

**TITTENSOR VILLAGE HALL
Management Committee**

Charity Registered No 522774

TRUSTEES ANNUAL REPORT

FOR THE YEAR ENDING

30 JUNE 2025

**TITTENSOR VILLAGE HALL
TRUSTEES ANNUAL REPORT**

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FOR THE YEAR ENDED 30 JUNE 2025**

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**TITTENSOR VILLAGE HALL
TRUSTEES ANNUAL REPORT
FOR THE YEAR ENDED 30 JUNE 2025**

TRUSTEES ANNUAL REPORT

Principal Address

The Village Hall
Tittensor
Stoke-on-Trent
Staffordshire
ST12 9HW

Charity Trustees

Name	Appointment date
Current:	
Matthew Goodwin	January 2025
Rachael Johnston	April 2025
Katie Kenyon	April 2025
Gil Jazzie	April 2025
Deborah Jazzie	April 2025
Renske Moorman	April 2025
Former:	Resignation date
Debra Broadhurst	April 2025
Tracey Calder	April 2025

Management Committee

Name	Office	Appointment date
Current:		
Katie Kenyon	Chair	April 2025
Rachael Johnston	Vice Chair	April 2025
Matthew Goodwin	Treasurer	April 2025
Former:	Office	Resignation date
Terry Love	Chair	March 2024
Karen McKenzie	Chair	October 2024
Peter Bickerstaffe	Vice Chair and Booking Officer	April 2025
Teresa Rogers	Chair and Treasurer	April 2025
Wendy Bickerstaffe	Minute Secretary	August 2024

Structure, Governance and Management

- **Type of Governing Document**
Tittensor Village Hall is governed by its Trust Deed.
- **Charity Constitution**
Trust Deed dated 30th June 1960.
- **Trustee selection methods**
Six members shall be elected at the Annual General Meeting together with up to eight members appointed by organisations in the village of Tittensor.

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- **Other Committee Members**

There may be two co-opted members (not having a vote).

Members of the Committee of Management agree to act as Trustees.

- **Land & Property Holding / Trustees**

The Original Conveyance is dated 10th April 1956.

The following set of Four Trustees were appointed in 2003 to replace the original Trustees (now deceased) to hold the Land and Property on behalf of the Charity.

Mr William Huckfield

Mrs Margo Harrison

Mr Paul Richardson

Miss Barbara Fieldhouse (Deceased)

Objectives and activities

Summary of the objects of the Charity as set out in its Governing Document

The trust deed and Constitution of Tittensor Village Hall contains the objectives as set out in Clause 1 of the schedule on page 3.

Summary of the main activities undertaken for the public objects of the Charity set out in its Governing Document

- Provide a facility for recreation, education and leisure to residents, clubs and societies.
- The leasing of land to be used for Tittensor Village Bowling Green.
- The leasing of land to be used for the Swynnerton Parish Council as a Children's Play Area.
- To cover the hall's running costs from hiring income.

Financial Review

- The charity's policy is to hold sufficient reserves to meet anticipated future expenditure has been observed.
- A property survey has been undertaken and a schedule of works planned.
- Improvement works have been carried out.
- All funds are kept in a general bank account.
- Grant Funding applications continue to be submitted towards new project costs.
- Authorised Signatories (three) are: - Mrs Katie Kenyon, Mr Gil Jazzie and Mr Matthew Goodwin (Mrs Teresa Rogers, Mrs Debra Broadhurst and Mr Peter Bickerstaffe during this Financial year).
- Banking is now conducted online. All online payments require approval by a signatory, cheques require 2 signatures.
- Details of financial transactions now recorded in Quickbooks accounting software.
- Debit Cards are held by the three signatories.
- Financial Approval policy produced and applied to transactions.

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Declaration

The trustees declare that they have approved the Trustees’ report.

DocuSigned by:
Signed...*Matthew Goodwin*
3E299194D4B843E.....

12-11-2025
Date.....

Matthew Goodwin

Position: Treasurer

Signed by:
Signed...*K Kenyon*
DA51CGA0618E410.....

13-11-2025
Date.....

Katie Kenyon

Position: Chair

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INDEPENDENT EXAMINER'S REPORT ON THE ACCOUNTS

Report to the trustees and members of the Tittensor Village Hall, Charity No. 522774 on the accounts for the year ended 30th June 2025 as set out on pages 4 to 6.

Respective responsibilities of trustees and examiner

- The charity's trustees are responsible for the preparation of the accounts.
- The charity's trustees consider that an audit is not required for this year under section 144 of the Charities Act 2011 and that an Independent examination is needed.

It is our responsibility to:

- Examine the accounts under section 145 of the Charities Act.
- Follow the procedures laid down in the general directions given by the Charities Commission (under section 145(5) (b) of the Charities Act).
- State whether particular matters have come to our attention.

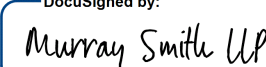
Basis of independent examiner's statement

Our examination was carried out in accordance with general direction given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts and seeking explanations from the trustees concerning such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently no opinion is given as to whether the accounts present a 'true and fair' view. The report is limited to those matters set out in the statement below.

Independent examiner's statement

In connection with our examination, no matter has come to our attention:

1. Which gives reasonable cause to believe that in, any material respect, and the requirements:
 - to keep accounting records in accordance with section 130 of the Charities Act; and
 - to prepare accounts which accord with the accounting records and comply with the accounting requirements of the Charities Act have not been met; or
2. To which, in our opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

DocuSigned by:

Signed:746A2245B30B444.....

13-11-2025
Date:.....

MURRAY SMITH LLP

Murray Smith LLP
Chartered Accountants
Darland House
44 Winnington Hill
Northwich
Cheshire
CW8 1AU

**TITTENSOR VILLAGE HALL
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INCOME AND EXPENDITURE ACCOUNT

	2025	2024
	£	£
INCOME		
Donations and grants	300	300
Hire of hall and equipment	28,416	22,577
Tittensor bowling green lease / rental	452	440
Tittensor Bowling Club bins and water	367	406
Swynnerton Parish Council lease / rental	200	200
Sundry income	-	1,061
Refunds	-	334
Events	2,415	3,193
Total income	<u>32,150</u>	<u>28,511</u>
EXPENDITURE		
Hall cleaning and materials	5,487	7,366
Repairs and maintenance	10,601	6,629
Grounds maintenance	1,044	946
Capital / signage	1,772	265
Postage, office and stationery	-	85
Electrical work	-	994
Heating and lighting	6,096	4,326
Water and sewage charges	1,104	1,367
Insurance	2,300	1,094
Subscriptions and fees	1,497	1,502
Waste disposal and hygiene services	1,569	1,990
Booking refunds	105	75
Defibrillator costs	-	-
Petty cash expenses	220	-
Telephone and Wifi	867	987
Charitable	80	-
Sundry expenses	2,741	3,833
Total expenditure	<u>35,483</u>	<u>31,459</u>
ASSET AND INVESTMENT PURCHASES		-
NET INCOME / (EXPENDITURE)	<u>(3,333)</u>	<u>(2,948)</u>
<u>CASH FUNDS</u>		
Brought forward	40,967	43,915
Net income / (expenditure)	<u>(3,333)</u>	<u>(2,948)</u>
Carry forward	<u>37,634</u>	<u>40,967</u>

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STATEMENT OF ASSETS AND LIABILITIES

<u>CASH FUNDS (Unrestricted)</u>	<u>2025</u>	<u>2024</u>
	£	£
Cash at Cooperative Bank, Stafford	37,609	40,939
Petty cash	<u>25</u>	<u>25</u>
Total Cash Funds	<u>37,634</u>	<u>40,967</u>

ASSETS RETAINED FOR THE CHARITIES OWN USE

Land and buildings		
<i>Valuation for insurance purposes 2025</i>	<u>955,297</u>	<u>955,297</u>

TRUSTEE APPROVAL


Signed by the following Trustee(s) on behalf of all the trustees.

Signed by:

Signed.....DA54GGA0618E410.....

Date.....13-11-2025.....

Katie KenyonChair

DocuSigned by:

Signed.....5E299194D4B843E.....

Date.....12-11-2025.....

Matthew GoodwinTreasurer