the Audience Engagement Committee and Marketing & Media Committee are both currently mothballed. This is very unfortunate, as it is a very necessary activity, but we must have more members to get involved in these key areas.

We hold a number of events across the year, and these are listed below:

#### **Annual Events**

##### The President's Address

The President's Address is an important date in our calendar, where the present President of the Institute gives his lecture. It is a joyful occasion, and is the time when the Presidents' Medal and the Fellowship of the Institute are awarded.

##### The AGM

Our AGM follows the directives from our governing document, the 1854 Act of Parliament, ensuring that the members are informed and can vote on the position of the Institute. When all the formal sections are over, there is a talk or a small concert for members and non-members to enjoy.

The AGM in November 2024 was well attended and returned to a longer format, following requests from members. There were summaries of the Annual Report presentations by the Honorary Secretary and Honorary Treasurer. Afterwards, there was a talk on the history of the Lawn Tennis Association.

#### **Regular activities**

##### Monday Lecture

The Monday Lecture series continues the tradition of lectures given at the Institute since 1854. The lectures are every fortnight, on a Monday from 1-2pm. The topics and speakers vary greatly. Professors and experts in their field, enthusiastic amateurs, and groups who use the Institute for their events have all given lectures. They may share lectures they have given elsewhere, information on the group themselves, or uncompleted works which will lead to publication.

##### Study Days

The Study Days have been held at the Institute for many years. Led by Dr. Pamela Mason FBMI, they are a varied and detailed day concentrating on an academic topic. With a dedicated and ever widening audience, they are a cornerstone of our activities. The topics have included a more varied subjects, and some more modern authors, but including Shakespeare.

The Victorian Society, a corporate member of the Institute, also holds Day Schools on particular subjects relating to architecture in the Victorian and Edwardian periods.

The Pre-Raphaelite Society hold meetings and talks throughout the year.

##### Bookish Club

The Bookish Club started in 2019, and is held monthly, online. A topic is discussed rather than a set text, and ensures that genres and ideas not usually considered in other book clubs are included. Non-fiction as well as fiction, books liked as well as books hated, and recommended reading abounds. It is well attended and everyone participates enthusiastically, while listening to each other.

##### Ruskin Club

The Ruskin Club continues as a creative club. The group who arrange the activities bring their own expertise and skills and teach the attendees. Ruskin is a good example to have as a figurehead as he was a scientist, artist, critic, architecture lover, walker and teacher, so that gives us plenty of scope. Ruskin Club meets monthly, always in person. There have been classes, walks and visits.

##### Ladywood Community Project

The Board of Governors agreed to partner with The Ladywood Community Project and at least twice a year, there is a collection for food and essentials for the Ladywood Community Project. They support individuals and families in crisis in the ward where the Institute is situated, and is a worthy way for us to be able to support our neighbours.

## THE BIRMINGHAM AND MIDLAND INSTITUTE

### REPORT OF THE GOVERNORS FOR THE YEAR ENDED 30 JUNE 2025

---

#### Occasional Events

##### Concerts

Concerts are held either by visiting and touring groups, or by organisations who use the building as their place of learning. Members are always invited to attend such events.

The Summer Concert, organised by Sarah Wright-Owens, was well attended, and raised over £400 for the Library.

##### Art Exhibitions

We actively encourage local artists to make use of the Institute, and create a rolling exhibition programme for this. Should an exhibiting artist wish, we host a launch event when their show begins. Members are always invited to these. Our Members' Summer Exhibition is a good opportunity to meet people who attend different events, and who would not usually meet one other.

##### Members' Mince Pie Morning

There is always a mince pie morning in December so that members can have a chat and meet up with one other.

#### Institute Laureates

The Institute is committed to enriching the cultural life of the region. The appointment, annually, of Institute Laureates, supports this endeavour, by providing access to new work for our members and visitors, by supporting artists, writers, poets, scientists and historians in the region, and by offering workshops and lectures by the laureates.

The current laureates are:

- |                            |                      |
|----------------------------|----------------------|
| • Poet-in-Residence        | Naush Sabah          |
| • Historian-in-Residence   | Andrew Reekes        |
| • Scientist-in-Residence   | Dr James Dawson      |
| • Musician-in-Residence    | Jeffrey Skidmore OBE |
| • Artist-in-Residence      | Peter Tinkler        |
| • Philosopher-in-Residence | Brother Piran-Maria  |
| • Writer-in-Residence      | Anna Lawrence        |

#### Building Sale and Separation

In 2022, an agreement was reached to dispose of the 93-95 Cornwall Street parts of the building. The aim was to raise a significant sum to offer as a contribution as part of the future bid for Heritage Lottery Funding to transform the building. The rooms in the Cornwall Street section were little-used, meaning that any financial downside of losing room hire income was negligible.

Following lengthy negotiations, the conclusion was that the disposal should be a lease rather than a sale, as the fire investigation and architect survey found that for the capacity of both buildings, both must be able to use the other's fire escapes in the event of a fire. A 999-year lease was agreed, with right of access given to the Institute to ensure that the fire escapes remain unblocked from the tenants' side of the building.

Completion finally ensued in July 2024, and work started shortly afterwards to separate the leased parts of the building. The building was closed completely for the month of August, with some work having started at the end of July, and some work continuing into September. The separation meant that the Institute lost all toilet facilities, and both doors into the Library. Access to the new Library Linkway was moved to opposite the Kingsley Norris Room on the ground floor, but the slope became so steep that steps had to be installed rather than a slope. This is unfortunate as it means that the Library continues to be inaccessible to wheelchair users; future plans include access to all floors of the building for all people. Work continued in the Library into September, and the Library remained partially closed for the rest of the year for cleaning and reshelving of books.

The number of new toilets in the Institute is determined by the capacity of the building. The decision was made to have a suite of unisex toilets in the basement to maximise the number of toilets available to all, with an accessible toilet in the basement suite, and an accessible toilet on the first floor. We have received only good feedback on the toilet suite, with Pride UK stating that they are "the best gender free toilets" they have seen.

## THE BIRMINGHAM AND MIDLAND INSTITUTE

### REPORT OF THE GOVERNORS FOR THE YEAR ENDED 30 JUNE 2025

---

#### FINANCIAL REVIEW

##### Financial position

The Statement of Financial Activities for the year ended 30 June 2025 shows incoming resources of £209,235 (2024 - £262,280) and resources expended of £249,751 (2024 - £217,633). This resulted in a deficit of £40,516 (2024 - surplus of £44,647). It should be noted that this was an unusual year financially, due to the sale of part of the property, as mentioned above. The gain on the sale resulted in an overall surplus of £182,985 (2024 - £44,647).

##### Reserves policy

We have a Reserves Policy (F02) which was formulated by the Governance Committee in association with our Honorary Treasurer and Finance Officer. The Policy is to build the charity's unrestricted funds to a level which will enable the charity to fulfil its charitable obligations for the foreseeable future including the maintenance and upkeep of its Grade II\* listed premises.

##### Going concern

Budgets, forecasts and cashflows have been prepared for the 2025-26 year. It is difficult to forecast beyond, as the timing and progress of the planned Heritage Lottery Fund bid is uncertain. However, the underlying performance of the Institute will be adequate in the meantime to continue usual operations.

In light of the continuing uncertain economic climate the Governors believe that the Institute's financial resources and contingency planning are sufficient to ensure the ability of the Institute to continue as a going concern for the foreseeable future, being at least twelve months from the date of approval of these financial statements.

While it should be mentioned at this point that the Institute has sufficient financial assets, these are largely tied up in property and are not easy to realise as cash.

#### FUTURE PLANS

The Institute will continue to develop its programme in order to fulfil its statutory obligations as described in the Birmingham & Midland Act (1854) although we are planning to replace the Act with a document that reflects 21<sup>st</sup> Century reality. A lot of work has been done in this area and following advice from the Charity Commission, the way ahead would be to leave the Act as a "shell document" and vote in a new set of bye-Laws which is provided for under the Act. The membership has already voted to adopt the 2020 Articles of Association, so we will use these to form the basis of a new set of bye-laws and these will be reviewed by a charity legal professional.

We will seek to appoint an Institute Director, to drive forward the transformation process. We plan to obtain some funding for this from an initial bid to the NLHF, as well as to test the model of the Institute that the governors have agreed on. Users of the Institute can rest assured that any changes will only be for the better.

The site survey by Historic England in 2022 resulted in the Institute being added to the Heritage at Risk Register in mid-June 2023. The building is on the statutory list at Grade II\* which means that we are likely to qualify for grants from Historic England and this will also aid our NLHF bid in due course. It has already given us access to funds to achieve a number of small projects.

#### STRUCTURE, GOVERNANCE AND MANAGEMENT

##### Governing document

The Birmingham and Midland Institute is a charity registered with the Charity Commission (registered number 522852) and is incorporated by *The Birmingham and Midland Act (1854)* which defines its constitution, although in the spring of 2020 members voted, in an online poll (due to COVID-19 restrictions), to support the Board of Governors' decision to seek to repeal the 1854 Act and replace it with an up-to-date Articles of Association.

## THE BIRMINGHAM AND MIDLAND INSTITUTE

### REPORT OF THE GOVERNORS FOR THE YEAR ENDED 30 JUNE 2025

---

#### **Organisational structure**

The governing body of the Birmingham and Midland Institute consists of official governors, city council governors and elective governors.

Of the official governors, four are elected by the membership, two are ex-officio office holders and one is appointed by the University of Birmingham to be its representative.

Of the five city governors, one, the Lord Mayor for the time being, is an ex-officio governor, with the other four being appointed by Birmingham City Council.

Of the elective governors, all thirteen are elected by the membership. Elections to the governing body are held at each annual general meeting.

The Board of Governors meets monthly but there are also sub-committees which vary from time to time. All sub-committees report and make recommendations to the full Board which is the Institute's policy making body. The Governance sub-committee has enhanced and extended the Policies which give daily guidance for good governance of the Institute, and these may be viewed on the Institute's website.

In 2025 members of the Board of Governors have gifted 1,200 hours to the Institute, which includes work on sub-committees and other research and administrative activities as Governors. This is a phenomenal amount of time that they have committed to the Institute and underlines their commitment to our organisation. In addition, using Birmingham City Council's Social Value Charter, BCC values this sort of contribution at £114.73 per hour, so that the total economic value of these gifted hours amounts to £137,733.

We no longer seek to replace the President every year, but rather we welcome incumbents to remain for as long as they wish, so that they can make a fuller contribution than an annual term of office permits.

The day-to-day running of the Institute is delegated to the Operations Team, headed by the Operations Manager, a full-time position, with reporting responsibility to the Board. The position is supported by the Operations Assistant, which is a part-time role.

The operations staff are assisted by a team of volunteers, without whom we would struggle to operate and who gifted 1,668 hours to the Institute during 2025. If we create a value for these hours, at the standard "community volunteering" rate of £19.86, this equates to £33,127 gifted to the Institute.

There are also two part-time paid cleaners. The Institute is a member of the Living Wage Foundation and we have implemented the Real Living Wage for our employees.

#### **Membership**

Membership of the Institute at the end of the year stood at 217 (2024: 233). Our Junior Membership remains low, but our membership of those in full-time work continues to grow. Corporate Associated Members amount to 3,465.

#### **Safeguarding**

The Institute has a Safeguarding Policy and we now perform DBS Checks on all Governors, Staff and Volunteers which is considered good practice by the Charity Commission.

**THE BIRMINGHAM AND MIDLAND INSTITUTE**

**REPORT OF THE GOVERNORS  
FOR THE YEAR ENDED 30 JUNE 2025**

---

**Equity, Diversity and Inclusion (EDI)**

The Institute has an Equity, Diversity and Inclusion Policy and under this Policy we periodically undertake to survey the Board, staff and volunteers to see how it is working. Such a survey was carried out in early 2023 and we will repeat the exercise in 2026.

**Statement of Governors' Responsibilities**

The Governors are responsible for preparing the Governors' Report and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

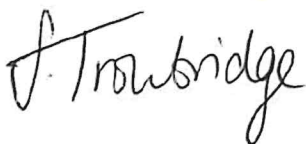
The law applicable to charities in England and Wales requires the Governors to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the charity and of the incoming resources and application of resources of the charity for that year.

In preparing these financial statements, the Governors are required to:

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles in the Charities SORP;
- make judgements and estimates that are reasonable and prudent;
- state whether applicable accounting standards have been followed, subject to any material departures disclosed and explained in the financial statements; and
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charity will continue in operation.

The Governors are responsible for keeping sufficient accounting records that disclose with reasonable accuracy at any time the financial position of the charity and enable it to ensure that the financial statements comply with the Charities Act 2011, the Charity (Accounts and Reports) Regulations 2008 and the provisions of the trust deed. They are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

Approved by order of the board of governors on 6 October 2025 and signed on its behalf by:



.....  
Dr. S. Trowbridge  
Vice President

THE BIRMINGHAM AND MIDLAND INSTITUTE

REPORT OF THE GOVERNORS  
FOR THE YEAR ENDED 30 JUNE 2025

---

REFERENCE AND ADMINISTRATIVE DETAILS

**Registered charity number**

522852

**Principal address**

9 Margaret Street  
Birmingham  
B3 3BS

**Governors**

Official Governors

Sir Paul Nurse	President
Dr S. Trowbridge	Vice President
Mrs. S. Ansari	Vice President
Mr. J. L. Fletcher	Honorary Treasurer
Mrs K. von Malaisé	Chief Master, King Edward's School
The Rt. Revd. A. Hollinghurst	Principal, The Queen's Foundation
Mr. M. Eccleston	University of Birmingham Representative

City Governors

The Lord Mayor of Birmingham	
Councillor A. Higgs	
Councillor J. Hunt	
Councillor M. Locke	Retired 7 July 2025
Councillor R. Pocock	

Elective Governors

Mr. P. Cooper	Elected 7 March 2026
Mr. A. Dowe	
Mr. N. Easom	Retired 7 March 2026
Ms. J. Francis	
Mr. S. J. Hartland	Retired 7 March 2026
Dr. E. McAdam	
Mr. T. Peart	Elected 7 March 2026
Mr. S. Perry	Elected 7 March 2026
Miss A. Round	

**THE BIRMINGHAM AND MIDLAND INSTITUTE**

**REPORT OF THE GOVERNORS  
FOR THE YEAR ENDED 30 JUNE 2025**

---

**Independent Examiner**

Ormerod Rutter  
The Oakley  
Kidderminster Road  
Droitwich Spa  
Worcestershire  
WR9 9AY

**Solicitors**

Tyndallwoods Solicitors  
29 Woodbourne Road  
Edgbaston  
Birmingham  
B17 8BY

**Bankers**

Bank of Scotland  
33 Old Broad Street  
London  
BX2 1LB

**INDEPENDENT EXAMINER'S REPORT TO THE GOVERNORS OF  
THE BIRMINGHAM AND MIDLAND INSTITUTE**

---

I report to the Governors on my examination of the financial statements of The Birmingham and Midland Institute (the charity) for the year ended 30 June 2025.

**Responsibilities and basis of report**

As the Governors of the charity you are responsible for the preparation of the financial statements in accordance with the requirements of the Charities Act 2011 (the 2011 Act).

I report in respect of my examination of the charity's financial statements carried out under section 145 of the 2011 Act. In carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act.

**Independent examiner's statement**

Since the charity's gross income exceeded £250,000 your examiner must be a member of a body listed in section 145 of the 2011 Act. I confirm that I am qualified to undertake the examination because I am a member of ICAEW, which is one of the listed bodies.

Your attention is drawn to the fact that the charity has prepared financial statements in accordance with Accounting and Reporting by Charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) in preference to the Accounting and Reporting by Charities: Statement of Recommended Practice issued on 1 April 2005 which is referred to in the extant regulations but has now been withdrawn.

I understand that this has been done in order for financial statements to provide a true and fair view in accordance with Generally Accepted Accounting Practice effective for reporting periods beginning on or after 1 January 2015.

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

- 1 accounting records were not kept in respect of the charity as required by section 130 of the 2011 Act; or
- 2 the financial statements do not accord with those records; or
- 3 the financial statements do not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a true and fair view which is not a matter considered as part of an independent examination.



Colm McGrory FCA  
Ormerod Rutter Limited  
The Oakley  
Kidderminster Road  
Droitwich Spa  
Worcestershire  
WR9 9AY

Date: ..... 30/04/2026 .....

THE BIRMINGHAM AND MIDLAND INSTITUTE

STATEMENT OF FINANCIAL ACTIVITIES  
FOR THE YEAR ENDED 30 JUNE 2025

	Notes	Unrestricted funds £	Restricted funds £	2025 Total funds £	2024 Total funds £
<b>INCOME AND ENDOWMENTS FROM</b>					
Donations and legacies	3	631	800	1,431	2,899
<b>Charitable activities</b>					
Rents receivable	4	155,497	-	155,497	179,454
Other trading activities	4	46,194	500	46,694	77,455
Investment income	5	<u>3,265</u>	<u>2,348</u>	<u>5,613</u>	<u>2,472</u>
<b>Total</b>		<b>205,587</b>	<b>3,648</b>	<b>209,235</b>	<b>262,280</b>
<b>EXPENDITURE ON</b>					
Charitable activities	6	29,638	-	29,638	29,295
Support costs	7	219,613	500	220,113	154,446
Other	11	<u>-</u>	<u>-</u>	<u>-</u>	<u>33,892</u>
<b>Total</b>		<b>249,251</b>	<b>500</b>	<b>249,751</b>	<b>217,633</b>
<b>NET (EXPENDITURE)/INCOME BEFORE GAIN</b>		<b>(43,664)</b>	<b>3,148</b>	<b>(40,516)</b>	<b>44,647</b>
Gain on sale of fixed assets	11	223,501	-	223,501	-
<b>NET INCOME AFTER GAIN</b>		<b>179,837</b>	<b>3,148</b>	<b>182,985</b>	<b>44,647</b>
<b>RECONCILIATION OF FUNDS</b>					
<b>Total funds brought forward</b>		<b>1,424,131</b>	<b>20,484</b>	<b>1,444,615</b>	<b>1,399,968</b>
<b>TOTAL FUNDS CARRIED FORWARD</b>		<b><u>1,603,968</u></b>	<b><u>23,632</u></b>	<b><u>1,627,600</u></b>	<b><u>1,444,615</u></b>

The statement of financial activities includes all gains and losses recognised in the year. All income and expenditure derive from continuing activities.

THE BIRMINGHAM AND MIDLAND INSTITUTE

BALANCE SHEET  
30 JUNE 2025

	Notes	2025 £	2024 £
<b>FIXED ASSETS</b>			
Intangible assets	13	-	-
Tangible assets	14	1,357,296	1,464,418
		<u>1,357,296</u>	<u>1,464,418</u>
<b>CURRENT ASSETS</b>			
Debtors	15	56,002	56,168
Cash at bank		<u>300,708</u>	<u>61,951</u>
		356,710	118,119
<b>CREDITORS</b>			
Amounts falling due within one year	16	(86,406)	(120,985)
		<u>270,304</u>	<u>(2,866)</u>
<b>NET CURRENT LIABILITIES</b>			
		1,627,600	1,461,552
<b>CREDITORS</b>			
Amounts falling due after more than one year	17	-	(16,937)
		<u>1,627,600</u>	<u>1,444,615</u>
<b>NET ASSETS</b>			
<b>FUNDS</b>			
Unrestricted funds	22	1,603,968	1,424,131
Restricted funds		<u>23,632</u>	<u>20,484</u>
		<u>1,627,600</u>	<u>1,444,615</u>

The financial statements were approved by the Board of Governors on 6 October 2025 and were signed on its behalf by:



.....  
Mr. J. L. Fletcher  
Honorary Treasurer

NOTES TO THE FINANCIAL STATEMENTS  
FOR THE YEAR ENDED 30 JUNE 2025

---

**1. ACCOUNTING POLICIES**

**Charity information**

The Birmingham and Midland Institute is a charity registered with the Charity Commission (registration number 522852).

**1.1 Accounting convention**

The financial statements have been prepared in accordance with the charity's [governing document], the Charities Act 2011, FRS 102 "The Financial Reporting Standard applicable in the UK and Republic of Ireland" ("FRS 102") and the Charities SORP "Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)" (effective 1 January 2019). The charity is a Public Benefit Entity as defined by FRS 102.

The charity has taken advantage of the provisions in the SORP for charities not to prepare a Statement of Cash Flows.

The financial statements have departed from the Charities (Accounts and Reports) Regulations 2008 only to the extent required to provide a true and fair view. This departure has involved following the Statement of Recommended Practice for charities applying FRS 102 rather than the version of the Statement of Recommended Practice which is referred to in the Regulations but which has since been withdrawn.

The financial statements have been prepared under the historical cost convention. The principal accounting policies adopted are set out below..

**1.2 Going concern**

At the time of approving the financial statements, the Governors has a reasonable expectation that the charity has adequate resources to continue in operational existence for the foreseeable future. Thus the Governors continue to adopt the going concern basis of accounting in preparing the financial statements.

**1.3 Charitable funds**

Unrestricted funds are available for use at the discretion of the Governors in furtherance of their charitable objectives.

Restricted funds are subject to specific conditions by donors or grantors as to how they may be used. The purposes and uses of the restricted funds are set out in the notes to the financial statements.

Endowment funds are subject to specific conditions by donors that the capital must be maintained by the charity.

**1.4 Income**

Income is recognised when the charity is legally entitled to it after any performance conditions have been met, the amounts can be measured reliably, and it is probable that income will be received.

Cash donations are recognised on receipt. Other donations are recognised once the charity has been notified of the donation, unless performance conditions require deferral of the amount. Income tax recoverable in relation to donations received under Gift Aid or deeds of covenant is recognised at the time of the donation.

Legacies are recognised on receipt or otherwise if the charity has been notified of an impending distribution, the amount is known, and receipt is expected. If the amount is not known, the legacy is treated as a contingent asset.

**1. ACCOUNTING POLICIES - continued**

**1.5 Expenditure**

Expenditure is recognised once there is a legal or constructive obligation to transfer economic benefit to a third party, it is probable that a transfer of economic benefits will be required in settlement, and the amount of the obligation can be measured reliably.

Expenditure is classified by activity. The costs of each activity are made up of the total of direct costs and shared costs, including support costs involved in undertaking each activity. Direct costs attributable to a single activity are allocated directly to that activity. Shared costs which contribute to more than one activity and support costs which are not attributable to a single activity are apportioned between those activities on a basis consistent with the use of resources. Central staff costs are allocated on the basis of time spent, and depreciation charges are allocated on the portion of the asset's use.

**1.6 Tangible fixed assets**

Tangible fixed assets are initially measured at cost and subsequently measured at cost or valuation, net of depreciation and any impairment losses.

Depreciation is recognised so as to write off the cost or valuation of assets less their residual values over their useful lives on the following bases:.

Freehold land and buildings	Nil
Fixtures and fittings	15% on cost
Computer equipment	25% on cost
Library books	Nil
Gifted assets	25% on cost

**1.7 Employee benefits**

The cost of any unused holiday entitlement is recognised in the period in which the employee's services are received.

Termination benefits are recognised immediately as an expense when the charity is demonstrably committed to terminate the employment of an employee or to provide termination benefits

**1.8 Leases**

Leases are classified as finance leases whenever the terms of the lease transfer substantially all the risks and rewards of ownership to the lessees. All other leases are classified as operating leases. Assets held under finance leases are recognised as assets at the lower of the assets fair value at the date of inception and the present value of the minimum lease payments. The related liability is included in the balance sheet as a finance lease obligation. Lease payments are treated as consisting of capital and interest elements. The interest is charged to net income/(expenditure) for the year so as to produce a constant periodic rate of interest on the remaining balance of the liability.

NOTES TO THE FINANCIAL STATEMENTS - continued  
FOR THE YEAR ENDED 30 JUNE 2025

2. CRITICAL ACCOUNTING JUDGEMENTS AND KEY SOURCES OF ESTIMATION UNCERTAINTY

In the application of the charity's accounting policies, the governors are required to make judgements, estimates and assumptions about the carrying amount of assets and liabilities that are not readily apparent from other sources.

The estimates and underlying assumptions are reviewed on an ongoing basis. Revisions to accounting estimates are recognised in the period in which the estimate is revised where the revision affects only that period or in the period of the revision and future periods where the revision affects both current and future periods.

During the year the Institute conducted a review of gifted assets. As a result, the estimated useful life of the gifted assets was shortened to 4 remaining years. This change in accounting estimate has been accounted for prospectively. The effect of this change in the year ended 30 June 2025 is £12,325.

3. DONATIONS AND LEGACIES

	2025	2024
	£	£
Donations	<u>1,431</u>	<u>2,899</u>

4. INCOME FROM CHARITABLE ACTIVITIES

	Unrestricted Funds 2025 £	Restricted Funds 2025 £	Total 2025 £	Total 2024 £
Rents receivable	155,497	-	155,497	179,454
Management charges	-	500	500	500
Catering	22,497	-	22,497	22,180
Commissions received	11,301	-	11,301	8,700
Membership subscriptions	9,360	-	9,360	8,993
Book sales, recorded music and sundry income	2,248	-	2,248	1,948
Other income	788	-	788	35,133
	<u>201,691</u>	<u>500</u>	<u>202,191</u>	<u>256,909</u>

5. INVESTMENT INCOME

	2025	2024
	£	£
Bank interest receivable	<u>5,613</u>	<u>2,472</u>

There has been £3,265 income from bank interest received from unrestricted funds (2024 - £298) and £2,348 income from restricted funds during the year ended 30 June 2025 (2024 - £2,174). This restricted income arose from the Grew Bequest, bequested specifically for the furtherance of the study of music and poetry at the Birmingham and Midland Institute, and has been recognised in the financial statements within the Grew Bequest restricted fund.

NOTES TO THE FINANCIAL STATEMENTS - continued  
FOR THE YEAR ENDED 30 JUNE 2025

6. CHARITABLE EXPENDITURE	2025	2024
	£	£
Staff costs	25,477	23,252
General expenses	<u>4,161</u>	<u>6,043</u>
	<u>29,638</u>	<u>29,295</u>
7. SUPPORT COSTS	2025	2024
	£	£
Staff costs	39,854	43,724
Sundry expenses	-	739
Catering	24,720	20,754
Rates and utilities	56,739	10,978
Cleaning	10,090	9,527
Repairs and maintenance	7,589	4,394
Insurance	14,497	12,707
Legal and professional	19,557	1,000
Printing and stationery	1,992	5,602
Website and IT	3,328	1,760
Telephone	5,989	16,641
Management charge	500	500
Depreciation and amortisation	21,992	17,248
Interest payable and similar charges	10,026	3,708
Bank charges	733	1,055
Fees and subscriptions	<u>1,625</u>	<u>2,609</u>
	219,231	152,946
Share of governance costs (see note 8)	<u>882</u>	<u>1,500</u>
	<u>220,113</u>	<u>154,446</u>
<b>Analysis by fund</b>		
Unrestricted funds	219,613	133,192
Restricted funds – general	<u>500</u>	<u>500</u>
	<u>220,113</u>	<u>133,692</u>
8. GOVERNANCE COSTS	2025	2024
	£	£
Independent examiner fees	<u>882</u>	<u>1,500</u>
9. GOVERNORS		

There was no governors' remuneration for the year ended 30 June 2025 nor for the year ended 30 June 2024.

The governors' expenses paid for the year ended 30 June 2025 totalled £1,046 (2024: £749).

THE BIRMINGHAM AND MIDLAND INSTITUTE

NOTES TO THE FINANCIAL STATEMENTS - continued  
FOR THE YEAR ENDED 30 JUNE 2025

10. STAFF COSTS

The average monthly number of employees during the year was:

	2025 Number	2024 Number
Administrative	<u>4</u>	<u>4</u>

**Employment costs**

	2025 £	2024 £
Wages and salaries	<u>65,331</u>	<u>66,976</u>

There were no employees whose annual remuneration was more than £60,000.

11. EXCEPTIONAL ITEMS

Included in the net gain on the sale of fixed assets of £223,501 are contractor costs to the value of £520,452, legal costs of £12,736 and ancillary costs of £9,180. These have been netted off against the gross disposal proceeds of £851,000. These costs primarily relate to the necessary separation alterations made to the building to ensure its suitability for sale. The disposal of the asset from the balance sheet at a cost of £85,130 represents a nominal eighth of the overall property held; an estimate value of the portion of the building that has been sold.

Included in other expenditure in the previous year were costs associated with the sale of 93-95 Cornwall Street totalling £33,892.

12. TAXATION

The charity is exempt from taxation on its activities because all its income is applied for charitable purposes.

13. INTANGIBLE FIXED ASSETS

	Armorial bearings £
<b>COST</b>	
At 1 July 2024 and 30 June 2025	<u>7,450</u>
<b>AMORTISATION AND IMPAIRMENT</b>	
At 1 July 2024 and 30 June 2025	<u>7,450</u>
<b>CARRYING AMOUNT</b>	
At 30 June 2025	<u>-</u>
At 30 June 2024	<u>-</u>

NOTES TO THE FINANCIAL STATEMENTS - continued  
FOR THE YEAR ENDED 30 JUNE 2025

14. TANGIBLE FIXED ASSETS

	Freehold property £	Fittings and equipment £	Library books £
<b>COST</b>			
At 1 July 2024	681,045	219,208	680,275
Additions	-	-	-
Disposals	(85,130)	-	-
At 30 June 2025	595,915	219,208	680,275
<b>DEPRECIATION</b>			
At 1 July 2024	-	165,410	-
Charge for year	-	9,667	-
At 30 June 2025	-	175,077	-
<b>NET BOOK VALUE</b>			
At 30 June 2025	595,915	44,131	680,275
At 30 June 2024	681,045	53,798	680,275
	Gifted assets £	Computers £	Totals £
<b>COST</b>			
At 1 July 2024	49,300	3,539	1,633,367
Additions	-	-	-
Disposals	-	-	(85,130)
At 30 June 2025	49,300	3,539	1,548,237
<b>DEPRECIATION</b>			
At 1 July 2024	-	3,539	168,949
Charge for year	12,325	-	21,992
At 30 June 2025	12,325	3,539	190,941
<b>NET BOOK VALUE</b>			
At 30 June 2025	36,975	-	1,357,296
At 30 June 2024	49,300	-	1,464,418

Freehold property

The governors are of the view that the current value of the Institute's freehold property is greater than the net book value and therefore continue not to depreciate the property.

Library books

The Institute owns a library containing approximately 107,000 volumes. The governors have included a valuation of these books as at the balance sheet date based on an in-house valuation. In the opinion of the governors this is the best estimate available of the current valuation of the Institute's library books. Additions since valuation have been included at cost.

THE BIRMINGHAM AND MIDLAND INSTITUTE

NOTES TO THE FINANCIAL STATEMENTS - continued  
FOR THE YEAR ENDED 30 JUNE 2025

14. TANGIBLE FIXED ASSETS - continued

Gifted assets

Gifted assets are comprised of material items donated to the Institute, stated at the governors' valuation less depreciation.

Assets on hire purchase

Included in fittings and equipment are assets under hire purchase agreements with a net book value of £25,715 (2024 - £32,729).

15. DEBTORS: AMOUNTS FALLING DUE WITHIN ONE YEAR

	2025	2024
	£	£
Trade debtors	23,194	23,371
Other debtors	<u>32,808</u>	<u>32,797</u>
	<u>56,002</u>	<u>56,168</u>

Included in Other debtors is an interest free loan to the value of £6,014 made to a former employee of the Charity. The loan is interest-free, unsecured and has no fixed date of repayment.

16. CREDITORS: AMOUNTS FALLING DUE WITHIN ONE YEAR

	2025	2024
	£	£
Bank loans and overdrafts (see note 18)	10,675	10,000
Obligations under finance leases (see note 19)	16,085	9,461
Trade creditors	9,592	36,528
Taxation and social security	1,445	1,028
Other creditors	<u>48,609</u>	<u>63,968</u>
	<u>86,406</u>	<u>120,985</u>

17. CREDITORS: AMOUNTS FALLING DUE AFTER MORE THAN ONE YEAR

	2025	2024
	£	£
Bank loans (see note 18)	-	9,167
Hire purchase (see note 19)	<u>-</u>	<u>7,770</u>
	<u>-</u>	<u>16,937</u>

18. LOANS

	2025	2024
	£	£
Bank loans	<u>10,675</u>	<u>19,167</u>
Payable within one year	10,675	10,000
Payable after one year	<u>-</u>	<u>9,167</u>

NOTES TO THE FINANCIAL STATEMENTS - continued  
FOR THE YEAR ENDED 30 JUNE 2025

19. FINANCE LEASE OBLIGATIONS

Future minimum lease payments due under finance leases:

	2025	2024
	£	£
Within one year	16,085	9,461
Between two and five years	<u>-</u>	<u>7,770</u>
	<u>16,085</u>	<u>17,231</u>

20. ANALYSIS OF NET ASSETS BETWEEN FUNDS

Fund balances as 30 June 2025 are represented by:

	Unrestricted funds	Restricted funds	2025 Total funds	2024 Total funds
	£	£	£	£
Tangible fixed assets	1,357,296	-	1,357,296	1,464,418
Current assets/(liabilities)	246,672	23,632	270,304	(2,866)
Long term liabilities	<u>-</u>	<u>-</u>	<u>-</u>	<u>(16,937)</u>
	<u>1,603,968</u>	<u>23,632</u>	<u>1,627,600</u>	<u>1,444,615</u>

21. UNRESTRICTED FUNDS

The unrestricted funds of the charity comprise the unexpended balances of donations and grants which are not subject to specific conditions by donors and grantors as to how they may be used. These include designated funds which have been set aside out of unrestricted funds by the governors for specific purposes.

	At 1 July 2024	Incoming resources	Resources expended	At 30 June 2025
	£	£	£	£
General funds	<u>1,424,131</u>	<u>429,088</u>	<u>(249,251)</u>	<u>1,603,968</u>
Previous year	At 1 July 2023	Incoming resources	Resources expended	At 30 June 2024
	£	£	£	£
General funds	<u>1,381,658</u>	<u>238,852</u>	<u>(196,379)</u>	<u>1,424,131</u>

THE BIRMINGHAM AND MIDLAND INSTITUTE

NOTES TO THE FINANCIAL STATEMENTS - continued  
FOR THE YEAR ENDED 30 JUNE 2025

22. RESTRICTED FUNDS

The restricted funds of the charity comprise the unexpended balances of donations and grants held on trust subject to specific conditions by donors as to how they may be used.

	At 1 July 2024	Incoming resources	Resources expended	At 30 June 2025
	£	£	£	£
Alfred and Mary Wilkins Memorial Poetry	1,764	-	-	1,764
Grew Bequest	16,804	2,848	(500)	19,152
Library Maintenance Fund	1,916	800	-	2,716
	<u>20,484</u>	<u>3,648</u>	<u>(500)</u>	<u>23,632</u>
<b>Previous year:</b>				
	At 1 July 2023	Incoming resources	Resources expended	At 30 June 2024
	£	£	£	£
Alfred and Mary Wilkins Memorial Poetry	1,764	-	-	1,764
Grew Bequest	14,630	2,674	(500)	16,804
Library Maintenance Fund	1,916	-	-	1,916
	<u>18,310</u>	<u>2,674</u>	<u>(500)</u>	<u>20,484</u>

**Purpose of unrestricted funds**

General fund

This fund represents the free funds of the Institute that are not designated for particular purposes which the governors are free to use in accordance with the Institute's objects .

**Purpose of restricted funds**

Alfred and Mary Wilkins Memorial Poetry fund

This fund's purpose is to provide income for the Institute to enable the Institute to organise competitions to seek new talent in the world of poetry.

Grew Bequest fund

This fund's purpose is to provide income for the Institute to enable the Institute to promote the furtherance and study of music and poetry at the Institute.

Library Maintenance Fund

This fund is reserved for the Institute's library, contributing to: maintenance; the purchase of materials and equipment; and the re-binding its valuable collection of books

**23. RETIREMENT BENEFIT SCHEMES**

The Institute operates a defined contribution pension scheme for all qualifying employees. The assets of the scheme are held separately from those of the Institute in an independently administered fund.

During the year the pension contributions totalled £1,048 (2024 - £1,316).

**24. RELATED PARTY DISCLOSURES**

Included within debtors is a loan to the value of £5,000 made to a close family member of Governor Mr J L Fletcher. The loan is interest-free, unsecured and has no fixed date of repayment. The balance remaining receivable at the year-end was the full £5,000.

**25. SUPPORT OF CULTURAL AND EDUCATIONAL ACTIVITIES**

During the year ended 30 June 2025 the Birmingham and Midland Institute discounted fees in respect of rental and hiring charges made to various cultural or charitable activities. This amount represents, in effect, the Institute's contribution or donation towards these activities.

**26. ULTIMATE CONTROLLING PARTY**

The Institute is controlled by the governors as disclosed in the report of the council as governors.



**THE BIRMINGHAM AND MIDLAND INSTITUTE**

England & Wales - Charity number 522852

---

# Accounts

---

# THE BIRMINGHAM & MIDLAND INSTITUTE



## REPORT OF THE GOVERNORS AND UNAUDITED FINANCIAL STATEMENTS

FOR THE YEAR ENDED 30 JUNE 2024

9 Margaret Street,  
Birmingham,  
B3 3BS.

**THE BIRMINGHAM AND MIDLAND INSTITUTE**

**CONTENTS OF THE FINANCIAL STATEMENTS  
FOR THE YEAR ENDED 30 JUNE 2024**

---

	<b>Page</b>
<b>Report of the Governors</b>	1 to 9
<b>Independent Examiner's Report</b>	10
<b>Statement of Financial Activities</b>	11
<b>Balance Sheet</b>	12
<b>Notes to the Financial Statements</b>	13 to 22

## THE BIRMINGHAM AND MIDLAND INSTITUTE

### REPORT OF THE GOVERNORS FOR THE YEAR ENDED 30 JUNE 2024

---

The Governors present their report and financial statements for the year ended 30 June 2024. The Governors have adopted the provisions of Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities in preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019).

#### OBJECTIVES AND ACTIVITIES

##### Objectives and aims

###### Purpose and aims

The objectives and aims of the Birmingham and Midland Institute are "the Diffusion and Advancement of Science, Literature and Art amongst all Classes of Persons resident in Birmingham and the Midland Counties."

##### Public benefit

###### Ensuring our work delivers our aims

We review our aims, objectives and activities each year. This review looks at what we achieved and the outcomes of our work in the previous 12 months. The review looks at the success of each key activity and the benefits they have brought to those groups of people we are set up to help. The review also helps us to ensure that our aims, objectives and activities remained focused on our stated purposes.

We have referred to the guidance contained in the Charity Commission's general guidance on public benefit when reviewing our aims and objectives and in planning our future activities. In particular, the governors consider how planned activities will contribute to the aims and objectives they have set.

###### The focus of our work

The focus of our work continues to be the diffusion and advancement of Science, Literature and Art among all classes of persons resident in Birmingham and the Midland counties.

##### Grant-making

As a general policy, the charity does not make grants, and it never makes grants to individuals. However, upon occasion or, if it considers that the making of a grant to an organisation will assist it in fulfilling its own charitable objectives, then such a grant may be made.

#### ACHIEVEMENTS AND PERFORMANCE

##### Charitable activities

Our policy of increasing the range and number our activities, to appeal to as many citizens of the Midlands as possible is ongoing. We are endeavouring to increase membership, which at the year-end stood at 233 (-6). This would appear quite modest, but our records show that over 19,000 visitors used the Institute during the year, which is quite a considerable amount and up by 2,000 on the previous year.

A lot of the work of the Board of Governors is delegated to three sub-committees, which are:

1. Governance Committee – to examine good practice and create policies for the governance of the Institute and to work towards replacing The Birmingham & Midland Act (1854) with a more relevant Articles of Association. It also reviews policies annually, to keep them relevant;
2. To develop and foster a love of reading; to develop and enhance independent learning skills; to increase the number of books in the Library; to increase usage of the Library by members of the Institute and by independent researchers; to safeguard precious books within the Library collection; and to promote the Library.
3. Roadmap Steering Committee – to map out the future of the Institute and to look at ways of energising and re-energising the Institute.

The Audience Engagement Committee and Marketing & Media Committee have been on hold while recent works have been undertaken. The decision has now been taken to combine these two committees, and a chair for this new Committee is currently being sought.

We hold a number of events across the year, and these are listed below:

### **Annual Events**

#### The President's Address

The President's Address is an important date in our calendar, where the present President of the Institute gives his lecture. It is a joyful occasion, and is the time when the Presidents' Medal and the Fellowship of the Institute are awarded.

#### The AGM

Our AGM follows the directives from our governing document, the 1854 Act of Parliament, ensuring that the members are informed and can vote on the position of the Institute. When all the formal sections are over, there is a talk or a small concert for members and non-members to enjoy.

The AGM in February 2024 was well attended and returned to a longer format, following requests from members. There were summaries of the Annual Report presentations by the Honorary Secretary and Honorary Treasurer. Afterwards our Writer-in-Residence, Andrew Reekes, gave a talk on George Dawson and the Civic Gospel.

#### Heritage Open Day

We were involved in this initiative, across the week

- Saturday, 9<sup>th</sup> September 2023 we held a fun day for children, with arts and crafts and LEGO.
- Monday, 11<sup>th</sup> September was a pop-up sewing session, led by Samina, which led to the establishment of Threads Club, and Rev. Dr. Roman Bloodworth gave the Monday Lecture on The Science of Creativity.
- Wednesday, 13<sup>th</sup> September was a pop-up Art Class, led by Artist-in-Residence, Peter Tinkler, drawing profiles. In the evening, Ruth Millington, local author, led a session on How To Get Published.
- Friday, 15<sup>th</sup> September, Ex Cathedra's Singing Medicine gave a talk about their involvement with sick children at the Birmingham Children's Hospital.

### **Regular activities**

#### Monday Lecture

The Monday Lecture series continues the tradition of lectures given at the Institute since 1854. The lectures are every fortnight, on a Monday from 1-2pm. The topics and speakers vary greatly. Professors and experts in their field, enthusiastic amateurs, and groups who use the Institute for their events have all given lectures. They may share lectures they have given elsewhere, information on the group themselves, or uncompleted works which will lead to publication.

#### Study Days

The Study Days have been held at the Institute for many years. Led by Dr. Pamela Mason FBMI, with her late husband Keith Parsons FBMI before his untimely death, they are a varied and detailed day concentrating on an academic topic. With a dedicated and ever widening audience, they are a cornerstone of our activities. The Victorian Society, a corporate member of the Institute, also holds Day Schools on particular subjects relating to architecture in the Victorian and Edwardian periods. The Pre-Raphaelite Society hold meetings and talks throughout the year.

#### Bookish Club

The Bookish Club started in 2019, and is held monthly, online. A topic is discussed rather than a set text, and ensure that genres and ideas not usually considered in other book clubs are included. Non-fiction as well as fiction, books liked as well as books hated, and recommended reading abounds. It is well attended and everyone participates enthusiastically, while listening to each other.

#### Ruskin Club

The Ruskin Club has been established as a creative club. The group who arrange the activities bring their own expertise and skills and teach the attendees. Ruskin is a good example to have as a figurehead as he was a scientist, artist, critic, architecture lover, walker and teacher, so that gives us plenty of scope. Ruskin Club meets monthly, always in person.

REPORT OF THE GOVERNORS  
FOR THE YEAR ENDED 30 JUNE 2024

---

There have been classes, walks and visits.

Ladywood Community Project

The Board of Governors agreed to partner with The Ladywood Community Project and at least twice a year, there is a collection for food and essentials for the Ladywood Community Project. They support individuals and families in crisis in the ward where the Institute is situated, and is a worthy way for us to be able to support our neighbours.

**Occasional Events**

Concerts

Concerts are held either by visiting and touring groups, or by organisations who use the building as their place of learning. Members are always invited to attend such events.

Art Exhibitions

If an exhibiting artist wishes, we host a launch event when their show begins. Members are always invited to these. Our Members' Summer Exhibition is a good opportunity to meet people who attend different events, and who would not usually meet one other.

Debates

The Institute has started hosting occasional debates. People from other organisations and groups are invited to present and defend their argument on a topical subject.

Business Breakfasts

People from the business community are invited to join us for breakfast, a short presentation, and a useful opportunity to network.

Members' Mince Pie Morning

There is always a mince pie morning in December so that members can have a chat and meet up with one other.

In addition to these regular events, totalling over 70, there are three events worthy of specific listing, which are:

1. September 2023 - Italian Alpini Choir Concert – an evening of singing and conversation with 50 singers from Northern Italy.
2. November 2023 - South Asia to Uganda Event – evening event with over 75 people in attendance, documentary/film followed by a debate.
3. September 2023 - Muslim Women's Popular Fiction conference – a 5 day conference for Muslim women writers from all over the world.

**Institute Laureates**

Laureates are appointed annually, and we will look to change them regularly, if not annually. In September 2022 the Board appointed five Historians-in-Residence who are based at Aston University. The current laureates are:

- |                           |  |
|---------------------------|--|
| • Poet-in-Residence       | Naush Sabah  |
| • Writer-in-Residence     | Andrew Reekes  |
| • Scientist-in-Residence  | Dr Galen Reich   |
| • Musician-in-Residence   | Jeffrey Skidmore OBE   |
| • Artist-in-Residence     | Peter Tinkler  |
| • Historians-in-Residence | Professor Stefan Manz, Dr Volker Prott, Dr Ilaria Scaglia,<br>Dr Brian Sudlow, and Dr Joseph Yannielli |

## **FINANCIAL REVIEW**

### **Financial position**

The Statement of Financial Activities for the year ended 30 June 2024 shows incoming resources of £241,526 (2023 - £280,928) and resources expended of £196,879 (2023 - £224,818). This resulted in a surplus of £44,647 (2023 - £56,110).

### **Reserves policy**

We have a Reserves Policy (F02) which was formulated by the Governance Committee in association with our Honorary Treasurer and Finance Officer. The Policy is to build the charity's unrestricted funds to a level which will enable the charity to fulfil its charitable obligations for the foreseeable future including the maintenance and upkeep of its Grade II\* listed premises.

### **Going concern**

Budgets, forecasts and cashflows have been prepared for the 2024-25 year and for the five years beyond, predicting further satisfactory results. These are monitored closely, and as at the date of signing, the actual results are in line with budget.

In light of the current uncertain economic climate the Governors believe that the Institute's financial resources and contingency planning are sufficient to ensure the ability of the Institute to continue as a going concern for the foreseeable future, being at least twelve months from the date of approval of these financial statements.

While it should be mentioned at this point that the Institute has sufficient financial assets, these are largely tied up in property and are not easy to realise as cash.

### **FUTURE PLANS**

The Institute will continue to develop its programme in order to fulfil its statutory obligations as described in the Birmingham & Midland Act (1854) although we were looking to repeal the Act and replace it with a more up-to-date Articles of Association. A lot of work has been done in this area and following advice from the Charity Commission, the way ahead would be to leave the Act as a "shell document" and vote in a new set of bye-Laws which is provided for under the Act. The membership has already voted to adopt the 2020 Articles of Association, so we will use these to form the basis of a new set of bye-laws and these will be reviewed by a charity legal professional.

The sale of 93-95 Cornwall Street is due to complete in early July and we will then proceed with the separation works, with practical completion taking place in mid-autumn. This will mean that a new suite of toilets, in the basement below Reception will make access to the facilities in the main part of the building. There will also be an accessible toilet near to the Members' Room on the second floor. Further toilets are planned outside the Sir Arthur Sullivan Hall.

We will seek to appoint an Institute Director, to drive forward the transformation process, and we hope to obtain some funding for this from the NLHF Resilience Fund. The post will be to progress our transformation and to be part of the operational management once completed.

The site survey by Historic England in 2022 resulted in the Institute being added to the Heritage at Risk Register in mid-June 2023. The building is on the statutory list at Grade II\* which means that we are likely to qualify for grants from Historic England and this will also aid our NLHF bid in due course. It has already given us access to funds to achieve a number of small projects.

## STRUCTURE, GOVERNANCE AND MANAGEMENT

### Governing document

The Birmingham and Midland Institute is a charity registered with the Charity Commission (registered number 522852) and is incorporated by *The Birmingham and Midland Act (1854)* which defines its constitution, although in the spring of 2020 members voted, in an online poll (due to COVID-19 restrictions), to support the Board of Governors' decision to seek to repeal the 1854 Act and replace it with an up-to-date Articles of Association.

### Organisational structure

The governing body of the Birmingham and Midland Institute consists of official governors, city council governors and elective governors.

Of the official governors, four are elected by the membership, two are ex-officio office holders and one is appointed by the University of Birmingham to be its representative.

Of the five city governors, one, the Lord Mayor for the time being, is an ex-officio governor, with the other four being appointed by Birmingham City Council.

Of the elective governors, all thirteen are elected by the membership. Elections to the governing body are held at each annual general meeting.

The Board of Governors meets monthly but there are also sub-committees which vary from time to time. All sub-committees report and make recommendations to the full Board which is the Institute's policy making body. The Governance sub-committee has enhanced and extended the Policies which give daily guidance for good governance of the Institute, and these may be viewed on the Institute's website.

For this year, 2023-24, the 19 members of the Board of Governors gifted 1,975 hours to the Institute (1770.5 in 2023), which includes work on sub-committees and other research and administrative activities as Governors. This is a phenomenal amount of time that they have committed to the Institute and underlines their commitment to our organisation. In addition, using Birmingham City Council's Social Value Charter, BCC values this sort of contribution at £101.86 per hour, so that the total economic value of these gifted hours amounts to £201,173.50 (£180,343 in 2023)

We no longer seek to replace the President every year, but rather we welcome incumbents to remain for as long as they wish, so that they can make a fuller contribution than an annual term of office permits.

The day-to-day running of the Institute is delegated to the Operations Team, headed by the Operations Manager, a full-time position, with reporting responsibility to the Board. The position is supported by the Operations Assistant, which is a part-time role.

**THE BIRMINGHAM AND MIDLAND INSTITUTE**

**REPORT OF THE GOVERNORS  
FOR THE YEAR ENDED 30 JUNE 2024**

---

The operations staff are assisted by a team of volunteers, without whom we would struggle to operate. The 18 volunteers gifted 1,874 hours to the Institute during the year 2023-24 (1,467 in 2023). If we create a value for these hours, at the rate of the National Living wage of £11.44 per hour, this equates to £21,438.56 gifted to the Institute (£15,286 in 2023) There are also two part-time paid cleaners.

The Institute is a member of the Living Wage Foundation and we have implemented the Real Living Wage for our employees.

**Membership**

Membership of the Institute continues to expand in all categories, and at the end of the year stood at 233 (2023 = 239). Our Junior Membership remains low, but our membership of those in full-time work continues to grow. Corporate Associated Members amount to 5,965

**Safeguarding**

The Institute has a Safeguarding Policy and we now perform DBS Checks on all Governors, Staff and Volunteers which is considered good practice by the Charity Commission.

**Equity, Diversity and Inclusion (EDI)**

The Institute has an Equity, Diversity and Inclusion Policy and under this Policy we periodically undertake to survey the Board, staff and volunteers to see how it is working. Such a survey was carried out in early 2023 and we will repeat the exercise in 2026.

Approved by order of the board of governors on 7 October 2024 and signed on its behalf by:



.....  
Honorary Secretary

**THE BIRMINGHAM AND MIDLAND INSTITUTE**

**REPORT OF THE GOVERNORS  
FOR THE YEAR ENDED 30 JUNE 2024**

---

**REFERENCE AND ADMINISTRATIVE DETAILS**

**Registered charity number**

522852

**Principal address**

9 Margaret Street  
Birmingham  
B3 3BS

**Governors**

Official Governors

Professor Sir David Cannadine	President
Dr S. Trowbridge	Vice President
Mrs. S. Ansari	Vice President
Mr. J. L. Fletcher	Honorary Treasurer
Dr. K. Ricks	Chief Master, King Edward's School
Professor C. Marsh	Principal, The Queen's Foundation
Mr. M. Eccleston	University of Birmingham Representative

City Governors

The Lord Mayor of Birmingham  
Councillor A. Higgs  
Councillor J. Hunt  
Councillor M. Locke  
Councillor R. Pocock

Elective Governors

Mr. M. I. Blake	Retired 17th February 2024
Miss I. Călin	Retired 17th February 2024
Mr. A. Dowe	
Mr. N. Easom	
Ms. J. Francis	
Mr. S. J. Hartland	
Mr. A. V. Pritchard-Jones	Retired 17th February 2024
Miss A. Round	
Mr. M. A. Vaughan	Retired 17th February 2024

**THE BIRMINGHAM AND MIDLAND INSTITUTE**

**REPORT OF THE GOVERNORS  
FOR THE YEAR ENDED 30 JUNE 2024**

---

**Independent Examiner**

Ormerod Rutter  
The Oakley  
Kidderminster Road  
Droitwich Spa  
Worcestershire  
WR9 9AY

**Solicitors**

Tyndallwoods Solicitors  
29 Woodbourne Road  
Edgbaston  
Birmingham  
B17 8BY

**Bankers**

Bank of Scotland  
33 Old Broad Street  
London  
BX2 1LB

**INDEPENDENT EXAMINER'S REPORT TO THE GOVERNORS OF  
THE BIRMINGHAM AND MIDLAND INSTITUTE**

---

I report to the Governors on my examination of the financial statements of The Birmingham and Midland Institute (the charity) for the year ended 30 June 2024.

**Responsibilities and basis of report**

As the Governors of the charity you are responsible for the preparation of the financial statements in accordance with the requirements of the Charities Act 2011 (the 2011 Act).

I report in respect of my examination of the charity's financial statements carried out under section 145 of the 2011 Act. In carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act.

**Independent examiner's statement**

Since the charity's gross income exceeded £250,000 your examiner must be a member of a body listed in section 145 of the 2011 Act. I confirm that I am qualified to undertake the examination because I am a member of ICAEW, which is one of the listed bodies.

Your attention is drawn to the fact that the charity has prepared financial statements in accordance with Accounting and Reporting by Charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) in preference to the Accounting and Reporting by Charities: Statement of Recommended Practice issued on 1 April 2005 which is referred to in the extant regulations but has now been withdrawn.

I understand that this has been done in order for financial statements to provide a true and fair view in accordance with Generally Accepted Accounting Practice effective for reporting periods beginning on or after 1 January 2015.

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

- 1 accounting records were not kept in respect of the charity as required by section 130 of the 2011 Act; or
- 2 the financial statements do not accord with those records; or
- 3 the financial statements do not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a true and fair view which is not a matter considered as part of an independent examination.

Ormerod Rutter Limited  
The Oakley  
Kidderminster Road  
Droitwich Spa  
Worcestershire  
WR9 9AY

Date: .....

THE BIRMINGHAM AND MIDLAND INSTITUTE

STATEMENT OF FINANCIAL ACTIVITIES  
FOR THE YEAR ENDED 30 JUNE 2024

	Notes	Unrestricted funds £	Restricted funds £	2024 Total funds £	2023 Total funds £
<b>INCOME AND ENDOWMENTS FROM</b>					
Donations and legacies	3	2,899	-	2,899	1,357
<b>Charitable activities</b>					
Rents receivable	4	179,454	-	179,454	175,365
Other trading activities	4	56,201	500	56,701	102,155
Investment income	5	298	2,174	2,472	2,051
<b>Total</b>		<b>238,852</b>	<b>2,674</b>	<b>241,526</b>	<b>280,928</b>
<b>EXPENDITURE ON</b>					
Charitable activities	6	29,295	-	29,295	29,608
Support costs	7	133,192	500	133,692	153,594
Other	11	33,892	-	33,892	41,616
<b>Total</b>		<b>196,379</b>	<b>500</b>	<b>196,879</b>	<b>224,818</b>
<b>NET INCOME</b>		<b>42,473</b>	<b>2,174</b>	<b>44,646</b>	<b>56,110</b>
<b>RECONCILIATION OF FUNDS</b>					
<b>Total funds brought forward</b>		<b>1,381,658</b>	<b>18,310</b>	<b>1,399,968</b>	<b>1,343,858</b>
<b>TOTAL FUNDS CARRIED FORWARD</b>		<b>1,424,131</b>	<b>20,484</b>	<b>1,444,615</b>	<b>1,399,968</b>

The statement of financial activities includes all gains and losses recognised in the year. All income and expenditure derive from continuing activities.

THE BIRMINGHAM AND MIDLAND INSTITUTE

**BALANCE SHEET**  
**30 JUNE 2024**

	Notes	2024 £	2023 £
<b>FIXED ASSETS</b>			
Intangible assets	13	-	7,450
Tangible assets	14	1,464,418	1,474,216
		<u>1,464,418</u>	<u>1,481,666</u>
<b>CURRENT ASSETS</b>			
Debtors	15	56,168	33,765
Cash at bank		<u>61,951</u>	<u>19,933</u>
		118,119	53,698
<b>CREDITORS</b>			
Amounts falling due within one year	16	(120,985)	(73,834)
		<u>(2,866)</u>	<u>(20,136)</u>
<b>NET CURRENT LIABILITIES</b>			
		<u>(2,866)</u>	<u>(20,136)</u>
<b>TOTAL ASSETS LESS CURRENT LIABILITIES</b>		<b>1,461,552</b>	<b>1,461,530</b>
<b>CREDITORS</b>			
Amounts falling due after more than one year	17	(16,937)	(61,562)
		<u>(16,937)</u>	<u>(61,562)</u>
<b>NET ASSETS</b>		<b><u>1,444,615</u></b>	<b><u>1,399,968</u></b>
<b>FUNDS</b>			
Unrestricted funds	22	1,424,131	1,381,658
Restricted funds		<u>20,484</u>	<u>18,310</u>
<b>TOTAL FUNDS</b>		<b><u>1,444,615</u></b>	<b><u>1,343,858</u></b>

The financial statements were approved by the Board of Governors on 7 October 2024 and were signed on its behalf by:



.....  
Honorary Treasurer

**1. ACCOUNTING POLICIES**

**Charity information**

The Birmingham and Midland Institute is a charity registered with the Charity Commission (registration number 522852).

**1.1 Accounting convention**

The financial statements have been prepared in accordance with the charity's [governing document], the Charities Act 2011, FRS 102 "The Financial Reporting Standard applicable in the UK and Republic of Ireland" ("FRS 102") and the Charities SORP "Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)" (effective 1 January 2019). The charity is a Public Benefit Entity as defined by FRS 102.

The charity has taken advantage of the provisions in the SORP for charities not to prepare a Statement of Cash Flows.

The financial statements have departed from the Charities (Accounts and Reports) Regulations 2008 only to the extent required to provide a true and fair view. This departure has involved following the Statement of Recommended Practice for charities applying FRS 102 rather than the version of the Statement of Recommended Practice which is referred to in the Regulations but which has since been withdrawn.

The financial statements have been prepared under the historical cost convention. The principal accounting policies adopted are set out below..

**1.2 Going concern**

At the time of approving the financial statements, the Governors has a reasonable expectation that the charity has adequate resources to continue in operational existence for the foreseeable future. Thus the Governors continue to adopt the going concern basis of accounting in preparing the financial statements.

**1.3 Charitable funds**

Unrestricted funds are available for use at the discretion of the Governors in furtherance of their charitable objectives.

Restricted funds are subject to specific conditions by donors or grantors as to how they may be used. The purposes and uses of the restricted funds are set out in the notes to the financial statements.

Endowment funds are subject to specific conditions by donors that the capital must be maintained by the charity.

**1.4 Income**

Income is recognised when the charity is legally entitled to it after any performance conditions have been met, the amounts can be measured reliably, and it is probable that income will be received.

Cash donations are recognised on receipt. Other donations are recognised once the charity has been notified of the donation, unless performance conditions require deferral of the amount. Income tax recoverable in relation to donations received under Gift Aid or deeds of covenant is recognised at the time of the donation.

Legacies are recognised on receipt or otherwise if the charity has been notified of an impending distribution, the amount is known, and receipt is expected. If the amount is not known, the legacy is treated as a contingent asset.

**1. ACCOUNTING POLICIES - continued**

**1.5 Expenditure**

Expenditure is recognised once there is a legal or constructive obligation to transfer economic benefit to a third party, it is probable that a transfer of economic benefits will be required in settlement, and the amount of the obligation can be measured reliably.

Expenditure is classified by activity. The costs of each activity are made up of the total of direct costs and shared costs, including support costs involved in undertaking each activity. Direct costs attributable to a single activity are allocated directly to that activity. Shared costs which contribute to more than one activity and support costs which are not attributable to a single activity are apportioned between those activities on a basis consistent with the use of resources. Central staff costs are allocated on the basis of time spent, and depreciation charges are allocated on the portion of the asset's use.

**1.6 Intangible fixed assets other than goodwill**

Intangible assets acquired separately from a business are recognised at cost and are subsequently measured at cost less accumulated amortisation and accumulated impairment losses.

Intangible assets acquired on business combinations are recognised separately from goodwill at the acquisition date where it is probable that the expected future economic benefits that are attributable to the asset will flow to the entity and the fair value of the asset can be measured reliably; the intangible asset arises from contractual or other legal rights; and the intangible asset is separable from the entity.

Amortisation is recognised so as to write off the cost or valuation of assets less their residual values over their useful lives on the following bases:

Armorial Bearings	100% in current year
-------------------	----------------------

**1.7 Tangible fixed assets**

Tangible fixed assets are initially measured at cost and subsequently measured at cost or valuation, net of depreciation and any impairment losses.

Depreciation is recognised so as to write off the cost or valuation of assets less their residual values over their useful lives on the following bases:

Freehold land and buildings	Nil
Fixtures and fittings	15% on cost
Computer equipment	25% on cost
Library books	Nil
Gifted assets	Nil

**1.8 Employee benefits**

The cost of any unused holiday entitlement is recognised in the period in which the employee's services are received.

Termination benefits are recognised immediately as an expense when the charity is demonstrably committed to terminate the employment of an employee or to provide termination benefits

1. ACCOUNTING POLICIES - continued

1.9 Leases

Leases are classified as finance leases whenever the terms of the lease transfer substantially all the risks and rewards of ownership to the lessees. All other leases are classified as operating leases. Assets held under finance leases are recognised as assets at the lower of the assets fair value at the date of inception and the present value of the minimum lease payments. The related liability is included in the balance sheet as a finance lease obligation. Lease payments are treated as consisting of capital and interest elements. The interest is charged to net income/(expenditure) for the year so as to produce a constant periodic rate of interest on the remaining balance of the liability.

2. CRITICAL ACCOUNTING JUDGEMENTS AND KEY SOURCES OF ESTIMATION UNCERTAINTY

In the application of the charity's accounting policies, the governors are required to make judgements, estimates and assumptions about the carrying amount of assets and liabilities that are not readily apparent from other sources.

The estimates and underlying assumptions are reviewed on an ongoing basis. Revisions to accounting estimates are recognised in the period in which the estimate is revised where the revision affects only that period or in the period of the revision and future periods where the revision affects both current and future periods.

3. DONATIONS AND LEGACIES

	2024	2023
	£	£
Donations	<u>2,899</u>	<u>1,357</u>

4. INCOME FROM CHARITABLE ACTIVITIES

	Unrestricted Funds	Restricted Funds	Total	Total
	2024	2024	2024	2023
	£	£	£	£
Rents receivable	179,454	-	179,454	175,365
Management charges	-	500	500	500
Commissions received	10,126	-	10,126	8,624
Membership subscriptions	8,993	-	8,993	14,833
Book sales, recorded music and sundry income	1,948	-	1,948	777
Other income	35,133	-	35,133	77,421
	<u>235,655</u>	<u>500</u>	<u>236,155</u>	<u>277,520</u>

5. INVESTMENT INCOME

	2024	2023
	£	£
Bank interest receivable	<u>2,472</u>	<u>2,051</u>

There has been £298 income from bank interest received from unrestricted funds (2023 - £58) and £2,174 income from restricted funds during the year ended 30 June 2024 (2022 - £1,993). This restricted income had arose from the Grew Bequest, bequeathed specifically for the furtherance of the study of music and poetry at the Birmingham and Midland Institute, and has been recognised in the financial statements within the Grew Bequest restricted fund.

NOTES TO THE FINANCIAL STATEMENTS - continued  
FOR THE YEAR ENDED 30 JUNE 2024

6. CHARITABLE EXPENDITURE	2024	2023
	£	£
Staff costs	23,252	11,425
General expenses	<u>6,043</u>	<u>18,183</u>
	<u>29,295</u>	<u>29,608</u>
7. SUPPORT COSTS	2024	2023
	£	£
Staff costs	43,724	44,371
Sundry expenses	739	1,793
Rates and utilities	10,978	27,341
Cleaning	9,527	7,427
Repairs and maintenance	4,394	5,458
Insurance	12,707	13,824
Legal and professional	1,000	14,184
Printing and stationery	5,602	3,418
Website and IT	1,760	537
Telephone	16,641	8,440
Management charge	500	500
Depreciation and amortisation	17,248	10,801
Interest payable and similar charges	3,708	11,393
Bank charges	1,055	504
Fees and subscriptions	<u>2,609</u>	<u>2,103</u>
	<u>132,192</u>	152,094
Share of governance costs (see note 8)	<u>1,500</u>	<u>1,500</u>
	<u>133,692</u>	<u>153,594</u>
<b>Analysis by fund</b>		
Unrestricted funds	133,192	153,094
Restricted funds – general	<u>500</u>	<u>500</u>
	<u>133,692</u>	<u>153,594</u>
8. GOVERNANCE COSTS	2024	2023
	£	£
Independent examiner fees	<u>1,500</u>	<u>1,500</u>
9. GOVERNORS		

There was no governors' remuneration for the year ended 30 June 2024 nor for the year ended 30 June 2023.

The governors' expenses paid for the year ended 30 June 2024 totalled £749 (2023: £804).

**10. STAFF COSTS**

The average monthly number of employees during the year was:

	<b>2024</b>	2023
	Number	Number
Administrative	<u>4</u>	<u>4</u>

**Employment costs**

	<b>2024</b>	2023
	£	£
Wages and salaries	<u>66,976</u>	<u>55,796</u>

There were no employees whose annual remuneration was more than £60,000.

**11. EXCEPTIONAL ITEMS**

Included in Other are costs associated with the sale of 93-95 Cornwall Street totalling £33,892 (2023 - £41,616).

**12. TAXATION**

The charity is exempt from taxation on its activities because all its income is applied for charitable purposes.

**13. INTANGIBLE FIXED ASSETS**

	<b>Armorial bearings £</b>
<b>COST</b>	
At 1 July 2023 and 30 June 2024	<u>7,450</u>
<b>AMORTISATION AND IMPAIRMENT</b>	
At 1 July 2023	-
Charge for year	<u>7,450</u>
At 30 June 2024	<u>7,450</u>
<b>CARRYING AMOUNT</b>	
At 30 June 2024	<u>-</u>
At 30 June 2023	<u>7,450</u>

NOTES TO THE FINANCIAL STATEMENTS - continued  
FOR THE YEAR ENDED 30 JUNE 2024

14. TANGIBLE FIXED ASSETS

	Freehold property £	Fittings and equipment £	Library books £
<b>COST</b>			
At 1 July 2023	681,045	219,208	680,275
Additions	-	-	-
At 30 June 2024	681,045	219,208	680,275
<b>DEPRECIATION</b>			
At 1 July 2023	-	155,612	-
Charge for year	-	9,798	-
At 30 June 2024	-	165,410	-
<b>NET BOOK VALUE</b>			
At 30 June 2024	681,045	53,798	680,275
At 30 June 2023	681,045	63,596	680,275
	Gifted assets £	Computers £	Totals £
<b>COST</b>			
At 1 July 2023	49,300	3,539	1,633,367
Additions	-	-	-
At 30 June 2024	49,300	3,539	1,633,367
<b>DEPRECIATION</b>			
At 1 July 2023	-	3,539	159,151
Charge for year	-	-	9,798
At 30 June 2024	-	3,539	168,949
<b>NET BOOK VALUE</b>			
At 30 June 2024	49,300	-	1,464,418
At 30 June 2023	49,300	-	1,474,216

Freehold property

The governors are of the view that the current value of the Institute's freehold property is greater than the net book value and therefore continue not to depreciate the property.

Library books

The Institute owns a library containing approximately 107,000 volumes. The governors have included a valuation of these books as at the balance sheet date based on an in-house valuation. In the opinion of the governors this is the best estimate available of the current valuation of the Institute's library books. Additions since valuation have been included at cost.

NOTES TO THE FINANCIAL STATEMENTS - continued  
FOR THE YEAR ENDED 30 JUNE 2024

14. TANGIBLE FIXED ASSETS - continued

Gifted assets

Gifted assets are comprised of material items donated to the Institute stated at the governors' valuation.

Assets on hire purchase

Included in fittings and equipment are assets under hire purchase agreements with a net book value of £32,729 (2023 - £39,743).

15. DEBTORS: AMOUNTS FALLING DUE WITHIN ONE YEAR

	2024	2023
	£	£
Trade debtors	23,371	20,138
Other debtors	<u>32,797</u>	<u>13,627</u>
	<u><b>56,168</b></u>	<u><b>33,765</b></u>

16. CREDITORS: AMOUNTS FALLING DUE WITHIN ONE YEAR

	2024	2023
	£	£
Bank loans and overdrafts (see note 18)	10,000	10,008
Obligations under finance leases (see note 19)	9,461	10,773
Trade creditors	36,528	8,414
Taxation and social security	1,028	569
Other creditors	<u>63,968</u>	<u>44,070</u>
	<u><b>120,985</b></u>	<u><b>73,834</b></u>

17. CREDITORS: AMOUNTS FALLING DUE AFTER MORE THAN ONE YEAR

	2024	2023
	£	£
Bank loans (see note 18)	9,167	20,161
Hire purchase (see note 19)	7,770	16,160
Other creditors	<u>-</u>	<u>25,241</u>
	<u><b>16,937</b></u>	<u><b>61,562</b></u>

18. LOANS

	2024	2023
	£	£
Bank loans	<u>19,167</u>	<u>30,169</u>
Payable within one year	10,000	10,008
Payable after one year	<u>9,167</u>	<u>20,161</u>

NOTES TO THE FINANCIAL STATEMENTS - continued  
FOR THE YEAR ENDED 30 JUNE 2024

19. FINANCE LEASE OBLIGATIONS

Future minimum lease payments due under finance leases:

	2024 £	2023 £
Within one year	9,461	10,773
Between two and five years	<u>7,770</u>	<u>16,160</u>
	<u><u>17,231</u></u>	<u><u>26,933</u></u>

20. ANALYSIS OF NET ASSETS BETWEEN FUNDS

Fund balances as 30 June 2024 are represented by:

	Unrestricted funds £	Restricted funds £	2024 Total funds £	2023 Total funds £
Intangible fixed assets	-	-	-	7,450
Tangible fixed assets	1,464,418	-	1,464,418	1,474,216
Current assets/(liabilities)	29,789	20,484	50,273	(20,136)
Long term liabilities	<u>(70,076)</u>	-	<u>(70,076)</u>	<u>(61,562)</u>
	<u><u>1,424,131</u></u>	<u><u>20,484</u></u>	<u><u>1,444,615</u></u>	<u><u>1,399,968</u></u>

21. UNRESTRICTED FUNDS

The unrestricted funds of the charity comprise the unexpended balances of donations and grants which are not subject to specific conditions by donors and grantors as to how they may be used. These include designated funds which have been set aside out of unrestricted funds by the governors for specific purposes.

	At 1 July 2023 £	Incoming resources £	Resources expended £	At 30 June 2024 £
General funds	<u>1,381,658</u>	<u>238,852</u>	<u>(196,379)</u>	<u>1,424,131</u>
<b>Previous year</b>	<b>At 1 July 2022 £</b>	<b>Incoming resources £</b>	<b>Resources expended £</b>	<b>At 30 June 2023 £</b>
General funds	<u>1,327,541</u>	<u>278,435</u>	<u>(224,318)</u>	<u>1,381,658</u>

22. RESTRICTED FUNDS

The restricted funds of the charity comprise the unexpended balances of donations and grants held on trust subject to specific conditions by donors as to how they may be used.

	At 1 July 2023	Incoming resources	Resources expended	At 30 June 2024
	£	£	£	£
Alfred and Mary Wilkins Memorial Poetry	1,764	-	-	1,764
Grew Bequest	14,630	2,674	(500)	16,804
Bookbinding Appeal Fund	228	-	-	228
Library Fund	1,668	-	-	1,668
Library Carpet Tiles Fund	20	-	-	20
	<u>18,310</u>	<u>2,674</u>	<u>(500)</u>	<u>20,484</u>
<b>Previous year:</b>				
	At 1 July 2022	Incoming resources	Resources expended	At 30 June 2023
	£	£	£	£
Alfred and Mary Wilkins Memorial Poetry	1,764	-	-	1,764
Grew Bequest	12,637	2,493	(500)	14,630
Bookbinding Appeal Fund	228	-	-	228
Library Fund	1,668	-	-	1,668
Library Carpet Tiles Fund	20	-	-	20
	<u>16,317</u>	<u>2,493</u>	<u>(500)</u>	<u>18,310</u>

**Purpose of unrestricted funds**

General fund

This fund represents the free funds of the Institute that are not designated for particular purposes which the governors are free to use in accordance with the Institute's objects .

**Purpose of restricted funds**

Alfred and Mary Wilkins Memorial Poetry fund

This fund's purpose is to provide income for the Institute to enable the Institute to organise competitions to seek new talent in the world of poetry.

Grew Bequest fund

This fund's purpose is to provide income for the Institute to enable the Institute to promote the furtherance and study of music and poetry at the Institute.

Bookbinding Appeal fund

This fund's purpose is to provide income for the Institute to enable the Institute to rebind its valuable collection of books in the Institute's library.

Library fund

This fund is reserved for the Institute's library, contributing to maintenance and the purchase of materials and equipment.

Library Carpet Tile fund

This was set up to direct funds to the maintenance of the library, focusing on the carpet tiles which are in need of repair/replacement.

**23. RETIREMENT BENEFIT SCHEMES**

The Institute operates a defined contribution pension scheme for all qualifying employees. The assets of the scheme are held separately from those of the Institute in an independently administered fund.

During the year the pension contributions totalled £1,316 (2023 - £890).

**24. RELATED PARTY DISCLOSURES**

There were no disclosable related party transactions during the year (2023 - none).

**25. SUPPORT OF CULTURAL AND EDUCATIONAL ACTIVITIES**

During the year ended 30 June 2024 the Birmingham and Midland Institute discounted fees in respect of rental and hiring charges made to various cultural or charitable activities. This amount represents, in effect, the Institute's contribution or donation towards these activities.

**26. ULTIMATE CONTROLLING PARTY**

The Institute is controlled by the governors as disclosed in the report of the council as governors.

**THE BIRMINGHAM AND MIDLAND INSTITUTE**

England & Wales - Charity number 522852

---

# Accounts

---

CHARITY NO: 522852

# THE BIRMINGHAM & MIDLAND INSTITUTE



## REPORT OF THE GOVERNORS AND FINANCIAL STATEMENTS FOR THE YEAR ENDED 30 JUNE 2023

9 Margaret Street,  
Birmingham,  
B3 3BS.

**THE BIRMINGHAM AND MIDLAND INSTITUTE**

**CONTENTS OF THE FINANCIAL STATEMENTS  
FOR THE YEAR ENDED 30 JUNE 2023**

	<b>Page</b>
<b>Report of the Governors</b>	<b>1 to 9</b>
<b>Independent Examiner's Report</b>	<b>10</b>
<b>Statement of Financial Activities</b>	<b>11</b>
<b>Balance Sheet</b>	<b>12</b>
<b>Notes to the Financial Statements</b>	<b>13 to 23</b>

## THE BIRMINGHAM AND MIDLAND INSTITUTE

### REPORT OF THE GOVERNORS FOR THE YEAR ENDED 30 JUNE 2023

The Governors present their report and financial statements for the year ended 30 June 2023. The Governors have adopted the provisions of Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities in preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019).

#### OBJECTIVES AND ACTIVITIES

##### Objectives and aims

###### Purpose and aims

The objectives and aims of the Birmingham and Midland Institute are "the Diffusion and Advancement of Science, Literature and Art amongst all Classes of Persons resident in Birmingham and the Midland Counties."

##### Public benefit

###### Ensuring our work delivers our aims

We review our aims, objectives and activities each year. This review looks at what we achieved and the outcomes of our work in the previous 12 months. The review looks at the success of each key activity and the benefits they have brought to those groups of people we are set up to help. The review also helps us to ensure that our aims, objectives and activities remained focused on our stated purposes.

We have referred to the guidance contained in the Charity Commission's general guidance on public benefit when reviewing our aims and objectives and in planning our future activities. In particular, the governors consider how planned activities will contribute to the aims and objectives they have set.

###### The focus of our work

The focus of our work continues to be the diffusion and advancement of Science, Literature and Art among all classes of persons resident in Birmingham and the Midland counties.

##### Grant-making

As a general policy, the charity does not make grants and it never makes grants to individuals. However, upon occasion or, if it considers that the making of a grant to an organisation will assist it in fulfilling its own charitable objectives, then such a grant may be made.

#### ACHIEVEMENT AND PERFORMANCE

##### Charitable activities

Our policy of increasing the range and number our activities, to appeal to as many citizens of the Midlands as possible is ongoing. We are endeavouring to increase membership, which at the year end stood at 239. This would appear quite modest, but our records show that 17,500 visitors used the Institute during the year, which is quite a considerable amount.

A lot of the work of the Board of Governors is delegated to its five sub-committees, which are:

1. Audience Engagement Committee - to diversify and expand the breadth and depth of audiences that engage with the Institute, and whilst there is some overlap with the Marketing & Media Committee, it was felt appropriate to separate the activity for the time being;
2. Governance Committee – to examine good practice and create policies for the governance of the Institute and to work towards replacing The Birmingham & Midland Act (1854) with a more relevant Articles of Association. It also reviews policies annually, to keep them relevant;
3. Library Committee – for the promotion of reading for enjoyment and maintaining the profile of the library as a key benefit of membership of the Institute;
4. Marketing & Media Committee – to better promote the work of the Institute to a wider audience;
5. Roadmap Steering Committee – to map out the future of the Institute and to look at ways of energising and re-invigorating the Institute.

## **THE BIRMINGHAM AND MIDLAND INSTITUTE**

### **REPORT OF THE GOVERNORS (CONTINUED) FOR THE YEAR ENDED 30 JUNE 2023**

We hold a number of events across the year and these are listed below:

#### **Annual Events**

##### The President's Address

The President's Address is an important date in our calendar, where the present President of the Institute gives his lecture. It is a joyful occasion, and is the time when the Presidents' Medal and the Fellowship of the Institute are awarded.

##### The AGM

Our AGM is now back in person, and is a meeting following the directives from our governing document, the 1854 Act of Parliament, ensuring that the members are informed and can vote on the position of the Institute. When all the formal sections are over, there is a talk or a small concert for members and non-members to enjoy.

The 2023 AGM was well attended and a number of requests from the floor mean that the 2024 AGM will return to a longer occasion with summaries of the Annual Report requested as presentations from the Honorary Secretary and Honorary Treasurer. Afterwards our Musician-in-Residence, Jeffrey Skidmore OBE, gave a talk on early English music.

##### Heritage Open Day

Similar to many organisations and establishments in Birmingham, the Institute takes part in Heritage Open Day. Offering various activities to everyone, a central theme is followed across the city. This is a wonderful time to introduce friends to the Institute, show what is happening here, and for people to see inside parts of the building to which they do not usually have access.

#### **Regular activities**

##### Monday Lecture

The Monday Lecture series continues the tradition of lectures given at the Institute since 1854. The lectures are every fortnight, on a Monday from 1-2pm. The topics and speakers vary greatly. Professors and experts in their field, enthusiastic amateurs, and groups who use the Institute for their events have all given lectures. They may share lectures they have given elsewhere, information on the group themselves, or uncompleted works which will lead to publication.

##### Study Days

The Study Days have been held at the Institute for many years. Led by Dr. Pamela Mason FBMI, with her late husband Keith Parsons FBMI before his untimely death, they are a varied and detailed day concentrating on an academic topic. With a dedicated and ever widening audience, they are a cornerstone of our activities. The Victorian Society, a corporate member of the Institute, also holds Day Schools on particular subjects relating to architecture in the Victorian and Edwardian periods.

##### Bookish Club

The Bookish Club started in 2019, and is held monthly, online. A topic is discussed rather than a set text, and ensure that genres and ideas not usually considered in other book clubs are included. Non-fiction as well as fiction, books liked as well as books hated, and recommended reading abounds. It is well attended and everyone participates enthusiastically, while listening to each other.

##### Ruskin Club

The Ruskin Club has been established as a creative club. The group who arrange the activities bring their own expertise and skills and teach the attendees. Ruskin is a good example to have as a figurehead as he was a scientist, artist, critic, architecture lover, walker and teacher, so that gives us plenty of scope. Ruskin Club meets monthly, always in person. There have been classes, walks and visits.

##### Ladywood Community Project

The Board of Governors agreed to partner with The Ladywood Community Project and at least twice a year, there is a collection for food and essentials for the Ladywood Community Project. They support individuals and families in crisis in the ward where the Institute is situated, and is a worthy way for us to be able to support our neighbours.

## THE BIRMINGHAM AND MIDLAND INSTITUTE

### REPORT OF THE GOVERNORS (CONTINUED) FOR THE YEAR ENDED 30 JUNE 2023

#### Regular activities (continued)

##### Philosophy Courses

Led by Darren Harper, we have presented a number of courses, classes and a Monday Lecture on various aspects of Philosophy, from traditional and comparative studies to contemporary attitudes to the subject.

##### **Occasional Events**

##### Concerts

Concerts are held either by visiting and touring groups, or by organisations who use the building as their place of learning. Members are always invited to attend such events.

##### Art Exhibition Launches

If an exhibiting artist wishes, we host a launch event when their show begins. Members are always invited to these. Our Members' Summer Exhibition is a good opportunity to meet people who attend different events, and who would not usually meet one other.

##### Debates

The Institute has started hosting occasional debates. People from other organisations and groups are invited to present and defend their argument on a topical subject.

##### Business Breakfasts

People from the business community are invited to join us for breakfast, a short presentation, and a useful opportunity to network.

##### Members' Mince Pie Morning

There is always a mince pie morning in December so that members can have a chat and meet up with one other.

In addition to these regular events, totalling over 70, there are three events worthy of specific listing, which are:

- July 2022: Dressing Statues Debate – A panel of six and a large audience debated the merits, or otherwise, of dressing statues;
- December 2022: Grandbabs Exhibition – A conversation with the elderly people in care homes and what we can learn from their wisdom;
- February 2023: Children of the Railway: 75th anniversary of the partition of India – exhibition launch, documentary show and debate.

#### **Institute Laureates**

Laureates are appointed annually, and we will look to change them regularly, if not annually. In September 2022 the Board appointed five Historians-in-Residence who are based at Aston University. The current laureates are:

- |                           |   |
|---------------------------|---|
| • Poet-in-Residence       | Roy MacFarlane  |
| • Writer-in-Residence     | Ruth Millington   |
| • Scientist-in-Residence  | Dr Galen Reich  |
| • Musician-in-Residence   | Jeffrey Skidmore OBE  |
| • Artist-in-Residence     | Peter Tinkler   |
| • Historians-in-Residence | Professor Stefan Manz, Dr Volker Prott,<br>Dr Ilaria Scaglia, Dr Brian Sudlow,<br>and Dr Joseph Yannielli |

## **THE BIRMINGHAM AND MIDLAND INSTITUTE**

### **REPORT OF THE GOVERNORS (CONTINUED) FOR THE YEAR ENDED 30 JUNE 2023**

#### **FINANCIAL REVIEW**

##### **Financial position**

The Statement of Financial Activities for the year ended 30 June 2023 shows incoming resources of £280,928 (2022 - £219,166) and resources expended of £224,818 (2022 - £172,107). This resulted in a surplus of £56,110 (2022 - £47,059).

##### **Reserves policy**

We have a Reserves Policy (F02) which was formulated by the Governance Committee in association with our Honorary Treasurer and Finance Officer. The Policy is to build the charity's unrestricted funds to a level which will enable the charity to fulfil its charitable obligations for the foreseeable future including the maintenance and upkeep of its Grade II\* listed premises.

##### **Going concern**

Budgets, forecasts and cashflows have been prepared for the 2023-24 year and for the five years beyond, predicting further satisfactory results. These are monitored closely, and as at the date of signing, the actual results are in line with budget.

In light of the current uncertain economic climate the Governors believe that the Institute's financial resources and contingency planning are sufficient to ensure the ability of the Institute to continue as a going concern for the foreseeable future, being at least twelve months from the date of approval of these financial statements.

While it should be mentioned at this point that the Institute has sufficient financial assets, these are largely tied up in property and are not easy to realise as cash.

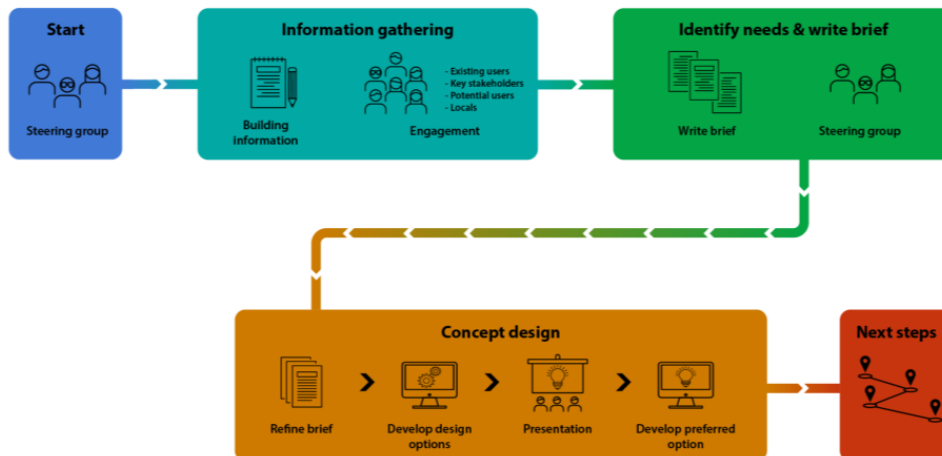
#### **FUTURE PLANS**

The Institute will continue to develop its programme in order to fulfil its statutory obligations as described in the Birmingham & Midland Act (1854) although we are looking to repeal the Act and replace it with a more up-to-date Articles of Association. Work has been ongoing in this matter with our MP since January 2020, but unfortunately remains outstanding. However, we are hoping that the Charities Act 2022 will enable the changing of governing documents to be effected more easily than has been the case hitherto.

The Report from Pennycuik Collins, commissioned by the Board in 2021, under Section 117 of the Charities Act advised the Board that the sale of 93-95 Cornwall Street was in its best interests, as it was little utilised, with the proceeds to be used to improve the facilities of 9 Margaret Street and the majority used as a contribution towards a National Heritage Lottery Fund bid. The building was sold for £851,000, and we are to exchange contracts in July 2023.

Once the sale of 93-95 Cornwall Street is complete, we will carry out the Viability Study that was planned for the early part of 2022. The Roadmap Steering Committee published a document called "The Future of the Institute" which laid down the aspirations for the way the Institute will be transformed into something fit for the next fifty years and which the Council adopted at its March 2021 meeting. This was allied with a Business Plan and will form the basis of a Viability Study to be put out to a professional assessment team, who will look to assess the transformation project. This stage in the transformation of the Institute is a precursor to a National Heritage Lottery Fund grant application. The infographic on page 5 has been published in each Annual Report since 2021, but it has been decided to retain it until this process is complete, so that the activity can be understood.

The site survey by Historic England in 2022 resulted in the Institute being added to the Heritage at Risk Register in mid-June 2023. The building is on the statutory list at Grade II\* which means that we are likely to qualify for grants from Historic England and this will also aid our NHLF bid in due course.



**STRUCTURE, GOVERNANCE AND MANAGEMENT**

**Governing document**

The Birmingham and Midland Institute is a charity registered with the Charity Commission (registered number 522852) and is incorporated by *The Birmingham and Midland Act (1854)* which defines its constitution, although in the spring of 2020 members voted, in an online poll (due to COVID-19 restrictions), to support the Board of Governors’ decision to seek to repeal the 1854 Act and replace it with an up-to-date Articles of Association.

**Organisational structure**

The governing body of the Birmingham and Midland Institute consists of official governors, city council governors and elective governors.

Of the official governors, four are elected by the membership, two are ex-officio office holders and one is appointed by the University of Birmingham to be its representative.

Of the five city governors, one, the Lord Mayor for the time being, is an ex-officio governor, with the other four being appointed by Birmingham City Council.

Of the elective governors, all thirteen are elected by the membership. Elections to the governing body are held at each annual general meeting.

The Board of Governors meets monthly but there are also sub-committees which vary from time to time. All sub-committees report and make recommendations to the full Board which is the Institute’s policy making body. The Governance sub-committee has enhanced and extended the Policies which give daily guidance for good governance of the Institute, and these may be viewed on the Institute’s website.

For this year, 2022-23, members of the Board of Governors have gifted 1,770.5 hours to the Institute, which includes work on sub-committees and other research and administrative activities as Governors. This is a phenomenal amount of time that they have committed to the Institute and underlines their commitment to our organisation. In addition, using Birmingham City Council’s Social Value Charter, BCC values this sort of contribution at £101.86 per hour, so that the total economic value of these gifted hours amounts to £180,343.13.

We no longer seek to replace the President every year, but rather we welcome incumbents to remain for as long as they wish, so that they can make a fuller contribution than an annual term of office permits.

The day-to-day running of the Institute is delegated to the Operations Team, headed by the Operations Manager, a full-time position, with reporting responsibility to the Board. The position is supported by the Operations Assistant, which is a part-time role.

**THE BIRMINGHAM AND MIDLAND INSTITUTE**

**REPORT OF THE GOVERNORS (CONTINUED)  
FOR THE YEAR ENDED 30 JUNE 2023**

The operations staff are assisted by a team of volunteers, without whom we would struggle to operate and who gifted 1,467 hours to the Institute during the year 2022-23. If we create a value for these hours, at the rate of the National Living wage of £10.42 per hour, this equates to £15,286.14 gifted to the Institute. There are also two part-time paid cleaners.

The Institute is a member of the Living Wage Foundation and we have implemented the Real Living Wage for our employees.

**Membership**

Membership of the Institute continues to expand in all categories, and at the end of the year stood at 239. Our Junior Membership remains low, but our membership of those in full-time work continues to grow.

**Safeguarding**

The Institute has a Safeguarding Policy and we now perform DBS Checks on all Governors, Staff and Volunteers which is considered good practice by the Charity Commission.

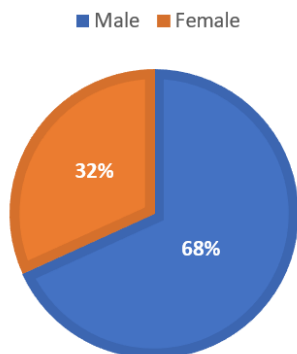
**Equity, Diversity and Inclusion (EDI)**

The Institute has an Equity, Diversity and Inclusion Policy and under this Policy we periodically undertake to survey the Board, staff and volunteers to see how it is working. Such a survey was carried out in early 2023 and below are extracts from the data we received, on gender, age, ethnicity and sexuality. All of the Board, staff and volunteers were surveyed, which currently totals 40, but only 22 responded to this voluntary and anonymous survey. If any member would like a copy of the full survey results, they will be supplied if they write to the Honorary Secretary at [secretary@bmi.org.uk](mailto:secretary@bmi.org.uk)

**EDI Survey: Gender**

The gender balance between the people who were sent the survey was Male - 25 (62.5%), Female - 15 (37.5%). So, more men responded to the survey.

The question asked was “What is your gender?”



100% of respondents said that their gender was the same as when they were born.

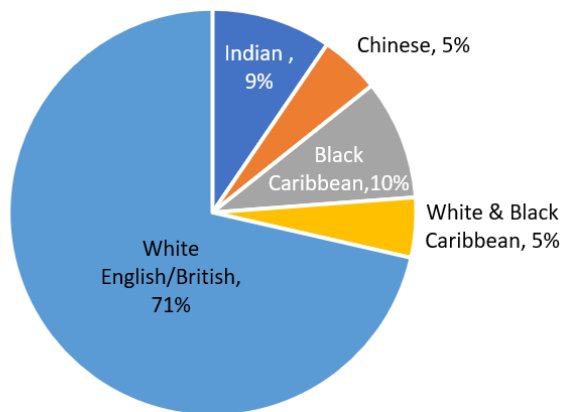
**EDI Survey: Age**

The question asked was “What age group do you fall into?”

Age	No.	%	Age	No.	%
16-24	6	27%	45-49	1	5%
25-29	1	4%	50-54	1	5%
30-34	0	0%	55-59	2	9%
35-39	2	9%	60-64	3	14%
40-44	1	4%	65+	5	23%

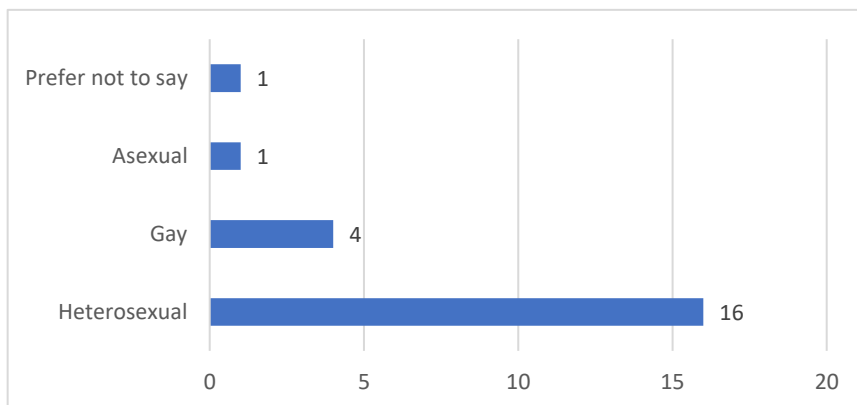
**EDI Survey: Ethnicity**

The question asked was “What ethnicity are you?”



**EDI Survey: Sexuality**

The question asked was “What is your sexual orientation?”



## THE BIRMINGHAM AND MIDLAND INSTITUTE

### REFERENCE AND ADMINISTRATIVE DETAILS

#### Registered charity number

522852

#### Principal address

9 Margaret Street  
Birmingham  
B3 3BS

#### Governors

##### Official Governors

Professor Sir David Cannadine	President
Dr S. Trowbridge	Vice President
Mrs. S. Ansari	Vice President
Mr. J. L. Fletcher	Honorary Treasurer
Dr. K. Ricks	Chief Master, King Edward's School
Professor C. Marsh	Principal, The Queen's Foundation
Mr. M. Eccleston	University of Birmingham Representative

##### City Governors

The Lord Mayor of Birmingham	
Councillor Adam Higgs	Appointed 9 <sup>th</sup> January 2023
Councillor J. Hunt	
Councillor M. Locke	
Councillor R. Pocock	

##### Elective Governors

Mr. M. I. Blake	
Miss I. Călin	Elected 15 <sup>th</sup> April 2023
Mr. A. Dowe	Appointed 9 <sup>th</sup> January 2023
Miss. J. Francis	
Mr. S. J. Hartland	
Mr. A. V. Pritchard-Jones	
Miss A. Round	
Dr. J. A. Scott	Retired 15 <sup>th</sup> April 2023
Mrs P. Smith	Appointed 9 <sup>th</sup> January 2023; Retired 17 <sup>th</sup> April 2023
Mr. M. A. Vaughan	

**THE BIRMINGHAM AND MIDLAND INSTITUTE**

**REFERENCE AND ADMINISTRATIVE DETAILS (CONTINUED)**

**Independent Examiner**

Ormerod Rutter,  
The Oakley,  
Kidderminster Road,  
Droitwich,  
Worcestershire,  
WR9 9AY.

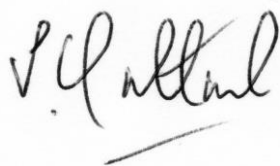
**Solicitors**

Tyndallwoods Solicitors,  
29 Woodbourne Road,  
Edgbaston,  
Birmingham,  
B17 8BY.

**Bankers**

Bank of Scotland,  
33 Old Broad Street,  
London,  
BX2 1LB.

Approved by order of the Board of Governors on 4<sup>th</sup> December 2023 and signed on its behalf by:



.....  
Honorary Secretary

# THE BIRMINGHAM AND MIDLAND INSTITUTE

## INDEPENDENT EXAMINER'S REPORT

### TO THE GOVERNORS OF THE BIRMINGHAM AND MIDLAND INSTITUTE

---

I report to the Governors on my examination of the financial statements of The Birmingham and Midland Institute (the charity) for the year ended 30 June 2023.

#### **Responsibilities and basis of report**

As the Governors of the charity you are responsible for the preparation of the financial statements in accordance with the requirements of the Charities Act 2011 (the 2011 Act).

I report in respect of my examination of the charity's financial statements carried out under section 145 of the 2011 Act. In carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act.

#### **Independent examiner's statement**

Since the charity's gross income exceeded £250,000 your examiner must be a member of a body listed in section 145 of the 2011 Act. I confirm that I am qualified to undertake the examination because I am a member of ICAEW, which is one of the listed bodies.

Your attention is drawn to the fact that the charity has prepared financial statements in accordance with Accounting and Reporting by Charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) in preference to the Accounting and Reporting by Charities: Statement of Recommended Practice issued on 1 April 2005 which is referred to in the extant regulations but has now been withdrawn.

I understand that this has been done in order for financial statements to provide a true and fair view in accordance with Generally Accepted Accounting Practice effective for reporting periods beginning on or after 1 January 2015.

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

- 1 accounting records were not kept in respect of the charity as required by section 130 of the 2011 Act; or
- 2 the financial statements do not accord with those records; or
- 3 the financial statements do not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a true and fair view which is not a matter considered as part of an independent examination.

Ormerod Rutter Limited  
The Oakley  
Kidderminster Road  
Droitwich  
Worcestershire  
WR9 9AY

Dated: .....

# THE BIRMINGHAM AND MIDLAND INSTITUTE

## STATEMENT OF FINANCIAL ACTIVITIES INCLUDING INCOME AND EXPENDITURE ACCOUNT

FOR THE YEAR ENDED 30 JUNE 2023

		Unrestricted funds 2023 £	Restricted funds 2023 £	Total 2023 £	Unrestricted funds 2022 £	Restricted funds 2022 £	Total 2022 £
	Notes						
<b>Income from:</b>							
Donations and legacies	3	1,357	-	1,357	894	-	894
Charitable activities	4	277,020	500	277,520	215,842	666	216,508
Investments	5	58	1,993	2,051	-	1,764	1,764
<b>Total income</b>		<b>278,435</b>	<b>2,493</b>	<b>280,928</b>	<b>216,736</b>	<b>2,430</b>	<b>219,166</b>
<b>Expenditure on:</b>							
Charitable activities	6	29,608	-	29,608	31,071	-	31,071
Support costs	7	153,094	500	153,594	124,741	500	125,241
Other	11	41,616	-	41,616	15,795	-	15,795
<b>Total expenditure</b>		<b>224,318</b>	<b>500</b>	<b>224,818</b>	<b>171,607</b>	<b>500</b>	<b>172,107</b>
<b>Net income and movement in funds</b>		<b>54,117</b>	<b>1,993</b>	<b>56,110</b>	<b>45,129</b>	<b>1,930</b>	<b>47,059</b>
<b>Reconciliation of funds:</b>							
Fund balances at 1 July 2022		1,327,541	16,317	1,343,858	1,282,412	14,387	1,296,799
<b>Fund balances at 30 June 2023</b>		<b>1,381,658</b>	<b>18,310</b>	<b>1,399,968</b>	<b>1,327,541</b>	<b>16,317</b>	<b>1,343,858</b>

The statement of financial activities includes all gains and losses recognised in the year. All income and expenditure derive from continuing activities.

# THE BIRMINGHAM AND MIDLAND INSTITUTE

## BALANCE SHEET

AS AT 30 JUNE 2023

		2023		2022	
	Notes	£	£	£	£
<b>Fixed assets</b>					
Intangible assets	13		7,450		7,450
Tangible assets	14		1,474,216		1,482,353
			<u>1,481,666</u>		<u>1,489,803</u>
<b>Current assets</b>					
Debtors	15	33,765		33,415	
Cash at bank and in hand		19,933		22,273	
		<u>53,698</u>		<u>55,688</u>	
<b>Creditors: amounts falling due within one year</b>	16	73,834		129,662	
Net current liabilities			(20,136)		(73,974)
<b>Total assets less current liabilities</b>			1,461,530		1,415,829
<b>Creditors: amounts falling due after more than one year</b>	17		(61,562)		(71,971)
<b>Net assets</b>			<u>1,399,968</u>		<u>1,343,858</u>
<b>The funds of the charity</b>					
Restricted income funds	22		18,310		16,317
Unrestricted funds			1,381,658		1,327,541
			<u>1,399,968</u>		<u>1,343,858</u>

The financial statements were approved by the Governors on 4th December.2023



.....  
Honorary Treasurer - Mr J Fletcher

# THE BIRMINGHAM AND MIDLAND INSTITUTE

## NOTES TO THE FINANCIAL STATEMENTS

### FOR THE YEAR ENDED 30 JUNE 2023

---

#### 1 Accounting policies

##### Charity information

The Birmingham and Midland Institute is a charity registered with the Charity Commissions (registration number 522852).

#### 1.1 Accounting convention

The financial statements have been prepared in accordance with the charity's [governing document], the Charities Act 2011, FRS 102 "The Financial Reporting Standard applicable in the UK and Republic of Ireland" ("FRS 102") and the Charities SORP "Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)" (effective 1 January 2019). The charity is a Public Benefit Entity as defined by FRS 102.

The charity has taken advantage of the provisions in the SORP for charities not to prepare a Statement of Cash Flows.

The financial statements have departed from the Charities (Accounts and Reports) Regulations 2008 only to the extent required to provide a true and fair view. This departure has involved following the Statement of Recommended Practice for charities applying FRS 102 rather than the version of the Statement of Recommended Practice which is referred to in the Regulations but which has since been withdrawn.

The financial statements have been prepared under the historical cost convention. The principal accounting policies adopted are set out below.

#### 1.2 Going concern

At the time of approving the financial statements, the Governors has a reasonable expectation that the charity has adequate resources to continue in operational existence for the foreseeable future. Thus the Governors continue to adopt the going concern basis of accounting in preparing the financial statements.

#### 1.3 Charitable funds

Unrestricted funds are available for use at the discretion of the Governors in furtherance of their charitable objectives.

Restricted funds are subject to specific conditions by donors or grantors as to how they may be used. The purposes and uses of the restricted funds are set out in the notes to the financial statements.

Endowment funds are subject to specific conditions by donors that the capital must be maintained by the charity.

#### 1.4 Income

Income is recognised when the charity is legally entitled to it after any performance conditions have been met, the amounts can be measured reliably, and it is probable that income will be received.

Cash donations are recognised on receipt. Other donations are recognised once the charity has been notified of the donation, unless performance conditions require deferral of the amount. Income tax recoverable in relation to donations received under Gift Aid or deeds of covenant is recognised at the time of the donation.

Legacies are recognised on receipt or otherwise if the charity has been notified of an impending distribution, the amount is known, and receipt is expected. If the amount is not known, the legacy is treated as a contingent asset.

# THE BIRMINGHAM AND MIDLAND INSTITUTE

## NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 30 JUNE 2023

---

### 1 Accounting policies

(Continued)

#### 1.5 Expenditure

Expenditure is recognised once there is a legal or constructive obligation to transfer economic benefit to a third party, it is probable that a transfer of economic benefits will be required in settlement, and the amount of the obligation can be measured reliably.

Expenditure is classified by activity. The costs of each activity are made up of the total of direct costs and shared costs, including support costs involved in undertaking each activity. Direct costs attributable to a single activity are allocated directly to that activity. Shared costs which contribute to more than one activity and support costs which are not attributable to a single activity are apportioned between those activities on a basis consistent with the use of resources. Central staff costs are allocated on the basis of time spent, and depreciation charges are allocated on the portion of the asset's use.

#### 1.6 Intangible fixed assets other than goodwill

Intangible assets acquired separately from a business are recognised at cost and are subsequently measured at cost less accumulated amortisation and accumulated impairment losses.

Intangible assets acquired on business combinations are recognised separately from goodwill at the acquisition date where it is probable that the expected future economic benefits that are attributable to the asset will flow to the entity and the fair value of the asset can be measured reliably; the intangible asset arises from contractual or other legal rights; and the intangible asset is separable from the entity.

Amortisation is recognised so as to write off the cost or valuation of assets less their residual values over their useful lives on the following bases:

Armorial Bearings	N/A
-------------------	-----

#### 1.7 Tangible fixed assets

Tangible fixed assets are initially measured at cost and subsequently measured at cost or valuation, net of depreciation and any impairment losses.

Depreciation is recognised so as to write off the cost or valuation of assets less their residual values over their useful lives on the following bases:

Freehold land and buildings	N/A
Fixtures and fittings	15% on reducing balance
Computers	25% on cost
Gifted Assets	N/A
Library books	N/A

#### 1.8 Employee benefits

The cost of any unused holiday entitlement is recognised in the period in which the employee's services are received.

Termination benefits are recognised immediately as an expense when the charity is demonstrably committed to terminate the employment of an employee or to provide termination benefits.

# THE BIRMINGHAM AND MIDLAND INSTITUTE

## NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 30 JUNE 2023

### 1 Accounting policies (Continued)

#### 1.9 Leases

Leases are classified as finance leases whenever the terms of the lease transfer substantially all the risks and rewards of ownership to the lessees. All other leases are classified as operating leases.

Assets held under finance leases are recognised as assets at the lower of the assets fair value at the date of inception and the present value of the minimum lease payments. The related liability is included in the balance sheet as a finance lease obligation. Lease payments are treated as consisting of capital and interest elements. The interest is charged to net income/(expenditure) for the year so as to produce a constant periodic rate of interest on the remaining balance of the liability.

### 2 Critical accounting estimates and judgements

In the application of the charity's accounting policies, the Governors is required to make judgements, estimates and assumptions about the carrying amount of assets and liabilities that are not readily apparent from other sources. The estimates and associated assumptions are based on historical experience and other factors that are considered to be relevant. Actual results may differ from these estimates.

The estimates and underlying assumptions are reviewed on an ongoing basis. Revisions to accounting estimates are recognised in the period in which the estimate is revised where the revision affects only that period, or in the period of the revision and future periods where the revision affects both current and future periods.

### 3 Donations and legacies

	2023	2022
	£	£
Donations and gifts	1,357	894

### 4 Income from charitable activities

	Restricted funds		Total		Restricted funds		Total	
	2023	2023	2023	2022	2022	2022	2022	
	£	£	£	£	£	£	£	
Rents receivable	175,365	-	175,365	184,550	-	184,550		
Management charges	-	500	500	-	500	500		
Commissions received	8,624	-	8,624	3,449	-	3,449		
Membership subscriptions	14,833	-	14,833	17,501	166	17,667		
Book sales, recorded music and sundry income	777	-	777	10,342	-	10,342		
Other income	77,421	-	77,421	-	-	-		
	<u>277,020</u>	<u>500</u>	<u>277,520</u>	<u>215,842</u>	<u>666</u>	<u>216,508</u>		

# THE BIRMINGHAM AND MIDLAND INSTITUTE

## NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 30 JUNE 2023

---

### 5 Investments

	Unrestricted	Restricted	Unrestricted	Restricted
	2023	2023	2023	2022
	£	£	£	£
Interest receivable	58	1,993	-	1,764
	<u>58</u>	<u>1,993</u>	<u>-</u>	<u>1,764</u>

There has been £58 income from bank interest received from unrestricted funds (2022 - £0) and £1,993 income from restricted funds during the year ended 30 June 2023 (2022 - £1,764). This restricted income had arose from the Grew Bequest, bequested specifically for the furtherance of the study of music and poetry at the Birmingham and Midland Institute, and has been recognised in the financial statements within the Grew Bequest restricted fund.

### 6 Charitable expenditure

	2023	2022
	£	£
Staff costs	11,425	16,381
General expenses	18,183	14,690
	<u>29,608</u>	<u>31,071</u>

# THE BIRMINGHAM AND MIDLAND INSTITUTE

## NOTES TO THE FINANCIAL STATEMENTS (CONTINUED) FOR THE YEAR ENDED 30 JUNE 2023

### 7 Support costs

	2023 £	2022 £
Staff costs	44,371	35,559
Sundry expenses	1,793	-
Rates and utilities	27,341	22,149
Cleaning	7,427	8,206
Repairs and maintenance	5,458	4,379
Insurance	13,824	13,260
Legal and professional	14,184	10,969
Printing and stationery	3,418	4,429
Website and IT	537	641
Telephone	8,440	6,196
Management charge	500	500
Depreciation	10,801	13,505
Finance charges	-	187
Interest payable and similar charges	11,393	1,108
Bank charges	504	3
Fees and subscriptions	2,103	-
	<u>152,094</u>	<u>121,091</u>
Share of governance costs (see note 8)	1,500	4,150
	<u>153,594</u>	<u>125,241</u>
<b>Analysis by fund</b>		
Unrestricted funds	153,094	124,741
Restricted funds - general	500	500
	<u>153,594</u>	<u>125,241</u>

### 8 Governance costs

	2023 £	2022 £
Independent examiner fees	<u>1,500</u>	<u>4,150</u>

### 9 Governors

The governors expenses paid for the year ended 30 June 2023 totalled £890 (2022:£804).

**THE BIRMINGHAM AND MIDLAND INSTITUTE**  
**NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)**  
**FOR THE YEAR ENDED 30 JUNE 2023**

---

**10 Employees**

The average monthly number of employees during the year was:

	<b>2023</b>	<b>2022</b>
	<b>Number</b>	<b>Number</b>
Administration	4	4
	<u>          </u>	<u>          </u>

**Employment costs**

	<b>2023</b>	<b>2022</b>
	<b>£</b>	<b>£</b>
Wages and salaries	55,796	51,940
	<u>          </u>	<u>          </u>

There were no employees whose annual remuneration was more than £60,000.

**11 Other expenditure**

	<b>2023</b>	<b>2022</b>
	<b>£</b>	<b>£</b>
Other expenditure	41,616	15,795
	<u>          </u>	<u>          </u>
	<u>41,616</u>	<u>15,795</u>

Included in other expenditure in 2023 are costs totalling £41,616 associated with the proposed sale of 93-95 Cornwall Street (2022:£15,621).

**12 Taxation**

The charity is exempt from taxation on its activities because all its income is applied for charitable purposes.

**THE BIRMINGHAM AND MIDLAND INSTITUTE**  
**NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)**  
**FOR THE YEAR ENDED 30 JUNE 2023**

**13 Intangible fixed assets**

	<b>Armorial Bearings £</b>
<b>Cost</b>	
At 1 July 2022 and 30 June 2023	7,450
<b>Amortisation and impairment</b>	
At 1 July 2022 and 30 June 2023	-
<b>Carrying amount</b>	
At 30 June 2023	7,450
At 30 June 2022	7,450

**Armorial Bearings**

The valuation of Armorial Bearings is based on the opinion of the governors valuation.

**14 Tangible fixed assets**

	<b>Freehold land and buildings £</b>	<b>Library Books £</b>	<b>Fixtures and fittings £</b>	<b>Computers £</b>	<b>Gifted Assets £</b>	<b>Total £</b>
<b>Cost</b>						
At 1 July 2022	681,045	680,275	219,748	3,539	49,300	1,633,907
Additions	-	-	2,664	-	-	2,664
Disposals	-	-	(3,204)	-	-	(3,204)
At 30 June 2023	681,045	680,275	219,208	3,539	49,300	1,633,367
<b>Depreciation and impairment</b>						
At 1 July 2022	-	-	148,159	3,395	-	151,554
Depreciation charged in the year	-	-	10,657	144	-	10,801
Eliminated in respect of disposals	-	-	(3,204)	-	-	(3,204)
At 30 June 2023	-	-	155,612	3,539	-	159,151
<b>Carrying amount</b>						
At 30 June 2023	681,045	680,275	63,596	-	49,300	1,474,216
At 30 June 2022	681,045	680,275	71,589	144	49,300	1,482,353

# THE BIRMINGHAM AND MIDLAND INSTITUTE

## NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 30 JUNE 2023

### 14 Tangible fixed assets

(Continued)

#### Freehold Property

The governance are of the view that the current value of the Institute's freehold property is greater than the net book value and therefore continue to not to depreciate the property.

#### Library Books

The Institute owns a library containing approximately 107,000 volumes. The governors have included a valuation of these books as at the balance sheet date based on an in-house valuation. In the opinion of the governors this is the best estimate available of the current valuation of the Institute's library books. Additions since valuations have been included at cost.

#### Gifted Assets

Gifted assets are comprised of material items donated to the Institute stated at the governors valuation.

#### Assets on hire purchase

Included in fittings and equipment are assets held under hire purchase agreements with a net book value of £39,743 (2022 - £46,757)

### 15 Debtors

	2023	2022
	£	£
<b>Amounts falling due within one year:</b>		
Trade debtors	20,138	18,149
Other debtors	13,627	15,266
	<u>33,765</u>	<u>33,415</u>

### 16 Creditors: amounts falling due within one year

	2023	2022
	£	£
Bank loans	10,008	10,000
Obligations under finance leases	10,773	13,189
Other taxation and social security	569	5,329
Trade creditors	8,414	18,997
Other creditors	44,070	82,147
	<u>73,834</u>	<u>129,662</u>

### 17 Creditors: amounts falling due after more than one year

	2023	2022
	£	£
Bank loans	20,161	29,167
Obligations under finance leases	16,160	17,563
Other creditors	25,241	25,241
	<u>61,562</u>	<u>71,971</u>

# THE BIRMINGHAM AND MIDLAND INSTITUTE

## NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 30 JUNE 2023

### 18 Loans and overdrafts

	2023 £	2022 £
Bank loans	30,169	39,167
Payable within one year	10,008	10,000
Payable after one year	20,161	29,167

### 19 Finance lease obligations

Future minimum lease payments due under finance leases:

	2023 £	2022 £
Within one year	10,773	13,189
Within two and five years	16,160	17,563
	26,933	30,752

Finance lease obligations are secured against the assets to which they relate.

### 20 Analysis of net assets between funds

	Unrestricted funds 2023 £	Restricted funds 2023 £	Total 2023 £	Unrestricted funds 2022 £	Restricted funds 2022 £	Total 2022 £
Fund balances at 30 June 2023 are represented by:						
Intangible fixed assets	7,450	-	7,450	7,450	-	7,450
Tangible assets	1,474,216	-	1,474,216	1,482,353	-	1,482,353
Current assets/(liabilities)	(36,453)	18,810	(20,136)	(90,291)	16,317	(73,974)
Long term liabilities	(61,562)	-	(61,562)	(71,971)	-	(71,971)
	1,383,651	18,810	1,399,968	1,327,541	16,317	1,343,858

# THE BIRMINGHAM AND MIDLAND INSTITUTE

## NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

### FOR THE YEAR ENDED 30 JUNE 2023

#### 21 Unrestricted funds

The unrestricted funds of the charity comprise the unexpended balances of donations and grants which are not subject to specific conditions by donors and grantors as to how they may be used. These include designated funds which have been set aside out of unrestricted funds by the trustees for specific purposes.

	At 1 July 2022	Incoming resources	Resources expended	At 30 June 2023
	£	£	£	£
General funds	1,327,541	278,435	(224,318)	1,381,658
	<u>1,327,541</u>	<u>278,435</u>	<u>(224,318)</u>	<u>1,381,658</u>
<b>Previous year:</b>	<b>At 1 July 2021</b>	<b>Incoming resources</b>	<b>Resources expended</b>	<b>At 30 June 2022</b>
	£	£	£	£
General funds	1,282,412	216,736	(171,607)	1,327,541
	<u>1,282,412</u>	<u>216,736</u>	<u>(171,607)</u>	<u>1,327,541</u>

#### 22 Restricted funds

The restricted funds of the charity comprise the unexpended balances of donations and grants held on trust subject to specific conditions by donors as to how they may be used.

	At 1 July 2022	Incoming resources	Resources expended	At 30 June 2023
	£	£	£	£
Alfred and Mary Wilkins Memorial Poetry	1,764	-	-	1,764
Grew Bequest	12,637	2,493	(500)	14,630
Bookkeeping Appeal Fund	228	-	-	228
Library Fund	1,668	-	-	1,668
Library Carpet Tiles Fund	20	-	-	20
	<u>16,317</u>	<u>2,493</u>	<u>(500)</u>	<u>18,310</u>
	<u>16,317</u>	<u>2,493</u>	<u>(500)</u>	<u>18,310</u>
<b>Previous year:</b>	<b>At 1 July 2021</b>	<b>Incoming resources</b>	<b>Resources expended</b>	<b>At 30 June 2022</b>
	£	£	£	£
Alfred and Mary Wilkins Memorial Poetry Fund	1,764	-	-	1,764
Grew Bequest	10,707	2,430	(500)	12,637
Bookkeeping Appeal Fund	228	-	-	228
Library Fund	1,668	-	-	1,668
Library Carpet Tiles Fund	20	-	-	20
	<u>14,387</u>	<u>2,430</u>	<u>(500)</u>	<u>16,317</u>
	<u>14,387</u>	<u>2,430</u>	<u>(500)</u>	<u>16,317</u>

# THE BIRMINGHAM AND MIDLAND INSTITUTE

## NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 30 JUNE 2023

---

### 22 Restricted funds

(Continued)

#### Purpose of unrestricted funds

##### General Fund

This fund represents the free funds of the Institute that are not designated for particular purposes which the governors are free to use in accordance with the Institute's objects.

#### Purpose of restricted funds

##### Alfred and Mary Wilkins Memorial Poetry fund

This fund's purpose is to provide income for the Institute to enable the Institute to organise competitions to seek new talent in the world of poetry.

##### Grew Bequest fund.

This fund's purpose is to provide income for the Institute to enable the Institute to promote the furtherance and study of music and poetry at the Institute.

##### Bookbinding appeal fund

This fund's purpose is to provide income for the Institute to enable the Institute to rebind its valuable collection of books in the Institute's library.

##### Library fund

This fund is reserved for the Institute's library, contributing to maintenance and the purchase of materials and equipment.

##### Library Carpet Tile fund

This was set up to direct funds to the maintenance of the library, focusing on the carpet tiles which are in need of repair / replacement.

### 23 Retirement benefit schemes

The trust operates a defined contribution pension scheme for all qualifying employees. The assets of the scheme are held separately from those of the trust in an independently administered fund.

The charge to profit or loss in respect of defined contribution schemes was £890 (2022 - £751).

### 24 Related party transactions

There were no disclosable related party transactions during the year (2022 - nil).

### 25 Support of Cultural and Educational Activities

During the year ended 30 June 2023 the Birmingham and Midland Institute discounted fees in respect of rental and hiring charges made to various cultural or charitable activities. This amount represents, in effect, the Institute's contribution or donation towards these activities.

### 26 Ultimate Controlling Party

The Institute is controlled by the governors as disclosed in the report of the council as governors.

**THE BIRMINGHAM AND MIDLAND INSTITUTE**

England & Wales - Charity number 522852

---

# Accounts

---

CHARITY NO: 522852

# THE BIRMINGHAM & MIDLAND INSTITUTE



## REPORT OF THE GOVERNORS AND FINANCIAL STATEMENTS FOR THE YEAR ENDED 30 JUNE 2022

J W Hinks LLP  
Chartered Accountants  
19 Highfield Road  
Edgbaston  
Birmingham  
B15 3BH

**THE BIRMINGHAM AND MIDLAND INSTITUTE**

**CONTENTS OF THE FINANCIAL STATEMENTS  
FOR THE YEAR ENDED 30 JUNE 2022**

---

	<b>Page</b>
<b>Report of the Governors</b>	<b>1 to 7</b>
<b>Independent Examiner's Report</b>	<b>8</b>
<b>Statement of Financial Activities</b>	<b>9</b>
<b>Balance Sheet</b>	<b>10</b>
<b>Notes to the Financial Statements</b>	<b>11 to 26</b>
<b>Detailed Statement of Financial Activities</b>	<b>27 to 28</b>

---

## THE BIRMINGHAM AND MIDLAND INSTITUTE

### REPORT OF THE GOVERNORS FOR THE YEAR ENDED 30 JUNE 2022

The Governors present their report and financial statements for the year ended 30 June 2022. The Governors have adopted the provisions of Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities in preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2015).

#### OBJECTIVES AND ACTIVITIES

##### Objectives and aims

###### Purpose and aims

The objectives and aims of the Birmingham and Midland Institute are "the Diffusion and Advancement of Science, Literature and Art amongst all Classes of Persons resident in Birmingham and the Midland Counties."

##### Public benefit

###### Ensuring our work delivers our aims

We review our aims, objectives and activities each year. This review looks at what we achieved and the outcomes of our work in the previous 12 months. The review looks at the success of each key activity and the benefits they have brought to those groups of people we are set up to help. The review also helps us to ensure that our aims, objectives and activities remained focused on our stated purposes.

We have referred to the guidance contained in the Charity Commission's general guidance on public benefit when reviewing our aims and objectives and in planning our future activities. In particular, the governors consider how planned activities will contribute to the aims and objectives they have set.

###### The focus of our work

The focus of our work continues to be the diffusion and advancement of Science, Literature and Art among all classes of persons resident in Birmingham and the Midland counties.

##### Grant-making

As a general policy, the charity does not make grants and it never makes grants to individuals. However, upon occasion or, if it considers that the making of a grant to an organisation will assist it in fulfilling its own charitable objectives, then such a grant may be made.

#### ACHIEVEMENT AND PERFORMANCE

##### Charitable activities

Our policy of increasing the range and number our activities is ongoing.

In September 2021 the Board of Governors resolved to create an Audience Engagement Committee, to add to the four sub-committees already in existence, which it has appointed to carry out more detailed work on its behalf, viz:

- Audience Engagement Committee - to diversify and expand the breadth and depth of audiences that engage with the Institute, and whilst there is some overlap with the Marketing & Media Committee, it was felt appropriate to separate the activity for the time being;
- Governance Committee – to examine good practice and create policies for the governance of the Institute and to work towards replacing The Birmingham & Midland Act (1854) with a more relevant Articles of Association. It also reviews policies annually, to keep them relevant;
- Library Committee – for the promotion of reading for enjoyment and maintaining the profile of the library as a key benefit of membership of the Institute;
- Marketing & Media Committee – to better promote the work of the Institute to a wider audience;
- Roadmap Steering Committee – to map out the future of the Institute and to look at ways of energising and re-invigorating the Institute.

Last year, the Governance Committee introduced a Building Management Policy, which seeks to maintain the building in a much tidier way. This means that all book collections of organisations outside of the Institute will be accommodated within the BMI Library, either as a discrete collection, or accessioned into the BMI Library. This

## THE BIRMINGHAM AND MIDLAND INSTITUTE

### REPORT OF THE GOVERNORS (CONTINUED) FOR THE YEAR ENDED 30 JUNE 2022

programme of removing book collections from around the Institute is also to prepare the building for the Transformation Project that we hope to initiate shortly.

The Monday Lecture series remains popular, both with our members and non-members, and has continued to be delivered online at lunchtime, but many members have been asking for a return to lectures in the building, so that we can look to regain, restore and strengthen that sense of community that our membership value. We try to vary the content and delivery of lectures, so that sometimes they are academic and other times they are delivered more in the spirit of entertainment, but at all times providing enlightenment.

We have added Philosophy classes to the programme in 2021-22, and we now have a debating society, the Birmingham Salon, using the building on a regular basis. As well as playing host to a number of universities throughout the year for a host of different activities and topics.

The Bookish Club, an online gathering of bibliophiles, continues to meet once a month to discuss a topic, rather than a specific text. This also reflects the literature pillar of the Institute, and gives an opportunity to socialise while being in the building was not always possible due to COVID restrictions.

After a delayed start due to COVID, the Ruskin Club was inaugurated in February. It is a creative club where ideas and skills are pooled and shared, we hope to extend to walks, talks and classes. The Ruskin Club has worked on creating a display of the Institute's past, using photographs from the archives. Due to the nature of the Club, it will always be in person.

We have received an increasing number of bookings from societies, groups and organisations over the year and we continue to provide a room hire service which funds our charitable aims.

During the past year we have formulated the roles of Institute Laureates and have appointed the following:

- Poet-in-Residence Roy MacFarlane
- Writer-in-Residence Ruth Millington
- Scientist-in-Residence Dr Galen Reich
- Musician-in-Residence Jeffrey Skidmore OBE
- Artist-in-Residence Peter Tinkler

Laureates are appointed annually, and we will look to change them often, to create new ideas and inputs. We are still looking to appoint an Historian-in-Residence, but we have not been successful in appointing a suitable candidate yet.

We also created a new space from the old lending library on the ground floor, off Reception, which had been subdivided into four smaller rooms in the 1980s (without Listed Building Consent). Following discussions with Birmingham city Council's Conservation Officer, and The Victorian Society, our new *Sir Arthur Sullivan Hall* was dedicated by our President, Sir David Cannadine, on 5<sup>th</sup> March, to an audience of seventy-or-so invited guests. Afterwards we were treated to an afternoon of Sullivan's music, split into three sections of sacred, secular and Savoy genres and delivered by Ex Cathedra, students of the Birmingham Conservatoire and the Birmingham Savoyards.

The first event to be hosted in The Sir Arthur Sullivan Hall, was for the Independent Libraries Association, which held its two-day AGM there in May.

The creation and naming of the Sir Arthur Sullivan Hall was about widening our celebration of past Presidents, beyond Charles Dickens, and acknowledging others who have been involved in the Institute activities throughout its history. As a consequence, we now have rooms dedicated thus:

The Charles Dickens Hall	16 <sup>th</sup> President in 1869
The Guglielmo Marconi Hall	68 <sup>th</sup> President in 1921
The Sir William Blake Richmond Gallery	55 <sup>th</sup> President in 1908
The Sir Arthur Sullivan Hall	35 <sup>th</sup> President in 1888

## THE BIRMINGHAM AND MIDLAND INSTITUTE

### REPORT OF THE GOVERNORS (CONTINUED) FOR THE YEAR ENDED 30 JUNE 2022

The Dame Rachel Waterhouse Room	139 <sup>th</sup> President in 1992
The Marie Beauclerc Room	Pioneer in the teaching of Pitman's shorthand
The Constance Naden Room	Victorian poet
The Dame Ninette de Valois Room (earmarked)	111 <sup>th</sup> President in 1964

The Woodward Room has been re-named The George Dawson Room, to celebrate that proponent of the Civic Gospel.

### FINANCIAL REVIEW

#### Financial position

The Statement of Financial Activities for the year ended 30 June 2022 shows incoming resources of £219,166 (2021 - £138,302) and resources expended of £172,107 (2019 - £173,849). This resulted in a surplus of £47,059 (2021 – deficit of £35,547).

It was pleasing to note that the effects of the COVID-19 pandemic, which had blighted the previous two years' results, were very much diminished in the current year. Costs continued to be controlled with a tight rein, meaning that the elevated income resulting from the increased post-COVID-19 programme translated directly into the reported surplus.

#### Reserves policy

We have a Reserves Policy (F02) which was formulated by the Governance Committee in association with our Honorary Treasurer and Finance Officer. The Policy is to build the charity's unrestricted funds to a level which will enable the charity to fulfil its charitable obligations for the foreseeable future including the maintenance and upkeep of its Grade II\* listed premises.

#### Going concern

Budgets, forecasts and cashflows have been prepared for the 2022-23 year and for the five years beyond, predicting further satisfactory results. These are monitored closely, and as at the date of signing, the actual results are in line with budget.

In light of the current uncertain economic climate the Governors believe that the Institute's financial resources and contingency planning are sufficient to ensure the ability of the Institute to continue as a going concern for the foreseeable future, being at least twelve months from the date of approval of these financial statements.

While it should be mentioned at this point that the Institute has sufficient financial assets, these are largely tied up in property and are not easy to realise as cash.

### FUTURE PLANS

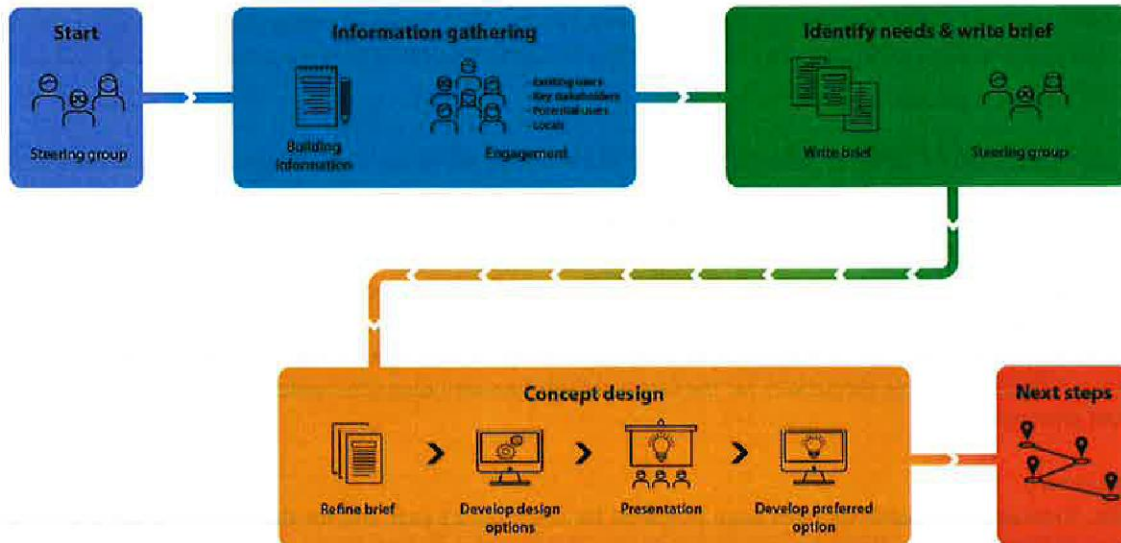
The Institute will continue to develop its programme in order to fulfil its statutory obligations as described in the Birmingham & Midland Act (1854) although we are looking to repeal the Act and replace it with a more up-to-date Articles of Association. Work has been ongoing in this matter with our MP since January 2020, but unfortunately remains outstanding. However, we are hoping that the Charities Act 2022 will enable the changing of governing documents to be effected more easily than has been the case hitherto.

The Report from Penicuik Collins, commissioned by the Board in 2021, under Section 117 of the Charities Act advised the Board that the sale of 93-95 Cornwall Street was in its best interests, as it was little utilised, with the proceeds to be used to improve the facilities of 9 Margaret Street. The building was sold for £851,000, but unfortunately, we have yet to exchange contracts. This was due to the purchaser wanting to use the emergency stair block of the Institute and the contract was in fact changed from a freehold sale to a 999 year-lease so that the Institute would retain management of its emergency stairs. As a result of this it was felt that a Fire Report should be commissioned to look at emergency evacuation and fire resisting capacities of the rooms and exits of the Institute. This was quite a complicated process and took four months to complete to allow for the Lease contract to be amended. It is hoped therefore that this will be concluded in the autumn and we can proceed with planning, firstly the necessary fire regulation upgrades, but then the building transformation project, which is the big task ahead.

## THE BIRMINGHAM AND MIDLAND INSTITUTE

### REPORT OF THE GOVERNORS (CONTINUED) FOR THE YEAR ENDED 30 JUNE 2022

Once we have completed on the sale of 93-95 Cornwall Street, we plan to carry out the Viability Study that was planned for the early part of 2022, but has been necessarily delayed. The Roadmap Steering Committee published a document called "The Future of the Institute" which laid down the aspirations for the way the Institute will be transformed into something fit for the next fifty years and which the Council adopted at its March 2021 meeting. This was allied with a Business Plan and will form the basis of a Viability Study to be put out to a professional assessment team, who will look to assess the transformation project. This stage in the transformation of the Institute is a precursor to a National Heritage Lottery Fund grant application. The infographic below was published in the 2020-21 Annual Report, but it is worth restating it here, as it is still valid, once the sale has completed:



Following discussions with Historic England and a site survey by their architects, they have undertaken an assessment of the roof, rainwater goods, stonework and other key structural elements of the building. This means that as the historic fabric of the building is at risk of failure or loss, and the Institute was added to the 2022 Heritage at Risk Register in mid-June. This may seem alarming, but being a Grade II\* building on the 'At Risk' Register is something that has the potential for a positive outcome, both in terms of grants from Historic England and from the National Heritage Lottery Fund. So, it is viewed pragmatically in this light.

## STRUCTURE, GOVERNANCE AND MANAGEMENT

### Governing document

The Birmingham and Midland Institute is a charity registered with the Charity Commission (registered number 522852) and is incorporated by *The Birmingham and Midland Act (1854)* which defines its constitution, although in the spring of 2020 members voted, in an online poll (due to COVID-19 restrictions), to support the Board of Governors' decision to seek to repeal the 1854 Act and replace it with an up-to-date Articles of Association.

In addition, at the Annual General Meeting in January 2022 the membership carried a resolution unanimously that Section XXXIV of the 1854 Act that requires the Annual General Meeting of the Members of the Institute shall be held on the Second Monday in January in every year to be changed to:

*"The Institute shall hold an AGM each calendar year and that there must be no more than 15 months between one AGM and the next."*

The requirement to hold our Annual General Meeting in the second Monday of January therefore no longer applies and the plan is to hold the next Annual General Meeting in April 2023.

By resolution of the Board of Governors, all staff, volunteers and Governors will be subject to DBS (Disclosure and Barring Service) checks in future and a programme of carrying these out will be expedited over the next few months.

## THE BIRMINGHAM AND MIDLAND INSTITUTE

### REPORT OF THE GOVERNORS (CONTINUED) FOR THE YEAR ENDED 30 JUNE 2022

This is considered important, both in terms of good governance, and now that we have increasing numbers of young users of facilities.

#### **Organisational structure**

The governing body of the Birmingham and Midland Institute consists of official governors, city council governors and elective governors.

Of the official governors, four are elected by the membership, two are ex-officio office holders and one is appointed by the University of Birmingham to be their representative.

Of the five city governors, one, the Lord Mayor for the time being, is an ex-officio governor, with the other four being appointed by Birmingham City Council as their representatives.

Of the elective governors, all thirteen are elected by the membership. Elections to the governing body are held at each annual general meeting.

The full council of officers meets monthly but there are also sub-committees which vary from time to time. All sub-committees report and make recommendations to the full council which is the Institute's policy making body. The Governance sub-committee has enhanced and extended the Policies which give daily guidance for good governance of the Institute, and these may be viewed on the Institute's website.

For this year, members of the Board of Governors have gifted 2,686.5 hours to the Institute, which includes work on sub-committees and other research and administrative activities as Governors. This is a phenomenal amount of time that they have committed to the Institute and underlines their commitment to our organisation. In addition, using Birmingham City Council's Social Value Charter, BCC values this sort of contribution at £101.86 per hour, so that the total economic value of these gifted hours are a staggering £273,646.89.

A departure from past conventions has been that we no longer seek to replace the President every year, but rather we welcome incumbents to remain for as long as they wish, so that they can make a fuller contribution than an annual term of office permits.

The day-to-day running of the Institute is delegated to the Operations Team, headed by the Operations Manager, a full-time position, with reporting responsibility to the Board. The position is supported by the Operations Assistant, which is a part-time role. They are assisted by a team of volunteers, without whom we would struggle to operate and who gifted 2,258 hours to the Institute during the year. If we create a value for these hours, at the rate of the National Living wage of £9.50 per hour, this equates to £21,451 gifted to the Institute. There are also two part-time paid cleaners.

The Institute is a member of the Living Wage Foundation and we have implemented the Real Living Wage for our employees.

#### **Membership**

Membership of the Institute continues to expand in all categories, although our Junior Membership has not seen corresponding increases pre-Transformation, but it is to be hoped when the Institute has been improved, with this in mind, this category will similarly increase.

## THE BIRMINGHAM AND MIDLAND INSTITUTE

### REFERENCE AND ADMINISTRATIVE DETAILS

#### Registered charity number

522852

#### Principal address

9 Margaret Street  
Birmingham  
B3 3BS

#### Governors

##### Official Governors

Professor Sir David Cannadine	President
Dr S. Trowbridge	Vice President
Ms. S. Ansari	Vice President
Mr. J. L. Fletcher	Honorary Treasurer
Dr. K. Ricks	Chief Master, King Edward's School
Professor C. Marsh	Principal, The Queen's Foundation
Mr. M. Eccleston	University of Birmingham Representative

##### City Governors

The Lord Mayor of Birmingham	
Councillor P. Fowler	Retired 5 May 2022
Councillor J. Hunt	Appointed 4 July 2022
Councillor M. Locke	
Councillor R. Pocock	
Councillor M. Ward	Retired 5 May 2022

##### Elective Governors

Mr. M. I. Blake	
Mr. J. D. Blewitt	Retired 9 September 2021
Mr. P. E. L. T. Borrow-Longain	Retired 30 May 2022
Mr. G. Davies	
Ms. J. Francis	Appointed 10 January 2022
Mr. S. J. Hartland	
Mr P. Miles	
Mr. K. O. Morris	Retired 27 September 2021
Mr. A. V. Pritchard-Jones	
Miss A. Round	
Mr. J. A. Scott	Appointed 4 April 2022
Mr. M. A. Vaughan	

**THE BIRMINGHAM AND MIDLAND INSTITUTE**

**REFERENCE AND ADMINISTRATIVE DETAILS (CONTINUED)**

**Independent Examiner**

Peter Smith ACA  
J W Hinks LLP  
Chartered Accountants  
19 Highfield Road  
Edgbaston  
Birmingham  
B15 3BH

**Solicitors**

Tyndallwoods Solicitors  
29 Woodbourne Road  
Edgbaston  
Birmingham  
B17 8BY

**Bankers**

Bank of Scotland  
33 Old Broad Street  
London  
BX2 1LB

Approved by order of the Board of Governors on 5 December 2022 and signed on its behalf by:



.....  
Honorary Secretary

**INDEPENDENT EXAMINER'S REPORT TO THE GOVERNORS OF  
THE BIRMINGHAM AND MIDLAND INSTITUTE**

---

**Independent examiner's report to the governors of The Birmingham and Midland Institute**

I report to the charity trustees on my examination of the accounts of The Birmingham and Midland Institute (the Trust) for the year ended 30 June 2022.

**Responsibilities and basis of report**

As the charity trustees of the Trust you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the Trust's accounts carried out under section 145 of the Act and in carrying out my examination I have followed all applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

**Independent examiner's statement**

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the Trust as required by section 130 of the Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a true and fair view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.



Peter Smith ACA  
ICAEW  
J W Hinks LLP  
Chartered Accountants  
19 Highfield Road  
Edgbaston  
Birmingham  
West Midlands  
B15 3BH

Date: 5 December 2022

THE BIRMINGHAM AND MIDLAND INSTITUTE

STATEMENT OF FINANCIAL ACTIVITIES  
FOR THE YEAR ENDED 30 JUNE 2022

	Notes	Unrestricted fund £	Restricted funds £	2022 Total funds £	2021 Total funds £
<b>INCOME AND ENDOWMENTS FROM</b>					
Donations and legacies	3	894	-	894	4,503
<b>Charitable activities</b>					
Rents receivable		184,550	-	184,550	90,959
Other trading activities	4	31,292	666	31,958	41,138
Investment income	5	-	1,764	1,764	1,702
<b>Total</b>		<b>216,736</b>	<b>2,430</b>	<b>219,166</b>	<b>138,302</b>
<b>EXPENDITURE ON</b>					
Raising funds	6	-	-	-	777
<b>Charitable activities</b>					
Charitable activities	7	31,071	-	31,071	7,739
Support costs		124,741	500	125,241	165,258
Other		15,795	-	15,795	75
<b>Total</b>		<b>171,607</b>	<b>500</b>	<b>172,107</b>	<b>173,849</b>
<b>NET INCOME/(EXPENDITURE)</b>		<b>45,129</b>	<b>1,930</b>	<b>47,059</b>	<b>(35,547)</b>
<b>RECONCILIATION OF FUNDS</b>					
<b>Total funds brought forward</b>		<b>1,282,412</b>	<b>14,387</b>	<b>1,296,799</b>	<b>1,332,346</b>
<b>TOTAL FUNDS CARRIED FORWARD</b>		<b>1,327,541</b>	<b>16,317</b>	<b>1,343,858</b>	<b>1,296,799</b>

**THE BIRMINGHAM AND MIDLAND INSTITUTE**

**BALANCE SHEET  
30 JUNE 2022**

	Notes	2022 £	2021 £
<b>FIXED ASSETS</b>			
Tangible assets	13	1,489,803	1,480,338
<b>CURRENT ASSETS</b>			
Debtors	14	33,415	37,314
Cash at bank		<u>22,273</u>	<u>9,549</u>
		55,688	46,863
<b>CREDITORS</b>			
Amounts falling due within one year	15	(129,662)	(135,874)
<b>NET CURRENT ASSETS</b>		<u>(73,974)</u>	<u>(89,011)</u>
<b>TOTAL ASSETS LESS CURRENT LIABILITIES</b>		1,415,829	1,391,327
<b>CREDITORS</b>			
Amounts falling due after more than one year	16	(71,971)	(94,528)
<b>NET ASSETS</b>		<u>1,343,858</u>	<u>1,296,799</u>
<b>FUNDS</b>	21		
Unrestricted funds		1,327,541	1,282,412
Restricted funds		<u>16,317</u>	<u>14,387</u>
<b>TOTAL FUNDS</b>		<u>1,343,858</u>	<u>1,296,799</u>

The financial statements were approved and authorised for issue by the Board of Governors on 5 December 2022 and were signed on its behalf by:



.....  
Honorary Treasurer

**1. ACCOUNTING POLICIES**

**BASIS OF PREPARING THE FINANCIAL STATEMENTS**

**GENERAL INFORMATION AND BASIS OF PREPARING THE FINANCIAL STATEMENTS**

**General information**

The Birmingham and Midland Institute is an incorporated charity registered in England and Wales. The address of the charity's registered office is 9 Margaret Street, Birmingham, B3 3BS.

**Accounting convention**

The financial statements of the charity, which is a public benefit entity under FRS 102, have been prepared in accordance with the Charities SORP (FRS 102) 'Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019)' and the Charities Act 2011.

The financial statements have been prepared under the historical cost convention.

The financial statements are prepared in sterling, which is the functional currency of the company. Monetary amounts in these financial statements are rounded to the nearest £1.

The significant accounting policies applied in the preparation of these financial statements are set out below. These policies have been consistently applied to all years presented unless otherwise stated.

**GOING CONCERN**

The financial statements have been prepared on a going concern basis as the governors believe that no material uncertainties exist. This has been explained further on page 3 of the governors' report. The governors have considered the level of funds held and the expected level of income and expenditure for 12 months from authorising these financial statements. The expected level of income and expenditure is sufficient with the level of reserves for the Institute to be able to continue as a going concern.

**FINANCIAL REPORTING STANDARD 102 - REDUCED DISCLOSURE EXEMPTIONS**

The charity has taken advantage of the following disclosure exemptions in preparing these financial statements, as permitted by FRS 102 'The Financial Reporting Standard applicable in the UK and Republic of Ireland':

- the requirements of Section 7 Statement of Cash Flows.

**INCOME**

All income is recognised in the Statement of Financial Activities once the charity has entitlement to the funds, it is probable that the income will be received and the amount can be measured reliably.

Income from local authority grants and grants from other third parties are recognised at fair value when the charity has entitlement after any performance conditions have been met, it is probable that the income will be received and the amount can be measured reliably. If entitlement is not met then these amounts are deferred.

For donations to be recognised the charity will have been notified of the amounts and the settlement date in writing.

**1. ACCOUNTING POLICIES - continued**

**EXPENDITURE**

Liabilities are recognised as expenditure as soon as there is a legal or constructive obligation committing the charity to that expenditure, it is probable that a transfer of economic benefits will be required in settlement and the amount of the obligation can be measured reliably. Expenditure is accounted for on an accruals basis and has been classified under headings that aggregate all cost related to the category. Where costs cannot be directly attributed to particular headings they have been allocated to activities on a basis consistent with the use of resources.

**ALLOCATION AND APPORTIONMENT OF COSTS**

All costs are allocated between the expenditure categories of the Statement of Financial Activities on the basis designed to reflect the use of the resource. Costs relating to a particular activity are allocated directly, others are apportioned on an appropriate basis e.g. floor areas, per capita or estimated usage.

**TANGIBLE FIXED ASSETS**

Freehold property, fittings and equipment and armorial bearings are included at cost including any incidental expenses of acquisition. Library books and gifted assets are included at the governors' valuation.

Depreciation is provided to write off the cost or valuation of all fixed assets except freehold property, library books, gifted assets and armorial bearing over their expected useful lives. The expected length of the depreciated assets has been reviewed and the charge for the year has been calculated at the following rates.

Freehold property	- Nil
Fixtures and equipment	- 10%, 20% and 6.67% straight line method
Computer equipment	- 20% straight line method
Library books	- Nil
Gifted assets	- Nil
Armorial bearings	- Nil

**TAXATION**

The charity is exempt from tax on its charitable activities.

**FUND ACCOUNTING**

Unrestricted funds can be used in accordance with the charitable objectives at the discretion of the governors.

Designated funds are amounts which have been set aside at the discretion of the governors for a specific but not legally binding purpose.

Restricted funds can only be used for particular restricted purposes within the objects of the charity. Restrictions arise when specified by the donor or when funds are raised for particular restricted purposes.

Further explanation of the nature and purpose of each fund is included in the notes to the financial statements.

**PENSION COSTS AND OTHER POST-RETIREMENT BENEFITS**

The charity operates a defined contribution pension scheme. Contributions payable to the charity's pension scheme are charged to the Statement of Financial Activities in the period to which they relate.

**FINANCIAL INSTRUMENTS**

The charity has elected to apply the provisions of Section 11 "Basic Financial Instruments" and Section 12 "Other Financial Instruments Issues" of FRS 102 to all of its financial statements.

1. ACCOUNTING POLICIES - continued

**FINANCIAL INSTRUMENTS**

Financial instruments are recognised in the charity's balance sheet when the charity becomes party to the contractual provisions of the instrument.

Financial assets and liabilities are offset, with the net amounts presented in the financial statements, when there is a legally enforceable right to set off the recognised amounts and there is an intention to settle on a net basis or to realise the asset and settle the liability simultaneously.

**Basic financial assets**

Basic financial assets, which include trade and other receivables and cash and bank balances, are initially measured at transaction price including transaction costs and are subsequently carried at amortised cost using the effective interest method unless the arrangement constitutes a financing transaction where the transaction is measured at the present value of the future receipts discounted at a market rate of interest.

**Other financial assets**

Other financial assets are initially measured at fair value which is normally the transaction price. Such assets are subsequently carried at fair value and the changes in fair value are recognised in the income and expenditure account, except that investments in equity instruments that are not publicly traded and whose fair values cannot be measured reliably are measured at cost less impairment.

Trade debtors, loans and other receivables that have fixed or determinable payments that are not quoted in an active market are classified as "loans and receivables". Loans and receivables are measured at amortised cost using the effective interest method less any impairment.

Interest is recognised by applying the effective interest rate, except for short-term receivables when the recognition of interest would be immaterial. The effective interest method is a method of calculating the amortised cost of a debt instrument and of allocating the interest income over the relevant period. The effective interest rate is the rate that exactly discounts estimated future cash receipts through the expected life of the debt instrument to the net carrying amount on initial recognition.

**Impairment of financial assets**

Financial assets, other than those held at fair value through income and expenditure, are assessed for indicators of impairment at each reporting end date.

Financial assets are impaired where there is objective evidence that, as a result of one or more events that occurred after the initial recognition of the financial asset, the estimated future cash flows have been affected.

If an asset is impaired, the impairment loss is the difference between the carrying amount and the present value of the estimated cash flows discounted at the asset's original effective interest rate. The impairment loss is recognised in the income and expenditure account.

If there is a decrease in the impairment loss arising from an event occurring after the impairment was recognised, the impairment is reversed. The reversal is such that the current carrying amount does not exceed what the carrying amount would have been had the impairment not previously been recognised. The impairment reversal is recognised in the income and expenditure account.

1. ACCOUNTING POLICIES - continued

**FINANCIAL INSTRUMENTS**

**Derecognition of financial assets**

Financial assets are derecognised only when the contractual rights to the cash flows from the asset expire or are settled, or when the charity transfers the financial asset and substantially all of the risks and rewards of ownership to another entity, or if some significant risks and rewards of ownership are retained but control of the asset has transferred to another party that is able to sell the asset in its entirety to an unrelated third party.

**Classification of financial liabilities**

Financial liabilities and equity instruments are classified according to the substance of the contractual arrangements entered into. An equity instrument is any contract that evidences a residual interest in the assets of the charity after deducting all of its liabilities.

**Basic financial liabilities**

Basic financial liabilities, including trade and other payables and bank loans, are initially recognised at transaction price unless the arrangement constitutes a financing transaction where the debt instrument is measured at the present value of the future receipts discounted at a market rate of interest.

Debt instruments are subsequently carried at amortised cost using the effective interest rate method.

Trade payables are obligations to pay for goods and services that have been acquired in the ordinary course of business from suppliers. Accounts payable are classified as current liabilities if payment is due within one year or less. If not, they are presented as non-current liabilities. Trade payables are recognised initially at transaction price and subsequently measured at amortised cost using the effective interest rate method.

**Other financial liabilities**

Derivatives, including interest rate swaps and forward foreign exchange contracts, are not basic financial instruments. Derivatives are initially recognised at fair value on the date a derivative contract is entered into and are subsequently re-measured at their fair value. Changes in the fair value of derivatives are recognised in the income and expenditure account in finance costs or finance income as appropriate unless hedge accounting is applied and the hedge is a cash flow hedge.

Financial liabilities and equity instruments are classified according to the substance of the contractual arrangements entered into.

**Derecognition of financial liabilities**

Financial liabilities are derecognised when the charity's contractual obligations expire or are discharged or cancelled.

**EMPLOYEE BENEFITS**

When employees have rendered service to The Birmingham and Midland Institute, short-term employee benefits to which the employees are entitled are recognised at the undiscounted amount expected to be paid in exchange for that service.

The cost of any unused holiday entitlement is recognised in the period in which the employee's services are received.

Termination benefits are recognised immediately as an expense when The Birmingham and Midland Institute is demonstrably committed to terminate the employment of an employee or to provide termination benefits.

**2. CRITICAL ACCOUNTING JUDGEMENTS AND KEY SOURCES OF ESTIMATION UNCERTAINTY**

In the application of the charity's accounting policies, the governors are required to make judgements, estimates and assumptions about the carrying amount of assets and liabilities that are not readily apparent from other sources.

The estimates and underlying assumptions are reviewed on an ongoing basis. Revisions to accounting estimates are recognised in the period in which the estimate is revised where the revision affects only that period or in the period of the revision and future periods where the revision affects both current and future periods.

**3. DONATIONS AND LEGACIES**

	<b>2022</b>	2021
	£	£
Donations	<u>894</u>	<u>4,503</u>

**4. OTHER TRADING ACTIVITIES**

	<b>2022</b>	2021
	£	£
Commissions received	3,449	39
Members' subscriptions	17,666	8,620
Management charges	500	500
Events	125	140
Book sales, recorded music and other sundry income	<u>10,218</u>	<u>31,839</u>
	<u><b>31,958</b></u>	<u><b>41,138</b></u>

**5. INVESTMENT INCOME**

	<b>2022</b>	2021
	£	£
Bank interest receivable	<u>1,764</u>	<u>1,702</u>

Bank interest receivable during the year ended 30 June 2022 includes £1,764 (2021- £1,701) which has arisen from the Grew Bequest, bequested specifically for the furtherance of the study of music and poetry at the Birmingham and Midland Institute, and has been recognised in the financial statements within the Grew Bequest restricted fund.

THE BIRMINGHAM AND MIDLAND INSTITUTE

NOTES TO THE FINANCIAL STATEMENTS - continued  
FOR THE YEAR ENDED 30 JUNE 2022

6. RAISING FUNDS

OTHER TRADING ACTIVITIES

	2022	2021
	£	£
Bad debts	<u>-</u>	<u>777</u>

7. CHARITABLE ACTIVITIES COSTS

	Direct Costs (see note 8)	Support costs (see note 9)	Totals
	£	£	£
Charitable activities	<b>31,071</b>	-	<b>31,071</b>
Support costs	<u>-</u>	<u>125,241</u>	<u>125,241</u>
	<b><u>31,071</u></b>	<b><u>125,241</u></b>	<b><u>156,312</u></b>

8. DIRECT COSTS OF CHARITABLE ACTIVITIES

	2022	2021
	£	£
Staff costs	<b>16,381</b>	4,239
General expenses	<u>14,690</u>	<u>3,500</u>
	<b><u>31,071</u></b>	<b><u>7,739</u></b>

9. SUPPORT COSTS

	Management	Finance	Other	Governance costs	Totals
	£	£	£	£	£
Support costs	<u>72,837</u>	<u>1,111</u>	<u>49,401</u>	<u>1,892</u>	<u>125,241</u>

Support costs are those costs that have been incurred by the charity in order to further the continued development of the charity's charitable activities.

NOTES TO THE FINANCIAL STATEMENTS - continued  
FOR THE YEAR ENDED 30 JUNE 2022

9. SUPPORT COSTS - continued

Support costs, included in the above, are as follows:

	2022	2021
	Support costs	Total activities
	£	£
Salaries	23,115	40,400
Pensions	586	831
Rates	1,179	1,573
Water	2,902	(4,118)
Electricity	12,671	4,973
Gas	5,397	8,927
Insurances	13,260	13,260
Professional fees	13,227	5,350
Management charges	500	500
Bank charges	3	43
Interest payable and similar charges	1,108	103
Redundancy payments	-	20,553
Cleaners' wages	11,858	11,685
Maintenance of equipment and lift	3,698	3,387
Repairs and renewals	681	23,871
Cleaning	8,206	1,744
Printing, stationery and publicity	4,358	4,941
Telephone	6,196	7,989
Postages	71	284
Website and IT	641	79
Finance charges	187	445
Depreciation of tangible fixed assets	13,505	16,402
Interest payable	-	36
Legal fees	1,892	2,000
	<u>125,241</u>	<u>165,258</u>

10. GOVERNORS' REMUNERATION AND BENEFITS

There were no governors' remuneration for the year ended 30 June 2022 nor for the year ended 30 June 2021.

GOVERNORS' EXPENSES

The governors' expenses paid for the year ended 30 June 2022 totalled £804 (2021: £692).

NOTES TO THE FINANCIAL STATEMENTS - continued  
FOR THE YEAR ENDED 30 JUNE 2022

**11. STAFF COSTS**

	<b>2022</b>	2021
	£	£
Wages and salaries	<b>46,950</b>	53,181
Social security costs	<b>2,625</b>	3,142
Pension costs	<b>754</b>	907
	<u><b>50,329</b></u>	<u>57,230</u>

The average monthly number of employees during the year was as follows.

	<b>2022</b>	2021
Administrative	<u>4</u>	<u>4</u>
	<u><b>4</b></u>	<u>4</u>

No individual employee received emoluments in excess of £60,000 during the year ended 30 June 2022 nor during the year ended 30 June 2021.

All staff are employed by the Institute..

**12. EXCEPTIONAL ITEMS**

Included in other are costs associated with the proposed sale of 93-95 Cornwall Street totalling £15,621.

NOTES TO THE FINANCIAL STATEMENTS - continued  
FOR THE YEAR ENDED 30 JUNE 2022

## 13. TANGIBLE FIXED ASSETS

	Freehold property £	Fittings and equipment £	Library books £
<b>COST</b>			
At 1 July 2021	681,045	200,338	680,275
Additions	-	22,949	-
At 30 June 2022	681,045	223,287	680,275
<b>DEPRECIATION</b>			
At 1 July 2021	-	138,070	-
Charge for year	-	13,484	-
At 30 June 2022	-	151,554	-
<b>NET BOOK VALUE</b>			
At 30 June 2022	681,045	71,733	680,275
At 30 June 2021	681,045	62,268	680,275
	Gifted assets £	Armorial bearings £	Totals £
<b>COST</b>			
At 1 July 2021	49,300	7,450	1,618,408
Additions	-	-	22,949
At 30 June 2022	49,300	7,450	1,641,357
<b>DEPRECIATION</b>			
At 1 July 2021	-	-	138,070
Charge for year	-	-	13,484
At 30 June 2022	-	-	151,554
<b>NET BOOK VALUE</b>			
At 30 June 2022	49,300	7,450	1,489,803
At 30 June 2021	49,300	7,450	1,480,338

Freehold property

The governors are of the view that the current value of the Institute's freehold property is greater than the net book value and therefore continue not to depreciate the property.

Library books

The Institute owns a library containing approximately 107,000 volumes. The governors have included a valuation of these books as at the balance sheet date based on an in-house valuation. In the opinion of the governors this is the best estimate available of the current valuation of the Institute's library books. Additions since valuation have been included at cost.

**13. TANGIBLE FIXED ASSETS - continued**

Gifted assets

Gifted assets are comprised of material items donated to the Institute stated at the governors' valuation.

Assets on hire purchase

Included in fittings and equipment are assets under hire purchase agreements with a net book value of £46,757 (2021 - £53,763).

**14. DEBTORS: AMOUNTS FALLING DUE WITHIN ONE YEAR**

	<b>2022</b>	2021
	£	£
Trade debtors	<b>18,149</b>	14,895
Other debtors	<b><u>15,266</u></b>	<u>22,419</u>
	<b><u>33,415</u></b>	<u>37,314</u>

**15. CREDITORS: AMOUNTS FALLING DUE WITHIN ONE YEAR**

	<b>2022</b>	2021
	£	£
Bank loans and overdrafts (see note 17)	<b>10,000</b>	10,000
Hire purchase (see note 18)	<b>13,189</b>	14,549
Trade creditors	<b>18,997</b>	5,338
Taxation and social security	<b>5,329</b>	17,838
Other creditors	<b><u>82,147</u></b>	<u>88,149</u>
	<b><u>129,662</u></b>	<u>135,874</u>

**16. CREDITORS: AMOUNTS FALLING DUE AFTER MORE THAN ONE YEAR**

	<b>2022</b>	2021
	£	£
Bank loans (see note 17)	<b>29,167</b>	39,167
Hire purchase (see note 18)	<b>17,563</b>	30,120
Other creditors	<b><u>25,241</u></b>	<u>25,241</u>
	<b><u>71,971</u></b>	<u>94,528</u>

**17. LOANS**

An analysis of the maturity of loans is given below:

	<b>2022</b>	2021
	£	£
Amounts falling due within one year on demand:		
Bank loans	<b>10,000</b>	10,000
Other loans	<b>12,620</b>	12,620
	<b><u>22,620</u></b>	<u>22,620</u>
Amounts falling between one and two years:		
Bank loans - 1-2 years	<b>10,000</b>	10,000
Other loans - 1-2 years	<b>25,241</b>	25,241
	<b><u>35,241</u></b>	<u>35,241</u>
Amounts falling due between two and five years:		
Bank loans - 2-5 years	<b>19,167</b>	29,167

**18. LEASING AGREEMENTS**

Minimum lease payments fall due as follows:

	<b>Hire purchase contracts</b>	
	<b>2022</b>	2021
	£	£
Net obligations repayable:		
Within one year	<b>13,189</b>	14,549
Between one and five years	<b>17,563</b>	30,120
	<b><u>30,752</u></b>	<u>44,669</u>
	<b>2022</b>	2021
	£	£
Within one year	-	128
Between one and five years	-	-
	<u>-</u>	<u>-</u>
	<u>-</u>	<u>128</u>

At the reporting date the Charity had outstanding commitments for future minimum lease payments under non-cancellable operating leases as detailed above.

NOTES TO THE FINANCIAL STATEMENTS - continued  
FOR THE YEAR ENDED 30 JUNE 2022

19. SECURED DEBTS

The following secured debts are included within creditors:

	2022 £	2021 £
Hire purchase contracts	<u>30,752</u>	<u>44,669</u>

Hire purchase liabilities are secured against the assets to which they relate.

20. ANALYSIS OF NET ASSETS BETWEEN FUNDS

	Unrestricted fund £	Restricted funds £	2022 Total funds £	2021 Total funds £
Fixed assets	1,489,803	-	1,489,803	1,480,338
Current assets	39,371	16,317	55,688	46,863
Current liabilities	(129,662)	-	(129,662)	(135,874)
Long term liabilities	(71,971)	-	(71,971)	(94,528)
	<u>1,327,541</u>	<u>16,317</u>	<u>1,343,858</u>	<u>1,296,799</u>

21. MOVEMENT IN FUNDS

	At 1.7.21 £	Net movement in funds £	At 30.6.22 £
<b>Unrestricted funds</b>			
General fund	1,282,412	45,129	1,327,541
<b>Restricted funds</b>			
Alfred and Mary Wilkins Memorial Poetry fund	1,764	-	1,764
Grew Bequest fund	10,707	1,930	12,637
Bookbinding Appeal fund	228	-	228
Library fund	1,668	-	1,668
Library Carpet Tiles fund	20	-	20
	<u>14,387</u>	<u>1,930</u>	<u>16,317</u>
<b>TOTAL FUNDS</b>	<u>1,296,799</u>	<u>47,059</u>	<u>1,343,858</u>

NOTES TO THE FINANCIAL STATEMENTS - continued  
FOR THE YEAR ENDED 30 JUNE 2022

21. MOVEMENT IN FUNDS - continued

Net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Movement in funds £
<b>Unrestricted funds</b>			
General fund	216,736	(171,607)	45,129
<b>Restricted funds</b>			
Grew Bequest fund	2,430	(500)	1,930
<b>TOTAL FUNDS</b>	<u>219,166</u>	<u>(172,107)</u>	<u>47,059</u>

Comparatives for movement in funds

	At 1.7.20 £	Net movement in funds £	At 30.6.21 £
<b>Unrestricted funds</b>			
General fund	1,320,262	(37,850)	1,282,412
<b>Restricted funds</b>			
Alfred and Mary Wilkins Memorial Poetry fund	1,764	-	1,764
Grew Bequest fund	8,356	2,351	10,707
Bookbinding Appeal fund	228	-	228
Library fund	1,716	(48)	1,668
Library Carpet Tiles fund	20	-	20
	<u>12,084</u>	<u>2,303</u>	<u>14,387</u>
<b>TOTAL FUNDS</b>	<u>1,332,346</u>	<u>(35,547)</u>	<u>1,296,799</u>

NOTES TO THE FINANCIAL STATEMENTS - continued  
FOR THE YEAR ENDED 30 JUNE 2022

21. MOVEMENT IN FUNDS - continued

Comparative net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Movement in funds £
<b>Unrestricted funds</b>			
General fund	135,451	(173,301)	(37,850)
<b>Restricted funds</b>			
Grew Bequest fund	2,851	(500)	2,351
Library fund	-	(48)	(48)
	<u>2,851</u>	<u>(548)</u>	<u>2,303</u>
<b>TOTAL FUNDS</b>	<u>138,302</u>	<u>(173,849)</u>	<u>(35,547)</u>

A current year 12 months and prior year 12 months combined position is as follows:

	At 1.7.20 £	Net movement in funds £	At 30.6.22 £
<b>Unrestricted funds</b>			
General fund	1,320,262	7,279	1,327,541
<b>Restricted funds</b>			
Alfred and Mary Wilkins Memorial Poetry fund	1,764	-	1,764
Grew Bequest fund	8,356	4,281	12,637
Bookbinding Appeal fund	228	-	228
Library fund	1,716	(48)	1,668
Library Carpet Tiles fund	20	-	20
	<u>12,084</u>	<u>4,233</u>	<u>16,317</u>
<b>TOTAL FUNDS</b>	<u>1,332,346</u>	<u>11,512</u>	<u>1,343,858</u>

NOTES TO THE FINANCIAL STATEMENTS - continued  
FOR THE YEAR ENDED 30 JUNE 2022

**21. MOVEMENT IN FUNDS - continued**

A current year 12 months and prior year 12 months combined net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Movement in funds £
<b>Unrestricted funds</b>			
General fund	352,187	(344,908)	7,279
<b>Restricted funds</b>			
Grew Bequest fund	5,281	(1,000)	4,281
Library fund	-	(48)	(48)
	<u>5,281</u>	<u>(1,048)</u>	<u>4,233</u>
<b>TOTAL FUNDS</b>	<u>357,468</u>	<u>(345,956)</u>	<u>11,512</u>

**Purpose of unrestricted funds**

General fund

This fund represents the free funds of the Institute that are not designated for particular purposes which the governors are free to use in accordance with the Institute's objects.

**Purpose of restricted funds**

Alfred and Mary Wilkins Memorial Poetry fund

This fund's purpose is to provide income for the Institute to enable the Institute to organise competitions to seek new talent in the world of poetry.

Grew Bequest fund

This fund's purpose is to provide income for the Institute to enable the Institute to promote the furtherance and study of music and poetry at the Institute.

Bookbinding Appeal fund

This fund's purpose is to provide income for the Institute to enable the Institute to rebind its valuable collection of books in the Institute's library.

Library fund

This fund is reserved for the Institute's library, contributing to maintenance and the purchase of materials and equipment.

Library Carpet Tile fund

This was set up to direct funds to the maintenance of the library, focusing on the carpet tiles which are in need of repair/replacement.

**22. RELATED PARTY DISCLOSURES**

A Governor was owed £nil (2021: £1,200) as at the year end in respect of fees paid personally on behalf of the Institute.

**23. RETIREMENT BENEFIT SCHEMES**

The Institute operates a defined contribution pension scheme for all qualifying employees. The assets of the scheme are held separately from those of the Institute in an independently administered fund.

During the year the pension contributions totalled £754 (2021 - £907).

**24. SUPPORT OF CULTURAL AND EDUCATIONAL ACTIVITIES**

During the year ended 30 June 2022 the Birmingham and Midland Institute discounted fees in respect of rental and hiring charges made to various cultural or charitable activities. This amount represents, in effect, the Institute's contribution or donation towards these activities.

**25. ULTIMATE CONTROLLING PARTY**

The Institute is controlled by the governors as disclosed in the report of the council as governors.

THE BIRMINGHAM AND MIDLAND INSTITUTE

DETAILED STATEMENT OF FINANCIAL ACTIVITIES  
FOR THE YEAR ENDED 30 JUNE 2022

	2022 £	2021 £
<b>INCOME AND ENDOWMENTS</b>		
<b>Donations and legacies</b>		
Donations	894	4,503
<b>Other trading activities</b>		
Commissions received	3,449	39
Members' subscriptions	17,666	8,620
Management charges	500	500
Events	125	140
Book sales, recorded music and other sundry income	<u>10,218</u>	<u>31,839</u>
	<b>31,958</b>	41,138
<b>Investment income</b>		
Bank interest receivable	1,764	1,702
<b>Charitable activities</b>		
Rents receivable	<u>184,550</u>	<u>90,959</u>
<b>Total incoming resources</b>	<b>219,166</b>	138,302
<b>EXPENDITURE</b>		
<b>Other trading activities</b>		
Bad debts	-	777
<b>Charitable activities</b>		
Assistant facilities management wages	16,381	4,239
General expenses	<u>14,690</u>	<u>3,500</u>
	<b>31,071</b>	7,739
<b>Other</b>		
Pensions	174	75
Exceptional items	<u>15,621</u>	<u>-</u>
	<b>15,795</b>	75
<b>Support costs</b>		
<b>Management</b>		
Salaries	23,115	40,400
Carried forward	<b>23,115</b>	40,400

**THE BIRMINGHAM AND MIDLAND INSTITUTE**

**DETAILED STATEMENT OF FINANCIAL ACTIVITIES  
FOR THE YEAR ENDED 30 JUNE 2022**

	2022 £	2021 £
<b>Management</b>		
Brought forward	23,115	40,400
Pensions	586	831
Rates	1,179	1,573
Water	2,902	(4,118)
Electricity	12,671	4,973
Gas	5,397	8,927
Insurances	13,260	13,260
Professional fees	13,227	5,350
Management charges	<u>500</u>	<u>500</u>
	<b>72,837</b>	71,696
<b>Finance</b>		
Bank charges	3	43
Bank loan interest	<u>1,108</u>	<u>103</u>
	<b>1,111</b>	146
<b>Human resources</b>		
Redundancy payments	-	20,553
<b>Other</b>		
Cleaners' wages	11,858	11,685
Maintenance of equipment and lift	3,698	3,387
Repairs and renewals	681	23,871
Cleaning	8,206	1,744
Printing, stationery and publicity	4,358	4,941
Telephone	6,196	7,989
Postages	71	284
Website and IT	641	79
Finance charges	187	445
Depreciation of tangible fixed assets	13,505	16,402
Interest on overdue PAYE liabilities	<u>-</u>	<u>36</u>
	<b>49,401</b>	70,863
<b>Governance costs</b>		
Legal fees	<u>1,892</u>	<u>2,000</u>
Total resources expended	<u><b>172,107</b></u>	<u>173,849</u>
<b>Net income/(expenditure)</b>	<u><b>47,059</b></u>	<u><b>(35,547)</b></u>

**THE BIRMINGHAM AND MIDLAND INSTITUTE**

England & Wales - Charity number 522852

---

# Accounts

---

# THE BIRMINGHAM & MIDLAND INSTITUTE



## REPORT OF THE BOARD OF GOVERNORS AND UNAUDITED FINANCIAL STATEMENTS FOR THE YEAR ENDED 30 JUNE 2021

J W Hinks LLP  
Chartered Accountants  
19 Highfield Road  
Edgbaston  
Birmingham  
West Midlands  
B15 3BH

**THE BIRMINGHAM AND MIDLAND INSTITUTE**

**CONTENTS OF THE FINANCIAL STATEMENTS  
FOR THE YEAR ENDED 30 JUNE 2021**

---

	<b>Page</b>
<b>Report of the Trustees</b>	1 to 7
<b>Independent Examiner's Report</b>	8
<b>Statement of Financial Activities</b>	9
<b>Balance Sheet</b>	10
<b>Notes to the Financial Statements</b>	11 to 27

---

## THE BIRMINGHAM AND MIDLAND INSTITUTE

### REPORT OF THE TRUSTEES FOR THE YEAR ENDED 30 JUNE 2021

---

The governors present their report for the year ended 30 June 2021 and financial statements for the year ended 30 June 2021. The governors have adopted the provisions of Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019).

#### **OBJECTIVES AND ACTIVITIES**

##### **Objectives and aims**

###### Purpose and aims

The objectives and aims of the Birmingham and Midland Institute are "the Diffusion and Advancement of Science, Literature and Art amongst all Classes of Persons resident in Birmingham and the Midland Counties."

##### **Public benefit**

###### Ensuring our work delivers our aims

We review our aims, objectives and activities each year. This review looks at what we achieved and the outcomes of our work in the previous 12 months. The review looks at the success of each key activity and the benefits they have brought to those groups of people we are set up to help. The review also helps us to ensure that our aim, objectives and activities remained focused on our stated purposes.

We have referred to the guidance contained in the Charity Commission's general guidance on public benefit when reviewing our aims and objectives and in planning our future activities. In particular, the trustees consider how planned activities will contribute to the aims and objectives they have set.

###### The focus of our work

The focus of our work continues to be the diffusion and advancement of science, literature and art among all classes of persons resident in Birmingham and the Midland counties.

##### **Grantmaking**

As a general policy, the charity does not make grants and it never makes grants to individuals. However, upon occasion or, if it considers that the making of a grant to an organisation will assist it in fulfilling its own charitable objectives, then such a grant may be made.

**ACHIEVEMENT AND PERFORMANCE**

**Charitable activities**

Our policy of increasing the range and number our activities is ongoing. Since being able to re-open again, on 6<sup>th</sup> July 2020, after the Government imposed lockdown, we have endeavoured to re-build our activities, with the Monday Lectures remaining online throughout the year.

The Trustees currently maintain four sub-committees, viz:

- Governance Committee – to examine good practice and create policies for the governance of the Institute and to work towards replacing The Birmingham & Midland Act (1854) with a more relevant Articles of Association
- Library Committee – promotion of reading for enjoyment and maintaining the profile of the library as a key benefit of membership of the Institute
- Marketing & Media Committee – to better promote the work of the Institute to a wider audience
- Roadmap Steering Committee – to map out the future of the Institute and to look at ways of energising and re-invigorating the Institute.

The Governance Committee introduced a Building Management Policy, which was approved by the Council of the Institute, and which seeks to maintain the building in a much tidier way. This means that all book collections of organisations outside of the Institute will be accommodated within the BMI Library, either as a discrete collection, or accessioned into the BMI Library.

The Monday Lecture series remains popular, both with our members and non-members, and is delivered online at lunchtime. Varying from the academic to the entertaining, it thus underlines the educational work of the Institute. We have had speakers, and listeners, from Canada, China and South Africa, Scotland and Bristol, along with regular attendees from Birmingham and the Midlands.

We launched Bookish Club, an online gathering of bibliophiles who meet once a month to discuss a topic, rather than a specific text. This also reflects the literature pillar of the Institute, and gives an opportunity to socialise while being in the building was not always possible due to COVID restrictions.

We have received a number of bookings from societies, groups and organisations over the period since lockdown ended and we continue to provide a room hire service which funds our charitable aims.

We have started to explore the idea of Institute Laureates, in poetry, writing, music, science and history and are in discussions with Ex Cathedra how we might support their educational programme and host their youth choirs at the Institute. These will be developed after the summer and in next year's activities.

**FINANCIAL REVIEW**

**Financial position**

The Statement of Financial Activities for the year ended 30 June 2021 shows incoming resources of £138,302 (2020 - £201,871) and resources expended of £173,849 (2019 - £194,092). This resulted in a deficit of £35,547 (2020 - surplus of £7,779).

Following last year's small surplus, which came after two years of large deficits, it was initially forecast that another surplus could be achieved in 2020-21. However, the effects of the COVID-19 pandemic have been more long-lasting than anyone originally thought, and ultimately the whole of the financial year was affected by it.

As expected, the largest consequence was on income from the letting of spaces. With the building closed for much of the year, this reduced by over £40,000, from an already diminished position in the previous year. This did, however, hold up more than originally expected. We also received no income from the café, which was also closed, and understandably membership income also decreased.

We were able to take advantage of the Government's furlough scheme to mitigate some of the effects, and received £11,000 from this. However, the ongoing poor situation also meant another unfortunate redundancy and related costs.

It is encouraging, nevertheless, that the results in the subsequent financial year have been more promising, as we have start to emerge from lockdowns and welcome members and supporters once more.

**Reserves policy**

We have a Reserves Policy (F02) which was formulated by the Governance Committee in association with our Honorary Treasurer and Finance Officer. The Policy is to build the charity's unrestricted funds to a level which will enable the charity to fulfil its charitable obligations for the foreseeable future including the maintenance and upkeep of its Grade II\* listed premises.

**Going concern**

The hard work in making the Institute a much leaner and cost-effective organisation has paid dividends. Despite registering a deficit for the year, this was not as bad as it could have been. This was due to the hard work and tough choices since mid-2019, in making the Institute a leaner and cost-effective organisation.

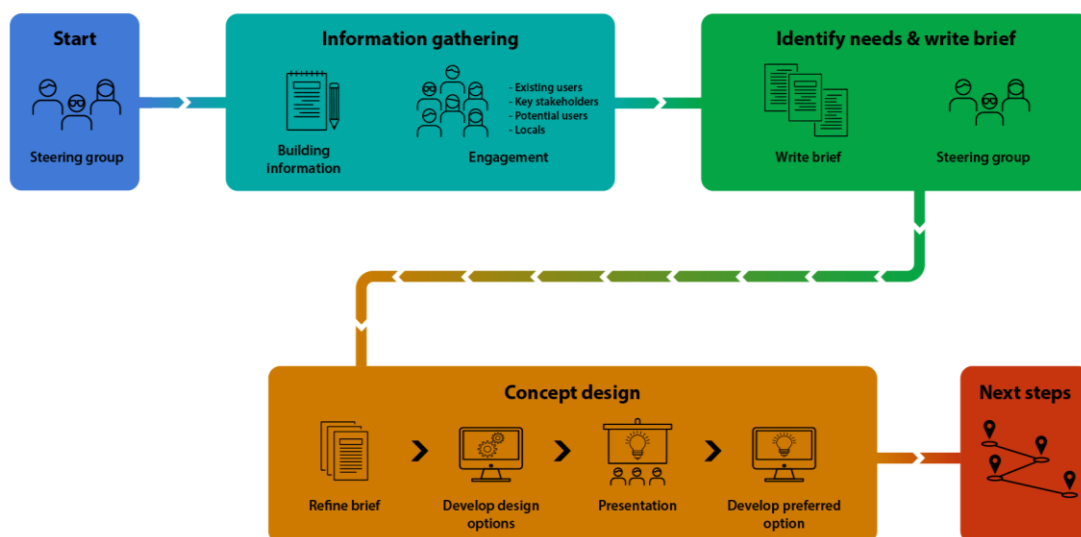
Current financial year results and future plans are encouraging, and there is no reason to doubt the Institute's going concern basis.

While it should be mentioned at this point that the Institute has sufficient financial assets, these are largely tied up in property and are not easy to realise as cash.

**FUTURE PLANS**

The Institute will continue to develop its programme in order to fulfil its statutory obligations as described in the Birmingham & Midland Act (1854) although we are looking to repeal the Act and replace it with a more up-to-date Articles of Association and work has been ongoing in this matter with our MP since January 2020.

In March 2021, the Roadmap Steering Committee published a document called “The Future of the Institute” which laid down the aspirations for the way the Institute will be transformed into something fit for the next fifty years and which the Council adopted at its March meeting. This was allied with a Business Plan and will form the basis of a Viability Study to be put out to a professional assessment team, who will look to assess the transformation project. This stage in the transformation of the Institute is a precursor to a National Heritage Lottery Fund grant application.



Viability Study Infographic

Pennycuik Collins Limited was instructed by the Council of the Institute to provide a report under Section 117 of the Charities Act to assess the proposed sale of 93-95 Cornwall Street, attached to 9 Margaret Street since 1972. This disposal is part of a review taking place into the refurbishment and upgrading of the accommodation, buildings and services provided by the Institute and how best this can be funded.

The report from Pennicuik Collins concluded that it is in the interests of the Institute that the properties are sold and that the properties should be placed on the open market to fulfil the requirements of the Charities Act, so the Trustees are seen to make all efforts to realise the best price possible on the sale of these assets in line with their duties as Trustees.

The report stated that Pennicuik Collins believed that the sale of these properties will raise a significant sum of money which can be utilised in the refurbishment of 9 Margaret Street and that the funds can be utilised to attract other sources of funding which will be required to meet the financial cost of the refurbishment.

The properties were marketed by Siddall-Jones for offers in the region of £800,000 and the final sale price achieved was £851,000. Pennicuik Collins concluded that this is the best price achievable in the current market conditions.

**FUTURE PLANS - continued**

An immediate plan upon completion of the sale is to install Full Fibre broadband (FTTP) which will be of use to members and will allow us to broadcast lectures at a high quality and speed. The current speed is under 17 mbps, whereas FTTP will deliver speeds at 900 mbps. This will also support hybrid meetings in the future, with the appropriate technology onsite for audio and visual facilities.

**STRUCTURE, GOVERNANCE AND MANAGEMENT**

**Governing document**

The Birmingham and Midland Institute is a charity registered with the Charity Commission (registered number 522852) and is incorporated by The Birmingham and Midland Act (1854) which defines its constitution; although in the spring of 2020 members voted in an online poll (due to COVID-19 restrictions) to support the Board of Trustees decision to seek to repeal the 1854 Act and replace it with an up-to-date Articles of Association.

**STRUCTURE, GOVERNANCE AND MANAGEMENT**

**Organisational structure**

The governing body of the Institute consists of official governors, city governors and elective governors.

Of the official governors, four are elected by the membership, two are ex-officio office holders and one is appointed by the University of Birmingham to be their representative.

Of the five city governors, one, the Lord Mayor for the time being is an ex-officio governor with the other four being appointed by Birmingham City Council as their representatives.

Of the elective governors, all thirteen are elected by the membership.

Elections to the governing body are held at each annual general meeting.

The full council of officers meets monthly but there are also sub-committees which vary from time to time. All sub-committees report and make recommendations to the full council which is the Institute's policy making body. Since January 2020 a new Governance sub-committee has been constituted which has enhanced and extended the Policies which give daily guidance for good governance of the Institute and these may be viewed on the Institute's website.

**Membership**

The Trustees created additional membership categories of Junior Membership and Corporate Membership, which will look to increase our membership, as well as expanding the numbers in all other existing membership categories. This was ratified by the Membership at our 2021 AGM, held on 10<sup>th</sup> April. Membership fees were also increased in accordance with the provisions of the Birmingham & Midland Act (1854).

**THE BIRMINGHAM AND MIDLAND INSTITUTE**

**REPORT OF THE TRUSTEES  
FOR THE YEAR ENDED 30 JUNE 2021**

---

**REFERENCE AND ADMINISTRATIVE DETAILS**

**Registered charity number**

522852

**Principal address**

9 Margaret Street  
Birmingham  
B3 3BS

**Trustees**

Official Governors

Professor C. Chinn	President	Retired 10 April 2021
Professor Sir David Cannadine	President	Appointed 10 April 2021
Dr S. Trowbridge	Vice-President	
Ms. S. Ansari	Vice-President	
Mr J. L. Fletcher	Honorary Treasurer	
Dr K. Ricks	Chief Master, King Edwards School	
Professor C. Marsh	Principal, The Queen's Foundation	
Mr M. Eccleston	University of Birmingham Representative	Appointed 24 May 2021

City Governors

The Lord Mayor of Birmingham -	
Councillor P. Fowler	Appointed 22 February 2021
Councillor M. Locke	
Councillor R. Pocock	
Councillor M. Ward	

Elective Governors

Ms. G. Chant	Resigned 24 November 2020
Mr. S. J. Hartland	
Mr. K. O. Morris	
Mr. M. A. Vaughan	
Mr. P. E. L. T. Borrow-Longain	
Mr. R. S. Chumber	Resigned 28 November 2020
Mr. M. I. Blake	
Mrs R. E. Dobson	Resigned 28 September 2020
Mr P. Miles	
Miss A. Round	
Mr. A. V. Pritchard-Jones	Appointed 22 February 2021
Mr. J. D. Blewitt	Appointed 22 March 2021

**THE BIRMINGHAM AND MIDLAND INSTITUTE**

**REPORT OF THE TRUSTEES  
FOR THE YEAR ENDED 30 JUNE 2021**

---

**Independent Examiner**

Peter Smith ACA  
J W Hinks LLP  
Chartered Accountants  
19 Highfield Road  
Edgbaston  
Birmingham  
B15 3BH

**Solicitors**

Tyndallwoods Solicitors  
29 Woodbourne Road  
Harbourne  
Birmingham  
B17 8BY

**Bankers**

Bank of Scotland  
33 Old Broad Street  
London  
BX2 1LB

**EVENTS SINCE THE END OF THE YEAR**

Information relating to events since the end of the year is given in the notes to the financial statements.

Approved by order of the board of trustees on 20 December 2021 and signed on its behalf by:



.....  
Stephen Hartland  
Honorary Secretary

**INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES OF  
THE BIRMINGHAM AND MIDLAND INSTITUTE**

---

**Independent examiner's report to the trustees of The Birmingham and Midland Institute**

I report to the charity trustees on my examination of the accounts of The Birmingham and Midland Institute (the Trust) for the year ended 30 June 2021.

**Responsibilities and basis of report**

As the charity trustees of the Trust you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the Trust's accounts carried out under section 145 of the Act and in carrying out my examination I have followed all applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

**Independent examiner's statement**

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the Trust as required by section 130 of the Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a true and fair view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Peter Smith ACA  
J W Hinks LLP  
Chartered Accountants  
19 Highfield Road  
Edgbaston  
Birmingham  
West Midlands  
B15 3BH

THE BIRMINGHAM AND MIDLAND INSTITUTE

STATEMENT OF FINANCIAL ACTIVITIES  
FOR THE YEAR ENDED 30 JUNE 2021

	Notes	Unrestricted fund £	Restricted funds £	2021 Total funds £	2020 Total funds £
<b>INCOME AND ENDOWMENTS FROM</b>					
Donations and legacies	3	4,503	-	4,503	21,693
<b>Charitable activities</b>					
Rents receivable		90,959	-	90,959	135,521
Other trading activities	4	39,988	1,150	41,138	42,402
Investment income	5	<u>1</u>	<u>1,701</u>	<u>1,702</u>	<u>2,255</u>
<b>Total</b>		<b>135,451</b>	<b>2,851</b>	<b>138,302</b>	201,871
<b>EXPENDITURE ON</b>					
Raising funds	6	777	-	777	1,895
<b>Charitable activities</b>					
Charitable activities	7	7,691	48	7,739	29,543
Support costs		164,758	500	165,258	162,280
Other		<u>75</u>	<u>-</u>	<u>75</u>	<u>374</u>
<b>Total</b>		<b>173,301</b>	<b>548</b>	<b>173,849</b>	194,092
<b>NET INCOME/(EXPENDITURE)</b>		<b>(37,850)</b>	<b>2,303</b>	<b>(35,547)</b>	7,779
<b>RECONCILIATION OF FUNDS</b>					
<b>Total funds brought forward</b>		<b>1,320,262</b>	<b>12,084</b>	<b>1,332,346</b>	1,324,567
<b>TOTAL FUNDS CARRIED FORWARD</b>		<b><u>1,282,412</u></b>	<b><u>14,387</u></b>	<b><u>1,296,799</u></b>	<u>1,332,346</u>

The notes form part of these financial statements

**THE BIRMINGHAM AND MIDLAND INSTITUTE**

**BALANCE SHEET  
30 JUNE 2021**

	Notes	2021 £	2020 £
<b>FIXED ASSETS</b>			
Tangible assets	12	<b>1,480,338</b>	1,496,740
<b>CURRENT ASSETS</b>			
Debtors	13	<b>37,314</b>	23,430
Cash at bank		<b>9,549</b>	26,991
		<b>46,863</b>	50,421
<b>CREDITORS</b>			
Amounts falling due within one year	14	<b>(135,874)</b>	(124,890)
<b>NET CURRENT ASSETS</b>		<b>(89,011)</b>	(74,469)
<b>TOTAL ASSETS LESS CURRENT LIABILITIES</b>		<b>1,391,327</b>	1,422,271
<b>CREDITORS</b>			
Amounts falling due after more than one year	15	<b>(94,528)</b>	(89,925)
<b>NET ASSETS</b>		<b>1,296,799</b>	1,332,346
<b>FUNDS</b>	20		
Unrestricted funds		<b>1,282,412</b>	1,320,262
Restricted funds		<b>14,387</b>	12,084
<b>TOTAL FUNDS</b>		<b>1,296,799</b>	1,332,346

The financial statements were approved by the Board of Trustees and authorised for issue on 20 December 2021 and were signed on its behalf by:



.....  
James Fletcher  
Honorary Treasurer

The notes form part of these financial statements

1. ACCOUNTING POLICIES

**BASIS OF PREPARING THE FINANCIAL STATEMENTS**

**GENERAL INFORMATION AND BASIS OF PREPARING THE FINANCIAL STATEMENTS**

**General information**

The Birmingham and Midland Institute is an incorporated charity registered in England and Wales. The address of the charity's registered office is 9 Margaret Street, Birmingham, B3 3BS.

**Accounting convention**

The financial statements of the charity, which is a public benefit entity under FRS 102, have been prepared in accordance with the Charities SORP (FRS 102) 'Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019)' and the Charities Act 2011.

The financial statements have been prepared under the historical cost convention.

The financial statements are prepared in sterling, which is the functional currency of the company. Monetary amounts in these financial statements are rounded to the nearest £1.

The significant accounting policies applied in the preparation of these financial statements are set out below. These policies have been consistently applied to all years presented unless otherwise stated.

**GOING CONCERN**

The financial statements have been prepared on a going concern basis as the trustees believe that no material uncertainties exist. This has been explained further in the trustees' report. The trustees have considered the level of funds held and the expected level of income and expenditure for 12 months from authorising these financial statements. The expected level of income and expenditure is sufficient with the level of reserves for the Institute to be able to continue as a going concern.

**FINANCIAL REPORTING STANDARD 102 - REDUCED DISCLOSURE EXEMPTIONS**

The charity has taken advantage of the following disclosure exemptions in preparing these financial statements, as permitted by FRS 102 'The Financial Reporting Standard applicable in the UK and Republic of Ireland':

- the requirements of Section 7 Statement of Cash Flows.

**INCOME**

All income is recognised in the Statement of Financial Activities once the charity has entitlement to the funds, it is probable that the income will be received and the amount can be measured reliably.

Income from local authority grants and grants from other third parties are recognised at fair value when the charity has entitlement after any performance conditions have been met, it is probable that the income will be received and the amount can be measured reliably. If entitlement is not met then these amounts are deferred.

1. ACCOUNTING POLICIES - continued

**EXPENDITURE**

Liabilities are recognised as expenditure as soon as there is a legal or constructive obligation committing the charity to that expenditure, it is probable that a transfer of economic benefits will be required in settlement and the amount of the obligation can be measured reliably. Expenditure is accounted for on an accruals basis and has been classified under headings that aggregate all cost related to the category. Where costs cannot be directly attributed to particular headings they have been allocated to activities on a basis consistent with the use of resources.

**ALLOCATION AND APPORTIONMENT OF COSTS**

All costs are allocated between the expenditure categories of the Statement of Financial Activities on the basis designed to reflect the use of the resource. Costs relating to a particular activity are allocated directly, others are apportioned on an appropriate basis e.g. floor areas, per capita or estimated usage.

**TANGIBLE FIXED ASSETS**

Freehold property, fittings and equipment and armorial bearings are included at cost including any incidental expenses of acquisition. Library books and gifted assets are included at the governors' valuation.

Depreciation is provided to write off the cost or valuation of all fixed assets except freehold property, library books, gifted assets and armorial bearing over their expected useful lives. The expected length of the depreciated assets has been reviewed and the charge for the year has been calculated at the following rates.

Freehold property	- Nil
Fixtures and equipment	- 10%, 20% and 6.67% straight line method
Computer equipment	- 20% straight line method
Library books	- Nil
Gifted assets	- Nil
Armorial bearings	- Nil

**TAXATION**

The charity is exempt from tax on its charitable activities.

**FUND ACCOUNTING**

Unrestricted funds can be used in accordance with the charitable objectives at the discretion of the governors.

Designated funds are amounts which have been set aside at the discretion of the governors for a specific but not legally binding purpose.

Restricted funds can only be used for particular restricted purposes within the objects of the charity. Restrictions arise when specified by the donor or when funds are raised for particular restricted purposes.

Further explanation of the nature and purpose of each fund is included in the notes to the financial statements.

**HIRE PURCHASE AND LEASING COMMITMENTS**

Assets held under finance leases are recognised as assets at the lower of the assets fair value at the date of inception and the present value of the minimum lease payments. The related liability is included in the balance sheet as a finance lease obligation. Lease payments are treated as consisting of capital and interest elements.

1. ACCOUNTING POLICIES - continued

**HIRE PURCHASE AND LEASING COMMITMENTS**

Rentals paid under operating leases are charged to the Statement of Financial Activities on a straight line basis over the period of the lease.

**PENSION COSTS AND OTHER POST-RETIREMENT BENEFITS**

The charity operates a defined contribution pension scheme. Contributions payable to the charity's pension scheme are charged to the Statement of Financial Activities in the period to which they relate.

**FINANCIAL INSTRUMENTS**

The charity has elected to apply the provisions of Section 11 "Basic Financial Instruments" and Section 12 "Other Financial Instruments Issues" of FRS 102 to all of its financial statements.

Financial instruments are recognised in the charity's balance sheet when the charity becomes party to the contractual provisions of the instrument.

Financial assets and liabilities are offset, with the net amounts presented in the financial statements, when there is a legally enforceable right to set off the recognised amounts and there is an intention to settle on a net basis or to realise the asset and settle the liability simultaneously.

**Basic financial assets**

Basic financial assets, which include trade and other receivables and cash and bank balances, are initially measured at transaction price including transaction costs and are subsequently carried at amortised cost using the effective interest method unless the arrangement constitutes a financing transaction where the transaction is measured at the present value of the future receipts discounted at a market rate of interest.

**Other financial assets**

Other financial assets are initially measured at fair value which is normally the transaction price. Such assets are subsequently carried at fair value and the changes in fair value are recognised in the income and expenditure account, except that investments in equity instruments that are not publicly traded and whose fair values cannot be measured reliably are measured at cost less impairment.

Trade debtors, loans and other receivables that have fixed or determinable payments that are not quoted in an active market are classified as "loans and receivables". Loans and receivables are measured at amortised cost using the effective interest method less any impairment.

Interest is recognised by applying the effective interest rate, except for short-term receivables when the recognition of interest would be immaterial. The effective interest method is a method of calculating the amortised cost of a debt instrument and of allocating the interest income over the relevant period. The effective interest rate is the rate that exactly discounts estimated future cash receipts through the expected life of the debt instrument to the net carrying amount on initial recognition.

**Impairment of financial assets**

Financial assets, other than those held at fair value through income and expenditure, are assessed for indicators of impairment at each reporting end date.

Financial assets are impaired where there is objective evidence that, as a result of one or more events that occurred after the initial recognition of the financial asset, the estimated future cash flows have been affected.

1. ACCOUNTING POLICIES - continued

**FINANCIAL INSTRUMENTS**

If an asset is impaired, the impairment loss is the difference between the carrying amount and the present value of the estimated cash flows discounted at the asset's original effective interest rate. The impairment loss is recognised in the income and expenditure account.

If there is a decrease in the impairment loss arising from an event occurring after the impairment was recognised, the impairment is reversed. The reversal is such that the current carrying amount does not exceed what the carrying amount would have been had the impairment not previously been recognised. The impairment reversal is recognised in the income and expenditure account.

**Derecognition of financial assets**

Financial assets are derecognised only when the contractual rights to the cash flows from the asset expire or are settled, or when the charity transfers the financial asset and substantially all of the risks and rewards of ownership to another entity, or if some significant risks and rewards of ownership are retained but control of the asset has transferred to another party that is able to sell the asset in its entirety to an unrelated third party.

**Classification of financial liabilities**

Financial liabilities and equity instruments are classified according to the substance of the contractual arrangements entered into. An equity instrument is any contract that evidences a residual interest in the assets of the charity after deducting all of its liabilities.

**Basic financial liabilities**

Basic financial liabilities, including trade and other payables and bank loans, are initially recognised at transaction price unless the arrangement constitutes a financing transaction where the debt instrument is measured at the present value of the future receipts discounted at a market rate of interest.

Debt instruments are subsequently carried at amortised cost using the effective interest rate method.

Trade payables are obligations to pay for goods and services that have been acquired in the ordinary course of business from suppliers. Accounts payable are classified as current liabilities if payment is due within one year or less. If not, they are presented as non-current liabilities. Trade payables are recognised initially at transaction price and subsequently measured at amortised cost using the effective interest rate method.

**Other financial liabilities**

Derivatives, including interest rate swaps and forward foreign exchange contracts, are not basic financial instruments. Derivatives are initially recognised at fair value on the date a derivative contract is entered into and are subsequently re-measured at their fair value. Changes in the fair value of derivatives are recognised in the income and expenditure account in finance costs or finance income as appropriate unless hedge accounting is applied and the hedge is a cash flow hedge.

**FINANCIAL INSTRUMENTS**

Financial liabilities and equity instruments are classified according to the substance of the contractual arrangements entered into.

**Derecognition of financial liabilities**

Financial liabilities are derecognised when the charity's contractual obligations expire or are discharged or cancelled.

1. ACCOUNTING POLICIES - continued

**EMPLOYEE BENEFITS**

When employees have rendered service to The Birmingham and Midland Institute, short-term employee benefits to which the employees are entitled are recognised at the undiscounted amount expected to be paid in exchange for that service.

The cost of any unused holiday entitlement is recognised in the period in which the employee's services are received.

Termination benefits are recognised immediately as an expense when The Birmingham and Midland Institute is demonstrably committed to terminate the employment of an employee or to provide termination benefits.

2. CRITICAL ACCOUNTING JUDGEMENTS AND KEY SOURCES OF ESTIMATION UNCERTAINTY

In the application of the charity's accounting policies, the trustees are required to make judgements, estimates and assumptions about the carrying amount of assets and liabilities that are not readily apparent from other other sources.

The estimates and underlying assumptions are reviewed on an ongoing basis. Revisions to accounting estimates are recognised in the period in which the estimate is revised where the revision affects only that period or in the period of the revision and future periods where the revision affects both current and future periods.

3. DONATIONS AND LEGACIES

	2021	2020
	£	£
Donations	4,503	11,693
Grants	-	10,000
	<u>4,503</u>	<u>21,693</u>

Grants received, included in the above, are as follows.

	Unrestricted funds £	Restricted funds £	2021 £	2020 £
Birmingham City Council: Covid-19 revenue grant	<u>10,000</u>	<u>-</u>	<u>-</u>	<u>10,000</u>

NOTES TO THE FINANCIAL STATEMENTS - continued  
FOR THE YEAR ENDED 30 JUNE 2021

4. OTHER TRADING ACTIVITIES

	2021	2020
	£	£
Commissions received	39	8,676
Members' subscriptions	8,620	10,745
Management charges	500	500
Events	140	2,420
Book sales, recorded music and other sundry income	<u>31,839</u>	<u>20,061</u>
	<u>41,138</u>	<u>42,402</u>

5. INVESTMENT INCOME

	2021	2020
	£	£
Bank interest receivable	<u>1,702</u>	<u>2,255</u>

Bank interest receivable during the year ended 30 June 2021 includes £1,701 (2020 - £2,223) which has arisen from the Grew Bequest, bequested specifically for the furtherance of the study of music and poetry at the Birmingham and Midland Institute, and has been recognised in the financial statements within the Grew Bequest restricted fund.

6. RAISING FUNDS

OTHER TRADING ACTIVITIES

	2021	2020
	£	£
Hire equipment costs - rechargeable	-	1,895
Bad debts	<u>777</u>	<u>-</u>
	<u>777</u>	<u>1,895</u>

7. CHARITABLE ACTIVITIES COSTS

	Direct Costs (see note 8)	Support costs (see note 9)	Totals
	£	£	£
Charitable activities	7,739	-	7,739
Support costs	<u>-</u>	<u>165,258</u>	<u>165,258</u>
	<u>7,739</u>	<u>165,258</u>	<u>172,997</u>

NOTES TO THE FINANCIAL STATEMENTS - continued  
FOR THE YEAR ENDED 30 JUNE 2021

8. DIRECT COSTS OF CHARITABLE ACTIVITIES

	2021	2020
	£	£
Staff costs	4,239	24,904
Lecture fees	-	272
General expenses	<u>3,500</u>	<u>4,367</u>
	<u><u>7,739</u></u>	<u><u>29,543</u></u>

9. SUPPORT COSTS

Support costs, included in the above, are as follows:

	2021	2020
	Support costs	Total activities
	£	£
Salaries	40,400	46,744
Pensions	831	791
Rates	1,573	4,510
Water	(4,118)	8,759
Electricity	4,973	12,781
Gas	8,927	7,042
Insurances	13,260	17,319
Professional fees	5,350	7,472
Management charges	500	500
Bank charges	43	402
Interest payable and similar charges	103	-
Redundancy payments	20,553	-
Cleaners' wages	11,685	11,936
Maintenance of equipment and lift	3,387	3,254
Repairs and renewals	23,871	38
Cleaning	1,744	5,339
Printing, stationery and publicity	4,941	7,005
Telephone	7,989	6,895
Postages	729	47
Website and IT	79	908
Finance charges	-	498
Depreciation of tangible fixed assets	16,402	19,999
Interest payable	36	41
Legal fees	<u>2,000</u>	-
	<u><u>165,258</u></u>	<u><u>162,280</u></u>

10. TRUSTEES' REMUNERATION AND BENEFITS

There were no governors' remuneration for the year ended 30 June 2021 nor for the year ended 30 June 2020.

One governor had their full membership fee of £nil (2020: £40) waived during the year.

10. TRUSTEES' REMUNERATION AND BENEFITS - continued

TRUSTEES' EXPENSES

The governors' expenses paid for the year ended 30 June 2021 totalled £692 (2020: £790).

11. STAFF COSTS

	2021	2020
	£	£
Wages and salaries	53,181	79,188
Social security costs	3,142	4,396
Pension costs	<u>907</u>	<u>1,165</u>
	<u><u>57,230</u></u>	<u><u>84,749</u></u>

The average monthly number of employees during the year was as follows.

	2021	2020
Administrative	<u>4</u>	<u>6</u>
	<u><u>4</u></u>	<u><u>6</u></u>

No individual employee received emoluments in excess of £60,000 during the year ended 30 June 2021 nor during the year ended 30 June 2020.

All staff are employed by the Institute.

NOTES TO THE FINANCIAL STATEMENTS - continued  
FOR THE YEAR ENDED 30 JUNE 2021

12. TANGIBLE FIXED ASSETS

	Freehold property £	Fittings and equipment £	Library books £
<b>COST</b>			
At 1 July 2020 and 30 June 2021	<u>681,045</u>	<u>200,338</u>	<u>680,275</u>
<b>DEPRECIATION</b>			
At 1 July 2020	-	121,668	-
Charge for year	-	<u>16,402</u>	-
At 30 June 2021	-	<u>138,070</u>	-
<b>NET BOOK VALUE</b>			
At 30 June 2021	<u>681,045</u>	<u>62,268</u>	<u>680,275</u>
At 30 June 2020	<u>681,045</u>	<u>78,670</u>	<u>680,275</u>
	Gifted assets £	Armorial bearings £	Totals £
<b>COST</b>			
At 1 July 2020 and 30 June 2021	<u>49,300</u>	<u>7,450</u>	<u>1,618,408</u>
<b>DEPRECIATION</b>			
At 1 July 2020	-	-	121,668
Charge for year	-	-	<u>16,402</u>
At 30 June 2021	-	-	<u>138,070</u>
<b>NET BOOK VALUE</b>			
At 30 June 2021	<u>49,300</u>	<u>7,450</u>	<u>1,480,338</u>
At 30 June 2020	<u>49,300</u>	<u>7,450</u>	<u>1,496,740</u>

Freehold property

The governors are of the view that the current value of the Institute's freehold property is greater than the net book value and therefore continue not to depreciate the property.

Library books

The Institute owns a library containing approximately 107,000 volumes. The governors have included a valuation of these books as at the balance sheet date based on an in-house valuation. In the opinion of the governors this is the best estimate available of the current valuation of the Institute's library books. Additions since valuation have been included at cost.

NOTES TO THE FINANCIAL STATEMENTS - continued  
FOR THE YEAR ENDED 30 JUNE 2021

12. TANGIBLE FIXED ASSETS - continued

Gifted assets

Gifted assets are comprised of material items donated to the Institute stated at the governors' valuation.

Assets on hire purchase

Included in fittings and equipment are assets under hire purchase agreements with a net book value of £53,763 (2020 - £60,769).

13. DEBTORS: AMOUNTS FALLING DUE WITHIN ONE YEAR

	2021	2020
	£	£
Trade debtors	14,895	3,413
Other debtors	<u>22,419</u>	<u>20,017</u>
	<u><b>37,314</b></u>	<u><b>23,430</b></u>

14. CREDITORS: AMOUNTS FALLING DUE WITHIN ONE YEAR

	2021	2020
	£	£
Bank loans and overdrafts (see note 16)	10,000	667
Hire purchase (see note 17)	14,549	10,309
Trade creditors	5,338	13,211
Taxation and social security	17,838	26,771
Other creditors	<u>88,149</u>	<u>73,932</u>
	<u><b>135,874</b></u>	<u><b>124,890</b></u>

15. CREDITORS: AMOUNTS FALLING DUE AFTER MORE THAN ONE YEAR

	2021	2020
	£	£
Bank loans (see note 16)	39,167	19,333
Hire purchase (see note 17)	30,120	45,351
Other creditors	<u>25,241</u>	<u>25,241</u>
	<u><b>94,528</b></u>	<u><b>89,925</b></u>

NOTES TO THE FINANCIAL STATEMENTS - continued  
FOR THE YEAR ENDED 30 JUNE 2021

16. LOANS

An analysis of the maturity of loans is given below:

	<b>2021</b>	2020
	£	£
Amounts falling due within one year on demand:		
Bank loans	<b>10,000</b>	667
Other loans	<b><u>12,620</u></b>	<u>12,620</u>
	<b><u>22,620</u></b>	<u>13,287</u>
Amounts falling between one and two years:		
Bank loans - 1-2 years	<b>10,000</b>	4,000
Other loans - 1-2 years	<b><u>25,241</u></b>	<u>25,241</u>
	<b><u>35,241</u></b>	<u>29,241</u>
Amounts falling due between two and five years:		
Bank loans - 2-5 years	<b><u>29,167</u></b>	<u>15,333</u>

17. LEASING AGREEMENTS

Minimum lease payments fall due as follows:

	<b>Hire purchase contracts</b>	
	<b>2021</b>	2020
	£	£
Net obligations repayable:		
Within one year	<b>14,549</b>	10,309
Between one and five years	<b>30,120</b>	39,360
In more than five years	<u>-</u>	<u>5,991</u>
	<b><u>44,669</u></b>	<u>55,660</u>

17. LEASING AGREEMENTS - continued

	2021 £	2020 £
Within one year	128	2,298
Between one and five years	<u>-</u>	<u>128</u>
	<u><b>128</b></u>	<u><b>2,426</b></u>

At the reporting date the Charity had outstanding commitments for future minimum lease payments under non-cancellable operating leases as detailed above.

18. SECURED DEBTS

The following secured debts are included within creditors:

	2021 £	2020 £
Hire purchase contracts	<u><b>44,669</b></u>	<u><b>55,660</b></u>

Hire purchase liabilities are secured against the assets to which they relate.

19. ANALYSIS OF NET ASSETS BETWEEN FUNDS

	Unrestricted fund £	Restricted funds £	2021 Total funds £	2020 Total funds £
Fixed assets	<b>1,480,338</b>	-	<b>1,480,338</b>	1,496,740
Current assets	<b>32,476</b>	<b>14,387</b>	<b>46,863</b>	50,421
Current liabilities	<b>(135,874)</b>	-	<b>(135,874)</b>	(124,890)
Long term liabilities	<u><b>(94,528)</b></u>	<u>-</u>	<u><b>(94,528)</b></u>	<u>(89,925)</u>
	<u><b>1,282,412</b></u>	<u><b>14,387</b></u>	<u><b>1,296,799</b></u>	<u><b>1,332,346</b></u>

20. MOVEMENT IN FUNDS

	At 1.7.20 £	Net movement in funds £	At 30.6.21 £
<b>Unrestricted funds</b>			
General fund	1,320,262	(37,850)	1,282,412
<b>Restricted funds</b>			
Alfred and Mary Wilkins Memorial Poetry fund	1,764	-	1,764
Grew Bequest fund	8,356	2,351	10,707
Bookbinding Appeal fund	228	-	228
Library fund	1,716	(48)	1,668
Library Carpet Tiles fund	<u>20</u>	<u>-</u>	<u>20</u>
	<u>12,084</u>	<u>2,303</u>	<u>14,387</u>
<b>TOTAL FUNDS</b>	<u><u>1,332,346</u></u>	<u><u>(35,547)</u></u>	<u><u>1,296,799</u></u>

Net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Movement in funds £
<b>Unrestricted funds</b>			
General fund	135,451	(173,301)	(37,850)
<b>Restricted funds</b>			
Grew Bequest fund	2,851	(500)	2,351
Library fund	<u>-</u>	<u>(48)</u>	<u>(48)</u>
	<u>2,851</u>	<u>(548)</u>	<u>2,303</u>
<b>TOTAL FUNDS</b>	<u><u>138,302</u></u>	<u><u>(173,849)</u></u>	<u><u>(35,547)</u></u>

20. MOVEMENT IN FUNDS - continued

Comparatives for movement in funds

	At 1.7.19 £	Net movement in funds £	At 30.6.20 £
<b>Unrestricted funds</b>			
General fund	1,305,084	15,178	1,320,262
<b>Restricted funds</b>			
Alfred and Mary Wilkins Memorial Poetry fund	1,764	-	1,764
Grew Bequest fund	5,998	2,358	8,356
Bookbinding Appeal fund	228	-	228
Library fund	1,716	-	1,716
Library Carpet Tiles fund	20	-	20
Presidential Appeal fund	580	(580)	-
Arts Council National Lottery Project Grants fund	<u>9,177</u>	<u>(9,177)</u>	<u>-</u>
	<u>19,483</u>	<u>(7,399)</u>	<u>12,084</u>
<b>TOTAL FUNDS</b>	<u><u>1,324,567</u></u>	<u><u>7,779</u></u>	<u><u>1,332,346</u></u>

Comparative net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Movement in funds £
<b>Unrestricted funds</b>			
General fund	199,013	(183,835)	15,178
<b>Restricted funds</b>			
Grew Bequest fund	2,858	(500)	2,358
Presidential Appeal fund	-	(580)	(580)
Arts Council National Lottery Project Grants fund	<u>-</u>	<u>(9,177)</u>	<u>(9,177)</u>
	<u>2,858</u>	<u>(10,257)</u>	<u>(7,399)</u>
<b>TOTAL FUNDS</b>	<u><u>201,871</u></u>	<u><u>(194,092)</u></u>	<u><u>7,779</u></u>

NOTES TO THE FINANCIAL STATEMENTS - continued  
FOR THE YEAR ENDED 30 JUNE 2021

20. MOVEMENT IN FUNDS - continued

A current year 12 months and prior year 12 months combined position is as follows:

	At 1.7.19 £	Net movement in funds £	At 30.6.21 £
<b>Unrestricted funds</b>			
General fund	1,305,084	(22,672)	1,282,412
<b>Restricted funds</b>			
Alfred and Mary Wilkins Memorial Poetry fund	1,764	-	1,764
Grew Bequest fund	5,998	4,709	10,707
Bookbinding Appeal fund	228	-	228
Library fund	1,716	(48)	1,668
Library Carpet Tiles fund	20	-	20
Presidential Appeal fund	580	(580)	-
Arts Council National Lottery Project Grants fund	<u>9,177</u>	<u>(9,177)</u>	<u>-</u>
	<u>19,483</u>	<u>(5,096)</u>	<u>14,387</u>
<b>TOTAL FUNDS</b>	<u><u>1,324,567</u></u>	<u><u>(27,768)</u></u>	<u><u>1,296,799</u></u>

A current year 12 months and prior year 12 months combined net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Movement in funds £
<b>Unrestricted funds</b>			
General fund	334,464	(357,136)	(22,672)
<b>Restricted funds</b>			
Grew Bequest fund	5,709	(1,000)	4,709
Library fund	-	(48)	(48)
Presidential Appeal fund	-	(580)	(580)
Arts Council National Lottery Project Grants fund	<u>-</u>	<u>(9,177)</u>	<u>(9,177)</u>
	<u>5,709</u>	<u>(10,805)</u>	<u>(5,096)</u>
<b>TOTAL FUNDS</b>	<u><u>340,173</u></u>	<u><u>(367,941)</u></u>	<u><u>(27,768)</u></u>

20. MOVEMENT IN FUNDS - continued

**Purpose of unrestricted funds**

General fund

This fund represents the free funds of the Institute that are not designated for particular purposes which the governors are free to use in accordance with the Institute's objects .

**Purpose of restricted funds**

Alfred and Mary Wilkins Memorial Poetry fund

This fund's purpose is to provide income for the Institute to enable the Institute to organise competitions to seek new talent in the world of poetry.

Grew Bequest fund

This fund's purpose is to provide income for the Institute to enable the Institute to promote the furtherance and study of music and poetry at the Institute.

Bookbinding Appeal fund

This fund's purpose is to provide income for the Institute to enable the Institute to rebind its valuable collection of books in the Institute's library.

Library fund

This fund is reserved for the Institute's library, contributing to maintenance and the purchase of materials and equipment.

Library Carpet Tile fund

This was set up to direct funds to the maintenance of the library, focusing on the carpet tiles which are in need of repair/replacement.

Presidential Appeal fund

This fund is supported by the BMI's President each year and aims to garner support from Members and raise the Institute's profile as a registered charity. Money raised contributes towards the Institute's general funds and maintenance.

Arts Council National Lottery Project Grants fund

This fund's purpose was to form a new Creators Group of current patrons and new, young beneficiaries, empowering them to devise and produce a live literature show that is held in and inspired by our building.

The objective was to capture the imaginations of a fresh, eclectic group of people, connecting them with outstanding artists and supporting them to make an innovative performance. The outcome would be the re-energisation of cultural offering and bringing great art to audiences from across Birmingham and beyond.

**21. RELATED PARTY DISCLOSURES**

A Trustee was owed £1,200 as at the year end in respect of fees paid personally on behalf of the Institute.

**22. POST BALANCE SHEET EVENTS**

These financial statements have been prepared on a going concern basis, the validity of which is dependent upon The Birmingham and Midland Institute being able to continue to operate and come to terms with the significant impact of the Covid-19 pandemic. At the present time there are many unknown variables which makes forecasting the future results and impact on the charity challenging.

Covid-19 represents a significant event both during and since the end of the financial period. The impact of this and the countermeasures being taken to suppress it are considered to be non-adjusting post year end events and therefore have not been taken into account in preparing the Balance Sheet as at 30 June 2021.

Since the year end The Birmingham and Midland Institute has sold properties for £851,000. This income is expected to enable the Institute to continue to operate.

**23. RETIREMENT BENEFIT SCHEMES**

The Institute operates a defined contribution pension scheme for all qualifying employees. The assets of the scheme are held separately from those of the Institute in an independently administered fund.

During the year the pension contributions totalled £907 (2020 - £1,873).

**24. SUPPORT OF CULTURAL AND EDUCATIONAL ACTIVITIES**

During the year ended 30 June 2021 the Birmingham and Midland Institute discounted fees in respect of rental and hiring charges made to various cultural or charitable activities. This amount represents, in effect, the Institute's contribution or donation towards these activities.

**25. ULTIMATE CONTROLLING PARTY**

The Institute is controlled by the governors as disclosed in the report of the council as governors.