

# *Norton Cricket and Miners Welfare Club*

## *(Trading as Norton Sports Club)*

*Community Drive, Smallthorne, Stoke on Trent, ST6 1QF*

*Telephone – 01782 838290*

### **Annual Report for the period 1/1/24 to 31/12/24**

**Throughout the year, the trustees have continued to keep main purpose of the club at the forefront, these are outlined below:**

- To provide sporting and recreational facilities within the local area and the wider environment
- To enable schools, colleges, armed forces and local community to access facilities
- To upkeep sporting areas and leisure facilities and continue to develop these according to finances available
- To create a purposeful and non-profit organisation that will offer opportunities for success in the local area

During the year there has been some significant changes with Stoke City Ladies finding new premises thus leaving us with a large financial gap to fill. In order to maintain the facilities, new teams have been sought with some success and the 4G continues to be very efficiently used and provide a valuable source of income. The club house has gained in popularity and is being booked for larger events.

- Work continued from previous year, to ensure premises were fit for purpose and met health and safety requirements. Examples, not limited to:
  - New floors have been put into some of changing rooms and vinyl floor covering laid
  - Two changing rooms have been fully decorated
  - External painting has been completed around the stadium pitch
  - Remedial work has been carried out to some changing rooms to repair plaster damage and decoration
  - External areas have been tidied up via weeding, painting and general maintenance work
  - The sports hall has had a new suspended ceiling put in place, electrics have been re-placed, electric heating installed, sports lighting has been commissioned, and flooring has been repaired and whole hall has been re-decorated
- A local dance troop are using the sports hall for practise on a regular basis and further outreach groups of varying groups continue to be sought
- Regular reviews and updates of necessary health and safety policies
- There is continued use of the sports facilities by local community, colleges, emergency services personnel and schools.
- Several charity football matches have taken place supporting local charities

All trustees continue to work hard to drive change and support the club's progression. There is a continued drive to seek new trustees to enable the club to move forward with new initiatives and opportunities.

- Club continues to be debt free
- Accounts process is good – all trustees aware of processes, accounts have been independently verified
- The opening balance for the club on 1/1/24 was £448.57 which aligns with closing balance from 31/12/23. A total of £84,354.20 was paid in during the year, £78,845.52 was paid out to update premises, maintain grounds, operate the premises and provide safe systems for use. The closing balance was £5957.25
- Continued support from CISWO is sought as necessary
- On going discussions with local football communities to generate new memberships

Signed MJ Blair Position CHAIRMAN Date 16TH JANUARY 2025

Registered in England 32398446

Charity Number 522705

|                       |             |             |  |  |
|-----------------------|-------------|-------------|--|--|
| Norton Sports FC 2024 |             |             |  |  |
|                       |             |             |  |  |
|                       | Income      | Expenditure |  |  |
| Jan-24                | £ 32,537.60 | £ 24,667.91 |  |  |
| Feb-24                | £ 7,495.40  | £ 3,288.17  |  |  |
| Mar-24                | £ 1,382.61  | £ 12,220.49 |  |  |
| Apr-24                | £ 3,354.49  | £ 4,081.43  |  |  |
| May-24                | £ 1,525.52  | £ 2,352.88  |  |  |
| Jun-24                | £ 5,323.04  | £ 826.12    |  |  |
| Jul-24                | £ 8,704.88  | £ 7,161.73  |  |  |
| Aug-24                | £ 3,347.41  | £ 6,721.34  |  |  |
| Sep-24                | £ 5,773.89  | £ 6,088.18  |  |  |
| Oct-24                | £ 7,274.55  | £ 4,429.64  |  |  |
| Nov-24                | £ 2,842.73  | £ 3,989.55  |  |  |
| Dec-24                | £ 4,792.08  | £ 3,018.08  |  |  |
| Total                 | £ 84,354.20 | £ 78,845.52 |  |  |

[illegible]

My name is Sue Woolstencroft and I am employed as a secretary in education. I have examined the accounts for Norton Sport Club for the year 1<sup>st</sup> January 2024 to 31<sup>st</sup> December 2024.

The charity reference number is 522705 and the club is based in Stoke on Trent.

I have been provided with the accounts, invoices and receipts from the year identified.

I have checked the charity website and discussed with the chairman and confirm that the accounts sit in the threshold for independent examination but not necessarily with an accountant.

I have no close relationship with any of the trustees, nor do I have any connection to the day to day running of the club. I am suitably educated to overview the accounts and check that books are in order.

I have been provided with an overview of the club constitution and trustee meeting notes, all of which are signed and dated and in order. All trustees are agreed that an independent verification is required due to the amount of income being above £25,000, this is in line with advice offered by the Charities Commission.

**On examination of the accounts I verify the following details:**

The treasurer is Laurie Chamberlain and she is able to explain all the incoming and outgoing expenditure.

She seeks authorisation if necessary and is diligent in her recording of these transactions.

The annual folder is stored at the club office.

At trustees' meetings any account/financial questions are discussed and actioned.

Trustees meet regularly with treasurer and monthly financial update is given at these meetings

Spreadsheet overview of accounts demonstrate that incoming and outgoing monies are accounted for

There is clear and coherent practice and systems are effectively utilised, for example, direct debits, bank transfers

Incoming monies are used to re-generate and maintain facilities for the community

The carry forward from previous year is identified and previous year overview has been made available

The total amount of money paid in and paid out is balanced correctly as seen in final overview submitted with the declaration

Signed S. Woolstencroft Position Education Admin Date 25/1/25