

1ST BOSTON SCOUT GROUP
ANNUAL GENERAL MEETING
9th March 2021 8pm
MINUTES

PRESENT:

[REDACTED] (Scout Leader) – CC	[REDACTED] (Beaver Leader) – TC
[REDACTED] – (GSL) GC	[REDACTED] (Parent) - MC
[REDACTED] (Treasurer) – SC	[REDACTED] (Assistant Cub Leader) – PJ
[REDACTED] (Secretary) – KC	[REDACTED] (Parent) – AT
[REDACTED] (AGSL) – RA	[REDACTED] (Parent) – JS
[REDACTED] (Assistant Scout Leader) - SB	

1. **APOLOGIES** –

2. **CHAIRMAN'S REPORT** –

- Due to now aligning financial period to that of Boston District this will therefore cover from 1st August 2019 to 31st December 2020
- Due to Covid-19 no meetings were held periods March to September and November to current.
- Expectations is for face-to-face meetings to resume from the 12th of April onwards, this is still subject to meeting government targets and approval from scouts association.
- During last year leaders have undertaken a clean up of site including bank compound, plus improvements as follows
 - New gates to bank frontage
 - Main Hall floor professionally refurbished
 - Additional racking in dry store
 - Grant from Boston Council in 2019 used to purchase 5 new tents
 - Community grant from Co-op used to purchase 40 chairs, trolley and 2 folding tables
 - Further to above we have purchased an additional 40 chairs, trolley and 6 tables
 - Fencing has been repainted
 - New outside lighting has been installed
- Further planned improvements – a meeting of the trustees has taken place to approve all the larger spends listed below, from additional government grants, this was confirmed by GC and RA during the meeting. These will meet health and safety concerns and insurance recommendations.
 - Over roofing of upstairs kitchen and meeting room including fascia and guttering £8200
 - Replacement of jetty decking £1500
 - Replacement of guttering and fascias on main hall building £1300
- Current Membership
 - Scouts 27 plus 2 young leaders
 - Cubs 18
 - Beavers 7
 - Leaders 15
 - Exec committee 8

Cub scout & beavers' numbers approx. 7% down on January 2020 census, whereas Boston District as a whole is down 30%. This latter figure represents the national trend across the country.

- Restarting procedures will be as October 2020
 - Temperature checks prior to entering building
 - Hand sanitiser
 - Face masks for all scouts
 - Face masks/visors for all adult leaders

- Disinfectant spray for cleaning at the end of the session
- All subscriptions to be paid via standing order
- Numbers limited to 15 including leaders

3. **TREASURERS REPORT**

- 17 months since the last report this is an overview
- Opening Balance of £4509 with a closing balance of £13888
- Income
 - £28852 income with and expenditure of £19473, this seems high but the work that has been done is documented above in the chairman's report
 - Playgroup income was £6750 as they continued to operate during this time
 - Football club donations was £260 - restricted matches due to covid £180 outstanding will be reported in next financial year
 - 2 lots of gift aid at a total of £1762
- Expenditure
 - Our biggest expense was utilities at a cost of £4800 however 88% is recharged back to playgroup so £4000 was paid back so total cost to the group was £800.
 - Other key expenditure was equipment including new camping equipment, tables, chairs, and PPE needed for restarting under restrictions.
 - Repairs and maintenance had a spend of £4876 including £1675 on the main deck floor, new gates and outside works has also been completed.
- Donations
 - Boston Town Council small grants scheme donated £2048
 - As we pay business rates and were unable to operate fully, we were eligible for the Government covid grant scheme; we received £11334 last year, we have also been given an additional £6239.21 in January 2021 with a further £2096 due all from the same scheme.

We have been lucky to not have to ask district for financial support during this time and we are in the fortunate position of being self-sufficient, if anyone has any requests for spends to improve the group facilities and activities, please put your ideas forward.

4. **ELECTION OF OFFICERS**

- GC confirmed all those in elected positions are happy to be re-elected – all those in attendance confirmed yes.
- GC to contact all those not in attendance to confirm the above.

5. **SECTION REPORTS**

- Beavers – note read by GC from TC
 - Numerous badges have been awarded including hobbies badge, personal survival, gardening, cooking, cycling - due to lockdown these have all be award through achieving at home
 - Face to face resumed October–first week in November so limited activity was done
 - Beavers continued via Zoom where activities such as bingo, lego challenge, pizza wraps, paper crafts and pancake making were done
 - A big well done to Thomas and Sky who have made it into the local paper for their hard work doing a litter pick in the local community
- Cubs
 - No representative at the meeting
- Scouts
 - October return saw all but 1 scout return from pre lockdown, the 1 scout felt more comfortable at the time to delay their restart
 - CC praised the scouts for adapting very well to the changes due to covid restrictions

- Outdoor activities were done including flower arranging which was done by a scout parent
- November onwards saw virtual scout meetings with challenges done
- The chief scout award was also given out last year

Other comments

- Congratulations to Mark and Sam for completing their mandatory leaders training
- Congratulations to CC for completing her Training manager training to become a TA

6. ANY OTHER BUSINESS

- GC thanked the leaders, as without them it's not possible to hold meetings and run all the activities, visits, and camps.

Next AGM March 2022, dates TBC

Meeting closed – 8.27pm

1ST BOSTON SCOUT GROUP
ACCOUNT SUMMARY
YEAR 01.08.19 – 31.12.20

2019/20	
OPENING BALANCE	4509.88
CLOSING BALANCE	13888.86
Credits	28852.78
Debits	19473.80

I confirm, to the best of my knowledge, that the balance statements are a true record of the 1st Boston Scout Group accounts

Signed Sue Chester (treasurer)

Dated ...14 February 2021

SUMMARY OF ACCOUNTS 01.08.2019-31.12.2020

INCOME		EXPENDITURE	
SUBS	1777.00	WATER RATES	716.88
PLAYGROUP HIRE	6750.00	ELECTRICITY	4095.33
WITHAM EXPLORERS	160.00	EQUIPMENT	2582.83
CANOE CLUB HIRE	450.00	GROUP ACTIVITIES/BADGES	194.09
FUND RAISING		PARTY	933.90
ROOM HIRE		MEMBERSHIP/CAPITATION	1838.00
		Skirbeck Holding fund	2000.00
DONATION	2048.61	CAPITATION Skirbeck Group	506.00
TRAINING REIMBURSEMENT		LEADER TRAINING/ACTIVITIES	
KAYAK SESSIONS	20.00	INSURANCE	1204.23
PLAYGROUP RECHARGES	4045.17	FIRE EQUIPMENT SERVICE	165.00
GIFT AID	1762.00	DONATION	51.83
LOCAL AUTHORITY GRANT	11334.00	REPAIS & MAINTENANCE	4876.77
Skirbeck Group capitation	506.00	UNIFORM	160.90
		RATES	35.85
		ADVERTISING/MISCELLANEOUS	112.19
TOTAL	28852.78		19473.80

SCOUT ASSOC-SKIRBECK set up

2000.00

- held in trust by 1st Boston Scout Group pending set up and confirmation of account details

INDEPENDENT EXAMINER REPORT

IST BOSTON SCOUT GROUP

ANNUAL ACCOUNTS for Period 01.08.19 – 31.12.20

INCOME - has been documented and cross checked against bank statements.

Local government grants have been received for business covid operating restrictions.

EXPENDITURE – receipts have been received and retained against those checked. Expenditure has been broken down to identify specific categories, reflecting statutory maintenance and operating costs.

The group had been holding funds for another new local scout group, which have been transferred during this financial period.

The group continues to recharge utility costs to a building user in line with the lease agreement dated 28.9.17.

RECOMMENDATIONS – continue to maintain accurate records and retain for a period of at least 6 years.

A handwritten signature in blue ink, appearing to read 'John E Pogson', with a long horizontal stroke extending to the right.

JOHN E POGSON – sole proprietor

Trading as Johns Audio & Visual, 13 Fydell Street, Boston, Lincs PE21 8LE

Dated 31 January 2021