

**LOWDHAM VILLAGE HALL & PLAYING FIELDS
COMMITTEE
ANNUAL REPORT AND ACCOUNTS
FOR THE YEAR ENDED
31ST MARCH 2022**

Charity Number 522240

LOWDHAM VILLAGE HALL & PLAYING FIELDS COMMITTEE
ANNUAL REPORT AND ACCOUNTS
YEAR ENDED 31ST MARCH 2022

CONTENTS	Page
Members of the board and professional advisers	1
Trustee's annual report	2 – 3
Receipts and payments account	4
Income & Outgoing Funds from Grants & Donations	5

LOWDHAM VILLAGE HALL & PLAYING FIELDS COMMITTEE

MEMBERS OF THE BOARD AND PROFESSIONAL ADVISERS

Registered Charity Name	Lowdham Village Hall and Playing Fields Committee
Charity Number	522240
Holding Trustees	Jacqueline Finn (Chairman) Alison Glazebrook Emma Wilson Paul Harrison Caroline Kew Stephen Platt Mike Williams Andrew Coles Mike Poyzer

Management Committee & Trustees	Mrs A Parkinson (Secretary) Mr R Bowler (Treasurer/Chairman) Mrs J Hoare (Booking Clerk) Mr Paul Morris (Bowls Club) Mrs B Palmer (W.I.) Mr G Burton (Horticultural Society) Mrs B Beales (Baha'I group) Mr M Gittins (Pantomime Group) Mrs L Neale (Local History Society) Miss A Glazebrook (Lowdham Parish Council)
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Bankers	Barclays Bank plc 17 Plains Road Mapperley Nottingham NG3 5LG
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LOWDHAM VILLAGE HALL & PLAYING FIELDS COMMITTEE

TRUSTEE'S ANNUAL REPORT

YEAR ENDED 31ST MARCH 2022

The trustee has pleasure in presenting the report and the unaudited Annual report and accounts of the trust for the year ended 31st March 2022

TRUSTEE

The name of the Trust is "The Trustees Lowdham Village Hall and Playing Fields Committee"

The Trust's governing document is dated 15th April 1946

The power to appoint further Trustees is vested in the Trust

The Charity is administered by a management committee who are the trustees of the Charity, Lowdham Parish Council being the Holding Trustee for the land and buildings. Various organisations based in Lowdham Village, as stipulated in the governing document, each have a right to appoint one member to the management committee.

INTRODUCTION

The trustee has adopted the provision of the Statement of Recommended Practice (SORP) "Accounting and Reporting by Charities" issued in October 2000 in preparing the annual report and financial statements of the charity.

OBJECTIVES

The objective of the Trust is to administer the Village Hall and Playing Fields as efficiently as possible for the benefit of the residents of Lowdham and its immediate vicinity. In furtherance of these objectives the Trust shall :-

Elect a committee annually

Elect a management team from the committee at the AGM

The management committee shall be provided with minutes of meetings and monthly accounts.

Ensure the hall, pavilion and playing fields are cleaned and kept in good order.
Contract cleaners are engaged in the cleaning duties.

LOWDHAM VILLAGE HALL & PLAYING FIELDS COMMITTEE

TRUSTEE'S ANNUAL REPORT (continued)

YEAR ENDED 31ST MARCH 2022

GOVERNANCE

The rules for the running of the charity are laid down in the governing document. This document states that "the general management and control of the Trust premises and arrangements for their use shall be vested in a Committee of Management.

INCOME GENERATION

Income for the use of the charity is mainly generated through the letting of the Village Hall and Playing Fields. Any expenditure incurred by the Lowdham Village Hall Committee and others during the year to enhance the facilities of the Trust are treated as a donation within the Trust income

INVESTMENT POLICY

The Governing documents states that "all payments in respect of the use of the Trust Premises and all donations for the benefit shall be paid into the Trust Account.
All moneys standing to the credit of the said account shall be applied as the Committee shall decide in" meeting the running costs of the premises.

RESERVES POLICY

The Trustee has established a policy whereby the unrestricted funds not committed should be invested in interest bearing bank accounts until required by the charity.
The Trustee ensures that enough funds are held in reserve to be able to continue the present level of activity for a period of one year, in the event of other sources ceasing and to be able to pay all liabilities arising in the event of the charity ceasing to exist.

RISK REVIEW

The management committee has conducted its own review of the major risks to which the charity is exposed and systems have been established to mitigate those risks. The situation is constantly being monitored by the Trustees.

FUTURE STRATEGY

The charity plans continuing the activities as outlined above in the forthcoming years subject to satisfactory funding arrangements.

THE TRUSTEE

Lowdham Village Hall and Playing Fields Committee

Signed on behalf of the Trustees
R Bowler

Approved by the trustee on

LOWDHAM VILLAGE HALL & PLAYING FIELDS COMMITTEE

RECEIPTS AND PAYMENTS ACCOUNT

YEAR ENDING 31st MARCH 2022

INCOMING RESOURCES

	Year 2020/21	Year 2021/22
Income from charitable trading activities	£	£
Lettings (1,2,6)	4388.63	13,604.48
Festivals & Fairs (7)	0	0.00
Preschool (3)	5508.00	7,820.00
Football Pitch Hire (5)	300.00	600.00
Bottle Bank (9)	842.70	1,639.00
Cricket Club (2)	0.00	695.00
Flooding	216.00	0.00
Total Income (A)	11255.33	24,358.48

EXPENDITURE RESOURCES

Expenditure from charitable trading activities		
Gas & Electric (Hall)(3,4,5)	3723.05	3,574.00
Electric (Pavilion) (11)	414.68	334.55
Cleaning (8,20)	3622.66	3,226.00
Severn Trent Water (10)	923.63	822.27
Newark & Sherwood (Waste Services) (13)	989.19	910.02
Building Insurance (27)	1825.01	1,962.37
Swandec (2019 Accounts) (23)	0.00	0.00
PRS & PPL Musc (25)	157.64	93.78
Cleaning Materials (2)	823.94	1,468.43
Contract Waste (2)	826.80	414.00
General Maintenance & Repair Costs (9, 16, 18, 30, 32, 34, 6, 38, 39, 37, 7)	2553.57	6,605.96
Car Park Line Marking (12)	-453.67	0.00
Pavilion Cesspit Clean (15)	320.00	160.00
Fire Cylinder Testing (17)	80.70	141.60
Booking Clerk (19)	950.00	1,822.11
General Expenses (14, 31, 36, 39, 21, 22, 22a, 19a)	336.89	1,138.92
Pitch Grass Cutting (28, 29)	468.00	0.00
Playpark Inspection (Monthly) (33)	204.00	0.00
200 Club (35)	0.00	275.25
Pavilion Flood	2989.00	788.38
VE Day	10.00	0.00
Refund	160.00	0.00
Testing	704.64	227.92
New CCTV System	0.00	1,257.35
New Scaffold	0.00	1,320.18
Total Expenditure (B)	21629.73	26,543.09

LOWDHAM VILLAGE HALL & PLAYING FIELDS COMMITTEE

Income & Outgoing Funds from Grants & Donations

Income from Grants & Donations

	Year 2020/21	Year 2021/22
Covid Money Received	28335.21	10667.00
Lottery Grant for our new Stage Extension, New Screen, New Projector & Blue Ray Player	0.00	0.00
Individual Donations for our new Stage & Screen	0.00	0.00
Newark & Sherwood Grant for our Pavilion from their Flood	0.00	0.00
Defence Fund	0.00	0.00
Pavilion Insurance Claim (£6840-£2500 =£4340)	0.00	0.00
Total (C)	28335.21	£10,667.00

Out Going Monies from Grants & Donation

New Stage Extension	0.00	0.00
New Screen	0.00	0.00
New Projector & Blue Ray Player	(not yet purchased)	2384.00
Money paid out for Flooding to date	0.00	0.00
Outgoing/Transferred Monies from Grants & Donations	30857.00	10667.00
Total (D)	£30,857.00	£13,051.00

Banked Funds

Monies Banked from 1 st April 2021	22701.86	9,805.67
Total (E)	22701.86	9805.67

Therefore A – B + C – D + E Total

£9,805.67

£5,237.06

Lowdham Village Hall - Figures for Year Ending

31st March 2022

From Year Ending 1st April 2021

£9,805.67 (E)

Check Figure

Bank's Monthly Figure	Apr-21	May-21	Jun-21	Jul-21	Aug-21	Sep-21	Oct-21	Nov-21	Dec-21	Jan-22	Feb-22	Mar-22	Check
1 Playground Inspect													0.00
2 Trust	154.59	240.61	144.50	99.46	124.15	77.51	76.80	954.61	265.69	312.72	106.97	61.40	1468.43
3 Crown Gas		419.67	138.45		77.51	69.48	99.48	140.79			330.72	299.40	2234.79
5 SEC VH 4612309412		DD	DD	DD	DD	DD	DD	DD	DD	DD	DD	DD	1339.21
6 A.Tivey	50.00		101.18		173.22	61.47	505.28				344.78	113.05	488.92
7 Elite Testing		Line	Line	Line	Line	Line	Line	Line	Line	Line	Line	Line	227.92
8 Tim Woodman	124.00	62.00	128.00	128.00	160.00	128.00	96.00	112.00	64.00	112.00	48.00	64.00	1226.00
9 MCK Pumping (Cert)		Line	Line	Line	Line	Line	Line	Line	Line	Line	Line	Line	822.27
10 Everflow	78.90	73.14	DD	151.00	73.14	76.76	73.14	76.76	135.14	142.67	168.00	76.76	334.56
11 SEC Pallen 776647416		DD	DD	DD	DD	DD	DD	DD	DD	DD	DD	DD	910.02
13 N & DC 5871	61.64	61.56	61.56	61.56	61.56	61.56	61.56	61.56	61.56	61.56	61.56	61.56	0.00
14 Geoff Burton (Post)		DD	DD	DD	DD	DD	DD	DD	DD	DD	DD	DD	160.00
15 Eurotech		Line	Line	Line	Line	Line	Line	Line	Line	Line	Line	Line	160.00
16 Geoff Burton		30.00	30.00		329.00	25.00	25.00	245.00	68.00				141.60
17 Millennium Fire		Line	Line	Line	Line	Line	Line	Line	Line	Line	Line	Line	1257.35
18 Mercury CCTV		Line	Line	Line	Line	Line	Line	Line	Line	Line	Line	Line	1622.11
19 Jacky Hoare	100.00	100.00	100.00	200.00	200.00	100.00	200.00	200.00	400.00	1257.35	203.99	218.12	560.23
20 ALB Cleaning	226.95	244.84	354.88	663.43	38.79	341.48	399.62	287.39	332.56	246.14	571.65	307.69	4344.73
21 NSDC	78.00								216.00	78.00	31.32		397.92
22 Hertfordshire	39.65												414.00
23 MAB (Post)													684.74
25 PRS (music)													420.00
27 Building Insurance													93.78
28 Tim Knowles													1982.37
29 Pavilion Work	788.38												788.38
30 Horticultural	114.00												74.25
31 Rcan													0.00
32 Projector (Film Club)													0.00
33 Swing													114.00
35 200 Club													2384.00
36 VE Day	15.30	76.50	76.50	37.25	170.00	74.25	20.00		684.00	14.20		35.50	684.00
38 Hoover Repair				97.00								66.77	97.00
40 Amp (McGregor)													275.25
41 New Blinds													66.77
42 New Scaffold													97.00
43 Transfer	1845.36	1385.19	11057.44	3860.51	1464.56	1414.23	1883.01	2411.69	3121.97	2897.28	2667.00	1662.69	10667.00
Total Out													39593.99
1 Lettings (in)		245.85	384.95	1832.80	616.00	957.00	1429.00	1309.00	1767.20	729.00	573.00	878.30	10702.10
2 Cricket Club					505	190.00		1478.00		1359.00			695.00
3 Pre-School	1044.00				1723.00						1172.00		7820.00
4 Flooding							600.00						600.00
5 Football													0.00
6 Lettings (in)													0.00
7 Newark & Sherwood													0.00
8 Lowdham Festivals													0.00
9 Bottle Bank													1639.40
10 Playpark													0.00
11 Other	843.38	3.00	15.00	123.00	28.00	87.00		584.00	330.00	330.00	139.00	750.00	2902.38
12 Lottery Fund													0.00
13 Covid													10567.00
Total In	1887.38	248.85	11063.35	1955.80	2572.00	1234.00	2029.00	3371.00	1767.20	5085.00	1854.00	1628.30	35025.88
43 Covid	9547.69	8711.35	8677.26	6772.55	8179.93	7999.76	8165.75	9125.06	7770.29	1988.01	5271.95	5237.56	5237.56
Total													5237.56

£10,667.00 Outgoing Monies From Grants & Donations

(A) £28,926.99

(A) £39,593.99

£10,667.00 Income From Grants & Donations

(B) £24,358.88

(B) £35,025.88

(E) £9,805.67 Banked Funds (Plus)

(A) £39,593.99 Minus

(B) £35,025.88 Plus

Total £5,237.56