



Trustees' Annual Report

Year ended December 2020

Charity name: Beckbury Village Hall (BVH)

Charity registration number: 522477

**Address: Beckbury Village Hall,
Badger Lane
Beckbury
TF11 9DG**

<https://beckburyvillagehall.co.uk>

The Trustees:

**Ian Field Chair
Dr Heather Thomas Sec
Dr Dee Holes – retired 02/11/20, Treasurer until 02/11/20
Sarah Williams- elected trustee 02/11/20, Treasurer from 02/11/20
Dr David DeCourcy
Judith Gibbins
Rev. Keith Dodson
Emily Lister
Clive Punter
Diane Rawstorne- elected 02/11/20
Peter Ward**

Independent Reviewer

Georgina Porter

Bankers:

Lloyd's

Objectives and Activities

Summary of the purposes of the charity as set out in its governing document

To administer and manage the land and building known as Beckbury Village Hall for the purposes of physical and mental training and recreation, through the medium of reading and recreation rooms, library, lectures, classes or other leisure-time occupation, as may be found expedient, for improving the conditions of life of the inhabitants of the Parish of Beckbury, and of the surrounding district without distinction of sex, or of political, or religious or other opinions

Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts.

Main activities this year have been fundraising and the commencement of work on the refurbishment of the hall.

COVID restrictions which were in place from March 2020 meant that hiring ceased for the remaining 9 months of the year, and by the end of the year the building works had begun, which rendered the hall subject to building site regulations.

Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit

The Trustees believe that the charity has complied with the duty to have due regard to public benefit guidance published by the Charity Commission. Furthermore, they believe that activities undertaken by the charity further its charitable purposes for the public benefit by providing a community building for use by inhabitants of Beckbury and surrounding parishes, for leisure, education, recreation and enhancing physical and mental health.

The role of volunteers

Beckbury Village Hall is fortunate to benefit from the input of many volunteers during the year including:

- 11 Trustees
- a local resident who does weekly fire checks, oversees refuse disposal and checks the need for fuel
- several residents who support with building and grounds maintenance on a regular basis
- residents who respond to call outs for working party members

Trustees are extremely grateful to them all.

Achievements and Performance

Most of this year has been consumed with fundraising for the refurbishment- such that by the end of the year all necessary funding has been sourced, approximately £112,000 and the refurbishment is well underway. Prior to the COVID-19 lockdown in March the hall was in a poor state and hardly been suitable for hiring however there were a few private bookings for children's parties etc. This meant that income from community use this year is low.

Achievements against objectives set

At the BVH 2018 AGM trustees announced that they planned:

'...to refurbish the Village Hall in two phases. They plan to create a facility which will meet all the needs of the village and surrounding communities and create a facility that is attractive as a venue for private hire- thus creating revenue which will mean that the Village Hall becomes self-financing. The private hire 'business' will subsidise other activities. Work will depend on fundraising; however, we would hope to complete Phase 1 by 2020. Phase 2 will be subject to similar funding constraints but we hope to complete Phase 2 of the project by 2022.'

In fact by the end of 2020 Phase 1 (reroofing) was complete and work on Phase 2 has commenced. We expect completion early in the New Year (2021). Trustees are pleased to report that the project is ahead of schedule.

Performance of fundraising activities against objectives set

The whole project depended on raising sufficient funds. As stated above, sufficient funds were eventually sourced, despite several setbacks - such as Big Lottery closing the applications process to concentrate on COVID impact funding- ahead of time and was way ahead of the target schedule by the end of 2020.

Financial Review

Trustees are delighted that during this year we were able to not only pay running costs of the hall but to also raise the money necessary for the entire refurbishment. We believe this to have been a magnificent achievement and express our thanks to all funders.

Our management accounts predict a brief shortfall in funding during the refurbishment, however this will be covered by several pledges, already secured, which will be realised should the need arise. Trustees are also contemplating taking advice on VAT registration so that we can claim the substantial VAT (approx. £18,000) to be paid on the build.

Our business plan predicts that income from hiring once the refurbishment is complete will mean that the hall becomes a self-funding entity with little or no need for future grant funding.

Trustees are satisfied with the charity's current financial situation.

Reserves

Whilst fundraising for the refurbishment it has not been sensible nor possible to build up reserves. However, once the refurbishment is complete, and the hall is available for hire, Trustees will develop a reserves policy, probably to total a minimum of 12 month's running costs.

The future

Trustees are looking forward to completion of the refurbishment and to reporting a big increase in private hiring and community use, compared with our 2019 baseline, in our next annual report

Principle sources of funding

Our sources of funding are named in our annual accounts.

Risks

Our biggest risk, not being able to fund the refurbishment project, has been avoided in this year.

However, the unpredictability of the impact of the COVID-19 pandemic is ongoing and in Dec 2020 is still unknown. Trustees are vigilant on this and will take all appropriate action. It is fortuitous for BVH that lockdown has coincided with the closure of the hall for refurbishment, we hope that the impact of the pandemic will have reduced by the time the hall is available for hire in the Spring of 2021. When not in use the hall is relatively inexpensive to run with only insurance premiums and water rates to be paid. The hall is supported by regular, monthly donations to the charity from local residents, we are confident that in the worst-case scenario, these donations would continue and would pay these costs.

Independent Reviewer's statement

Hawthorn House

Beckbury

Shifnal

Shropshire

TF11 9DQ

Tel: 01952 750469

georginaporter2@aol.com

19 December 2021

Independent examiner's report to the trustees of Beckbury Village Hall, a registered charity

I report to the trustees on my examination of the accounts of the Beckbury Village Hall Charitable Trust (the Trust) for the year ended 31 December 2020.

Responsibilities and basis of report

As the charity trustees of the Trust you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act'). I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the Trust as required by section 130 of the Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Signed:



Georgina Porter

Addendum to the Independent Examiner's Statement

As required under Direction 3.3 of the Charity Commission's Directions, I, Georgina Porter of Hawthorn House Beckbury, TF11 9DQ declare that there is no conflict of interest in my appointment as independent examiner of the accounts of the Beckbury Village Hall Charitable Trust (the Trust) accounts.

I believe that my position as a Legal and Compliance Adviser working at Harper Adams University, (also a registered charity) equips me to carry out an independent review of the Charity's accounts.

I confirm that the Beckbury Village Hall Charitable Trust is eligible for an independent examination and a full audit is not required by law, by the charity's governing document or for any other reason.

During my examination, I examined the Trust Constitution, accounts Jan- Dec 2020, the trustees' meeting minutes for the year 2020, the draft annual report for 2020, the annual bank statements for the Charity's two accounts for 2020, and a sample of receipts.

During my examination, I came across no matters to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.



Georgina Porter

19 December 2021

This trustee's annual report was approved on 4th Dec. '2021

A handwritten signature in black ink that reads "Ian Field". The signature is written in a cursive style with a large, looped 'I' and 'F'.

**Mr. Ian Field
Chair of Trustees**

A handwritten signature in black ink that reads "H Thomas". The signature is written in a cursive style with a large, looped 'H' and 'T'.

**Dr Heather Thomas
Trustee, Secretary**

BECKBURY VILLAGE HALL ACCOUNTS
1 JAN - 31 DEC 2020

MAIN ACCOUNT

Bank opening balance as at 1 January 2020 £ 2,385.89

INCOME

Income for period 1 Jan – 31 Dec:

| | |
|-------------------------------------|-------------|
| Donations - Monthly STOs | £ 972.00 |
| Room Hire | £ 395.00 |
| Electricity Recharge to BCS | £ 877.52 |
| Donations - Ad Hoc & Cash | £ 129.00 |
| Gift Aid | £ - |
| Grants | £ 20,000.00 |
| Transfer from Refurbishment Account | £ 141.33 |
| Other | £ 20.00 |

Total Income **£ 22,534.85**

EXPENDITURE

Expenditure for period 1 Jan – 31 Dec:

| | |
|---------------------------|-------------|
| Water | £ 292.71 |
| Insurance | £ 1,000.44 |
| Repairs and Maintenance | £ 85.22 |
| Oil | £ 245.10 |
| Electricity | £ 1,367.00 |
| Transfer to Refurbishment | £ 20,000.00 |

Total Expenditure **£ 22,990.47**

Bank closing balance as at 31 December 2020 £ 1,930.27

REFURBISHMENT ACCOUNT

Bank opening balance as at 1 January 2020 £ 26,541.80

INCOME

Income for period 1 Jan – 31 Dec:

| | |
|-----------------|-------------|
| Grants | £ 46,429.00 |
| Loans | £ 5,000.00 |
| Donations | £ 253.78 |
| Quizzes in shop | £ 11.00 |
| Events | £ - |
| FAD money | £ 14.00 |

Total Income **£ 51,707.78**

EXPENDITURE

Expenditure for period 1 Jan – 31 Dec:

| | |
|--------------------------|-------------|
| DWT Construction | £ 64,080.00 |
| Kabko - Kitchen | £ 13,505.53 |
| Transfer to Main Account | £ 141.33 |

Total Expenditure **£ 77,726.86**

Bank closing balance as at 31 December 2020 £ 522.72

Total Income in 2020 £ 74,242.63

Total Expenditure in 2020 £ 100,717.33

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