



Section A

Independent Examiner's Report

WAR MEMORIAL HALL AND INSTITUTE

Report to the trustees

On accounts for the year
ended

31ST DECEMBER 2023

Charity no
(if any)

522698

Set out on pages

3-4

Responsibilities and basis
of report

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended **31 / 12 / 2023**

As the charity's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent
examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination which gives me cause to believe that in, any material respect

- the accounting records were not kept in accordance with section 130 of the Charities Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

** Please delete the words in the brackets if they do not apply.*

Signed:

Catherine Mellor

Date:

9 / 9 / 2024

Name:

CATHERINE MELLOR

Relevant professional
qualification(s) or body

TREASURER FOR ST JOHN THE BAPTIST CHURCH,
MAYFIELD (MAYFIELD PCC)

(if any):

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Address:

33 SOUTH STREET
ASHBOURNE
DERBYSHIRE DE6 1DP

Section B

Disclosure

Only complete if the examiner needs to highlight material matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here brief details of any items that the examiner wishes to disclose.

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CHARITY COMMISSION
FOR ENGLAND AND WALES

Charity Name
WAR MEMORIAL HALL AND INSTITUTE

No (if any)
522898

CC16a

Receipts and payments accounts

For the period from	Period start date 01.01.2023	To	Period end date 31.12.2023
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Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
A1 Receipts					
Bar Takings and Room Hire	97,085	-	-	97,085	82,423
Grant	-	-	-	-	3,700
Sponsorship	1,000	-	-	1,000	1,350
Donations	-	-	-	-	450
Event	-	-	-	-	999
Interest	481	-	-	481	25
	-	-	-	-	-
	-	-	-	-	-
Sub total (Gross income for AR)	98,566	-	-	98,566	88,947
A2 Asset and investment sales, (see table).					
	-	-	-	-	-
	-	-	-	-	-
Sub total	-	-	-	-	-
Total receipts	98,566	-	-	98,566	88,947
A3 Payments					
Bar Stock	54,143	-	-	54,143	44,007
Repairs and Renewals	7,576	-	-	7,576	1,196
Services	11,886	-	-	11,886	9,080
Donations	820	-	-	820	3,100
Utilities	11,624	-	-	11,624	8,095
Licences	339	-	-	339	1,043
Insurance	799	-	-	799	764
Cleaning	2,415	-	-	2,415	2,545
Rates	94	-	-	94	435
Event	3,234	-	-	3,234	2,770
Card Fees	779	-	-	779	528
Sundry	1,000	-	-	1,000	1,956
Sub total	94,709	-	-	94,709	85,519
A4 Asset and investment purchases. (see table)					
	-	-	-	-	-
	-	-	-	-	-
Sub total	-	-	-	-	-
Total payments	94,709	-	-	94,709	85,519
Net of receipts/(payments)	3,857	-	-	3,857	3,428
A5 Transfers between funds	-	-	-	-	-
A6 Cash funds last year end	60,843	-	-	60,843	57,415
Cash funds this year end	64,700	-	-	64,700	60,843

Section B Statement of assets and liabilities at the end of the period

B1 Cash funds

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
	Bank	63,286	-	-
	Cash	1,414	-	-
		-	-	-
	Total cash funds	64,700	-	-

(agree balances with receipts and payments account(s))

B2 Other monetary assets

Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
	-	-	-
	-	-	-
	-	-	-
	-	-	-
	-	-	-
	-	-	-
	-	-	-

B3 Investment assets

Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
		-	-
		-	-
		-	-
		-	-
		-	-
		-	-

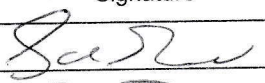

B4 Assets retained for the charity's own use

Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
		-	-
		-	-
		-	-
		-	-
		-	-
		-	-
		-	-
		-	-

B5 Liabilities

Details	Fund to which liability relates	Amount due (optional)	When due (optional)
		-	
		-	
		-	
		-	
		-	

Signed by one or two trustees on behalf of all the trustees

Signature	Print Name	Date of approval
	SANDRA TERNA	20.5.24
	STEPHEN DUNN	20.5.24



CHARITY COMMISSION
FOR ENGLAND AND WALES

Trustees' Annual Report for the period

From 01.01.2023 To 31.12.2023

Charity name: War Memorial Hall and Institute

Charity registration number: 522698

Objectives and Activities

	SORP reference	
Summary of the purposes of the charity as set out in its governing document	Para 1.17	To provide room hire for the benefit of local groups, societies and other organisations.
Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts.	Para 1.17 and 1.19	<p>We aim to provide:</p> <p>A community space for all of Mayfield at affordable prices</p> <p>Room hire for local charities, subsidised or at cost</p> <p>A venue for the community polling station</p> <p>The Trustees through events at the Hall raise money for other village charities and voluntary groups</p> <p>The Hall is hired on a regular basis by the Scouts, Senior Citizens, Bowling Club, Darts Club, Line Dancing, Ballet Group, Art Group, Exercise Classes, Country and Western Group and various groups from the University of the third Age.</p>
Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit	Para 1.18	The Trustees have regard to the guidance issued by the Charity Commission on public benefit.

Additional information (optional)

You may choose to include further statements where relevant about:

	SORP reference	
Policy on grant making	Para 1.38	

Policy on social investment including program related investment	Para 1.38	
Contribution made by volunteers	Para 1.38	
Other		<p>Crucial to the survival of the charity has been the introduction of a Bar at the Memorial Hall. This continues to provide funds to allow the continued provision of facilities at low cost, together with a much needed refurbishment programme.</p> <p>The Bar provides a community space for the village, for social activities, games and as a meeting place.</p> <p>We are grateful to the time and effort of our volunteers.</p>

Achievements and Performance

	SORP reference	
Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole.	Para 1.20	<p>Income from room hire has increased during the year along with bar takings. Costs of bar stock have consistently risen over the year but we have been able to keep to our policy of keeping bar prices affordable and competitive.</p> <p>The contribution the bar makes to the hall has allowed us to absorb the significantly increased energy costs and continue to upgrade the hall, including the disabled toilet, as well as maintaining both the interior and exterior of the property.</p> <p>Free use of the hall for resident's funerals, children's Christmas parties, etc amounted to £820.</p>

Additional information (optional)

You may choose to include further statements where relevant about:

Achievements against objectives set	Para 1.41	

Performance of fundraising activities against objectives set	Para 1.41	
Investment performance against objectives	Para 1.41	
Other		

Financial Review

Review of the charity's financial position at the end of the period	Para 1.21	Cash and bank balances at 31/12/2023 were £64700
Statement explaining the policy for holding reserves stating why they are held	Para 1.22	Whilst the Trustees do not have a formal Reserves policy, we have an objective to hold at least £10000 for the day to day running of the Hall, together with a minimum of £10000 for unplanned building repairs.
Amount of reserves held	Para 1.22	See above
Reasons for holding zero reserves	Para 1.22	See above Whilst bank and cash balances allow we will continue to maintain, update and improve the Hall.
Details of fund materially in deficit	Para 1.24	N/A
Explanation of any uncertainties about the charity continuing as a going concern	Para 1.23	None

Additional information (optional)

You may choose to include further statements where relevant about:

The charity's principal sources of funds (including any fundraising)	Para 1.47	
Investment policy and objectives including any social investment policy adopted	Para 1.46	
A description of the principal risks facing the charity	Para 1.46	The main financial risk is loss of income from the Bar, whether due to future lockdowns or otherwise and unplanned repair work to the building structure. The performance of the Hall and Bar is monitored and reviewed monthly, allowing problems to be detected earlier, rather than later. The buildings are insured but we believe funds are sufficient to meet unexpected repair costs.
Other		

Structure, Governance and Management

Description of charity's trusts:		
Type of governing document (trust deed, royal charter)	Para 1.25	Constitution
How is the charity constituted? (e.g unincorporated association, CIO)	Para 1.25	Unincorporated Association
Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees	Para 1.25	Appointed or re-appointed annually at the Annual General Meeting

Additional information (optional)

You may choose to include further statements where relevant about:

Policies and procedures adopted for the induction and training of trustees	Para 1.51	
The charity's organisational structure and any wider network with which the charity works	Para 1.51	
Relationship with any related parties	Para 1.51	
Other		

Reference and Administrative details

Charity name	War Memorial Hall and Institute
Other name the charity uses	Mayfield Memorial Hall
Registered charity number	522698
Charity's principal address	Conygree Lane Mayfield Ashbourne DE6 2LD

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Stephen Dunn	Chair		
2	Sandra Terry	Treasurer		
3	Maureen Burton		Deceased 03.03.2023	
4	Jill Studholme			
5	Graham Sowter			
6	Mandy Sowter			
7	Vanessa Edge		Resigned 22.05.2023	
8	Warwick Adams		Appointed 22.05.2023	
9				
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17				
18				
19				
20				

Corporate trustees – names of the directors at the date the report was approved

[illegible]

Name of trustees holding title to property belonging to the charity

[illegible]

Funds held as custodian trustees on behalf of others

Description of the assets held in this capacity	
Name and objects of the charity on whose behalf the assets are held and how this falls within the custodian charity's objects	
Details of arrangements for safe custody and segregation of such assets from the charity's own assets	

Additional information (optional)

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address
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Name of chief executive or names of senior staff members (Optional information)

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Exemptions from disclosure

Reason for non-disclosure of key personnel details

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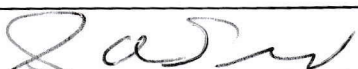
Other optional information

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Declarations

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)		
Full name(s)	STEPHEN WILLIAM DUNN	SANDRA TERRY
Position (eg Secretary, Chair, etc)	CHAIR	TREASURER
Date	17 TH OCTOBER 2024	