

## **Shenstone Village Hall**

### **Trustees Annual Report**

**Period:** January 1<sup>st</sup> 2024 to December 31<sup>st</sup> 2024

**Charity Name:** Shenstone Village Hall Management Committee  
Registration charity number: 522719

**Charity Principal address:**

Barnes Road  
Shenstone  
Staffordshire  
WS14 0LT

**Contact Address:**

Treasurer Shenstone Village Hall Committee  
14 Fotherley Road  
Shenstone  
Staffordshire  
WS14 0NJ

**Trustee names who manage the charity:**

Mrs Rita Hancocks	Chairperson resigned 17/06/2024
Debra Tullah	Treasurer
Roger Gardner	Secretary
Pam Gardner	
Jeff Peacock	resigned 17/06/2024
Patricia Rock	Chairperson Appointed 17/06/2024
Nigel Hawes	
Diane Marks	

**Corporate Trustee**

Shenstone Parish Council

**Description of the Charity's Trusts**

The governing document is the "Conveyance and Trust Deed" dated 13<sup>th</sup> March 1972

**Trustee selection Methods:**

Trustees are appointed as required and seek re-nomination at annual AGM.

All voluntary or similar organisations or regular users are eligible to appoint a committee member.

Up to five other persons may be co-opted to the committee as members as required.

**Additional governance issues:**

We have a children and vulnerable person's policy in place.

Shenstone Village Hall is affiliated to and member of the Community Council of Staffordshire and supports the Village Hall Advisory Service.

Shenstone Village Hall works with the local community, District and Parish Council to provide amenities to the local residents.

All trustees give their time voluntarily and received no remuneration or benefits. A trustee does serve as the booking administrator. This is a paid role, which has been approved by the Charity Commission.

The maintenance and administration of the Village Hall is carried out by a committee consisting of trustees, representatives of the hall users, parish and district councillors and volunteers appointed to undertake specific tasks.

**Summary of Objectives (as set out in the governing document)**

To maintain and administer the Village Hall as an amenity for the use of the inhabitants of Shenstone and the surrounding area, including meetings, recreational and leisure activities with the object of improving the conditions of life for the said inhabitants.

**Summary of main activities undertaken for the public benefit**

Weekly Boules

Yoga classes

Local Badminton groups

After School care Monday through Friday

Language classes

Dog shows

Parish Council meetings and Neighbourhood Watch venue

Polling station

Weekly short mat bowling with refreshments as a community well-being service.

Other various fund-raising activities

**Summary of the main achievements of the charity during the year**

Currently a hall is used for after school care daily during the week and twice a week for elderly care.

No cisterns were installed in the Ladies toilets to improve the flush system. Since installation there has been zero drainage issues. Outdoor lighting was replaced with LED bulbs.

Two trustees resigned this year, Rita Hancocks, long term serving chairperson, she was replaced by Tresa Rock, and Jeff Peacock resigned, who served as a trustee for over 20 years. We have had two new trustees join the Village Hall this year. New appointment from the parish council

#### **Statement of Charity's Policy on reserves**

Sufficient funding in the way of reserves are held to cover:

1. Approximately one year's outgoings in the event of a problem which will effectively prevent the use of the hall and subsequent loss of income.
2. To cover extraordinary or unexpected repair costs. These are held as contingency funds.
3. Funds are being held in reserve to fund significant building improvements (storm Drainage issues, Painting and theatre curtains and mechanism replaced).

No commitment to the major projects is made until funding from third parties either as a grant or donation is in place.

#### **Declaration**

The trustees declare that they have approved the trustees report above

Signed on behalf of the charity's trustees

Signature P Rock

Full name Patricia Rock

Position CHAIRPERSON

Date 18.3.25



## Receipts and payments accounts

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For the period from	Any financial year 01/01/2024	To	Financial year 31/12/2024
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### Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
<b>A1 Receipts</b>					
Income from Hall Hire	29,439	-	-	29,439	27,787
Grants	-	-	-	-	49,062
Donations/ funds / Misc	-	-	-	-	-
Bank Interest	564	-	-	564	364
SEG Solar Payments - Export to the Grid0	1,413	-	-	1,413	-
	-	-	-	-	-
	-	-	-	-	-
<b>Sub total (Gross income for AR)</b>	<b>31,415</b>	<b>-</b>	<b>-</b>	<b>31,415</b>	<b>77,213</b>
<b>A2 Asset and investment sales, (see table).</b>					
	-	-	-	-	-
	-	-	-	-	-
<b>Sub total</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Total receipts</b>	<b>31,415</b>	<b>-</b>	<b>-</b>	<b>31,415</b>	<b>77,213</b>
<b>A3 Payments</b>					
Cleaning	4,871	-	-	4,871	4,090
Insurance & Liabilities	7,899	-	-	7,899	4,426
Improvements & Refurbishments	320	-	-	320	52,162
Repairs & Maintenance	3,709	-	-	3,709	6,420
General Expenses	4,445	-	-	4,445	4,430
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
<b>Sub total</b>	<b>21,245</b>	<b>-</b>	<b>-</b>	<b>21,245</b>	<b>71,528</b>
<b>A4 Asset and investment purchases, (see table)</b>					
	-	-	-	-	-
	-	-	-	-	-
<b>Sub total</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Total payments</b>	<b>21,245</b>	<b>-</b>	<b>-</b>	<b>21,245</b>	<b>71,528</b>
<b>Net of receipts/(payments)</b>	<b>10,170</b>	<b>-</b>	<b>-</b>	<b>10,170</b>	<b>5,685</b>
A5 Transfers between funds	-	-	-	-	-
A6 Cash funds last year end	30,434	-	-	30,434	24,749
Cash funds this year end	40,604	-	-	40,604	30,434

### Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
<b>B1 Cash funds</b>				
	Current Account	3,066	-	-
	Savings Account	37,538	-	-
		-	-	-
	<b>Total cash funds</b>	<b>40,604</b>	<b>-</b>	<b>-</b>

(agree balances with receipts and payments account(s))

**B2 Other monetary assets**

Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
	-	-	-
	-	-	-
	-	-	-
	-	-	-
	-	-	-
	-	-	-

**B3 Investment assets**

Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
		-	-
		-	-
		-	-
		-	-
		-	-

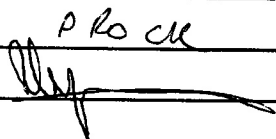
**B4 Assets retained for the charity's own use**

Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
		-	-
		-	-
		-	-
		-	-
		-	-
		-	-
		-	-
		-	-
		-	-

**B5 Liabilities**

Details	Fund to which liability relates	Amount due (optional)	When due (optional)
		-	
		-	
		-	
		-	
		-	

Signed by one or two trustees on behalf of all the trustees

Signature	Print Name	Date of approval
	P ROCK	18.3.25
	R. GARDNER	18/3/25



Section A

Independent Examiner's Report

Report to the trustees/  
members of

**SHENSTONE VILLAGE HALL**

On accounts for the year  
ended

**31<sup>ST</sup> DECEMBER 2024**

Charity no  
(if any)

**522719**

Set out on pages

1 and 2

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended **31<sup>st</sup> December 2024**

Responsibilities and  
basis of report

As the charity's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

**Independent  
examiner's  
statement**

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination which gives me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Charities Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Signed:

Date:

28/02/2025

Name:

Keith Harold Goldsworthy FFA FIPA FFTA

Relevant professional  
qualification(s) or body  
(if any):

Fellow of Institute Financial Accountants, Institute of Public Accountants,  
Federation of Tax Advisors

Address:

30 Fotherley Road, Shenstone, Lichfield WS14 0NJ