

Norton Cricket and Miners Welfare Club

(Trading as Norton Sports Club)

Community Drive, Smallthorne, Stoke on Trent, ST6 1QF

Telephone – 01782 838290

Trustees Annual Report for the period 1/1/22 to 31/12/22

Throughout the year, the trustees have continued to keep main purpose of the club at the forefront, these are outlined below:

- To provide sporting and recreational facilities within the local area and the wider environment
- To enable schools, colleges, armed forces and local community to access facilities
- To upkeep sporting areas and leisure facilities and continue to develop these according to finances available
- To create a purposeful and non-profit organisation that will offer opportunities for success in the local area

During the year there were several changes due to some of the long-standing teams ceasing to continue. This had some impact on personnel and finances. However, the club continued to seek new opportunities and new teams joined us.

Work continued from previous year, to ensure premises were fit for purpose and met health and safety requirements. Examples, not limited to:

- All club house has been completely re-decorated and external works continue – for example – re-building of boundary wall knocked down by vandals
- Early work has begun to convert one of the outbuildings into a sports hall
- Regular reviews and updates of necessary health and safety policies
- Pitch Power grant funding has been obtained for improvement of pitches
- There is continued use of the facilities by local community, colleges, emergency services personnel and schools.
- A new mum and toddlers' group has been established – this continues to grow
- 500 Christmas meals were provided for elderly and school communities in the local area

All trustees continue to work hard to drive change and support the club's progression. There is a continued drive to seek new trustees to enable the club to move forward with new initiatives and opportunities.

- Club continues to be debt free
- Accounts process is good – all trustees aware of processes, accounts have been independently verified
- The opening balance for the club on 1/1/22 was £3417.75. A total of £90,490.62 was paid in during the year, £83,399.98 was paid out to update premises, maintain grounds, operate the premises and provide safe systems for use. The closing balance was £10,508.39
- Continued support from CISWO is sought as necessary
- On going discussions with local football communities to generate new memberships
- Plans have been approved for new changing rooms, new external toilet block and storage facilities and it is hoped these works can start soon as this was planned for last year but funding continues to be sought
- Ground security has been assessed with a view to obtaining grants to make the grounds more secure due to on-going problem with vandalism

Signed  Position CHAIRMAN Date 26/7/2023

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|-----------------------|------------|------------|
| Norton Sports | | |
| Statement of Accounts | | |
| Opening Balance | 01.01.2022 | £3,417.75 |
| Paid In | | £90,490.62 |
| Paid Out | | £83,399.98 |
| Closing Balance | 31.12.2022 | £10,508.39 |

Closing Balance Reconciled to Statement Number 70

My name is Nicola Howbrigg and I have been asked to independently examine the accounts for Norton Sport Club for the year 1st January 2022 to 31st December 2022.

The charity reference number is 522705 and the club is based in Stoke on Trent.

I have been provided with the accounts, invoices and receipts from the year identified.

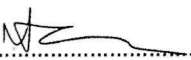
I have checked the charity website and discussed with the chairman and confirm that the accounts sit in the threshold for independent examination but not necessarily with an accountant.

I have no close relationship with any of the trustees, nor do I have any connection to the day to day running of the club. I am suitably educated to overview the accounts and check that books are in order.

I have been provided with an overview of the club constitution and trustee meeting notes, all of which are signed and dated and in order. All trustees are agreed that an independent financial overview be carried out due to the amount of money to be accounted for is over £25,000, this is in line with advice offered by the Charities Commission.

On examination of the accounts, I can verify the following details:

- Regular monthly meetings are held where account updates are shared with trustees
- The treasurer keeps the accounts in good order, invoices, receipts etc are organised into a monthly system alongside any direct debit information
- Most of the financial transactions are carried out via the on-line banking system, cheques are rarely used but two signatories are required if cheques are used
- Direct debit system is set up for regular payments – e.g. insurance/electricity/water
- Spreadsheet overview of accounts demonstrate that incoming and outgoing monies are properly accounted for
- There is clear and coherent practice with the treasurer able to clarify any questions
- A reimbursement system is in place as needed should trustees pay out for incidentals
- It is clear that the source for incoming monies is from reliable sporting sources and pays for premises and facilities use
- Monies generated are immediately put back into the club via maintenance and upkeep projects, new initiatives and future planning
- The carry forward from previous year is identified and previous year overview has been made available
- The total amount of money paid in and paid out is balanced correctly
- There is a clear plan of how to move the charity forward in the future, grant funding applications and expansion of accessibility

Signed

Position: Assistant Headteacher

Date: 26th July 2023