

EAST LEAKE PLAYING FIELD CHARITY - Charity Number 522209  
**Annual Report for the year to 31<sup>st</sup> March 2025**

The East Leake Playing Field Charity (address for correspondence: Chairman, East Leake Playing Field Charity, East Leake Pavilion, Costock Rd, East Leake, LE12 6LY.) is registered with the Charity Commission (No. 522209) and constituted by Deed of Trust.

The Charity is administered by a Management Committee which usually meets on the last Monday of each quarter and run day to day by a Facility Manager. The composition of the Management Committee is defined in the Constitution of the Charity. The senior officials are:

Chairman	Mr. Stephen Oakley	(Elected)
Secretary	Mrs. Mel Roper	(Elected)
Treasurer	Mr. Alex Cufflin	(Elected/East Leake Cricket Club)

All committee members are trustees during their period of service.

The object of the charity is to manage the East Leake pavilion and surrounding playing fields for the communal benefit of the East Leake and wider area, defined as the “area of benefit”. The management committee aims to provide high quality sports and hall facilities at an affordable cost to the voluntary sports and community organisations in the area of benefit.

During the 2024/25 financial year, the charity has continued to build on the success of the new facility, with more clubs, bookings and people using the pavilion. This was our first full year of operating without interruptions caused by flooding or severe weather events. Our regular users have continued to go from strength to strength, consolidating their positions and looking to further expand their enterprises. We have seen some staffing changes amongst our casual staff but I am very pleased to report that our permanent staff remain in place and are very happy with their working conditions and support they receive from the trustees.

We continue to work as a team to provide the very best experience for the users of the facility and staff are working hard to increase the usage throughout the year. We have been able to prioritise a number of projects that improve the playing experience of the sports clubs. During the year we have been able to spend funds on moving the Rugby pitch to a new location thus allowing games to go ahead instead of being cancelled due to poor ground conditions. This in turn led to a re-organisation of pitch placements and structures allowing greater flexibility in the winter and

summer seasons. We were able to increase the safety cordon for the Archery club so that both Archery and Football can take place safely at the same time. This leads to increased income and further reduces the risk that had already been assessed in previous years.

To combat flooding issues, the charity embarked on a series of surveys and sought advice from professionals on what strategies we might employ to mitigate against further instances of flooding. As such we have worked with various groups to clear ditches that have been overgrown. Working in tandem with our neighbours to ensure correct management of water flow and Highways to ensure culverts are properly cleared. All this work has born fruit as the winter season saw no flooding and pitches able to be played on for longer throughout wet months. We can therefore shelve some of the projects to deal with flooding to a later date as they may prove to be redundant and would have resulted in money wasted for little gain.

Our CCLA Investment fund continued to hold a small amount of money. However, having spent money on repairs from previous years flood damage, flood prevention, water management and improvements to pitch organisation, we will be able to start moving funds into this investment account. Our aim is to use the income generated from this investment to offer grants to clubs and users on a yearly basis. Clubs will be able to apply to the charity for funding and then the trustees can assess worthy causes before making the award.

The finances have been coordinated by our treasurer throughout the year, and he reported the following.

Income continues to grow with hire of the Hall and Field bringing in around £30 000. Bar sales continue to be strong, and this provides the largest part of our income. However, there is still room to increase the use of the indoor spaces and push this further.

Our expenditure for the year was larger than budgeted for although this was mainly due to the rearrangement of the pitches allowing the rugby pitch to move away from areas that flood or become waterlogged in the winter due to the location of old ponds on the fields before they became sports fields some 100 years ago. We have spent approximately £20 000 this year on improvements to the facility and this has seen us end the year with a small loss. In general our income covers the running costs and provides a surplus with which we can help users by reducing their costs for hire and offering support where deemed appropriate by the board of trustees.

Our staff continue to be an asset and as such we have been able to absorb any increases in the national living wage, NI increases and other elements associated with staffing costs. I predict we will be able to offer above inflation pay rises to all staff in the winter of 2025, this will help them with the current cost of living crisis, maintaining a happy team who go above and beyond for the good of the charity.

Looking ahead to next year, our project to secure funding for solar panels and batteries to help with energy costs looks as though it will be successful. This will provide for further improvements to the building and reduce costs whilst assisting in our move to use sustainable energy. I want to maintain the firm footing that the charity is on by building a healthy reserve that secures our future should we run into issues that cause inactivity for a period. As such, we will look to make regular payments into our investment fund. This in turn will produce an income that can be pushed back into users of the facility to help them grow and reduce their own running costs. Without this I fear that more clubs will struggle to cope with the impacts from the cost-of-living increases. Our growth is linked to affordability for our users. If we can help clubs with this then our numbers increase which lead to an increase in bar sales and usage of indoor/outdoor space.

As Chairman I would like to thank Alex Cufflin as the treasurer, and Mel Roper as secretary. I would like to express my gratitude for the hard work they and the rest of the committee have put in through the year and hope that they will continue the excellent work in the coming year.

Stephen Oakley  
Chair East Leake Playing Fields Charity 28<sup>th</sup> June 2025

# Annual Accounts 202425

## East Leake Playing Field Charity

April 1, 2024-March 31, 2025

DISTRIBUTION ACCOUNT	TOTAL
Income	
Bar Sales	0
Card Sales	112,967.25
Cash Sales	19,721.67
Cold Food Sales VAT 0%	79.00
Drinks Sales	-3,601.75
<b>Total for Bar Sales</b>	<b>£129,166.17</b>
Charitable activities	0
Field Hire	10,984.69
Hall Hire	3,227.32
Services	15,673.50
<b>Total for Charitable activities</b>	<b>£29,885.51</b>
Insurance Claim Settlement	8,488.70
Uncategorised Income	1,999.00
<b>Total for Income</b>	<b>£169,539.38</b>
Cost of Sales	
<b>Gross Profit</b>	<b>£169,539.38</b>
Expenses	
Bar Supplies	0
BOC Gas	532.60
Libra Drinks	38,389.86
Other Drinks	50.42
Other foods	410.00
Pilgrim Foods	9,965.80
<b>Total for Bar Supplies</b>	<b>£49,348.68</b>
Buildings Repairs and Maintenance	£3,633.04
Building Repair and Maintenance M&E	6,972.39
Cleaning	6,424.40
<b>Total for Buildings Repairs and Maintenance</b>	<b>£17,029.83</b>
Grounds Maintenance	7,379.31
Insurances	3,710.63
Office/General Administrative Expenses	£2,086.84
Advertising/Promotional	124.00
IT/Admin	445.43
Phone Costs	1,209.41
Printing, Postage and Stationery	3.83
TV License	79.50
<b>Total for Office/General Administrative Expenses</b>	<b>£3,949.01</b>
Other Professional Services	4,714.19
PayPal Fees	154.12
Quickbooks software fee	£581.93
Quickbooks Software handling fee	36.59
<b>Total for Quickbooks software fee</b>	<b>£618.52</b>
Rushcliffe Borough Council Rates	2,830.88

# Annual Accounts 202425

## East Leake Playing Field Charity

April 1, 2024-March 31, 2025

DISTRIBUTION ACCOUNT	TOTAL
Staff	0
Casual Staff Wages	8,290.76
Income Tax	9,714.46
Pensions	2,725.97
Salaried Staff	45,700.76
<b>Total for Staff</b>	<b>£66,431.95</b>
Surveys for damage	7,073.92
Utilities	0
Electricity	5,394.79
Gas	2,929.02
NCC Trade Waste	1,174.00
<b>Total for Utilities</b>	<b>£9,497.81</b>
VAT paid	416.09
Wages Expense	138.00
<b>Total for Expenses</b>	<b>£173,292.94</b>
<b>Net Operating Income</b>	<b>-£3,753.56</b>
Other Income	
Other Expenses	
<b>Net Other Income</b>	<b>0</b>
<b>Net Income</b>	<b>-£3,753.56</b>

## **EAST LEAKE PLAYING FIELDS CHARITY 522209**

### **Examiners Report**

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 31/03/2025.

As the charity's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination which gives me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Charities Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report to enable a proper understanding of the accounts to be reached.

Date 12<sup>th</sup> January 2026

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