


Minutes of Management Committee Meeting		
Date: 29-May-26	Time: 1930hrs	Location: RVH Brammer Room
Attendees:	<p>Committee members: Geoff Storr (C), Suzanne Goss (VC), Glenis Wyatt (T), Joanna Storr (BS), Iain Walton (S), Joanne Scrivins, Chrisi Neeson, Rob Hurst and Nicola Devine.</p> <p>Village residents and Hall users: Mick Lee (Rotary), Tracey Collier, Mike Collier, Peter Johnson, Paula Banister, Colin Biggins, Martin Smith (Ravenshead Parish Council Chair), Anne Smith (Ravenshead Parish Council), Marie Eynon-Freeman and Tricia Harman (Flower Club).</p>	
Apologies:	Tony Stephens, Robert Stevenson, Steve Reddish	



Item	Meeting Minute	Action By
1.0	Apologies	
1.1	Apologies were received from Tony Stephens, Robert Stevenson and Steve Reddish.	
2.0	Opening remarks and welcome from Chairman	
2.1	Geoff Storr, Chairman, welcomed everyone to the meeting and thanked them for attending. The purpose of the AGM is to present and adopt the report and financial accounts for the last financial year.	
3.0	Minutes of previous AGM held on 27-May-25	
3.1	Copies of the previous AGM minutes, dated 27-May-25, were available at this AGM and had previously been emailed to all committee members on 23-Jun-25.	
3.2	The 27-May-25 AGM meeting minutes were agreed to be a true and accurate record by those members who were present. Proposed by Geoff Storr and Seconded by Suzanne Goss.	
4.0	Treasurer's Annual Report and adoption of audited accounts to 31-Dec-25	
4.1	<p>This year General Operations has shown a loss of £133. The rent charged to Abbey Gates School was increased to £2,413 for 15 car park spaces.</p> <p>There was an overall increase in Expenditure of £3,143. Utilities were down by £2,845 but repairs/renewals were up by £3,443. Cleaning (including waste removal)</p>	

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	<p>went up by £302, Insurance was also up by £559 as was General Expenditure by £626.</p> <p>Work done in the Hall included the following: new hot water cylinder (£1,120); radio microphones (£252); electrical work (£3,761 which includes £2,220 for the air conditioning electrical work); and plumbing work (£290).</p> <p>The Bar made a profit of £23,076.</p> <p>In relation to fund raising we were given donations of £500 and we raised £1,148 from one fundraising event.</p> <p>Capital Expenditure included a new air conditioning system to both the Main Hall and Brammer Room (£16,488) and a warming oven (£500).</p> <p>Therefore, Ravenshead Village Hall made a profit of £7,603.</p>	
4.2	The financial accounts were adopted by those present. Proposed by Iain Walton and Seconded by Chrisi Neeson.	
4.3	Geoff Storr, Chairman, thanked Glenis Wyatt for her hard work and diligence in producing the financial accounts.	
5.0	Chairman's Annual Report	
5.1	<p>Overview</p> <p>2025 / 2026 year has been quite eventful. I would first of all like to thank Hugh Stoddart for his eight years of service and position as Chairman. Hugh was succeeded by Chris Wagstaff who unfortunately resigned in June 2025. During the year there have been two further resignations of committee members and one volunteer. I am delighted to say we have three returning former committee members rejoining along with a new member. The sum total of this means we started last year with 11 committee members and this year we start with 14. With regards volunteers we have a net increase of three over the previous year. Both of these increases bode well for the future running / managing a busy Village Hall which is extremely time consuming.</p> <p>Unfortunately, there were several occasions during meetings where there was conflict. As a result, a Code of Conduct was introduced in order to ensure dignity and respect when debating issues. There were eight full committee meetings and two additional meetings held during the past 12 months.</p> <p>Financial</p> <p>For the full report please refer to the financial officer's report.</p>	

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	<p>As of December 2024, we had £136k (cash in bank). By December 2025 that had risen to £143k. To date in April 2026, we have £156k. This is an increase in funds of £20k over a 16 month period. During this period, as well as covering routine maintenance and running costs, a project spend totalling £19k was spent on air conditioning. This gives us £39k in total over 16 months excluding normal running costs. Therefore, pro rata the hall generates income over and above running costs of £29k pa.</p> <p>With such a strong financial position it is highly unlikely we would be considered for any minor funding or grants.</p> <p>Hire charges are under review as our costs continue to increase. It should be noted that without our bar we would be operating at breakeven.</p> <p>During the year we have transferred over to internet banking from Lloyds to HSBC.</p> <p>I would like to take the opportunity to thank Glenis for her hard work and dedication in running our finances.</p> <p>Projects and Hall development</p> <p>Our hall will reach its Diamond Anniversary in 2028. Obviously after 60 years we are inevitably faced with ongoing refurbishment requirements. Last year we introduced a new air conditioning system following the refurbishment of the kitchen previously completed. This year we are looking to refurbish the toilets. There had been delays over carrying out this work as it was believed the roof required extensive renovation. A study last year revealed the roof and coverings in good sound condition with no immediate work required. This has enabled us to drive forward with some of the improvement projects we have identified. Following a full committee meeting it was agreed to maintain our existing footprint and work within the constraints of our income budget.</p> <p>With regards booking this has been transferred to Hallmaster, an online booking system. This gives greater visibility and makes booking easier for our hirers and for more efficient invoicing. My thanks go to Joanna Storr who took over as Booking Secretary a few months ago, whilst Suzanne Goss was on compassionate leave, and has successfully got to grips with the new system.</p> <p>Other projects under consideration include asbestos removal, security, electronic entry, WiFi improvements, entrance hall, kitchen ceiling, general decor, boiler, electrical upgrade and additional storage capacity.</p> <p>I would like to thank Tony in carrying out regular routine maintenance. Without which we would have incurred considerable sub-contract costs.</p>	

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	<p>Events</p> <p>During the year 'Music at the Hall' has continued to provide entertainment for the residents of Ravenshead. It has provided invaluable income for the hall which is / will be used towards refurbishment. I would like to thank Robert and Stephen for their hard work and dedication in arranging these events.</p> <p>A fund raising event took place where a 'Young Elvis' had us all shook up!</p> <p>There was a community hub event on the 18th October where groups were able to advertise their various activities on offer in Ravenshead. This of course included our Village Hall.</p> <p>The Theatre Group and the Gilbert & Sullivan Society continue to provide wonderful productions which are thoroughly enjoyed by all those who attend.</p> <p>Our hall is at approximately 60% capacity which is a testament to the facility and services we provide.</p> <p>Ravenshead Parish Council</p> <p>We continue to work in close collaboration with RPC for the benefit of the residents of Ravenshead. Once again, we saw large crowds at the Christmas lights switch on. Planning is crucial to such events and this year saw a detailed events plan generated with past learning incorporated. This is vital when considering safety of those attending in such large numbers.</p> <p>Armistice Day was also well attended despite the low temperatures. Local children laid crosses remembering those who had fallen before treating us to some songs from that era.</p> <p>On June 20th we will celebrate the 60th Anniversary of the naming of Ravenshead with a village picnic at the hall.</p> <p>Bar</p> <p>Our bar is staffed by non-paid committee members and volunteers. I would like to express my gratitude to each and everyone involved.</p> <p>There is no doubt that what separates us from other similar venues / halls is our bar facility. Whilst the hall is well used during the day it is the evening functions with bar that significantly enhance our finances.</p> <p>As our staff are unpaid volunteers it is vital we protect them at all times. With this in mind, Iain has introduced revised policies and procedures. These must be clearly understood and signed to comply with legislation.</p> <p>Bar Rotas continue to be regularly circulated and I am pleased to say we are always able to adequately provide staff as required.</p>	

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	<p>Prices have been reviewed during the year but due to superb procurement increases have been kept to a minimum thus ensuring we are extremely competitively priced.</p> <p>Legal compliance</p> <p>Our Secretary, Iain, has been updating / introducing policies and procedures. This includes COSHH register, Risk assessments (insurance requirements) and licensing. He has also updated our website giving ease of information and simple navigation. We are members of RCAN (Rural Community Action Nottingham). This provides support and guidance for our hall.</p> <p>Chairman's personal note</p> <p>Twelve months ago both my wife and I applied to become members of the management committee. As a result of unforeseen circumstances we have become much more actively involved than we initially envisaged. These last 12 months have proved challenging for all of us for various reasons. Joanne and Suzanne both lost parents. We have experienced resignations and changes in operations. I would like to personally thank all committee members for their hard work, dedication and support in helping me in the role of Chairman.</p> <p>Finally, it is with great sadness that we saw the passing of Marjorie Eyre. Marjorie had been a committee member and was still a Trustee. She was instrumental in the development of the Hall during the 1960s.</p> <p>Geoff Storr</p> <p>Chairman of Ravenshead Village Hall</p>	
6.0	Election of Trustees and Honorary Officers	
6.1	<p>The following nominations were received by the deadline of 30-Apr-26:</p> <p>Chairman – Geoff Storr</p> <p>Vice Chair – Suzanne Goss</p> <p>Treasurer - Glenis Wyatt</p> <p>Booking Secretary – Joanna Storr</p> <p>Secretary - Iain Walton</p>	
6.2	<p>All present agreed that the Honorary Officers be elected in the positions stated above for the period to the 2027 AGM. There were no objections.</p>	
6.3	<p>All present agreed that the Trustees shall be: Geoff Storr, Suzanne Goss, Glenis Wyatt, Joanna Storr, Iain Walton and Robert Stevenson for the period to the 2027 AGM. There were no objections.</p>	

Item	Meeting Minute	Action By
7.0	Election of Committee Members	
7.1	<p>The following nominations were received by the deadline of 30-Apr-26:</p> <p>Joanne Scrivins</p> <p>Tony Stephens</p> <p>Mike Collier</p> <p>Rob Hurst</p> <p>Nicola Devine</p> <p>Steve Reddish</p> <p>Chrisi Neeson</p> <p>Robert Stevenson</p> <p>Peter Johnson</p>	
7.2	However, since Joanne Scrivins' nomination, her circumstances had changed and she is now moving out of the village and stated that she would find it difficult to commit as much time. Accordingly, Joanne Scrivins withdrew her nomination for the committee.	
7.3	All present agreed that the nominees above except Joanne Scrivins be elected as Committee Members for the period to the 2027 AGM. There were no objections.	
7.4	Geoff Storr thanked committee members for all their hard work.	
8.0	Election of One Co-Opted Trustee	
8.1	<p>The following nominations were received by the deadline of 30-Apr-26:</p> <p>Rob Hurst</p> <p>Robert Stevenson</p>	
8.2	Rob Hurst withdrew his nomination and Robert Stevenson was elected as the Co-Opted Trustee.	
9.0	User Group Remarks	
9.1	Martin Smith thanked all the committee for their co-operation with Ravenshead Parish Council events at the Village Hall such as Armistice Day, Christmas Lights Switch-On, the Sherwood Forest Day on 20-Feb-26, plus the forthcoming village picnic to celebrate the 60 th Anniversary of Ravenshead.	

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9.2	Martin Smith responded to Geoff Storr's remarks on future works at RVH including electronic access and extolled the virtues of electronic access as this is something they have implemented at the Leisure Centre which is working well.	
9.3	Tricia Harman (Flower Club) thanked RVH committee for all their hard work and, in particular, the provision of the new air-conditioning system which Flower Club members were enjoying.	
9.4	Mick Lee (Rotary) stated that recent visitors to their events had let them know how much they enjoyed the venue.	
9.5	Geoff Storr confirmed the toilet refurbishment is being progressed and three quotes should be obtained by the end of next week.	
9.6	The first committee meeting will be Tuesday, 23-Jun-26, 1930hrs, in the Brammer Room.	

RAVENSHEAD VILLAGE HALL

REPORT AND FINANCIAL STATEMENTS FOR
THE YEAR ENDED 31 DECEMBER 2025

Treasurer: Mrs G Wyatt
5 Tideswell Close
Ravenshead
Nottingham
NG15 9EX

Tel: 01623 796851

RAVENSHEAD VILLAGE HALL

**REPORT AND FINANCIAL STATEMENTS FOR THE YEAR
ENDED 31 DECEMBER 2025**

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**ACCOUNTANTS REPORT ON THE UNAUDITED
FINANCIAL STATEMENTS OF THE RAVENSHEAD VILLAGE HALL**

We have examined the Income and Expenditure Account for the year ended 31st December 2025 and Statement of Assets and Liabilities as at that date.

In our opinion, these properly present the receipts and payments for the year and the assets and liabilities at the year end.

Watson Knipe

WATSON KNIPE

10 Milton Court
Ravenshead
Nottinghamshire
NG15 9BD

Date: 01/06/2026

THE RAVENSHEAD VILLAGE HALL

TREASURERS REPORT FOR THE YEAR ENDED 31ST DECEMBER 2025

This year General Operations has shown a loss of £133.

The rent charged to Abbey Gates School was increased to £2,413.

There was an overall increase in Expenditure of £3,143.

Utilities down by £2,845.

Repairs/Renewals up by £3,443.

Cleaning (including Waste removal) up by £302.

Insurance up by £559.

General Expenditure up by £626.

Work done in the Hall includes the following:-

Hot water cylinder	£1,120	Microphones	252
Electrical work	£3,761	(includes £2,220 for air conditioning).	
Plumbing work	£290		

The Bar made a profit of £23,076.

Fund Raising- We were given donations of £500 and we raised £1,148 from one fundraising event.

Capital Expenditure- Includes the following:-

Air conditioning	£16,488	Warming oven	£500
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Therefore the Hall made a profit of £7,603.

Mrs G Wyatt

Treasurer

Date:

THE RAVENSHEAD VILLAGE HALL

INCOME & EXPENDITURE ACCOUNT FOR YEAR ENDED 31ST DECEMBER 2025

GENERAL OPERATIONS

	<u>2025</u>	<u>2024</u>
<u>INCOME</u>		
Hall lettings	29,753	30,055
Bank interest	133	580
Rent - car park	2,413	2,331
Raffle from Music at the Hall	3,642	2,615
Misc	50	0
	<u>35,991</u>	<u>35,581</u>

EXPENDITURE

Cleaning	9,053	8,751
Light, heat & water	8,391	11,236
Repairs & renewals	6,175	2,732
Insurance	4,817	4,258
General expenditure	3,869	3,243
Gardening	1,094	895
Phone/wifi/website	1,050	1,032
Raffle	1,209	549
Misc	466	24
Card charges	0	261
	<u>36,124</u>	<u>32,981</u>

OPERATING PROFIT/(LOSS)

<u>-133</u>	<u>2,600</u>
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BAR TRADING

Takings	40,884	30,017
Less; purchases	-17,808	-14,887
Surplus on bar trading	<u>23,076</u>	<u>15,130</u>

DONATIONS & FUND RAISING (Defib)

Donation	500	193
Fundraising	1,148	1,108
Less; Fundraising expenses	0	-316
	<u>1,648</u>	<u>985</u>

2025

2024

SUMMARY OF INCOME & EXPENDITURE

General operations	-133	2,600
Bar trading	23,076	15,130
Donations & fund raising	1,648	985
<u>SURPLUS/(DEFICIT) FOR THE YEAR</u>	<u>24,591</u>	<u>18,715</u>

CAPITAL EXPENDITURE

Haze machine		462
Hedge trimmer		135
Stage equipment		479
Warming oven	500	0
Air conditioning	16,488	0
	<u>16,988</u>	<u>1,076</u>

THE RAVENSHEAD VILLAGE HALL

STATEMENT OF ASSETS & LIABILITIES AT 31ST DECEMBER 2025

	<u>2025</u>	<u>2024</u>
Total bank balances at 31st December 2024	135,843	118,204
Overall surplus/(deficit) for the year	<u>24,591</u>	<u>18,715</u>
	160,434	136,919
Less: capital expenditure	<u>-16,988</u>	<u>-1,076</u>
	<u>143,446</u>	<u>135,843</u>

Bank balances as at 31st December 2025:-

Current account	45,462	99,068
Savings account	101,197	41,045
Misc account	0	18
Cheques not cashed	-5,037	-4,288
Cash in hand (bar)	<u>1,824</u>	<u>0</u>
	<u>143,446</u>	<u>135,843</u>

OTHER ASSETS

Amounts due from lettings (debtors)	4,072	1,418
Stock of drinks in bar	3,500	1,500
Bar float	600	600
Raffle stock	60	80
Land and buildings at cost	29,520	29,520
(For insurance purposes the buildings are valued at £1,417,534).		
Stage lighting and PA sound equipment	21,000	21,000
(For insurance purposes the lighting and sound equipment together with other contents of the hall are valued at £172,443).		

OTHER LIABILITIES

Accounts payable (creditors)	<u>0</u>	<u>0</u>
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RAVENSHEAD VILLAGE HALL

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THE RAVENSHEAD VILLAGE HALL

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Donations & fund raising	1,648	985
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CAPITAL EXPENDITURE

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Hedge trimmer		135
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THE RAVENSHEAD VILLAGE HALL

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