

# PENKRIDGE PEACE MEMORIAL HALL

England & Wales · Charity number 522711

## Details

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**Status** Registered

**Legal form** Other

**Registered** 1966-12-09

**Register** [View on the Charity Commission register](#)

## Contact

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**Address** 34 Leacroft Road  
Penkridge  
Penkridge  
Stafford

**Phone** 01785714164

**Email** [4thegreens@gmail.com](mailto:4thegreens@gmail.com)

## Activities

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**Objects:** A VILLAGE HALL

**Activities:** Village Hall for use of the local community

## Classification

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- **How:** Provides Buildings/facilities/open Space
- **What:** General Charitable Purposes, Arts/culture/heritage/science, Amateur Sport, Recreation
- **Who:** Children/young People, Elderly/old People, People With Disabilities, Other Charities Or Voluntary Bodies, The General Public/mankind

## Geography

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- **Area of benefit:** PARISH OF PENKRIDGE AND NEIGHBOURHOOD
- Staffordshire

## Finances

Period end	Income	Expenditure	Assets	Employees
2025-12-31	£28,822	£36,059	-	-
2024-12-31	£25,984	£35,583	-	-
2023-12-31	£23,701	£25,994	-	-
2022-12-31	£21,614	£35,768	-	-
2021-12-31	£34,279	£12,594	-	-
2020-12-31	£20,342	£19,869	-	-

## Trustees

Name	Role	Appointed
<b>Robert Andrews</b>	Chair	2019-03-25
DOROTHY MARY BRIGGS		
Derek Allan Green		2012-10-27
Elliot James Goodbody		2023-03-22
MARY LYNN LAWRENCE		
Petula Hughes		2023-06-28
Samantha Blower		2020-08-20
Vivienne Elsie Smith		2021-06-28

**PENKRIDGE PEACE MEMORIAL HALL**

England & Wales - Charity number 522711

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# Accounts

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## Charity Commission Annual Return 2025

PENKRIDGE PEACE MEMORIAL HALL

Charity registration number: 522711

**Most of the information you give in this form will become publicly available on the Register of Charities. Any field that the Charity Commission will not display will be clearly marked.**

**This document is a record of the information provided in the Annual Return 2025.**

### PART A - Charity information

#### Financial period

**Financial period start date**

01/01/2025

**Financial period end date**

31/12/2025

#### Income and spending

**Income £**

£ 28,822

**Spending £**

£ 36,059

#### Number of contracts from government

**How many contracts (other than grant agreements) did your charity receive from central government or a local authority during the financial period for this return?**

0

#### Number of grants from government

**How many grants did your charity receive from central government or a local authority during the financial period for this return?**

0

#### Income breakdown

**Donations and legacies (excluding Endowments Received)**

£ 650

**Charitable activities**

£ 28,172

**Other trading activities**

£ 0

**Investments**

£ 0

**Other**

£ 0

Grantmaking

**Is grant making the main way your charity carries out its purposes?**

No

Recipients of grants

Please round all figures to the nearest pound (do not enter decimal points or commas).

**Individuals**

£ 0

**Other charities**

£ 0

**Other organisations that are not charities**

£ 0

Trustee payments

**Excluding out of pocket expenses, for what were any of the trustees paid during the financial period for this return?**

e. None of the trustees have been paid

**Did any of the trustees resign and take up employment with your charity in the financial period of this return?**

No

Income from outside the UK

**Did your charity receive income from outside of the United Kingdom in the financial period of this return?**

No

Delivering activities outside the United Kingdom

**Did your charity deliver charitable activities outside of the United Kingdom in the financial period of this return?**

No

Spending outside of the United Kingdom

**Did your charity spend funds outside of the United Kingdom in the financial period of this return?**

No

**Total Spending outside of the United Kingdom**

£

Trading subsidiaries

**Does the charity have any trading subsidiaries?**

No

## Property

**Were any of your charity's properties held by holding or custodian trustees on behalf of your charity (excluding the Official Custodian) during the financial period for this return?**

No

## Employment contract types

**People were permanently employed by your charity**

0

**People were on fixed-terms contracts with your charity**

0

**Self-employed people were working for your charity**

0

## Governance policies

**Internal charity financial controls policy and procedures**

Yes

**Safeguarding policy and procedures**

Yes

**Financial reserves policy and procedures**

Yes

**Complaints policy and procedures**

Yes

**Serious incident reporting policy and procedures**

Yes

**Internal risk management policy and procedures**

Yes

**Trustee expenses policy and procedures**

Not applicable

**Trustee conflicts of interest policy and procedures**

Yes

**Investing charity funds policy and procedures**

Not applicable

**Campaigns and political activity policy and procedures**

Not applicable

**Bullying and harassment policy and procedures**

Yes

**Social media policy and procedures**

Yes

**Engaging external speakers at charity events policy and procedures**

Yes

## Safeguarding

**Has your charity provided services to children and/or adults at risk in the financial period of the return?**

No

### Serious Incidents

**Has your charity reported all Serious Incidents (including any historical incidents) that the charity became aware of during the financial period of this return?**

There were no incidents to report

### External risk and impact

**Donations**

Negative

**Other income - grants**

Negative

**Other income - contracts**

Not applicable

**Other income - investment**

Not applicable

**Expenditure on charitable activities**

Negative

**Expenditure on overheads**

Negative

**Number of volunteers**

Unknown

**Number of employees**

Not applicable

**Number of trustees**

Negative

**Fundraising activities**

Negative

**Capacity to deliver services**

Negative

**Total service demand**

Negative

### Volunteers

**Excluding trustees, provide an estimate of the number of volunteers who carried out charitable activities on behalf of your charity in the United Kingdom during the financial period of this return?**

2

### Privacy statement

**Any information you give us will be held securely and processed only in accordance with the rule on data protection. We will not disclose your personal details to anyone unconnected to the Charity Commission unless:**

- you have consented to their release; or
- we are legally obliged to disclose them; or

• we regard disclosure as either (a) necessary so that we can properly carry out our statutory functions or (b) necessary in the public interest.

**We may share and disclose information about you with relevant public authorities, regulatory bodies and agencies, outside the Charity Commission but only if:**

- we can lawfully do so; and
- we decide that disclosure is necessary for national security, crime detection, prevention, and law enforcement, or other issues in the public interest

**Information we collect about you**

**We will use this information:**

**To enable us to carry out our statutory functions and duties;**

**This will include the following actions:**

- (a) update, consolidate, and improve the accuracy of our records;
- (b) undertake crime detection and prevention and law enforcement and assist the third parties specified above to investigate or prevent crime and carry out law enforcement;
- (c) data analysis, testing, research, statistical and survey purposes

**Information we receive from other sources.**

**Information we receive from other sources**

**We may combine this information with information you give to us and information we collect about you.**

**We may use this information and the combined information for the purposes set out above (depending on the types of information we receive).**

**We will ensure that any such disclosure and use is proportionate; considers your right to respect for your private life; and is done fairly and lawfully in accordance with the data protection principles of the Data Protection Act.**

**The Data Protection Act 1998 regulates the use of 'personal data', which is essentially any information, however stored, about identifiable living individuals.**

**As a 'data controller' under the Act, the Charity Commission must comply with it. Any changes we may make to our privacy statement in the future will be set out in the replacement version of this form.**

**Please check back frequently to see any updates or changes to our privacy policy.**

Declaration

**This annual return has not been submitted and no Declaration has been made**


**Penkrige Peace Memorial Hall  
Balance Sheet as at 31 December 2025**

	<u>2025</u>	<u>2024</u>
<u>Fixed Assests</u>		
Tangible Fixed Assets		
Freehold Prop as at 1st January	67,591.38	67,591.38
Fixtures, Fittings & Equip. at 1st Jan	7.24	9.65
Less Depreciation for year	1.81      5.43	2.41      7.24
	67,596.81	67,598.62
 <u>Current Assests</u>		
Cash at Bank: Current A/C	6,427.58	18,776.70
Lloyds Savings A/C	15,118.73      21,546.31	10,005.48      28,782.18
Total Assets	89,143.12	96,380.80
 <u>Creditors</u>		
Advance Payment New Year Party		
<u>Debtors</u>		
 <u>Net Assets</u>	89,143.12	96,380.80
 <u>Funds</u>		
Unrestricted	89,143.12	96,380.80

Notes on page 3 form part of these accounts

I have examined the Balance Sheet and Statement of Financial Activities in respect of the year ended 31 December 2025 and confirm they are in accordance with the books and vouchers given to me.  
Independent Examiner : Claire Hancox

Approved by The Management Committee on and signed on its behalf by:

Date: 27/12/26 - 

**Penkrige Peace Memorial Hall**  
**Statement of Financial Activities**  
**Unrestricted Funds**  
**Year Ended 31st December 2025**

Charity No: 522711

	<u>2025</u>	<u>2024</u>
<b><u>Incoming Resources</u></b>		
Hire of Hall	25,405.00	22,948.00
Hire of Crockery, Cutlery and Bar	540.00	775.00
Donations (see note 8)	477.50	0.00
Fund Raising Activities (see note A)	1,438.46	1,334.88
Bank Interest	113.25	5.48
Grant (see note 7)	500.00	500.00
Rent of Cupboard Space etc	348.00	420.00
Sundries		0.00
Total incoming Resources for the year	<u>28,822.21</u>	<u>25,983.36</u>
<b><u>Resources Expended</u></b>		
Caretaker/Cleaning	7,608.00	6,492.72
Heat, Light, and Water	11,081.45	10,144.02
Insurance	2,585.37	1,247.31
General expenses (see note 5)	5,330.49	3,901.18
Repairs and Renewals	8,954.51	13,596.66
Fund Raising Activities	498.26	198.30
Depreciation of Fixture and Fittings	1.81	2.41
Total Resources Expended	<u>36,059.89</u>	<u>35,582.60</u>
Net Incoming Resources for the year	-7,237.68	-9,599.24
Balance brought forward from 1st Jan	96,380.80	105,980.04
Balance carried forward at 31st Dcember	<u>89,143.12</u>	<u>96,380.80</u>
Includes value of the property		

**PENKRIDGE PEACE MEMORIAL HALL**

England & Wales - Charity number 522711

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# Accounts

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# Charity Commission Annual Return 2023

**PENKRIDGE PEACE MEMORIAL HALL**

Charity registration number: 522711

**Most of the information you give in this form will become publicly available on the Register of Charities. Any field that the Charity Commission will not display will be clearly marked.**

**This document is a record of the information provided in the Annual Return 2023.**

## Financial period

**Financial period start date**

01/01/2023

**Financial period end date**

31/12/2023

## Income and spending

**Income £**

£23,701

**Spending £**

£25,994

## Number of contracts from government

How many contracts (other than grant agreements) did your charity receive from central government or a local authority during the financial period for this return?

0

## Number of grants from government

How many grants did your charity receive from central government or a local authority during the financial period for this return?

1

## Value of grants from government

What was the total value of the grants received from central government or a local authority during the financial period for this return?

£500

## Income breakdown

**Donations and legacies (excluding Endowments Received)**

£550

**Charitable activities**

£0

**Other trading activities**

£23,151

**Investments**

£0

**Other**

£0

## Recipients of grants

Please round all figures to the nearest pound (do not enter decimal points or commas).Individuals

£0

**Other charities**

£0

**Other organisations that are not charities**

£0

## Trustee payments

Excluding out of pocket expenses, for what were any of the trustees paid during the financial period for this return?

e. None of the trustees have been paid

Did any of the trustees resign and take up employment with your charity in the financial period of this return?

No

## Income from outside the UK

Did your charity receive income from outside of the United Kingdom in the financial period of this return?

No

## Delivering activities outside the United Kingdom

Did your charity deliver charitable activities outside of the United Kingdom in the financial period of this return?

No

## Spending outside England & Wales

**Did your charity spend funds outside of the United Kingdom in the financial period of this return?**

No

## Trading subsidiaries

**Does the charity have any trading subsidiaries?**

No

## Charity contact details correct

**Is the contact address displayed from the Register of Charities, correct?**

Yes

## Charity headquarters details correct

**Is this the same address that you use as your charity's administrative headquarters?**

Yes

## Charity contact address

34 Norman Road

Penkridge

Stafford

ST19 5EX

## Charity Headquarters address

34 Norman Road

Penkridge

Stafford

ST19 5EX

## Membership type

**Is the charity part of a wider group structure with a parent body and subsidiary bodies?**

no, the charity is not part of a wider group structure

## Employment contract types

**People were permanently employed by your charity**

0

**People were on fixed-terms contracts with your charity**

0

**Self-employed people were working for your charity**

1

## Total overseas employees

**How many of the people above work on behalf of your charity outside of the United Kingdom?**

0

## Total employee payroll

**What was the total amount spent on employee payroll during the financial period relating to this return?**

£0

## Employees' salaries

Did any of your charity's employees receive total employment benefits of £60,000 or more in the financial period of this annual return?

No

## Governance policies

**Internal charity financial controls policy and procedures**

Not applicable

**Safeguarding policy and procedures**

Not applicable

**Financial reserves policy and procedures**

Not applicable

**Complaints policy and procedures**

Not applicable

**Serious incident reporting policy and procedures**

Yes

**Internal risk management policy and procedures**

Yes

**Trustee expenses policy and procedures**

Not applicable

**Trustee conflicts of interest policy and procedures**

Not applicable

**Investing charity funds policy and procedures**

Not applicable

**Campaigns and political activity policy and procedures**

Not applicable

**Bullying and harassment policy and procedures**

Not applicable

**Social media policy and procedures**

Not applicable

**Engaging external speakers at charity events policy and procedures**

Not applicable

**Safeguarding**

**Has your charity provided services to children and/or adults at risk in the financial period of the return?**

No

**External risk and impact**

**Donations,**

Unknown/No Change/Not Applicable

**Other income - grants**

Negative

**Other income - contracts**

Unknown/No Change/Not Applicable

**Other income - investment**

Unknown/No Change/Not Applicable

**Expenditure on charitable activities**

Negative

**Expenditure on overheads**

Negative

**Number of volunteers**

Unknown/No Change/Not Applicable

**Number of employees****Number of trustees****Fundraising activities****Capacity to deliver services****Total service demand**

## Volunteers

Excluding trustees, provide an estimate of the number of volunteers who carried out charitable activities on behalf of your charity in the United Kingdom during the financial period of this return?

## Privacy statement

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(b) undertake crime detection and prevention and law enforcement and assist the third parties specified above to investigate or prevent crime and carry out law enforcement;

(c) data analysis, testing, research, statistical and survey purposes

Information we receive from other sources.

Information we receive from other sources

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Please check back frequently to see any updates or changes to our privacy policy.

## Declaration

Your role at the charity (select one):

Trustee

Given names

Derek Allan

Family name

Green

Telephone number

01785714164

Email

sue.and.derek.green@gmail.com

**Date submitted**

27/03/2024

**It is a criminal offence under section 60 of the Charities Act 2011 for anyone to knowingly or recklessly provide false or misleading information to the commission; this includes suppressing, concealing or destroying documents.**

**penkrige Peace Memorial Hall**  
**Statement of Financial Activities**  
**Unrestricted Funds**  
**Year Ended 31st December 2024**

Charity No: 522711

	<u>2024</u>	<u>2023</u>
<b><u>Incoming Resources</u></b>		
Hire of Hall	22,948.00	21,250.00
Hire of Crockery, Cutlery and Bar	775.00	645.00
Donations (see note 8)	0.00	50.00
Fund Raising Activities (see note A)	1,334.88	837.60
Bank Interest	5.48	0.00
Grant (see note 7)	500.00	500.00
Rent of Cupboard Space etc	420.00	405.00
Sundries	0.00	13.41
<b>Total incoming Resources for the year</b>	<u><u>25,983.36</u></u>	<u><u>23,701.01</u></u>
<b><u>Resources Expended</u></b>		
Caretaker/Cleaning	6,492.72	6,707.96
Heat, Light, and Water	10,144.02	8,928.91
Insurance	1,247.31	2,082.38
General expenses (see note 5)	3,901.18	3,951.31
Repairs and Renewals	13,596.66	4,231.75
Fund Raising Activities	198.30	88.00
Depreciation of Fixture and Fittings	2.41	3.21
<b>Total Resources Expended</b>	<u><u>35,582.60</u></u>	<u><u>25,993.52</u></u>
<b>Net Incoming Resources for the year</b>	-9,599.24	-2,292.51
<b>Balance brought forward from 1st Jan</b>	105,980.04	108,272.55
<b>Balance carried forward at 31st Dcember</b>	<u><u>96,380.80</u></u>	<u><u>105,980.04</u></u>
<b>Includes value of the property</b>		

*Ruth A*  
 19 - 3 - 25

**Penkrige Peace Memorial Hall  
Balance Sheet as at 31 December 2024**

	<u>2024</u>	<u>2023</u>
<b><u>Fixed Assets</u></b>		
Tangible Fixed Assets		
Freehold Prop as at 1st January	67,591.38	67,591.38
Fixtures, Fittings & Equip. at 1st Jan	9.65	12.86
Less Depreciation for year	<u>2.41</u> <u>7.24</u>	<u>3.21</u> <u>9.65</u>
	67,598.62	67,601.03
<b><u>Current Assets</u></b>		
Cash at Bank: Current A/C	18,776.70	38,379.01
Lloyds Savings A/C	<u>10,005.48</u> <u>28,782.18</u>	<u>0.00</u> <u>38,379.01</u>
Total Assets	96,380.80	105,980.04
<b><u>Creditors</u></b>		
Advance Payment New Year Party		
<b><u>Debtors</u></b>		
<b><u>Net Assets</u></b>	<u>96,380.80</u>	<u>105,980.04</u>
<b><u>Funds</u></b>		
Unrestricted	<u>96,380.80</u>	<u>105,980.04</u>

Notes on page 3 form part of these accounts

I have examined the Balance Sheet and Statement of Financial Activities in respect of the year ended 31 December 2024 and confirm they are in accordance with the books and vouchers given to me.

Independent Examiner : Claire Holden

Approved by The Management Committee on and signed on its behalf by:

Date: 21<sup>ST</sup> FEBRUARY 2025

*[Handwritten signature]*

*Claire Holden*

**PENKRIDGE PEACE MEMORIAL HALL**

England & Wales - Charity number 522711

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# Accounts

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Penkridge Peace Memorial Hall  
Registered Charity No. 522711  
Trustees' Annual Report  
1st January 2021 - 31st December 2021

Secretary to the Trustees:  
Ms Samantha Blower  
11 Peregrine Way  
Heath Hays  
Cannock  
WS11 7JX  
Mobile 07984165380  
email sammmi2206@gmail.com

For Bookings contact Mrs Lynn Lawrence on 07412089546

#### Names of Trustees

Mr Derek Green	Chairman
Ms Samantha Blower	Secretary
Mrs Lynn Lawrence	Treasurer & booking secretary
Mr Robert Andrews	Vice Chair
Mr Matthew Hughes	Health & safety
Mrs Sheila Blower	
Miss Nicola Nash	
Mr Victor Kelly	Parish Council
Mrs Vivian Smith	Parish Council
Mrs Dorothy Briggs	
Mrs Isabella Ford	

#### Policies and Procedures

To guide the Management Committee in exercising its duty of care to members, and users of the hall, the Health & Safety Policy has been adopted:

A Copy of the policy is included in the Trustees' Welcome pack

## Hiring Agreement

Use of the village hall is subject to a Hiring Agreement which must be signed by the hirer when booking. The hiring agreement sets out the conditions of hire and identifies the respective responsibilities of each party to the agreement. At present this includes additional guidance on complying with Covid protection

## Risk Management

### Insurance

The village hall is insured with respect to property damage (buildings insurance) by Allied Westminster. It is insured with the same company with respect to contents, public liability, employers' liability and legal assistance.

The Management Committee recognises that it is under a legal obligation to protect the building, its users and employees through adequate and appropriate insurance.

### Building Issues

Gas appliances and portable electrical appliances are tested by qualified personnel annually.

The mains electrical installation is checked by a qualified engineer every 5 years. (next inspection due in 2023)

A Fire Safety Risk Assessment is updated annually by the Committee's Safety Officer as required by law.

Fire fighting appliances are inspected annually under contract with the supplier. Volunteers from the Committee carry out other regular maintenance checks.

## Objectives of the Charity

provision of a village hall for the benefit of the inhabitants of the Parish of Penkrige and its surrounding area without distinction of sex, sexual orientation, age, disability, nationality, race, political, religious or other affiliations.

Use of the village hall for meetings, lectures and classes or other forms of recreation and leisure time occupation in the interests of social welfare and with the object of improving the social conditions of the life of the inhabitants

The Trustees consider these objectives to be consistent with Charity Commission guidance on providing for the public benefit and these objectives have been pursued in the activities of the charity this year.

## Principal Activities in pursuit of Objectives

Unfortunately due to the Covid 19 Pandemic the hall has been closed for part of the year and so our normal activities have been curtailed ,  
However we were able to allow use of the hall for keep fit and some other activities allowed under the Governments Covid rules.

Towards the end of the year the hall was available for hire for private functions including children's parties, wedding receptions, funeral teas, village social functions ,entertainment and fund raising events but take up of these events has been slow due to the effects of the Omicron variant.

### Funding Strategy

It is the strategy of the Trustees to manage the revenue budget on a self financing basis. The contributions made by users of the hall are set to achieve this.

### Volunteers' Effort

Management costs are kept to a minimum through the use of volunteers for regular maintenance of the hall and its regular management.

## 2021 Achievements

The Trustees work hard to make the hall attractive to potential users and measure their success by the range of users and the hall occupancy.

However in another year of the Covid 19 pandemic we have been closed to the public for the part of the year and with limited use for the remainder due to public reluctance to gather in large numbers.

Looking to the future of the hall we have installed an overhead video projector and screen to enhance the halls facilities .

We have also replaced the broken and uneven slabs forming the path to the disabled access with a new smooth concrete path making the access much safer and more attractive. We secured grants from the Parish council and the Co-op to help fund these works for which we are most grateful.

We were also able to secure government Covid grants to support us through the closure of the hall which has helped to ensure that we stay financially viable.

## Reserves Policy

The charity had £54,818.06 in the bank as unrestricted reserves at the year end. This cash is available for unforeseen expenditure in relation to building maintenance or urgent furniture or equipment replacement.

A detailed set of independently checked accounts are attached to this report.

The Trustees are responsible for the maintenance of the village hall and from time to time this involves major works far in excess of cash reserves held. On identifying such major works, fundraising is undertaken with the object of meeting the costs in full (i.e. without needing a loan). Such funds would be restricted. There are no restricted funds in hand.

## Future Plans

We are planning to replace and upgrade the emergency lighting in the hall to improve public safety, We also want to replace the remaining old tables and chairs.

We will also install a fixed automatic water boiler for use for hot beverages to replace the current system of "Burco" type boilers that have to be manually filled and moved.

## Finally

I would like to thank all of the committee for their valued support during this very strange year. There has been a period of great change with the members of the committee and I thank those who have left us and welcome the new members who have become involved and energetic in a very short period.

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)

Full name(s)

Derek Green

Position

Chair

Date

22<sup>nd</sup> March 2022