

**TITTENSOR VILLAGE HALL
Management Committee**

Charity Registered No 522774

**ANNUAL ACCOUNTS
FOR THE YEAR ENDING
30TH JUNE 2022**

**TITTENSOR VILLAGE HALL
TRUSTEES ANNUAL REPORT**

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FOR THE YEAR ENDING 30TH JUNE 2022**

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**TITTENSOR VILLAGE HALL
TRUSTEES ANNUAL REPORT
FOR THE YEAR ENDING 30TH JUNE 2022**

Principal Address

The Village Hall
Tittensor
Stoke-on-Trent
Staffordshire
ST12 9HW

Charity Trustees serving during the year (Committee of Management) serving until resignation December 2021

Name	Office (if any)
Mr Timothy Laws	Chairman
Mrs Anthea Lavene	Vice Chairman & Treasurer
Mr D John Deaville	Health and Safety & Bookings Officer
Mrs Heather Tilsley	Minute Secretary
Mrs Angela Powers	
Mr Rick Dunn	

Name	Office (if any)
Mr Peter Bickerstaffe	Chair
Mr Terry Love	Vice Chair and Bookings Officer
Mrs Gill Birt (resigned)	Tittensor Bowling Club representative and Minute Secretary
Ms Nancy Chambers	Treasurer (Resigned)
Mrs Teresa Rogers	Treasurer
Mrs Wendy Bickerstaffe	Minute Secretary
Mrs Karen McKenzie	
Ms Jenny Young	(Resigned)

Structure, Governance and Management

- **Type of Governing Document**
Tittensor Village Hall is governed by its Trust Deed.
- **Charity Constitution**
Trust Deed dated 30th June 1960.
- **Trustee selection methods**
Six members shall be elected at the Annual General Meeting together with up to eight members appointed by organisations in the village of Tittensor.
There may be two co-opted members.
Members of the Committee of Management agree to act as Trustees.
- **Land & Property Holding / Trustees**
The Original Conveyance is dated 10th April 1956
The following set of Four Trustees were appointed in 2003 to replace the original Trustees (now deceased) to hold the Land and Property on behalf of the Charity.

Mr William Huckfield

Mrs Margo Harrison

Mr Paul Richardson

Miss Barbara Fieldhouse (Deceased)

**TITTENSOR VILLAGE HALL
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FOR THE YEAR ENDING 30TH JUNE 2022**

Objectives and activities

Summary of the objects of the Charity as set out in its Governing Document

The trust deed and Constitution of Tittensor Village Hall contains the objectives as set out in Clause 1 of the schedule on page 3.

Summary of the main activities undertaken for the public objects of the Charity set out in its Governing Document

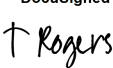
- Provide a facility for recreation, education and leisure to residents, clubs and societies.
- The leasing of Land to be used for Tittensor Village Bowling Green.
- The leasing of Land to be used for the Swynnerton Parish Council as a Children's Play Area.
- To cover the hall's running costs from hiring income.

Financial Review

- The charity's policy is to hold sufficient reserves to meet anticipated future expenditure has been observed.
- All funds are kept in a general bank account, as Deposit Accounts at this time are paying only minimal interest.
- Grant Funding applications continue to be submitted towards new project costs.
- Authorised Signatories (three) are: - Mrs Teresa Rogers, Mrs Wendy Bickerstaffe and Mr Terry Love.
- Banking now conducted online. All online payments require approval by a signatory, cheques require 2 signatures.
- Debit Cards are held by the three signatories
- Financial Approval policy produced and applied to transactions.

Declaration

The trustees declare that they have approved the Trustees' report above.

DocuSigned by:

Signed.....
DA51CGA0618E410.....

20-12-2022
Date.....

Teresa Rogers

Position: Treasurer

DocuSigned by:

Signed.....
DA51CGA0618E410.....

20-12-2022
Date.....

Peter Bickerstaffe

Position: Chairman

**TITTENSOR VILLAGE HALL
TRUSTEES ANNUAL REPORT
FOR THE YEAR ENDING 30TH JUNE 2022**

Independent Examiner's report on the Accounts

Report to the trustees and members of the Tittensor Village Hall, Charity No. 522774 on the accounts for the year ended 30th June 2022 as set out on pages 4 to 6.

Respective responsibilities of trustees and examiner

- The charity's trustees are responsible for the preparation of the accounts.
- The charity's trustees consider that an audit is not required for this year under section 144 of the Charities Act 2011 and that an independent examination is needed.

It is our responsibility to:

- Examine the accounts under section 145 of the Charities Act.
- Follow the procedures laid down in the general directions given by the Charities Commission (under section 145(5) (b) of the Charities Act).
- State whether particular matters have come to our attention.


Basis of independent examiner's statement

Our examination was carried out in accordance with general direction given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts and seeking explanations from the trustees concerning such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently no opinion is given as to whether the accounts present a 'true and fair' view. The report is limited to those matters set out in the statement below.

Independent examiner's statement

In connection with our examination, no matter has come to our attention:

1. Which gives reasonable cause to believe that in, any material respect, and the requirements:
 - to keep accounting records in accordance with section 130 of the Charities Act; and
 - to prepare accounts which accord with the accounting records and comply with the accounting requirements of the Charities Act have not been met; or
2. To which, in our opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Signed:  746A2245B30B444.....

20-12-2022
Date:.....

MURRAY SMITH LLP

Murray Smith LLP
Chartered Accountants
Darland House
44 Winnington Hill
Northwich
Cheshire
CW8 1AU

**TITTENSOR VILLAGE HALL
RECEIPTS AND PAYMENTS
FOR THE YEAR ENDING 30TH JUNE 2022**

	2022	2021
	Total Funds	Total Funds
	£	£
<u>RECEIPTS</u>		
Donations and grants	3,200	18,789
Hire of hall and equipment	27,803	8,908
Tittensor bowling green lease / rental	275	275
Tittensor Bowling Club bins and water	205	108
Swynnerton Parish Council lease / rental	-	200
Refunds	60	679
Total Receipts	<u>31,543</u>	<u>28,959</u>
<u>PAYMENT</u>		
Hall cleaning and materials	4,050	2,968
Repairs and maintenance	2,294	822
Grounds maintenance	1,133	912
Capital/Signage	514	1,170
Postage, office and stationery	98	230
Electrical Work	-	90
Heating and lighting	3,012	2,536
Water and sewage charges	910	1,042
Insurance (Norris & Fisher)	1,003	991
Subscriptions, fees and donations	1,378	-
Waste disposal & hygiene services	2,761	743
Booking refunds	560	85
Petty cash expenses	200	300
Telephone and Wifi	789	561
Sundries	438	155
Sub total	<u>18,540</u>	<u>12,605</u>
Asset and Investment purchases		
Capital Items	1,914	-
Net of Receipts / Payments	<u>10,489</u>	<u>16,354</u>
Cash funds last year	<u>34,583</u>	<u>18,229</u>
Cash funds this year	<u>45,072</u>	<u>34,583</u>

**TITTENSOR VILLAGE HALL
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Cash Funds (Unrestricted)	£
Cash at Cooperative Bank, Stafford	45,072
Cash on deposit	<u>Nil</u>
Total Cash Funds	<u>45,072</u>

Assets retained for the Charities own use	Fund to which asset belongs	Value £
<ul style="list-style-type: none">Land and buildings	Unrestricted	<u>851,469</u>

*Valuation for insurance purposes 2022
(Updated as per Ansvar Insurance 2022)*

TRUSTEE APPROVAL


Signed by the following Trustee(s) on behalf of all the trustees.

DocuSigned by:

Signed.....DA51CCA0618E410.....

20-12-2022
Date.....

Peter Bickerstaffe Chairman

DocuSigned by:

Signed.....DA51CCA0618E410.....

20-12-2022
Date.....

Teresa Rogers Treasurer