

(Trading as Norton Sports Club)

Community Drive, Smallthorne, Stoke on Trent, ST6 1QF

Telephone – 01782 838290

Annual Report for the period 1/1/23 to 31/12/23

Throughout the year, the trustees have continued to keep main purpose of the club at the forefront, these are outlined below:

- To provide sporting and recreational facilities within the local area and the wider environment
- To enable schools, colleges, armed forces and local community to access facilities
- To upkeep sporting areas and leisure facilities and continue to develop these according to finances available
- To create a purposeful and non-profit organisation that will offer opportunities for success in the local area

During the year things remained consistent and stable, the 4G continued to be well used as was the social club on site.

Work continued from previous year, to ensure premises were fit for purpose and met health and safety requirements. Examples, not limited to:

- Various roof repairs have been carried out, burst water pipes to changing rooms were repaired and changing rooms decorated as required
- A dehumidifier was purchased to support the drying out process
- Work continues on developing the sports hall as finances allow
- Regular reviews and updates of necessary health and safety policies
- Pitch Power grant funding has been obtained for improvement of pitches, including drainage works and pitch maintenance
- There is continued use of the facilities by local community, colleges, emergency services personnel and schools.
- The local community was supported at Christmas time via the provision of meals

All trustees continue to work hard to drive change and support the club's progression. There is a continued drive to seek new trustees to enable the club to move forward with new initiatives and opportunities.

- Club continues to be debt free
- Accounts process is good – all trustees aware of processes, accounts have been independently verified
- The opening balance for the club on 1/1/23 was £10,508.39. A total of £84,842.41 was paid in during the year, £94,902.23 was paid out to update premises, maintain grounds, operate the premises and provide safe systems for use. The closing balance was £448.57
- Continued support from CISWO is sought as necessary
- On going discussions with local football communities to generate new memberships
- Next year it is planned to complete the Sports Hall update subject to grant approval
- New carpet and floor covering to be put into the concert room subject to funding

Signed.......... Position.....CHAIRMAN.....Date.....10TH JAN 2024

Norton Sports FC 2023

	Income	Expenditure
Jan-23	£4,200.00	£4,585
Feb-23	£23,000.00	£12,969
Mar-23	£6,940.00	£8,926
Apr-23	£ 400.00	£3,862
May-23	£2,160.00	£11,516
Jun-23	£30,120.00	£11,552
Jul-23	£1,130.00	£11,677
Aug-23	£11,007.37	£4,454
Sep-23	£2,540.00	£8,355
Oct-23	£ 0.00	£9,892
Nov-23	£2,935.04	£5,610
Dec-23	£ 410.00	£1,505
	£84,842.41	£94,902.23

Opening Balance 01/01/2023	£10,508.39
Incomings 2023	£84,842.41
Expenditure 2023	£94,902.23
Closing Balance 31/12/2023	£ 448.57

My name is Sue Woolstencroft and I have examined the accounts for Norton Sport Club for the year 1st January 2023 to 31st December 2023.

The charity reference number is 522705 and the club is based in Stoke on Trent.

I have been provided with the accounts, invoices and receipts from the year identified.

I have checked the charity website and discussed with the chairman and confirm that the accounts sit in the threshold for independent examination but not necessarily with an accountant.

I have no close relationship with any of the trustees, nor do I have any connection to the day to day running of the club. I am suitably educated to overview the accounts and check that books are in order.

I have been provided with an overview of the club constitution and trustee meeting notes, all of which are signed and dated and in order. All trustees are agreed that an independent verification is required due to the amount of income being above £25,000, this is in line with advice offered by the Charities Commission.

On examination of the accounts I verify the following details:

- The folder presented for verification is clearly organised and shows monthly invoices/receipts and income in an organised fashion so information is easily found
- Trustees meet regularly with treasurer and monthly financial update is given at these meetings
- Spreadsheet overview of accounts demonstrate that incoming and outgoing monies are properly accounted for
- There is clear and coherent practice
- A reimbursement system is in place
- It is clear that the source for incoming monies is from reliable sporting sources and pays for premises and facilities use
- Monies generated are immediately put back into the club via maintenance and upkeep projects, new initiatives and future planning
- Direct debit arrangements have been made wherever possible
- The carry forward from previous year is identified and previous year overview has been made available
- The total amount of money paid in and paid out is balanced correctly as seen in final overview submitted with the declaration

Signed S. Woolstencroft Position Education Administrator Date 17/1/24