

## **Shenstone Village Hall**

### **Trustees Annual Report**

**Period:** January 1<sup>st</sup> 2021 to December 31<sup>st</sup> 2021

**Charity Name:** Shenstone Village Hall Management Committee  
Registration charity number: 522719

**Charity Principal address:**

Barnes Road  
Shenstone  
Staffordshire  
WS14 0LT

**Contact Address:**

Treasurer Shenstone Village Hall Committee  
14 Fotherley Road  
Shenstone  
Staffordshire  
WS14 0NJ

**Trustee names who manage the charity:**

Mrs Rita Hancocks	Chairperson
Debbra Tullah	Treasurer
Roger Gardner	Secretary
Pam Gardner	
Mary Jones	
Jeff Peacock	
Brian Hawthorn	
Patricia Rock	

**Corporate Trustee**

Shenstone Parish Council

**Description of the Charity's Trusts**

The governing document is the "Conveyance and Trust Deed" dated 13<sup>th</sup> March 1972

**Trustee selection Methods:**

Trustees are appointed as required and seek re-nomination at annual AGM.

All voluntary or similar organisations or regular users are eligible to appoint a committee member.

Up to five other persons may be co-opted to the committee as members as required.

**Additional governance issues:**

We have a children and vulnerable person's policy in place.

Shenstone Village Hall is affiliated to and member of the Community Council of Staffordshire and supports the Village Hall Advisory Service.

Shenstone Village Hall works with the local community, District and Parish Council to provide amenities to the local residents.

All trustees give their time voluntary and received no remuneration or benefits.

The maintenance and administration of the Village Hall is carried out by a committee consisting of trustees, representatives of the hall users, parish and district councillors and volunteers appointed to undertake specific tasks.

**Summary of Objectives (as set out in the governing document)**

To maintain and administer the Village Hall as an amenity for the use of the inhabitants of Shenstone and the surrounding area, including meetings, recreational and leisure activities with the object of improving the conditions of life for the said inhabitants.

**Summary of main activities undertaken for the public benefit**

Father Christmas visit and free presents for Shenstone children – however, due to COVID restrictions, this was not conducted this year

Yoga classes

Local Badminton groups

After School care Monday through Friday

Elderly Care two days a week

Language classes

Dog shows

Parish Council meetings and Neighbourhood Watch venue

Polling station

Weekly short mat bowling with refreshments as a community well being service.

Other various fund-raising activities

**Summary of the main achievements of the charity during the year**

This year the charity has re-opened its halls and expanded its coverage to new users. Currently a hall is used for after school care daily during the week and twice a week for elderly care.

The building has undergone improvements. The disable toilet was updated. All lightening has been updated to be LED and the heating system has been replaced with infrared. This is all in aid to reduced our energy consumption and to become more energy efficient.

#### **Statement of Charity's Policy on reserves**

Sufficient funding in the way of reserves are held to cover:

1. Approximately one year's outgoings in the event of a problem which will effectively prevent the use of the hall and subsequent loss of income.
2. To cover extraordinary or unexpected repair costs. These are held as contingency funds.
3. Funds are being held in reserve to fund significant building improvements (refurbishments of toilets and energy efficiency projects).

No commitment to the major projects is made until funding from third parties either as a grant or donation is in place.

#### **Declaration**

The trustees declare that they have approved the trustees report above

Signed on behalf of the charity's trustees

Signature



Full name

ROGER IAN GARDNER

Position

SECRETARY

Date

29 MARCH 2022



CHARITY COMMISSION  
FOR ENGLAND AND WALES

Stepstone Village Hall Management Committee

No of funds:  
522719

## Receipts and payments accounts

CC16a

For the period from	From 01/01/2021	To	to 31/12/2021
	01/01/2021		31/12/2021

### Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
<b>A1 Receipts</b>					
	-	-	-	-	-
Income from Hall Hire	16,513	-	-	16,513	8,740
Grants	17,669	11,386	-	29,055	11,166
Donations/ funds / Misc	30	-	-	30	937
Bank Interest	3	-	-	3	46
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
<b>Sub total (Gross income for AR)</b>	<b>34,215</b>	<b>11,386</b>	<b>-</b>	<b>45,601</b>	<b>20,889</b>
<b>A2 Asset and investment sales, (see table).</b>					
	-	-	-	-	-
	-	-	-	-	-
<b>Sub total</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Total receipts</b>	<b>34,215</b>	<b>11,386</b>	<b>-</b>	<b>45,601</b>	<b>20,889</b>
<b>A3 Payments</b>					
Cleaning	2,423	-	-	2,423	1,575
Insurance & Liabilities	3,082	-	-	3,082	3,019
Improvements & Refurbishments	9,193	11,386	-	20,579	907
Repairs & Maintenance	595	-	-	595	3,664
General Expenses	3,857	-	-	3,857	4,119
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
<b>Sub total</b>	<b>19,150</b>	<b>11,386</b>	<b>-</b>	<b>30,536</b>	<b>13,284</b>
<b>A4 Asset and investment purchases, (see table)</b>					
	-	-	-	-	-
	-	-	-	-	-
<b>Sub total</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Total payments</b>	<b>19,150</b>	<b>11,386</b>	<b>-</b>	<b>30,536</b>	<b>13,284</b>
<b>Net of receipts/(payments)</b>	<b>15,065</b>	<b>-</b>	<b>-</b>	<b>15,065</b>	<b>7,605</b>
<b>A5 Transfers between funds</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>A6 Cash funds last year end</b>	<b>33,130</b>	<b>-</b>	<b>-</b>	<b>33,130</b>	<b>-</b>
<b>Cash funds this year end</b>	<b>48,195</b>	<b>-</b>	<b>-</b>	<b>48,195</b>	<b>7,605</b>



## Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
<b>B1 Cash funds</b>	NS & I	4,473	-	-
	Current Account	34,600	-	-
	Savings Account	9,122	-	-
	<b>Total cash funds</b>	<b>48,195</b>	<b>-</b>	<b>-</b>

(agree balances with receipts and payments account(s))


Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
<b>B2 Other monetary assets</b>		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-

Categories	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
<b>B3 Investment assets</b>			-	-
			-	-
			-	-
			-	-
			-	-

Categories	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
<b>B4 Assets retained for the charity's own use</b>			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-

Categories	Details	Fund to which liability relates	Amount due (optional)	When due (optional)
<b>B5 Liabilities</b>			-	
			-	
			-	
			-	
			-	

Signed by one or two trustees on behalf of all the trustees

Signature	Print Name	Date of approval
	DEBBRA TULLAH	28/2/22

# Independent examiner's report on the accounts

## Section A

## Independent Examiner's Report

**Report to the trustees/  
members of**

Shenstone Village Hall Management Committee

**On accounts for the year  
ended**

December 31, 2021

**Charity no  
(if any)** 522719

**Set out on pages**

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended

**Responsibilities and  
basis of report**

As the charity's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

**Independent  
examiner's statement**

[The charity's gross income exceeded £250,000 and I am qualified to undertake the examination by being a qualified member of [insert name of applicable listed body]]. *Delete [ ] if not applicable.*

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination (other than that disclosed below \*) which gives me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Charities Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

*\* Please delete the words in the brackets if they do not apply.*

**Signed:**



**Date:**

21/2/22

**Name:**

K. H. GOLDSWORTHY FFA FPA FTA

**Relevant professional  
qualification(s) or body**

INSTITUTE OF FINANCIAL ACCOUNTANTS

(if any):

Address:

30 FOOTHILL ROAD  
SHENSTONE  
LICHFIELD WS14 0NT

## Section B

### Disclosure

Only complete if the examiner needs to highlight material matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here brief details of any items that the examiner wishes to disclose.