

PENSNETT AND DISTRICT COMMUNITY ASSOCIATION

England & Wales · Charity number 522618

Details

Other names PENSNETT COMMUNITY CENTRE

Status Registered

Legal form Other

Registered 1965-09-15

Register [View on the Charity Commission register](#)

Contact

Address Community Centre
High Street
Pensnett
Brierley Hill
DY5 4JQ

Phone 0138479521

Email pensnettcommcentre@hotmail.co.uk

Website <http://www.pensnettcommcentre.co.uk>

Activities

Objects: THE PROMOTION OF THE WELL-BEING OF THE COMMUNITY RESIDENT IN PENSNETT AND BROMLEY BY ASSOCIATING THE LOCAL AUTHORITIES VOLUNTARY ORGANISATIONS AND RESIDENTS IN A COMMON EFFORT TO FURTHER HEALTH, TO ADVANCE EDUCATION, TO PROVIDE FACILITIES FOR PHYSICAL AND MENTAL TRAINING AND RECREATION AND SOCIAL, MORAL AND INTELLECTUAL DEVELOPMENT AND TO FOSTER A COMMUNITY SPIRIT FOR THE ACHIEVEMENT OF THESE AND OTHER CHARITABLE OBJECTS.

Activities: We have a range of activities available such as rainbows, brownies, St. John Ambulance, Gardening Club, afternoon plus (social group for the young at heart), Boogie Bounce, Keep Fit, Zumba, tap dance, Stay and Play, Coffee Shop and we also hire out our premises for parties or social events.

Classification

- **How:** Provides Human Resources, Provides Buildings/facilities/open Space, Provides Services
- **What:** General Charitable Purposes, Education/training, Recreation
- **Who:** Children/young People, Elderly/old People, People With Disabilities, People Of A Particular Ethnic Or Racial Origin, Other Charities Or Voluntary Bodies, Other Defined Groups, The General Public/mankind

Geography

- **Area of benefit:** PENSNETT AND BROMLEY
- Dudley

Finances

Period end	Income	Expenditure	Assets	Employees
2024-12-31	£4,552	£10,871	-	-
2023-12-31	£25,095	£31,829	-	-
2022-12-31	£22,386	£20,878	-	-
2021-12-31	£27,595	£18,463	-	-
2020-12-31	£20,174	£17,392	-	-

Trustees

Name	Role	Appointed
Stacy Jayne Hall	Chair	2018-05-21
Elaine Dawn Blakeway		2016-06-08
Jenny Garratt		2019-06-12
Judy Foster		2022-05-26
Kathryn Abbott		2022-05-26
MICHELLE ANDERSON		2018-04-25
Marie Martin		2019-06-12
Sarah Shotton		2022-05-26
Stephen Garratt		2019-06-12
Susan Lesley Moore		2022-05-26

PENSNETT AND DISTRICT COMMUNITY ASSOCIATION

England & Wales - Charity number 522618

Accounts

Pensnett & District Community Association
Minutes of Annual General Committee Meeting
Held on Thursday 29th June 2023

Present: Marie Martin (MM) (stay and Play), Stacy Hall (SH) (Chairperson), Jenny Garratt (JG) (St John), Sue Moore (SM) (Guiding), Michelle Anderson (MA) (Treasurer), Christine Leech (CL) (Aft Plus), Michelle Hawke (MH) (Aft Plus), Judy Foster (JF) (Cllr Surgery), Elaine Blakeway (EB) (Committee Secretary)

Apologies: Christine While - St Marks Church

Minutes of previous AGM presented, agreed and signed

Annual Reports:-

- **Finance report** - see attached
- **Chairperson Report** - see attached
- **Guiding Groups** - Michelle reported that they have been holding a recruitment drive and that numbers have increased. They now have a waiting list. Pensnett Guiding Group is the only group who is now accepting 4 year olds (optional). They are the only group accepting children and young people with Special Educational Needs and/or disabilities (SEND). Guiding groups income has increase from May due to the recruitment drive, however the group have in the past lost some of its members in September due to college/Exams etc. The guiding groups have 2 new volunteers from Sept.
- **St John Ambulance** - continues to do well. 26 Badgers and 52 cadets currently, have a waiting list. Presentation Evening to be held at the centre on Friday 21st July 2023 (last session until return in Sept).

Fundraiser on Friday 30th June 2023 being held at Pensnett Social and Welfare Club. Tickets available. Jenny thanked the committee for allowing use of the building for a car wash - donation was given to the centre for this. Other fundraising events planned for Sept which includes a sponsored walk visiting every St John Unit in the area. This potentially being a Saturday, access to building may be required. St John has a new leader starting with them soon.

- **Afternoon Plus** - The group is doing well. 21 regular members attending weekly. The group have a couple of events planned so far this year 28th July going out for a meal and they are having a party on 8th August. Christine and Michelle thanked Phil (caretaker) for his help with setting up/tidying away the room for them each week.
- **Stay and Play** - Two sessions running weekly. Tuesday and Thursday mornings term-time only. Numbers fluctuate but on an incline at the moment. Thursdays session (29.06.23) was extremely busy considering Dudley MBC were hosting their under 5s day. Elaine reported that the profit for the 2 sessions for the last 6 weeks was £326.28 in total which is an average of £54.38 per week. Committee members agreed this was very good.
- **Councillors Surgery** - Cllr Judy Foster and Cllr Karen Westwood appreciate the support given to them with regards to their surgeries. Sometimes have to change times/dates according to the Councillors political calendars. The surgeries have been taking place in the main hall for a couple of sessions recently. Cllr Foster told committee to still charge normal rent even though they are in the hall with another group. Committee expressed thanks for this.

Receive Accounts - accounts received and signed by the chairperson

Proposals to alter constitution - none, due to changes made for the new CIO.

Election of Officers:-

Chairperson	Stacey Hall
Secretary	Elaine Blakeway
Treasurer	Michelle Anderson

Note names of officers appointed/elected to serve on the committee

Guiding Groups	Michelle Anderson Susan Moore
St John - Cadets	Steve Garratt
St John - Badgers	Jenny Garratt
Stay and Play	Marie Martin
St James Church	
Afternoon Plus	Christine Leech
St Marks Church	Christine While

Appoint Independent Examiner of Accounts: Mr Graham Milligan-Jones
(Dudley Council for Voluntary Services)

Any other business:-

- Bouncy Castle - Jenny asked if Bouncy Castle could be left inside after the presentation event. It was agreed on the understanding that it was put in the back room and that PDCA was not held responsible for any loss or damaged. Jenny confirmed this.
- Guiding - Michelle A asked if Teresa could prepare their every six weeks. Elaine said that she would leave her a note but asked Michelle if she could provide a list of the dates for which invoices and when they are required.

Michelle will pop in and speak to Teresa on Wednesday 5th July. Michelle also reported that Teresa was not sending invoices regularly. Elaine will look into this.

- **Cleaner Appraisals** - Elaine asked for feedback from committee re any issues regarding the cleanliness of the centre. Michelle reported that on Wednesdays the back room not clean. Some of the craft materials left on floor from week before. Elaine also said that Phil (caretaker) does extra cleaning due to issues in different rooms. Elaine suggested some sort of 3 monthly review and Judy said to implement a Performance Improvement Plan. Committee agreed.
- **Painting** - issues re paint was raised. White paint peeling. Elaine did say that Ian (painter) had reported issues with the paint not drying properly due to the cold weather. Elaine will contact Ian to discuss and to verify when he will come in to do the main hall.
- **Guiding sleepovers** - Elaine asked if sleepovers had been approved following on from requests for policies. Michelle has confirmed the centre has been approved and that the person asking for the reports should not have done so.
- **First Aid Boxes** - First aid boxes have been updated following reports from Stacy and Michelle re being out of date. Elaine has also asked Phil (caretaker) to take responsibility for monthly checks. He has agreed to do this. Elaine also asked if a first aid box would be best placed in the committee room or the back room. The committee decide in the back room. Phil will action putting it on the wall.

- Play Area - the consultation period is now ended. All voting papers have gone to Julia Morris (DMBC - parks dept) for verifying. EB waiting for her to make contact following her holiday.
- Lease - Judy reported that she had spoken to corporate landlord services and that rumours of charges for renting community buildings were inaccurate. DMBC have no intention of charging. It is contrary to DMBC policy to charge charities for running from their building. Judy will let us know if this changes. She is now the Shadow Cabinet Member for Corporate Landlord Services.

Meeting Closed

Date and time of next committee meeting - Thursday 20th July 2023 @ 7.45 p.m. - committee room.

REPORTS FOR 2022

Pensnett and District Community Association
Charity Number:- 522618

Finance Report 2022

Dear all,

As you can see from the Annual Accounts, we are £9132 in profit for the financial year 2022.

Comparisons with 2021 accounts show a £1508.00 surplus for the year ending Dec 2022.

1. Fundraising up from £1265 to £4393, which is most likely to be the return of Action Heart following COVID shutdown.
2. Weekly Room hire income up by £7257

3. Stay and Play income up slightly £295
4. Occasional bookings (Party Hire) up by £659
5. Gas/Electric bills increased by £1366
6. Telephone decreased by £74.00
7. Insurance decreased by £7
8. Salaries for 2022 were £9080 which is an increase of £1110.

The overall profit for 2022 is £1508.00

Elaine Blakeway
Committee Secretary

Chairperson's Report AGM 2023

First of all I would like to say a big thank you to Phil our caretaker, Megan our cleaner and Teresa our admin for their hard work to look after our Community Centre. Thanks to Phil for cutting the grass and keeping the grounds maintained.

To you the members of our committee I extend my thanks for your dedication and continued support to our community association.

My thanks goes to Elaine for her continued support for the centre.

A huge thanks goes to our volunteers for running groups, helping with events and supporting our fundraising efforts by giving the time and money to enable us to raise much needed funds. We have held a few events ourselves this year such as table top sale, breakfast with Santa.

Over the past 12 months our user groups have continued to run at full strength and we have limited spaces now for the main hall during week day evenings. We also have new user groups regularly using the committee room - Solutions 4 Health, Drop in vaccine clinic and we had a private hire by a Birmingham based company to meet with a client. We have also had BKA Martial Arts use the main hall on a Saturday morning. This is for additional training for two team GB Olympic Champions.

Following on from our community consultation, we have had the centre painted outside, the inside has been painted (main hall still has to be done). A planter has been purchased to brighten the front of the building.

We have also been consulting with the local community with regards to installing a play area and having adaptations to the building for people with additional needs and/or disabilities. Elaine has been liaising with DMBC parks dept and equipment providers. Elaine is also working on a lottery bid to secure funding for this project.

We have had 11 weekend Party bookings from June 2022 up to today with several more bookings for the remainder of the year.

With thanks for your continued support.

I have enjoyed my time as chairperson and I am willing to continue in this role.

Stacy

Finances 2023

Payments

Bonds refunded	£ 1,200.00
water rates	£ 3,273.69
bank charges	£ -
Auditing Fees	£ 300.00
bank transfer	£ -
Office/stationary/Postage	£ 189.26
Gas/Electricity	£ 5,073.13
telephone	£ 728.68
Cleaning products, First aid and sanitary	£ 872.14
Dustbin	£ 672.33
Building Maintenance	£ 6,887.78
Security	£ 1,116.59
Garden Maintenance	£ 24.99
Salaries	£ 9,652.68
petty cash	£ -
misc	£ 442.58
advertising	£ -
Stay and Play	£ 262.65
photocopier	£ 17.74
insurance	£ 1,114.86
licences	£ -

Totals **£ 31,829.10**

Receipts

Bonds	£ 1,100.00
memberships	£ -
Room Hire	£ 14,994.05
Occasional Bookings	£ 1,197.00
fundraising	£ 279.00
Stay and Play	£ 2,100.00
Action Heart	£ 4,586.00
Covid-19 Grants/JRS	£ -
Misc	£ -

Totals **£ 24,256.05**

Balances

Income	£ 24,256.05
Expenditure	£ 31,829.10
Balance	-£ 7,573.05

Stay and Play

Income	£ 2,100.00
Expenditure	£ 262.65
Balance	£ 1,837.35

Bank Balance as @ 01.01.2023

incomings	£ 24,256.05
outgoings	£ 31,829.10
Balance	-£ 7,573.05

**PENSNETT & DISTRICT COMMUNITY
ASSOCIATION**

REGISTERED CHARITY NUMBER 522618

ACCOUNTS

FOR THE YEAR ENDED 31ST DECEMBER 2023

PENSNETT & DISTRICT COMMUNITY ASSOCIATION
REGISTERED CHARITY NO. 522618
INCOME & EXPENDITURE ACCOUNT
YEAR ENDED 31ST DECEMBER 2023

	2023		2022	
	£	£	£	£
INCOME				
Bond Deposits	1,100		1,200	
Hire Charges	15,833		14,173	
Occasional Bookings	1,197		1,175	
Stay and Play	2,100		1,445	
Fund-Raising	4,865		4,393	
	<u> </u>	25,095	<u> </u>	22,386
EXPENDITURE				
Bond Refunds	1,200		1,178	
Water Rates	3,126		2,960	
Light & Heat	5,073		3,291	
Telephone	729		435	
Cleaning & Sanitary Expenses	1,692		1,231	
Repairs, Maintenance, Security	8,277		1,124	
Stationery	207		94	
Centre Wages	9,575		9,080	
Stay and Play	263		177	
Insurance	1,115		1,044	
Licences & Subscriptions	272		264	
Independent Examiner's Fees	300		-	
	<u> </u>	31,829	<u> </u>	20,878
<u>-DEFICIT/SURPLUS FOR THE YEAR</u>		<u>-6,734</u>		<u>1,508</u>

PENSNETT & DISTRICT COMMUNITY ASSOCIATION
REGISTERED CHARITY NO. 522618

Independent Examiner's Report

I report on the attached accounts of Pensnett & District Community Association for the year ended 31st December 2023.

Respective responsibilities of trustees and examiner

As the charity's trustees you are responsible for the preparation of the accounts; you consider that an audit is not required for this year under section 144(2) of the Charities Act 2011 (the 2011 Act) and that an independent examination is needed.

It is my responsibility to:

- examine the accounts under section 145 of the 2011 Act;
- to follow the procedures laid down in the general Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act; and
- to state whether particular matters have come to my attention.

Basis of independent examiner's report

My examination was carried out in accordance with the general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently no opinion is given as to whether the accounts present a 'true and fair view' and the report is limited to those matters set out in the statement below.

Independent examiner's statement

In connection with my examination, no matter has come to my attention:

1. Which gives me reasonable cause to believe that in any material respect the requirements

- to keep accounting records in accordance with section 130 of the 2011 Act; and
- to prepare accounts which accord with the accounting records and comply with the accounting requirements of the 2011 Act

have not been met; or

2. To which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

G. M. JONES
ACCOUNTANT
DUDLEY CVS
7 ALBION STREET
BRIERLEY HILL
DY5 3EE

PENSNETT AND DISTRICT COMMUNITY ASSOCIATION

England & Wales - Charity number 522618

Accounts

Pensnett and District Community Association Finance Report 2021

Dear all,

As you can see from the Annual Accounts, we are £9132 in profit for the financial year 2021.

Comparisons with 2020 accounts show a £6350 increase in profit due to ending of COVID Lockdown.

1. Fundraising up from £1140 to £1265, only a slight increase due to lack of opportunity due to Covid.
2. Weekly Room hire income up by £1000
3. Stay and Play income up slightly from £87.00. Again due to covid measures.
4. Occasional bookings (Party Hire) up by nearly £500
5. Gas/Electric bills down by £966
6. Telephone up slightly by 30p.
7. Insurance up by 23p
8. Salaries for 2021 were £7970 which is an increase of £1875. This increase is due to the fact that in 2020 we were without a cleaner for part of the year.

The overall profit for 2021 is £9132 which we would not have if we had not secured a £17,147 grant from the government to help with starting back up after covid. We purchased screens for the public safety, stickers for the hall floor and we used some of the funding to get the grass cut, plants and bushes cut back and the grounds cleared of weeds and rubbish.

Elaine Blakeway

Committee Secretary

**PENSNETT & DISTRICT COMMUNITY
ASSOCIATION**

REGISTERED CHARITY NUMBER 522618

ACCOUNTS

FOR THE YEAR ENDED 31ST DECEMBER 2021

PENSNETT & DISTRICT COMMUNITY ASSOCIATION
REGISTERED CHARITY NO. 522618
INCOME & EXPENDITURE ACCOUNT
YEAR ENDED 31ST DECEMBER 2021

	2021		2020	
	£	£	£	£
INCOME				
Bond Deposits	600		300	
Hire Charges	6,916		5,930	
Occasional Bookings	516		24	
Stay and Play	1,151		590	
Fund-Raising	1,265		1,140	
Covid-19 Support	17,147		12,190	
	_____	27,595	_____	20,174
EXPENDITURE				
Bond Refunds	700		400	
Water Rates	2,475		2,235	
Light & Heat	1,925		2,891	
Telephone	509		487	
Cleaning & Sanitary Expenses	738		1,158	
Repairs,Maintenance,Security	1,498		1,910	
Stationery	91		95	
Centre Wages	7,970		6,095	
Stay and Play	213		87	
Computer Expenses	-		78	
Bank/Paypal Charges	-		9	
Photocopier Costs	161		401	
Insurance	1,051		1,028	
Licences & Subscriptions	392		344	
Independent Examiner's Fees	300		-	
Covid-19 Resources	440		174	
	_____	18,463	_____	17,392
<u>SURPLUS FOR THE YEAR</u>		9,132		2,782
		_____		_____

PENSNETT & DISTRICT COMMUNITY ASSOCIATION
REGISTERED CHARITY NO. 522618
STATEMENT OF ASSETS AND LIABILITIES
AS AT 31ST DECEMBER 2021

	2021	2020
CURRENT ASSETS		
Bank Current Account	36,913	27,781
Paypal Account	4	4
	—————	—————
NET ASSETS	36,917	27,785
	—————	—————
 Represented by:		
Income & Expenditure Account:		
Balance at 31 st December 2020	27,785	25,003
Surplus for the Year	9,132	2,782
	—————	—————
	36,917	27,785
	—————	—————

Approved by the Committee on 26th May 2022 and signed on their behalf.

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PENSNETT & DISTRICT COMMUNITY ASSOCIATION
REGISTERED CHARITY NO. 522618

Independent Examiner's Report

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Basis of independent examiner's report

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Independent examiner's statement

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- to keep accounting records in accordance with section 130 of the 2011 Act; and
- to prepare accounts which accord with the accounting records and comply with the accounting requirements of the 2011 Act

have not been met; or

2. To which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

G. M. JONES
ACCOUNTANT
DUDLEY CVS
7 ALBION STREET
BRIERLEY HILL
DY5 3EE

26TH MAY 2022

**PENSNETT & DISTRICT COMMUNITY
ASSOCIATION**

REGISTERED CHARITY NUMBER 522618

ACCOUNTS

FOR THE YEAR ENDED 31ST DECEMBER 2021

PENSNETT & DISTRICT COMMUNITY ASSOCIATION
REGISTERED CHARITY NO. 522618
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YEAR ENDED 31ST DECEMBER 2021

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Computer Expenses	-		78	
Bank/Paypal Charges	-		9	
Photocopier Costs	161		401	
Insurance	1,051		1,028	
Licences & Subscriptions	392		344	
Independent Examiner's Fees	300		-	
Covid-19 Resources	440		174	
	_____	18,463	_____	17,392
<u>SURPLUS FOR THE YEAR</u>		9,132		2,782
		_____		_____

PENSNETT & DISTRICT COMMUNITY ASSOCIATION
REGISTERED CHARITY NO. 522618
STATEMENT OF ASSETS AND LIABILITIES
AS AT 31ST DECEMBER 2021

	2021	2020
CURRENT ASSETS		
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Paypal Account	4	4
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NET ASSETS	36,917	27,785
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 Represented by:		
Income & Expenditure Account:		
Balance at 31 st December 2020	27,785	25,003
Surplus for the Year	9,132	2,782
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26TH MAY 2022