

**TITTENSOR VILLAGE HALL  
Management Committee**

**Charity Registered No 522774**

**ANNUAL ACCOUNTS  
FOR THE YEAR ENDING  
30<sup>TH</sup> JUNE 2023**

**TITTENSOR VILLAGE HALL  
TRUSTEES ANNUAL REPORT**

**CONTENTS OF THE FINANCIAL STATEMENTS  
FOR THE YEAR ENDING 30<sup>TH</sup> JUNE 2023**

	Page
• Trustees Annual Report	1 – 2
• Independent Examiner’s Report	3
• Receipts and Payments Account	4
• Statement of Assets and Liabilities	5
• Notes to the Accounts	6

**TITTENSOR VILLAGE HALL  
TRUSTEES ANNUAL REPORT  
FOR THE YEAR ENDING 30<sup>TH</sup> JUNE 2023**

**Principal Address**

The Village Hall  
Tittensor  
Stoke-on-Trent  
Staffordshire  
ST12 9HW

**Charity Trustees serving during the year (Committee of Management) serving until resignation**

<b>Name</b>	<b>Office (if any)</b>
Mr Terry Love	Chair
Mrs Karen McKenzie	Vice Chair
Mrs Teresa Rogers	Treasurer
Mr Peter Bickerstaffe	Booking Officer
Mrs Wendy Bickerstaffe	Minute Secretary
Mrs Debra Broadhurst	

**Structure, Governance and Management**

- **Type of Governing Document**  
Tittensor Village Hall is governed by its Trust Deed.
- **Charity Constitution**  
Trust Deed dated 30<sup>th</sup> June 1960.
- **Trustee selection methods**  
Six members shall be elected at the Annual General Meeting together with up to eight members appointed by organisations in the village of Tittensor.
- **Other Committee Members**  
There may be two co-opted members (not having a vote).  
Members of the Committee of Management agree to act as Trustees.
- **Land & Property Holding / Trustees**  
The Original Conveyance is dated 10<sup>th</sup> April 1956  
The following set of Four Trustees were appointed in 2003 to replace the original Trustees (now deceased) to hold the Land and Property on behalf of the Charity.

**Mr William Huckfield**

**Mrs Margo Harrison**

**Mr Paul Richardson**

**Miss Barbara Fieldhouse (Deceased)**

**TITTENSOR VILLAGE HALL  
TRUSTEES ANNUAL REPORT  
FOR THE YEAR ENDING 30<sup>TH</sup> JUNE 2023**

**Objectives and activities**

**Summary of the objects of the Charity as set out in its Governing Document**

The trust deed and Constitution of Tittensor Village Hall contains the objectives as set out in Clause 1 of the schedule on page 3.

**Summary of the main activities undertaken for the public objects of the Charity set out in its Governing Document**


- Provide a facility for recreation, education and leisure to residents, clubs and societies.
- The leasing of Land to be used for Tittensor Village Bowling Green.
- The leasing of Land to be used for the Swynnerton Parish Council as a Children's Play Area.
- To cover the hall's running costs from hiring income.

**Financial Review**

- The charity's policy is to hold sufficient reserves to meet anticipated future expenditure has been observed.
- All funds are kept in a general bank account.
- Grant Funding applications continue to be submitted towards new project costs.
- Authorised Signatories (three) are: - Mrs Teresa Rogers, Mrs Wendy Bickerstaffe and Mr Terry Love.
- Banking now conducted online. All online payments require approval by a signatory, cheques require 2 signatures.
- Debit Cards are held by the three signatories.
- Financial Approval policy produced and applied to transactions.

**Declaration**

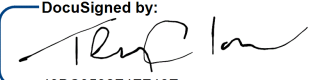
The trustees declare that they have approved the Trustees' report above.

Signed..........  
DA51CCA0618E410.....

19-03-2024  
Date.....

Teresa Rogers

Position: Treasurer

Signed..........  
49BC0592F4FE46E.....

21-03-2024  
Date.....

Terry Love

Position: Chairman

**TITTENSOR VILLAGE HALL  
TRUSTEES ANNUAL REPORT  
FOR THE YEAR ENDING 30<sup>TH</sup> JUNE 2023**

**Independent Examiner's report on the Accounts**

Report to the trustees and members of the Tittensor Village Hall, Charity No. 522774 on the accounts for the year ended 30<sup>th</sup> June 2023 as set out on pages 4 to 6.

**Respective responsibilities of trustees and examiner**

- The charity's trustees are responsible for the preparation of the accounts.
- The charity's trustees consider that an audit is not required for this year under section 144 of the Charities Act 2011 and that an independent examination is needed.

It is our responsibility to:

- Examine the accounts under section 145 of the Charities Act.
- Follow the procedures laid down in the general directions given by the Charities Commission (under section 145(5) (b) of the Charities Act).
- State whether particular matters have come to our attention.

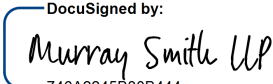
**Basis of independent examiner's statement**

Our examination was carried out in accordance with general direction given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts and seeking explanations from the trustees concerning such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently no opinion is given as to whether the accounts present a 'true and fair' view. The report is limited to those matters set out in the statement below.

**Independent examiner's statement**

In connection with our examination, no matter has come to our attention:

1. Which gives reasonable cause to believe that in, any material respect, and the requirements:
  - to keep accounting records in accordance with section 130 of the Charities Act; and
  - to prepare accounts which accord with the accounting records and comply with the accounting requirements of the Charities Act have not been met; or
2. To which, in our opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Signed:  746A2245B30B444.....

21-03-2024  
Date:.....

**MURRAY SMITH LLP**

Murray Smith LLP  
Chartered Accountants  
Darland House  
44 Winnington Hill  
Northwich  
Cheshire  
CW8 1AU

**TITTENSOR VILLAGE HALL  
RECEIPTS AND PAYMENTS  
FOR THE YEAR ENDING 30<sup>TH</sup> JUNE 2023**

	<b>2023</b>	<b>2022</b>
	Total Funds	Total Funds
	£	£
<b><u>RECEIPTS</u></b>		
Donations and grants	891	3,200
Hire of hall and equipment	24,473	27,803
Tittensor bowling green lease / rental	826	275
Tittensor bowling club bins and water	133	205
Swynnerton parish council lease / rental	200	-
Refunds	-	60
Events	3,207	-
<b>Total Receipts</b>	<b><u>29,730</u></b>	<b><u>31,543</u></b>
<b><u>PAYMENT</u></b>		
Hall cleaning and materials	7,133	4,050
Repairs and maintenance	3,952	2,294
Grounds maintenance	1,228	1,133
Capital / signage	-	514
Postage, office and stationery	93	98
Electrical work	1,759	-
Heating and lighting	2,751	3,012
Water and sewage charges	1,323	910
Insurance (Norris & Fisher)	1,066	1,003
Subscriptions, fees and donations	1,855	1,378
Waste disposal & hygiene services	1,672	2,761
Booking refunds	100	560
Defibrillator	48	-
Petty cash expenses	-	200
Telephone and wifi	851	789
Sundries	4,856	438
<b>Sub total</b>	<b><u>28,687</u></b>	<b><u>19,140</u></b>
<b>Asset and investment purchases</b>		
<b>Capital Items</b>	<b>2,200</b>	<b>1,914</b>
<b>Net of receipts / (payments)</b>	<b><u>(1,157)</u></b>	<b><u>10,489</u></b>
<b>Cash funds last year</b>	<b><u>45,072</u></b>	<b><u>34,583</u></b>
<b>Cash funds this year</b>	<b><u>43,915</u></b>	<b><u>45,072</u></b>

TITTENSOR VILLAGE HALL  
TRUSTEES ANNUAL REPORT  
FOR THE YEAR ENDING 30<sup>TH</sup> JUNE 2023

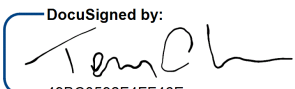
Cash Funds (Unrestricted)	£
Cash at Cooperative Bank, Stafford	43,887
Petty cash	28
Cash on deposit	<u>Nil</u>
Total Cash Funds	<u><b>43,915</b></u>

Assets retained for the Charities own use	Fund to which asset belongs	Value £
• Land and buildings	Unrestricted	<u><b>922,992</b></u>

Valuation for insurance purposes 2023  
(Updated as per Ansvar Insurance 2023)

TRUSTEE APPROVAL

Signed by the following Trustee(s) on behalf of all the trustees.

DocuSigned by:  


Signed.....40BG0502F4FF46E.....

22-03-2024

Date.....

Terry Love

Chairman

DocuSigned by:  


Signed.....DA51CCA0618E410.....

22-03-2024

Date.....

Teresa Rogers

Treasurer