

Scouts

**1st Chilwell &
Attenborough**

**Annual General
Meeting 2021**

Agenda

1. Introduction
2. Receive any apologies for absence
3. Approve minutes of last AGM
4. Receive and adopt the Financial Statements for the previous financial year
5. To elect and appoint the Officers of the Group Executive Committee:
 - (i) Approval of the Group Scout Leader's nomination for Group Chairman
 - (ii) Elect the Group Secretary
 - (iii) Elect the Group Treasurer
6. Elect members of the Group Scout Council to the Group Executive Committee
7. Approve the Group Scout Leader's nominations to the Group Executive Committee
8. Acknowledge Section Leader's wanting to sit on the executive
9. Approve quorum for Group Executive Committee and the Group Scout Council
10. District Representative
11. Close of meeting

1st Chilwell and Attenborough Scout Group

Trustees

Ex-officio Members:

Group Chairperson

Pamela Glover

Group Treasurer

Richard Short

Group Secretary

Paul Newson

Group Scout Leader

Connor Lynch

Deputy Group Scout Leader (from Sept 2021)

Lee Wray

Trent Beaver Scout Leader

Gabrielle Furness

Witham Beaver Scout Leader

Emma Davies

Cub Scout Leader

Lynne Bradley

Scout Section Leader (until July 2020)

Reece Clare

Scout Section Leader (from Sept 2020)

Matthew Horton

Elected Members:

Andrew Wignell

Paul Swift

Joanne Caine

Annette Daykin (until July 2021)

Nominated Members:

Facilities Manager & Quartermaster

Michael Thompson

Facilities Manager

Di Plumbley

Bankers: Natwest Bank, 19 High Rd, Beeston, Nottingham NG9 2JX

CAF Bank, 25 Kings Hill Ave, Kings Hill, West Malling ME19 4JQ

Solicitors: Ellis-Fermor & Negus Solicitors, 2 Devonshire Ave, Beeston, Nottingham NG9 1BS

Chair of Trustees' Report

I am very proud to be able to work with all the volunteers at 1st C&A especially after the challenging times we have been through. Despite all the difficulties the group has continued to provide young people with valuable activities and fun throughout the year and have been supportive of each other. I would like to thank all the adults and children involved for their determination and dedication to the group and Scouts as a whole.

From a trustees' point of view we have continued to ensure that the day to day logistics of running an organisation and the buildings has been maintained as well as considering the future of the group. Thanks to Mick and Di for keeping the building in tip top condition. Our plans for modernising the building have been taken as far as they can until the supply of materials and labour shortages have eased which hopefully will be soon. Meanwhile the hall has had a thorough sorting with the loft space and lock up being cleared and the final touches added to the storage facilities. We have regular and one-off rentals managed by June using new software. Our accounts have been modernised so that funds are easier to access and manage.

This year we can look forward to more camps, adventures and hopefully continue to expand our group so more people can benefit from Scouting both as children and adults. Once again thank you to everyone for making the group the success it is.

Pamela Glover, Chair of Trustees

Treasurer's Report

For this accounting period, a lot of the financial year we were in lockdown and had restrictions in relation to hall rentals.

However, as our hall is rented out for numerous activities, it meant that we were eligible for Covid Grants from Broxtowe Borough Council. We only had to apply for the first one (which was £10,000) and then we continued to get grants throughout the year from them, totalling over £30,000. We also received notable grants from local councillors Eric Kerry and Richard Jackson of £1,400 each from the Councillor's Divisional Fund. We also benefited from the Co-op again, and numerous others. A special thanks to the Group Scout Leader for being very active in this area.

With the hall out of use, a number of projects were carried out, both internally and externally, most noticeably the new storage unit to the rear of the building. A lot of planning for future improvements to the building are underway, to which a lot of the grants have assisted with.

As things have opened up, there is a lot planned for group members, and I hope that they can look forward to a more active year ahead.

Richard Short, Treasurer

Group Scout Leader's Report

The financial year covered by this report is quite possibly one of the most challenging in the groups' history. The onset of the COVID-19 pandemic halted our usual activities and resulted in our volunteers having to completely rethink what Scouting looked like, without being able to meet face to face. Despite the restrictions imposed, our teams were able to continue to provide a programme of activities (with much thanks to Zoom) and managed to even have some face-to-face meetings during periods of reduced restrictions.

We are fortunate enough to make it out of the other side of COVID with strong financial reserves and a strong group of volunteers who are continuing to lead the group. This has resulted in a quick return to more normal Scouting. I'd like to take the opportunity to thank all our Leadership and Group Trustees for all their hard work in the past year. C&A would not be possible without them.

Connor Lynch, Group Scout Leader

1st Chilwell & Attenborough Scout Group
Statement of Accounts for year ending 30th April 2021

Opening Balances:

Nat West Current Account	£16,471.40
CAF Bank	£12,209.23
	£28,680.63
Petty Cash	£ 500.00

Income	£	Expenditure	£
Rents	1,393.50	Maintenance	2,342.65
Donations (Inc car park)	1,400.00	Buildings Ins	670.47
		Helper Ins	61.53
Cub/Beaver/Scout Subs	850	New Equipment	2,179.27
less capitation	4,387		
	(-3,537)	Utilities	972.29
Activities	0	Building Projects	20,360.98
Broxtowe Lotto	94.00	Cub/Beaver/Scout	2,724.16
Amazon Smile	85.94	Activities	
Grants	45,823.25		
		Account Fees	361.08
		OSM, CAF, Admin	
Total	£45,259.69		£29,672.43

Balances as at 30 April 2021

Nat West Current Account	£12,924.98
CAF Bank	£31,906.37
	£44,831.45
Petty Cash	£450

Independent examiner's report to the trustees of 1st Chilwell & Attenborough Scout Group

I report to the trustees on my examination of the accounts of the 1st Chilwell & Attenborough Scout Group for the year ended 30th April 2021

Responsibilities and basis of report

As the charity trustees of the 1st Chilwell & Attenborough Scout Group you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

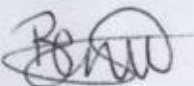
I report in respect of my examination of the 1st Chilwell & Attenborough Scout Group accounts carried out under section 145 of the 2011 Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the 1st Chilwell & Attenborough Scout Group as required by section 130 of the Act; or
2. the accounts do not accord with those records.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Signed: 

Name: BEN WOODBRIDGE-STOCKS

Relevant professional qualification or membership of professional bodies (if any): CII

Address:

Date: 21/10/21

ANNUAL GENERAL MEETING OF
1st CHILWELL & ATTENBOROUGH SCOUT GROUP 15th Feb 2021

AGENDA – Minutes

Attended by Pamela Glover (Chair), Connor Lynch & 21 others

1	Welcome and Opening Remarks Pamela Glover (Chair) welcomed everyone to the AGM and explained the online format.
2	Apologies for absence PG received no apologies for absence.
3	Minutes of the previous AGM PG invited the meeting to approve the minutes of the previous AGM which have been available for inspection. All approved. PG will sign the minutes as a true record of the proceedings on that occasion.
4	Adoption of the Annual Report and Statement of Accounts of the Trustees for the year ended April 2020 PG presented, and formally proposed, the Annual Report of the Trustees. Seconded by Richard Short. PG invited the meeting to vote on the acceptance of the Report – all agreed.
5	Approval of the Group Scout Leader's Nomination for Group Chairman Connor Lynch nominated the Group Chairman for the forthcoming year – Pamela Glover. (There is no vote on this nomination but it should be formally approved). Proposed by Connor Lynch – Seconded by various members.
6	Election of Group Treasurer PG invited Richard Short to be Group Treasurer. Proposed by Pamela Glover, Seconded by Paul Newson.
7	Election of Group Secretary PG invited Paul Newson to be Group Secretary. Proposed by Pamela Glover, Seconded by Richard Short.

8	<p>Election of members to the Group Executive Committee</p> <p>PG announced the following elected members:</p> <p>Paul Swift Annette Daykin Andy Wignell Jo Caine</p> <p>All approved by show of hands</p>
9	<p>Approval of the Group Scout Leader's nominations to the Group Executive Committee</p> <p>PG invited CL to advise the meeting of his nominations to the Group Executive Committee.</p> <p>(There is no vote on these nominations but they should be formally approved).</p> <p>Mick Thompson Di Plumbley Lee Wray</p> <p>All approved by show of hands.</p>
9b	<p>Vote on quorum for Group Executive Meetings and Group Scout Council Meetings</p> <p>PG proposes:</p> <p>Quorum of 15 for Group Scout Council (AGM) meetings. Quorum of quorum of 4 Trustees, including at least one officer (Chair, Secretary or Treasurer) for Group Exec Meetings.</p> <p>All approved by show of hands.</p>
10	<p>Acknowledge Section Leader's wanting to sit on the executive</p> <p>Gabby Furness, Emma Davies, Lynne Bradley and Mat Horton have all opted in via email that they want to sit on the executive.</p> <p>No vote needed, all approved.</p>
11	<p>The District Commissioner</p> <p>PG invited Simon Clark to say a few words.</p> <p>"This group is now the 3rd largest group in the district which is a huge achievement by leaders, exec and trustees. The group is one of the few which managed to increase their numbers, helping us to keep loss of members down to -13%.</p> <p>I am often asked, "When are we going to restart?" Well how long is a piece of string? I don't honestly believe that we'll go back face-face by Easter. Government will want to see impact of all schools opening. Scout association want to have their say. Makes more sense to start at the beginning of a new academic term. We should start looking at what kind of face-face meetings we could run indoors or outdoors so we are ready to press the button when the time comes.</p>

	<p>It's nice to see numbers of leaders growing and plans for a 2nd scout group when numbers permit.</p> <p>I am looking forward to seeing numbers double by next census in October!"</p> <p>There were no questions to Simon and Pamela thanked him for his support.</p>
13	<p>Closing remarks</p> <p>PG thanked everybody for coming and declared the meeting closed.</p>

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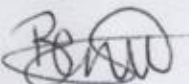
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Signed: 

Name: BEN WOODBRIDGE-STOCKS

Relevant professional qualification or membership of professional bodies (if any): CII

Address: 133 BISHOPS DRIVE
OAKWOOD
DERBY
DE21 2DW

Date: 21/10/21