

**LOWDHAM VILLAGE HALL & PLAYING FIELDS  
COMMITTEE  
ANNUAL REPORT AND ACCOUNTS  
FOR THE YEAR ENDED  
31<sup>ST</sup> MARCH 2023**

Charity Number 522240

# LOWDHAM VILLAGE HALL & PLAYING FIELDS COMMITTEE

## ANNUAL REPORT AND ACCOUNTS

### YEAR ENDED 31<sup>ST</sup> MARCH 2023

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# LOWDHAM VILLAGE HALL & PLAYING FIELDS COMMITTEE

## MEMBERS OF THE BOARD AND PROFESSIONAL ADVISERS

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Registered Charity Name                      Lowdham Village Hall and Playing Fields Committee

Charity Number                                      522240

Holding Trustees                      Jacqueline Finn (Chairman  
Alison Glazebrook  
Paul Harrison  
Caroline Kew  
Stephen Platt  
Mike Poyzer  
Derick Brickett

Management Committee &  
Trustees

Mrs A Parkinson (Secretary)  
Mr R Bowler (Treasurer/Chairman)  
Mrs J Hoare (Booking Clerk)  
Mrs B Palmer (W.I.)  
Mr G Burton (Horticultural Society)  
Mrs B Beales (Baha'I group)  
Mr M Gittins (Pantomine Group)  
Mrs L Neale (Local History Society)  
Miss A Glazebrook (Lowdham Parish Council)

Bankers

Barclays Bank plc  
Nottingham

# LOWDHAM VILLAGE HALL & PLAYING FIELDS COMMITTEE

## TRUSTEE'S ANNUAL REPORT

### YEAR ENDED 31<sup>ST</sup> MARCH 2023

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The trustee has pleasure in presenting the report and the unaudited Annual report and accounts of the trust for the year ended 31<sup>st</sup> March 2023

#### **TRUSTEE**

The name of the Trust is "The Trustees Lowdham Village Hall and Playing Fields Committee"

The Trust's governing document is dated 15<sup>th</sup> April 1946

The power to appoint further Trustees is vested in the Trust

The Charity is administered by a management committee who are the trustees of the Charity, Lowdham Parish Council being the Holding Trustee for the land and buildings. Various organisations based in Lowdham Village, as stipulated in the governing document, each have a right to appoint one member to the management committee.

#### **INTRODUCTION**

The trustee has adopted the provision of the Statement of Recommended Practice (SORP) "Accounting and Reporting by Charities" issued in October 2000 in preparing the annual report and financial statements of the charity.

#### **OBJECTIVES**

The objective of the Trust is to administer the Village Hall and Playing Fields as efficiently as possible for the benefit of the residents of Lowdham and its immediate vicinity. In furtherance of these objectives the Trust shall :-

Elect a committee annually

Elect a management team from the committee at the AGM

The management committee shall be provided with minutes of meetings and monthly accounts.

Ensure the hall, pavilion and playing fields are cleaned and kept in good order.  
Contract cleaners are engaged in the cleaning duties.



# LOWDHAM VILLAGE HALL & PLAYING FIELDS COMMITTEE

## TRUSTEE'S ANNUAL REPORT (continued)

### YEAR ENDED 31<sup>ST</sup> MARCH 2023

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#### GOVERNANCE

The rules for the running of the charity are laid down in the governing document. This document states that "the general management and control of the Trust premises and arrangements for their use shall be vested in a Committee of Management.

#### INCOME GENERATION

Income for the use of the charity is mainly generated through the letting of the Village Hall and Playing Fields. Any expenditure incurred by the Lowdham Village Hall Committee and others during the year to enhance the facilities of the Trust are treated as a donation within the Trust income

#### INVESTMENT POLICY

The Governing documents states that "all payments in respect of the use of the Trust Premises and all donations for the benefit shall be paid into the Trust Account. All moneys standing to the credit of the said account shall be applied as the Committee shall decide in" meeting the running costs of the premises.

#### RESERVES POLICY

The Trustee has established a policy whereby the unrestricted funds not committed should be invested in interest bearing bank accounts until required by the charity. The Trustee ensures that enough funds are held in reserve to be able to continue the present level of activity for a period of one year, in the event of other sources ceasing and to be able to pay all liabilities arising in the event of the charity ceasing to exist.

#### RISK REVIEW

The management committee has conducted its own review of the major risks to which the charity is exposed and systems have been established to mitigate those risks. The situation is constantly being monitored by the Trustees.

#### FUTURE STRATEGY

The charity plans continuing the activities as outlined above in the forthcoming years subject to satisfactory funding arrangements.

#### THE TRUSTEE

Lowdham Village Hall and Playing Fields Committee

Signed on behalf of the Trustees  
R Bowler



Approved by the trustee on

17/12/2023

# LOWDHAM VILLAGE HALL & PLAYING FIELDS COMMITTEE

## RECEIPTS AND PAYMENTS ACCOUNT

YEAR ENDING 31st MARCH 2023

### EveryDay Bank Account

#### INCOMING RESOURCES

Income from charitable trading activities

Lettings (1)

Music Gigs, Festivals & Fairs (7)

Preschool (3)

Football Pitch Hire (5)

Bottle Bank (9)

Cricket Club (2)

Flooding(4)

200 Club(10)

Other(11)

**Total Income (A)**

#### EXPENDITURE RESOURCES

Expenditure from charitable trading activities

Gas & Electric (Hall)(3,5)

Electric (Pavilion) (11)

Cleaning (8,20,19,20a)

Severn Trent Water (10)

Newark & Sherwood (Waste Services) (13)

Building Insurance (27)

PRS & PPL Musc (25)

Cleaning Materials (2)

Contract Waste (2)

General Maintenance & Repair Costs (6,16,19a,20c,23,29.32.33)

Pavilion Cesspit Clean (15)

Fire Cylinder Testing (17)

Booking Clerk (19)

General Expenses (28,36,38,40,41)

Playpark Inspection (Monthly) (33)

200 Club (35)

Pavilion Flood

Testing

New CCTV System

New Scaffold

Boardband

RCAN

**Total Expenditure (B)**

#### Banked Funds

Monies Banked from = 1st April 2021

**Total (C)**

Total For Year 2021/22 (A+C+E-D-B)(E & D from other page

Year 2021/22	Year 2022/23
£	£
13,604.48	9888.81
0.00	9023.00
7,820.00	8536.00
600.00	0.00
1,639.00	1219.10
695.00	900.00
0.00	2770.00
0.00	105.00
0.00	191.18
<b>24,358.48</b>	<b>32633.09</b>
3,574.00	4622.36
334.55	370.26
3,226.00	4130.68
822.27	819.69
910.02	1299.48
1,962.37	2180.73
93.78	175.18
1,468.43	1241.21
414.00	1061.04
6,605.96	5756.78
160.00	0.00
141.60	162.24
1,822.11	3243.74
1,138.92	3491.46
0.00	0.00
275.25	72.8
788.38	0.00
227.92	0.00
1,257.35	0.00
1,320.18	0.00
0.00	97.32
0.00	114.00
<b>26,543.09</b>	<b>28838.97</b>
	<b>01 April 2022</b>
9,805.67	5237.56
9805.67	5237.56
<b>£5,237.06</b>	<b>£9,031.68</b>
	<b>(A+C-B)</b>
	<b>Year 2022/23</b>



# LOWDHAM VILLAGE HALL & PLAYING FIELDS COMMITTEE

## Income & Outgoing Funds from Grants & Donations

### Income from Grants & Donations

#### Reward Bank Account

Covid Money Received	Year 2021/22	Year 2022/23
Lottery Grant for our new Stage Extension, New Screen, New Projector & Blue Ray Player	10667.00	21863.10
Individual Donations for our new Stage & Screen	0.00	0.00
Newark & Sherwood Grant for our Pavilion from their Flood	0.00	0.00
Defence Fund	0.00	0.00
Pavilion Insurance Claim (£6840-£22500 =£4340)	0.00	33.39
Bank Interest	0.00	5175.00
Monies Paid In	0.00	
<b>Total (E)</b>	<b>£10,667.00</b>	<b>£27,071.49</b>

#### Out Going Monies from Grants & Donation

New Stage Extension	0.00	0.00
New Screen	0.00	0.00
New Projector & Blue Ray Player	2384.00	0.00
Money paid out for Flooding to date	0.00	0.00
Barn Survey	0.00	690.00
Decorating	0.00	1719.77
Outgoing/Transferred Monies from Grants & Donations	10667.00	0.00
<b>Total (D)</b>	<b>£13,051.00</b>	<b>£2,409.77</b>

Money From The 1st April 2021 (AA-BB)	(BB)		
(CC) Reward Monies Carried Forward to 2023/2024	(CC)	£24,661.72	01 April 2022
<b>Total For Year 2021/22 (A+C+E-D-B)(E &amp; D from other page)</b>		<b>£33,693.40</b>	

EveryDay Monies Carried Forward to 2023/24

£9,031.68

Lowdham Village Hall - Figures for Year Ending

31st March 2023

From Year Ending 1st April 2022

£5,237.56

£5,237.56 (F)

Check Figure

Bank's Monthly Figure	Apr-22	May-22	Jun-22	Jul-22	Aug-22	Sep-22	Oct-22	Nov-22	Dec-22	Jan-23	Feb-23	Mar-23	£5,237.56 (F)
<b>Payee</b>	<b>Chq</b>	<b>Chq</b>	<b>Chq</b>	<b>Chq</b>	<b>Chq</b>	<b>Chq</b>	<b>Chq</b>	<b>Chq</b>	<b>Chq</b>	<b>Chq</b>	<b>Chq</b>	<b>Chq</b>	
1 EvenDay Account													0.00
2 Playground Inspect	170.02	131.47	50.41	77.09	129.35	32.14	154.13	191.18	1061.04	386.01	110.81	165.44	0.00%
3 Trust	289.13	536.91	33.13	81.06	74.38	72.73	69.40	1739.44	209.93	DD	395.69	386.79	7.22%
5 Crown Gas													BB Interest
6 SSE VH 4612309412													2081.90
7 A Tvey													2120.02
8 Elite Testing	64.00	80.00	128.00	96.00	144.00	140.00	175.00	140.00	140.00	140.00	140.00	140.00	7.35%
9 Tim Woodman													CC Transferred Money
10 Everflow	151.99	80.44	83.51	74.38	65.99	69.40	69.40	71.06	73.40	140.66	70.69	72.17	8.69%
11 SSE Pavilion 774694718													Payments Made
13 N & S DC 5671	130.02	129.94	129.94	129.94	129.94	129.94	129.94	129.94	129.94	129.94	129.94	129.94	2502.34
14 Geoff Burton (Post)													175.92
15 Eurotech													0.00%
16 Geoff Burton													0.00%
17 Millennium Fire													5.23%
18 Mercury CCTV	133.15	238.00	266.99	334.96	199.61	339.23	267.98	339.23	296.48	225.23	296.48	306.40	0.00%
19 Jacky Hoare	12.00	13.20	322.26	556.63	586.32	60.67	201.50	89.04	18.99	68.49	68.49	86.53	0.00%
20 Cleaning 1	330.90	475.55	74.39	85.78	91.99	96.00	399.52	428.94	465.65	250.88	364.55	431.09	0.56%
20a Cleaning 2										65.25			0.00%
20c Maintenance & Exp													0.00%
21 NSDC													0.00%
22 Hertfordshire													0.00%
23 George Eley (tree)													0.00%
25 PPS (music)													0.00%
27 Building Insurance													0.00%
28 Richter Sounds													0.00%
29 UPVC Skirting													0.00%
30 BroadBand XLN													0.00%
31 Rcan													0.00%
32 Nigel Wallace													0.00%
33 Dale Blinds													0.00%
35 200 Club	14.30		23.00	35.50	200.00	480.00			175.18				0.00%
36 Jubilee Day													0.00%
38 Wardrobes													0.00%
40 Drift Pads													0.00%
41 Bins&Benches													0.00%
Total Out	1295.57	3231.97	1809.80	3817.69	2056.17	2003.63	2038.78	3193.76	2671.62	1359.46	1999.78	3581.42	26838.97
1 Lettings (in)	1547.50	858.00	3006.84	1710.00	403.00	1631.02	1817.15	1613.00	1146.00	720.00	1189.30	1984.00	17615.81
2 Cricket Club													53.98%
3 Pre-School	1490.00												2.76%
4 Flooding													26.16%
5 Football													8536.00
6 Lettings (in)													2770.00
7 Parlo													0.00%
8 Lowdham Festivals													0.00%
9 Bottle Bank													0.00%
10 200 Club													1296.00
11 Other													0.00%
Total In	3037.50	2077.10	3006.84	3202.00	2472.00	1811.02	2095.15	3184.18	1149.00	5023.00	1189.30	4435.00	32633.09
EvenDay Account For 2023/24	6979.55	5824.68	3006.84	3202.00	2472.00	1811.02	2095.15	3184.18	1149.00	5023.00	1189.30	4435.00	32633.09
													9031.68
													£9,031.68

Reward Account	
AA Grants & Donations	£21,863.10
BB Interest	£33.39
CC Transferred Money	£5,175.00
DD Payments Made	£2,408.77
EE (AA+BB+CC-DD) Total	£24,681.72
Reward Account For 2023/24	
Total For Next Year	£24,651.72