

EAST LEAKE PLAYING FIELD CHARITY - Charity Number 522209  
**Annual Report for the year to 31<sup>st</sup> March 2023**

The East Leake Playing Field Charity (address for correspondence: Chairman, East Leake Playing Field Charity, East Leake Pavilion, Costock Rd, East Leake, LE12 6LY.) is registered with the Charity Commission (No. 522209) and constituted by Deed of Trust.

The Charity is administered by a Management Committee which usually meets on the last Monday of each quarter and run day to day by a Facility Manager. The composition of the Management Committee is defined in the Constitution of the Charity. The senior officials are:

Chairman	Mr. Stephen Oakley	(Elected)
Secretary	Mrs. Mel Roper	(Elected)
Treasurer	Mr. Alex Cufflin	(Elected/East Leake Cricket Club)

All committee members are trustees during their period of service.

The object of the charity is to manage the East Leake pavilion and surrounding playing fields for the communal benefit of the East Leake and wider area, defined as the “area of benefit”. The management committee aims to provide high quality sports and hall facilities at an affordable cost to the voluntary sports and community organisations in the area of benefit.

During the 2023/24 financial year, the charity has continued to build on the success of the new facility, with more clubs, bookings and people using the pavilion. Our regular users have continued to from strength to strength, consolidating their positions and looking to expand their enterprises. As a result, we have taken on more staff to run the facility and to ease the pressure on our existing team.

The appointment of an assistant facility manager was a big positive this year. It allowed us to open for longer and be more effective in providing vital services to our users. The sustained growth we are seeing is a real testament to the work that both the Facilities manager and Assistant Facilities manager have put in. There is still scope to grow further and we look forward to watching their progress in this endeavour.

Unfortunately, the winter of 2023/24 was extremely wet and unprecedented rainfall caused the pavilion to flood as the rivers and associated waterways buckled under the strain. This led to a period of

inactivity in October and November 2023. During this time assessments were made, and we had to claim on our insurance policy to rectify the damage from the flood. We decided as a charity to accept a cash settlement of approx. £115000 from the insurance company as taking the facility offline for a lengthy period whilst construction work was completed would have led to financial difficulties and would greatly affect our ability to bounce back. It was agreed that we could complete the necessary work on an ad hoc basis to fit around our major bookings and therefore limit the impact caused by disruption.

We also received £2800 from the borough council for flood relief. This money along with the insurance money will be used wisely to repair damage and further protect the facility from future floods.

Any remaining funds will be invested in the CCLA COIF fund to provide a resource from which any further flood defenses can be purchased and should any results of the flood become evident as time progresses these can be remedied. The CCLA COIF fund returned £60 for the year on the current £1250 invested.

Since the flood the Charity have seen operations return to normal and the start of 2024 has been extremely promising. Moving forward we are hoping for an uninterrupted 2024/25 financial year where we can really push on to reach new heights. Through target setting with our members of staff and the enthusiasm and positivity they possess we can continue to build on success and see great things for the future.

The finances have been coordinated by our treasurer throughout the year, and he reported the following.

Since the opening of the new facility the bar continues to be a great success with a return of around £20000 after costs have been factored in, we continue to look at measures to reduce our utility bills and ways in which costs can be cut to allow us to support our regular users with the profits we make overall. With our operating cost running at just over £132000 we need to maintain our goal of averaging £11000 per month in income.

Our income for the year, allowing for £118000 in flood relief and insurance settlement was £138000. We have therefore shown a profit of £6000 for the year which is extremely pleasing as we were running close to breaking even before the new facility arrived. This is also inclusive of a 6–8-week period when the pavilion was out of action.

This provides us with very promising signs for the next year.

Looking ahead to next year we were made aware during the floods that areas of our playing surfaces were becoming increasingly wet and muddy, leading to game cancellations. This could affect our income in the future, with clubs unable to grow, due to the lack of facilities. It is therefore our intention to use the profits made this year to rearrange the layout of pitches and move the necessary goal post footings. This will enable us to avoid areas of concern and allow the required drainage works to take place without having their impact on users.

This investment of funds will secure long-term usage and allow us to focus on helping clubs to grow, which will in turn bring in greater income and further improvements. As treasurer I will continue to strive in my efforts to create a self-sustaining charity that can offer a wide range of activities to the community of East Leake and the wider area.

As Chairman I would like to thank Alex Cufflin as the treasurer, and Mel Roper as secretary. I would like to express my gratitude for the hard work they and the rest of the committee have put in through the year and hope that they will continue the excellent work in the coming year.

Steve Oakley

Chair East Leake Playing Fields Charity 29<sup>th</sup> July 2024.

# East Leake Playing Field Charity

## Financial Activities

April 2023 - March 2024

	TOTAL
Income	
Bar Sales	
Card Sales	96,770.38
Cash Sales	17,460.00
<b>Total Bar Sales</b>	<b>114,230.38</b>
Charitable activities	
Field Hire	20,919.19
Hall Hire	2,852.00
<b>Total Charitable activities</b>	<b>23,771.19</b>
flood relief	2,868.46
Insurance Claim Settlement	115,156.26
<b>Total Income</b>	<b>£256,026.29</b>
<b>TOTAL</b>	<b>£256,026.29</b>
Expenditures	
Bar Supplies	
BOC Gas	490.65
Libra Drinks	29,572.72
Pilgrim Foods	10,040.05
<b>Total Bar Supplies</b>	<b>40,103.42</b>
Buildings Repairs and Maintenance	1,538.89
Advertising/Promotional	249.00
Building Repair and Maintenance M&E	10,495.00
Cleaning	3,274.00
<b>Total Buildings Repairs and Maintenance</b>	<b>15,556.89</b>
Grounds Maintenance	1,771.05
Insurances	4,127.87
Office/General Administrative Expenses	1,744.49
Advertising/Promotional	300.00
IT/Admin	535.61
Phone Costs	853.08
TV License	177.55
<b>Total Office/General Administrative Expenses</b>	<b>3,610.73</b>
Other Professional Services	3,834.13
Quickbooks software fee	
Quickbooks Software handling fee	37.20
<b>Total Quickbooks software fee</b>	<b>37.20</b>
Rushcliffe Borough Council Rates	56.00
Staff	
Casual Staff Wages	6,874.94
Income Tax	7,554.72
Pensions	2,509.18
Salaried Staff	35,117.07
<b>Total Staff</b>	<b>52,055.91</b>
Surveys for damage	2,000.00

# East Leake Playing Field Charity

## Financial Activities

April 2023 - March 2024

	TOTAL
Utilities	746.18
Electricity	3,328.25
Gas	4,660.69
NCC Trade Waste	242.06
Water	127.23
<b>Total Utilities</b>	<b>9,104.41</b>
<b>Total Expenditures</b>	<b>£132,257.61</b>
NET OPERATING INCOME	<b>£123,768.68</b>
NET INCOME/(EXPENDITURE)	<b>£123,768.68</b>

## **EAST LEAKE PLAYING FIELDS CHARITY 522209**

### **Examiners Report**

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 31/03/2024.

As the charity's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination which gives me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Charities Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Date 20<sup>th</sup> January 2025

Full Name Timothy Barkwith Thompson

Address

Orchard Cottage

26 Bollards Lane

Sutton Bonington

Loughborough

LE12 5PA