

1st/2nd WEST BRIDGFORD Scout Group

Receipts and Payments Account

Year start date

Year end date

For the year from	Jan-24	To	Dec-24
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Receipts and payments

	2024	2023
	Unrestricted funds	Unrestricted funds
	£	£
Receipts		
Donations, legacies and similar income		
Membership subscriptions	6,111	5,307
Less: Membership subscriptions paid on (National/County/Area/District)	- 4,806	- 3,296
Net membership subscriptions retained	1,305	2,011
Donations	270	50
Bank Apologies and Misc Sakes		
Gift Aid	1,272	1,231
Monies transferred with Squirrels	1,243	-
Canoe Trailer Sale	1,250	
Sub total	5,340	3,292
Grants		
Maintenence grant	-	-
Other grants (Covid-19 and Ukraine Support Grant)	-	-
Sub total	-	-
Building Rent		
Regular Users	20,081	16,856
Misc Bookings	3,463	3,215
Sub total	23,544	20,071
Fundraising (gross)		
Detail 1		-
Detail 2		-
Detail 3		-
Other fundraising activities	-	-
Sub total	-	-
Investment income		
Bank interest	430	-
Building Society interest	-	-
The Scout Association Short Term Investment Service	-	-
Property Rent income	-	-
Other investment income	-	-
Sub total	430	-
Total Gross Income	29,314	23,363
Asset and investment sales, etc.	-	-
Total receipts	29,314	23,363

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Receipts and payments

	2024	2023
	Unrestricted funds	Unrestricted funds
	£	£
Payments		
Charitable Payments		
Youth programme and activities	4,064	2,725
Adult support and training	-	-
Rent	-	-
Water and Sewerage	372	993
Electricity and Gas	3,380	3,709
Insurance	1,619	1,543
Repairs and Renewals	1,615	6,886
Materials and equipment	1,347	1,166
Printing and photocopying	-	-
Contribution to camp costs	- 580	- 1,861
Uniforms	1,043	475
AGM and trustee expenses	816	1,384
Cleaner	3,180	3,120
Defibrillator	-	-
Other costs detail 3	-	-
Sub total	16,857	20,140
Fundraising expenses		
Detail 1	-	-
Detail 2	-	-
Detail 3	-	-
Other fundraising costs	-	-
Sub total	-	-
Total Gross Expenditure	16,857	20,140
Asset and investment purchases, etc.	-	-
Total payments	16,857	20,140
Net of receipts/(payments)	12,457	3,222
Cash funds last year end	49,707	46,485
Cash funds this year end	62,164	49,707

Statement of assets and liabilities at the end of the year

		2024	2023
		Unrestricted funds	Unrestricted funds
		£	£
Cash funds			
Bank current account	Group	23,470	47,344
Bank current account	Beavers	-	-
Bank current account	Cubs	2,188	1,055
Bank current account	Scouts	933	1,065
Bank Savings account	Scouts/Group	35,431	-
Building society account		-	-
Cash/Floats	Group	69	60
Cash/Floats	Beavers	18	113
Cash/Floats	Cubs	10	25
Cash/Floats	Scouts	46	46
Total cash funds		62,164	49,707
Other monetary assets			
Tax claim		-	-
Debts due from the County/Area/District/Group		-	-
Insurance claim		-	-
Sub total		-	-
Investment assets			
Investment property - detail		-	-
Quoted investments		-	-
Other investments - detail		-	-
Sub total		-	-
Non monetary assets for charity's own use			
Badge stock		-	-
Shop stock		-	-
Other stock		-	-
Land and buildings		319,725	304,500
Motor vehicles (Box trailer)		3,104	2,901
Scouting equipment, furniture etc		27,325	25,537
Other (Canoes staged payment from Hoveringham paid 2022)		-	-
Sub total		350,154	332,938
Liabilities			
Accounts not yet paid		-	-
Expenses incurred but not invoiced		-	-
Subscriptions not yet paid		-	-
Loan - detail		-	-
Other liabilities		-	-
Sub total		-	-

Contingent liabilities and future obligations

The above receipts and payments account and statement of assets and liabilities were approved by the Trustees on 28th April 2024 and signed on their behalf by

Signature
<i>Clare Deeming</i>
<i>Justine Weston</i>

Print Name
CLARE DEEMING Treasurer
JUSTINE WESTON Chair

**Scrutineer's Report to the Trustees of the
1st/2nd West Bridgford SCOUT GROUP**

I report on the accounts of the Group/District for the year ended December 2024

Respective responsibilities of Trustees and Scrutineer

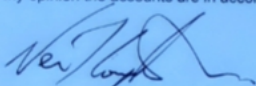
As the Group's/District's trustees you are responsible for the preparation of the accounts; you consider that neither the audit nor independent examination requirements of the Charities Act 2011 apply. It is my responsibility without carrying out an audit or independent examination to scrutinise the accounts and to report to you.

Basis of Scrutineer's Statement

In accordance with the directions given in the Group's/District's constitution, I have scrutinised the records and the accounts set out on pages 1 to 3.

Scrutineer's Statement

In my opinion the accounts are in accordance with the records produced to me and comply with the constitution.



N. Coupland FCA DChA
RWB, Chartered Accountants
Nottingham

Date: 10/02/2025

Trustees' Annual Report

For the period

From (start date)

0	1	0	1	2	3
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to end date

3	1	1	2	2	4
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Section A

Reference and administration details

Charity name

1st/2nd West Bridgford Scout Group

Other names the charity is known by

Registered charity number (if any)

5	2	2	4	6	5
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HQ registration number

1	0	0	0	4	6	0	4
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Charity's principal address

Wightman Hall

Stratford Road

West Bridgford, Nottingham

Postcode

N

G

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B

A

Names of the charity trustees who manage the charity

	Trustee Name	Office (if any)	Dates acted if not for whole year
1	Justine Weston	Chair	
2	Clare Deeming	Treasurer	
3	Harriet Avison	Secretary	
4	Tim Kirby	Building Manager	
5	Ros	Keen	
6	Clare Clewer	Group Lead Volunteer	
7			
8			
9			
10			
11			
12			
13			
14			
15			

Names and addresses of advisers (optional information but encouraged as best practice)

Type of advisor	Name	Address

Section B**Structure, governance and management**

Description of the charity's trusts

Type of governing document

(e.g. trust deed, constitution)

The Group's governing documents are those of the The Scout Association. They consist of a Royal Charter, which in turn gives authority to the Bye Laws of the Association and The Policy, Organisation and Rules of The Scout Association.

How the charity is constituted

(e.g. trust, association, company)

The Group is a trust established under its rules which are common to all Scouts.

Trustee selection methods

(e.g. appointed by, elected by)

The Trustees are appointed in accordance with the Policy, Organisation and Rules of The Scout Association.

Additional governance issues (optional information but encouraged as best practice)

You may choose to include additional information, where relevant, about:

The Group is managed by the Group Trustee Board, the members of which are the 'Charity Trustees' of the Scout Group which is an educational charity. As charity trustees they are responsible for complying with legislation applicable to charities. This includes the registration, keeping proper accounts and making returns to the Charity Commission as appropriate.

Policies and procedures adopted for:

- a) the induction and training of trustees;
- b) trustee' consideration of major risks and the systems and procedures to manage them

The Board consists of 3 independent representatives, Chair, Treasurer and Secretary together with the Group Lead Volunteer, individual section leaders (if opted to take on the responsibility) and parent's representation and meets once per term.

Members of the Trustee Board complete 'Being a Trustee in Scouts' training within the first 5 months of joining the committee.

This Group Trustee Board exists to support the Group Lead Volunteer in meeting the responsibilities of the appointments and is responsible for:

- The maintenance of Group property;
- The raising of funds and the administration of Group finance;
- The insurance of persons, property and equipment;
- Group public occasions;
- Assisting in the recruitment of leaders and other adult support;
- Appointing any sub committees that may be required;
- Appointing Group Administrators and Advisors other than those who are elected.

Section B	Structure, governance and management (continued)
	<p>Risk and Internal Control</p> <p>The Group Trustee Board has identified the major risks to which they believe the Group is exposed, these have been reviewed and systems have been established to mitigate against them. The main areas of concern that have been identified are:</p> <p>Damage to the building, property and equipment. The Group would request the use of buildings, property and equipment from neighbouring organisations such as the church, community centre and other Scout Groups. Similar reciprocal arrangements exist with these organisations. The Group has sufficient buildings and contents insurance in place to mitigate against permanent loss.</p> <p>Injury to leaders, helpers, supporters and members. The Group through the capitation fees contributes to the Scout Associations national accident insurance policy. Risk Assessments are undertaken before all activities.</p> <p>Reduced income from fund raising. The Group is primarily reliant upon income from subscriptions and fundraising. The group does hold a reserve to ensure the continuity of activities should there be a major reduction in income. The Committee could raise the value of subscriptions to increase the income to the group on an ongoing basis, either temporarily or permanently.</p> <p>Reduction or loss of leaders. The group is totally reliant upon volunteers to run and administer the activities of the group. If there was a reduction in the number of leaders to an unacceptable level in a particular section or the group as a whole then there would have to be a contraction, consolidation or closure of a section. In the worst case scenario the complete closure of the Group.</p> <p>Reduction or loss of members. The Group provides activities for all young people aged 6 to 18. If there was a reduction in membership in a particular section or the group as whole then there would have to be a contraction, consolidation or closure of a section. In the worst case scenario the complete closure of the Group.</p> <p>The group has in place systems of internal controls that are designed to provide reasonable assurance against material mismanagement or loss, these include 2 signatories for all payments and a comprehensive insurance policies to ensure that insurable risks are covered.</p>

Section C	Objectives and activities
Summary of the objects of the charity set out in its governing document	<p>The Purpose of Scouting Scouting exists to actively engage and support young people in their personal development, empowering them to make a positive contribution to society.</p> <p>The Values of Scouting As Scouts we are guided by these values: Integrity - We act with integrity; we are honest, trustworthy and loyal. Respect - We have self-respect and respect for others. Care - We support others and take care of the world in which we live. Belief - We explore our faiths, beliefs and attitudes. Co-operation - We make a positive difference; we co-operate with others and make friends.</p> <p>The Scout Method Scouting takes place when young people, in partnership with adults, work together based on the values of Scouting and: - enjoy what they are doing and have fun - take part in activities indoors and outdoors - learn by doing - share in spiritual reflection - take responsibility and make choices - undertake new and challenging activities - make and live by their Promise.</p>
Summary of the main activities in relation to these objects	
<p>Additional details of the objectives and activities (optional information but encouraged as best practice)</p> <p>You may choose to include further statements, where relevant, about:</p> <ul style="list-style-type: none"> • policy on grantmaking; • contribution made by volunteers; • policy on investments. 	
Public benefit statement	The Group meets the Charity Commission's public benefit criteria under both the advancement of education and the advancement of citizenship or community development headings.

Section D**Achievements and performance**

Summary of the main achievements of the charity during the year

The group continues to do well, with numbers strong in all sections. Members have participated in numerous activities and gained a large number of badges during the year and enjoyed many camps.

The group is actively monitoring the leadership situation in all sections and encouraging parents of the younger sections to join the committee.

Section E**Financial Review**

Brief statement of the charity's policy on reserves

Reserves Policy

The Group's policy on reserves is to hold sufficient resources to continue the charitable activities of the group should income and fundraising activities fall short. The Group Trustee Board considers that the group should hold a sum equivalent to 6 months running costs, circa £8000.

The Group held reserves of approximately £40000 against this at year end. This is above the level required for operating expenses. However this can be explained by the annual capitation being due in the next month.

Quantify and explain any designations

Details of any funds materially in deficit (circumstances plus steps to eliminate)

Further financial review details (optional information)

You **may choose** to include additional information, where relevant, about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives

Investment Policy

The Group does not have sufficient funds to invest in longer term investments. The Group has therefore adopted a risk averse strategy to the investment of its funds. All funds are held in cash using only mainstream banks.

The group's main source of income is through letting the headquarters during the daytime when the building is not in use for Scouting. A number of local community groups use the building.

Section F

Other Optional Information

Plans for future periods (details of any significant activities planned to achieve them)

Section G

Declaration

The trustees declare that they have approved the trustees' report above

Signed on behalf of the charity's trustees

Signature(s)	Clare Deeming	Justine Weston
Full name(s)	Clare Deeming	Justine Weston
Position (eg Secretary, Chair)	Treasurer	Trustee
Date	170923	