

**LOWDHAM VILLAGE HALL & PLAYING FIELDS
COMMITTEE
ANNUAL REPORT AND ACCOUNTS
FOR THE YEAR ENDED
31ST MARCH 2021**

Charity Number 522240

LOWDHAM VILLAGE HALL & PLAYING FIELDS COMMITTEE
ANNUAL REPORT AND ACCOUNTS
YEAR ENDED 31ST MARCH 2021

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LOWDHAM VILLAGE HALL & PLAYING FIELDS COMMITTEE

MEMBERS OF THE BOARD AND PROFESSIONAL ADVISERS

Registered Charity Name	Lowdham Village Hall and Playing Fields Committee
Charity Number	522240
Holding Trustees	Jacqueline Finn (Chairman) Alison Glazebrook Emma Wilson Paul Harrison Caroline Kew Stephen Platt Mike Williams Andrew Coles

Management Committee & Trustees

Mrs A Parkinson (Secretary)
Mr R Bowler (Treasurer/Chairman)
Mrs J Hoare (Booking Clerk)
Mr Paul Morris (Bowls Club)
Mrs B Palmer (W.I.)
Mr G Burton (Horticultural Society)
Mrs B Beales (Baha'I group)
Mr M Gittins (Pantomime Group)
Mrs L Neale (Local History Society)
Mrs A Glazebrook (Lowdham Parish Council)

Bankers

Barclays Bank plc
17 Plains Road
Mapperley
Nottingham
NG3 5LG

LOWDHAM VILLAGE HALL & PLAYING FIELDS COMMITTEE

TRUSTEE'S ANNUAL REPORT

YEAR ENDED 31ST MARCH 2021

The trustee has pleasure in presenting the report and the unaudited Annual report and accounts of the trust for the year ended 31st March 2021

TRUSTEE

The name of the Trust is "The Trustees Lowdham Village Hall and Playing Fields Committee"

The Trust's governing document is dated 15th April 1946

The power to appoint further Trustees is vested in the Trust

The Charity is administered by a management committee who are the trustees of the Charity, Lowdham Parish Council being the Holding Trustee for the land and buildings. Various organisations based in Lowdham Village, as stipulated in the governing document, each have a right to appoint one member to the management committee.

INTRODUCTION

The trustee has adopted the provision of the Statement of Recommended Practice (SORP) "Accounting and Reporting by Charities" issued in October 2000 in preparing the annual report and financial statements of the charity.

OBJECTIVES

The objective of the Trust is to administer the Village Hall and Playing Fields as efficiently as possible for the benefit of the residents of Lowdham and its immediate vicinity. In furtherance of these objectives the Trust shall :-

Elect a committee annually

Elect a management team from the committee at the AGM

The management committee shall be provided with minutes of meetings and monthly accounts.

Ensure the hall, pavilion and playing fields are cleaned and kept in good order.
Contract cleaners are engaged in the cleaning duties.

LOWDHAM VILLAGE HALL & PLAYING FIELDS COMMITTEE

TRUSTEE'S ANNUAL REPORT (continued)

YEAR ENDED 31ST MARCH 2021

GOVERNANCE

The rules for the running of the charity are laid down in the governing document. This document states that "the general management and control of the Trust premises and arrangements for their use shall be vested in a Committee of Management.

INCOME GENERATION

Income for the use of the charity is mainly generated through the letting of the Village Hall and Playing Fields. Any expenditure incurred by the Lowdham Village Hall Committee and others during the year to enhance the facilities of the Trust are treated as a donation within the Trust income

INVESTMENT POLICY

The Governing documents states that "all payments in respect of the use of the Trust Premises and all donations for the benefit shall be paid into the Trust Account.
All moneys standing to the credit of the said account shall be applied as the Committee shall decide in" meeting the running costs of the premises.

RESERVES POLICY

The Trustee has established a policy whereby the unrestricted funds not committed should be invested in interest bearing bank accounts until required by the charity.
The Trustee ensures that enough funds are held in reserve to be able to continue the present level of activity for a period of one year, in the event of other sources ceasing and to be able to pay all liabilities arising in the event of the charity ceasing to exist.

RISK REVIEW

The management committee has conducted its own review of the major risks to which the charity is exposed and systems have been established to mitigate those risks. The situation is constantly being monitored by the Trustees.

FUTURE STRATEGY

The charity plans continuing the activities as outlined above in the forthcoming years subject to satisfactory funding arrangements.

THE TRUSTEE

Lowdham Village Hall and Playing Fields Committee



Signed on behalf of the Trustees
R Bowler

Approved by the trustee on

LOWDHAM VILLAGE HALL & PLAYING FIELDS COMMITTEE

RECEIPTS AND PAYMENTS ACCOUNT

YEAR ENDING 31st MARCH 2021

INCOMING RESOURCES

Income from charitable trading activities	Year 2019/20 £	Year 2020/21 £
Lettings (1,2,6)	25,544.10	4388.63
Festivals & Fairs (7)	770.52	0
Preschool (3)	5,897.40	5508.00
Football Pitch Hire (4)	165.00	300.00
Bottle Bank (8)	819.60	842.70
Newark & Sherwood (6)	856.00	0.00
Flooding	0.00	216.00
Total Income (A)	34,052.62	11255.33

EXPENDITURE RESOURCES

Expenditure from charitable trading activities

Gas & Electric (Hall)(3,4,5)	4,594.55	3723.05
Electric (Pavilion) (11)	712.38	414.68
Cleaning (8,20)	6,164.05	3622.66
Severn Trent Water (10)	774.30	923.63
Newark & Sherwood (Waste Services) (13)	1,181.37	989.19
Building Insurance (27)	1,669.95	1825.01
Swandec (2019 Accounts) (23)	403.20	0.00
PRS & PPL Musc (25)	164.33	157.64
Cleaning Materials (2)	970.15	823.94
Contract Waste (2)	829.68	826.80
General Maintenance & Repair Costs (9,16,18,30,32,34,6,38,39,37,7)	3,672.53	2553.57
Car Park Line Marking (12)	1,750.00	-453.67
Pavilion Cesspit Clean (15)	300.00	320.00
Fire Cylinder Testing (17)	220.50	80.70
Booking Clerk (19)	600.00	950.00
General Expences (14,31,36,39,21,22,22a.19a)	2,941.29	336.89
Pitch Grass Cutting (28,29)	744.00	468.00
Playpark Inspection (Monthly) (33)	192.00	204.00
200 Club (35)	880.55	0.00
Pavilion Flood	0.00	2989.00
VE Day	0.00	10.00
Refund	0.00	160.00
Testing	0.00	704.64
Total Expenditure (B)	28,764.83	21629.73

LOWDHAM VILLAGE HALL & PLAYING FIELDS COMMITTEE Income & Outgoing Funds from Grants & Donations

Income from Grants & Donations

	Year 2019/20	Year 2020/21
Covid Money Received	0.00	28335.21
Lottery Grant for our new Stage Extension, New Screen, New Projector & Blue Ray Player	10000.00	
Individual Donations for our new Stage & Screen	3361.00	
Newark & Sherwood Grant for our Pavilion from their Flood	2500.00	
Defence Fund		
Pavilion Insurance Claim (£6840-£2500 =£4340	4340.00	
Total (C)	£20,201.00	28335.21

Out Going Monies from Grants & Donation

New Stage Extension	4794.00	0.00
New Screen	3019.56	0.00
New Projector & Blue Ray Player		
Money paid out for Flooding to date	(not yet purchased)	(not yet purchased)
Outgoing/Transferred Monies from Grants & Donations	2734.69	0.00
Total (D)	£10,548.25	£30,857.00

Banked Funds

Monies Banked from 1 st April 2019	10,316.88	22701.86
Total (E)	10316.88	22701.86

Therefore A – B + C – D + E Total

£25,257.42 **£9,805.67**

Lowdham Village Hall - Figures for Year Ending

31st March 2021

From Year Ending 1st April 2020

£22,701.86

22,701.86 (E)

Bank Monthly Figure	Apr-20	May-20	Jun-20	Jul-20	Aug-20	Sep-20	Oct-20	Nov-20	Dec-20	Jan-21	Feb-21	Mar-21	Check Figure
1 Playground Inspect													0.00
2 Trust													159.21
3 Crown Gas	290.52	DD	224.75	Line	101.47	Line	85.58	DD	78.97	DD	129.18	Line	2,896.21
5 SEC VH 461200412	437.90	DD			128.99	DD	67.30	DD			91.35	DD	2,933.04
6 A. Tvey											30.00	Line	1,440.01
7 Elsie Tresting	186.00	Line											69.08
8 Tim Woodman													704.64
9 MAB (Post)													679.50
10 Water Plus	67.13	DD	67.13	DD	175.00	Line	84.46	DD	92.08	Line	155.00	Line	455.00
11 SEC Pavilion 77442416	127.06	DD			84.46	DD	84.46	DD	66.67	DD	66.67	DD	679.50
13 N & S DC 5871	119.08	DD	119.08	DD	119.08	DD	53.43	DD	53.42	DD	53.42	DD	414.68
14 Geoff Burton (Post)													677.77
15 Eurotech													386.50
16 Geoff Burton													350.00
17 Millennium Fire													100.00
18 Mercury CCTV													80.70
19 Jacey Heare	50.00	Line											0.00
20 A/B Cleaning	53.60	Line											950.00
21 NSDC	245.12	Line											132.29
22 NCC													2046.16
23 Swadlow													102.00
25 PRS (music)													81.53
27 Building Insurance													0.00
28 R Colvil	108.00	Line											774.00
29 NIC (Pavilion)	774.00	Line											0.00
30 Horticultural													102.60
31 Rean													158.00
32 A & G (Pav Carpet)													540.00
33 Aldrinis													0.00
35 200 Club													1.03%
36 VE Day													0.00%
38 M & R Heating													0.02%
40 Reind													0.65%
41 Key Cross Signs													0.39%
42 Alundock (Pavilion)	1200.00	Line											204.00
43 Transfer	10857.00	Line	10000.00										1200.00
1 Lettings (in)	14515.41		10223.93		1179.61		2742.34		1381.58		1554.45		30857.00
2 Lettings (in)	104.00		60.00				0		192.00		753.50		2197.50
3 Pre-School	1281.00								1077.00		1208.00		1847.50
4 Flooding	900.00										300.00		5806.00
5 Football													216.00
6 Lettings (in)													300.00
7 Newark & Sherwood													0.00%
8 Lowdham Festivals													0.00%
9 Bottle Bank													0.00%
10 Playpark													0.00%
11 Refund													0.00%
12 Lottery Fund	10000.00												842.70
13 Covid													0.00%
Total in	12285.00	902.70	216.00	0.00	0.00	1282.00	272.00	456.00	2251.50	745.80	1250.00	10000.00	10000.00
	20471.45	10850.79	9396.98	6944.64	6843.06	5733.70	3816.59	4213.64	3054.84	3497.39	13999.28	9805.67	9805.67
(A) £30,857.00													58.79%
(A) £21,629.73													52486.73
(A) £52,486.73													52486.73
(B) £28,335.21													2197.50
(B) £11,255.33													1847.50
(B) £39,590.54													5806.00
(E) £22,701.86													216.00
(A) £52,486.73													300.00
(B) £39,590.54													0.00%
Total													0.00%

(E) £22,701.86 Banked Funds (Plus)
 (A) £52,486.73 Minus
 (B) £39,590.54 Plus
 Total £22,701.86