

LITTLEWORTH COMMUNITY ASSOCIATION TRUSTEES ANNUAL REPORT

The Trustees present their report and financial statements for the year ended 31 March 2024

Section 1: Legal and Administrative Information

Charity Name:	Littleworth Community Association
Registered Number:	522722
Charity's Principal Address:	Littleworth Community Centre St Thomas Street, Littleworth Stafford
All correspondence to:	22 Gladstone Way Stafford ST16 3JT
Bankers:	The Co-operative Bank 42 Greengate Street Stafford, ST16 2BU
Independent Examiner:	Tim Herriot Enterprises 15 Briarsleigh, Stafford, ST17 4QF

Trustees who managed the Charity (2023-2024):

Robert Perkin	President
David Collins	Vice President
Geoffrey Biggin	Hon Secretary
Hazel Biggin	Hon Treasurer
Darren Chesters	
Eve James	
Val Lambert	
Kevin Miller	
Harry Reilly	
Lila White	

Section 2: Structure, Governance and Management

Littleworth Community Association is an Unincorporated Association, governed by its constitution which was created in 1954 and last amended on 7th April 1997. The Management Committee is made up of annually elected Trustees.

Section 3: Objectives and Activities

The main aims and activities of the Association are to promote the well-being of the community and foster a community spirit in the neighbourhood, and to establish, maintain and manage a community centre for activities promoted by the Association.

The Trustees have had regard to the guidance issued by the Charity Commission on public benefit and are satisfied that all our activities meet this standard.

Main Activities and Achievements during the year

Increased Use of the Centre

The Centre continues to be used by a diverse and wide-ranging number of groups and activities, which is a tribute to the popularity and reputation of our well-maintained premises with flexible space to suit a variety of activities.

The Centre welcomes groups of all ages and ethnicity. It provides not only a venue to meet socially but also a facility for groups which support young families and parents of children with special needs, activities which encourage physical and mental well-being and social activities to alleviate loneliness.

In addition to the Association's own core activities (Bingo, Littleworth Singers, Senior Citizens and Indoor Bowls) we are pleased to host regular groups, some of which have been using the centre for many years, such as Stafford U3A, Stafford Art Group, Grace Church, Stafford Muslims Children's Education Centre, Tai Chi, Table Tennis, Little Unicorns Stay & Play and a Children's Indian Dance Group.

We continue to receive enquiries from potential hirers and our Facebook page continues to generate interest in hiring the halls for birthday parties. As entertainment provided at children's birthday parties becomes ever more sophisticated, we are pleased to say that our facilities have coped well with bouncy castles, discos, soft play, messy play and even animal encounters.

Last year's 1940's style Tea Dance returned in November and was well received by local older people.

Improvements during 2023-2024

Improvements to the Centre have included upgrading the heating and installation of a HIVE thermostatic system, replacement flooring to one area of the small hall affected by the heating work, new flooring in the disabled toilet and a replacement UPVC door to the small hall.

Beneficial Expenditure

Other than the usual expenditure on utilities, insurance and general costs incurred in the running and maintenance of the building, this year we have purchased crockery to improve our kitchen facilities, a portable sound system and a new v-sweeper.

We have also engaged the services of a casual gardener to maintain the borders around the Centre.

Thanks to regular maintenance of the building and the efforts of our part-time Cleaner/Caretaker, all sections and hall users are able to enjoy their activities in clean, warm, attractive facilities as we continue to provide for the community we serve.

Section 3: Financial Review

Our principal source of fundraising is through members' entrance fees and hiring fees from other groups using the Centre.

Section 4: Declaration

The Trustees declare that they have approved the report above.

Signed on behalf of the Charity's Trustees:

Signature: 

Full name Robert Norman Perkin

Position Chairman of Trustees

Date: 20th May 2024



Section A

Independent Examiner's Report

Report to the trustees/
members of

Littleworth Community Association

On accounts for the year
ended

31 March 2024

Charity no
(if any)

522722

Set out on pages

1 to 4

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 31/03/2024.

Responsibilities and
basis of report

As the charity's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent
examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination (other than that disclosed below *) which gives me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Charities Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

* Please delete the words in the brackets if they do not apply.

Signed: *T. Herriott*

Date: 4/5/24

Name: Tim Herriott

Relevant professional
qualification(s) or body
(if any):

ACA

Address: 15 Briarsleigh, Stafford ST17 4QP

Section B**Disclosure**

Only complete if the examiner needs to highlight material matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here brief details of any items that the examiner wishes to disclose.

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LITTLEWORTH COMMUNITY ASSOCIATION
Receipts and Payments Account 31st March 2024

2023	GENERAL	2024	
3136.62	Investment Interest	1305.04	
	Hire of Hall Regulars	14057.75	
	Hire of Hall Birthday Parties	2260.50	
	Other One off Hirings	2223.00	
17195.50			19846.29
55.00	Miscellaneous	20000.00	
20387.12			<u>39846.29</u>
SECTIONS			
1712.00	Bingo	1733.00	
875.07	Bingo Refreshments	1047.89	
653.00	Littleworth Singers	518.00	
482.20	Indoor Bowls	744.76	
688.00	Senior Citizens	769.00	
4410.27		4812.65	<u>44658.94</u>
	24797.39		
PAYMENTS			
5287.00	Caretaker/Cleaner	5921.00	
756.06	Electricity	720.01	
2449.74	Gas	2294.33	
2491.35	Insurance	2208.83	
1772.26	Maintenance	3806.15	
1233.61	Miscellaneous	335.95	
320.44	PRS Licence	463.24	
362.67	Equipment/Repair	0.00	
21.98	Admin	17.98	
821.36	Water	1098.86	
383.53	BT	565.54	
586.85	Refreshments	716.33	
0.00	Donations	60.00	
0.00	Capital Exp	39635.45	
16486.85			57843.67
	8310.54 Surplus		<u>-13184.73</u>

LITTLEWORTH COMMUNITY ASSOCIATION
Statement of Assets as at 31st March 2024

2023	INVESTMENTS	2024
26511.25	Nat Savings Certificates	20000.00
BANK BALANCES		
63235.92	Co-op Bank Current Acct	57115.44
553.00	Cash in hand	0.00
<u>90300.17</u>		<u>77115.44</u>
81989.63	Fund brought forward	90300.17
8310.54	Deficit/Surplus	13184.73
<u>90300.17</u>		<u>77115.44</u>

Treasurer: H. Biggs

Date: 31st March 2024