

**TITTENSOR VILLAGE HALL
Management Committee**

Charity Registered No 522774

**ANNUAL ACCOUNTS
FOR THE YEAR ENDING
30TH JUNE 2024**

**TITTENSOR VILLAGE HALL
TRUSTEES ANNUAL REPORT**

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FOR THE YEAR ENDING 30TH JUNE 2024**

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**TITTENSOR VILLAGE HALL
TRUSTEES ANNUAL REPORT
FOR THE YEAR ENDING 30TH JUNE 2024**

Principal Address

The Village Hall
Tittensor
Stoke-on-Trent
Staffordshire
ST12 9HW

Charity Trustees serving during the year (Committee of Management) serving until resignation

Name	Office (if any)
Mr Terry Love	Chair (resigned March 2024)
Mrs Karen McKenzie	Chair from March 2024 Resigned October 2024
Mr Peter Bickerstaffe	Vice Chair and Booking Officer
Mrs Teresa Rogers	Chair from October 2024. Treasurer
Mrs Wendy Bickerstaffe	Minute Secretary (resigned 30 th August 2024)
Debra Broadhurst	Trustee
Tracey Calder	Trustee

Structure, Governance and Management

- **Type of Governing Document**
Tittensor Village Hall is governed by its Trust Deed.
- **Charity Constitution**
Trust Deed dated 30th June 1960.
- **Trustee selection methods**
Six members shall be elected at the Annual General Meeting together with up to eight members appointed by organisations in the village of Tittensor.
- **Other Committee Members**
There may be two co-opted members (not having a vote).
Members of the Committee of Management agree to act as Trustees.
- **Land & Property Holding / Trustees**
The Original Conveyance is dated 10th April, 1956
The following set of Four Trustees were appointed in 2003 to replace the original Trustees (now deceased) to hold the Land and Property on behalf of the Charity.

Mr William Huckfield

Mrs Margo Harrison

Mr Paul Richardson

Miss Barbara Fieldhouse (Deceased)

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Objectives and activities

Summary of the objects of the Charity as set out in its Governing Document

The trust deed and Constitution of Tittensor Village Hall contains the objectives as set out in Clause 1 of the schedule on page 3.

Summary of the main activities undertaken for the public objects of the Charity set out in its Governing Document

- Provide a facility for recreation, education and leisure to residents, clubs and societies.
- The leasing of Land to be used for Tittensor Village Bowling Green.
- The leasing of Land to be used for the Swynnerton Parish Council as a Children's Play Area.
- To cover the hall's running costs from hiring income.

Financial Review

- The charity's policy is to hold sufficient reserves to meet anticipated future expenditure has been observed
- A property survey has been undertaken and a schedule of works planned.
- Improvement works have been carried out.
- All funds are kept in a general bank account.
- Grant Funding applications continue to be submitted towards new project costs.
- Authorised Signatories (three) are: - Mrs Teresa Rogers, Mrs Debra Broadhurst and Mr Peter Bickerstaffe. (Mrs Wendy Bickerstaffe during this Financial year)
- Banking now conducted online. All online payments require approval by a signatory, cheques require 2 signatures.
- Debit Cards held by the two signatories
- Financial Approval policy produced and applied to transactions.

Declaration

The trustees declare that they have approved the Trustees' report above.

Signed by: 
Signed.....DA51CGA0618E410:.....

Teresa Rogers

31-03-2025
Date.....

Position: Treasurer

Signed by: 
Signed.....G78376B0B1A5452:.....

Peter Bickerstaffe

01-04-2025
Date.....

Position: Vice Char

**TITTENSOR VILLAGE HALL
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FOR THE YEAR ENDING 30TH JUNE 2024**

Independent Examiner's report on the Accounts

Report to the trustees and members of the Tittensor Village Hall, Charity No. 522774 on the accounts for the year ended 30th June 2024 as set out on pages 4 to 6.

Respective responsibilities of trustees and examiner

- The charity's trustees are responsible for the preparation of the accounts.
- The charity's trustees consider that an audit is not required for this year under section 144 of the Charities Act 2011 and that an Independent examination is needed.

It is our responsibility to:

- Examine the accounts under section 145 of the Charities Act.
- Follow the procedures laid down in the general directions given by the Charities Commission (under section 145(5) (b) of the Charities Act).
- State whether particular matters have come to our attention.

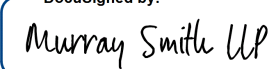
Basis of independent examiner's statement

Our examination was carried out in accordance with general direction given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts and seeking explanations from the trustees concerning such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently no opinion is given as to whether the accounts present a 'true and fair' view. The report is limited to those matters set out in the statement below.

Independent examiner's statement

In connection with our examination, no matter has come to our attention:

1. Which gives reasonable cause to believe that in, any material respect, and the requirements:
 - to keep accounting records in accordance with section 130 of the Charities Act; and
 - to prepare accounts which accord with the accounting records and comply with the accounting requirements of the Charities Act have not been met; or
2. To which, in our opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

DocuSigned by:

Signed:746A2245B30B444.....

02-04-2025
Date:.....

MURRAY SMITH LLP

Murray Smith LLP
Chartered Accountants
Darland House
44 Winnington Hill
Northwich
Cheshire
CW8 1AU

**TITTENSOR VILLAGE HALL
RECEIPTS AND PAYMENTS
FOR THE YEAR ENDING 30TH JUNE 2024**

	2024	2023
	Total Funds	Total Funds
	£	£
<u>RECEIPTS</u>		
Donations and grants	300	891
Hire of hall and equipment	22,577	24,473
Tittensor bowling green lease / rental	440	826
Tittensor Bowling Club bins and water	406	133
Swynnerton Parish Council lease / rental	200	200
Sundries	1,061	-
Refunds	334	-
Events	3,193	3,207
Total Receipts	<u>28,511</u>	<u>29,730</u>
<u>PAYMENT</u>		
Hall cleaning and materials	7,366	7,133
Repairs and maintenance	6,629	3,952
Grounds maintenance	946	1,228
Capital/Signage	265	-
Postage, office and stationery	85	93
Electrical Work	994	1,759
Heating and lighting	4,326	2,751
Water and sewage charges	1,367	1,323
Insurance (Norris & Fisher)	1,094	1,066
Subscriptions and fees	1,502	1,855
Waste disposal & hygiene services	1,990	1,672
Booking refunds	75	100
Defibrillator costs	-	48
Petty cash expenses	-	-
Telephone and Wifi	987	851
Sundries	3,833	4,856
Sub total	<u>31,459</u>	<u>28,687</u>
Asset and Investment purchases		
Capital Items	-	2,200
Net of Receipts / Payments	<u>2,948</u>	<u>(1,157)</u>
Cash funds last year	<u>43,915</u>	<u>45,072</u>
Cash funds this year	<u>40,967</u>	<u>43,915</u>

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Cash Funds (Unrestricted)	£
Cash at Cooperative Bank, Stafford	40,939
Petty cash	28
Cash on deposit	Nil
Total Cash Funds	<u>40,967</u>

Assets retained for the Charities own use	Fund to which asset belongs	Value £
• Land and buildings	Unrestricted	<u>955,297</u>

Valuation for insurance purposes 2024

TRUSTEE APPROVAL

Signed by the following Trustee(s) on behalf of all the trustees.

Signed by:


Signed.....G78376B0B1A5452.....

01-04-2025

Date.....

Peter Bickerstaffe

Vice Chairman

Signed by:


Signed.....DA51CCA0648E410.....

31-03-2025

Date.....

Teresa Rogers

Treasurer