

LUCY AND VINCENT BROWN VILLAGE HALL

England & Wales · Charity number 522174

Details

Other names ATTENBOROUGH VILLAGE HALL

Status Registered

Legal form Other

Registered 1968-02-12

Register [View on the Charity Commission register](#)

Contact

Address 213 Attenborough Lane
Attenborough
Nottingham
Nottinghamshire
NG9 6AL

Phone 01159430118

Email treasurer@attenboroughvillagehall.org.uk

Website attenboroughvillagehall.org.uk

Activities

Objects: A VILLAGE HALL

Activities: The charity, which is also known as Attenborough Village Hall provides accommodation for meetings of a variety of different organisations in the village and surrounding area. The hall is booked on most days during the year and is an important facility for the local community.

Classification

- **How:** Provides Buildings/facilities/open Space, Provides Services
- **What:** General Charitable Purposes, Education/training, Disability, Religious Activities, Arts/culture/heritage/science, Amateur Sport, Environment/conservation/heritage, Recreation
- **Who:** Children/young People, Elderly/old People, People With Disabilities, Other Charities Or Voluntary Bodies, The General Public/mankind

Geography

- **Area of benefit:** ATTENBOROUGH AND THE NEIGHBOURHOOD THEREOF
- Nottinghamshire

Finances

Period end	Income	Expenditure	Assets	Employees
2025-08-31	£66,555	£57,550	-	-
2024-08-31	£50,630	£83,025	-	-
2023-08-31	£45,994	£43,817	-	-
2022-08-31	£51,566	£41,691	-	-
2021-08-31	£62,612	£46,545	-	-
2020-08-31	£30,284	£37,143	-	-

Trustees

Name	Role	Appointed
MRS J KOLOMYJEC	Chair	
Andrew James Barker		2022-12-12
Anne Hallam		2019-02-04
CONOR MUSSON		2022-01-10
Caroline Robinson		2015-11-30
Gail Gilmour		2023-09-04
JENNIFER WEBSTER		2023-09-04
Janice Lawrance		2019-02-04
Jayne Elizabeth Heal		2022-01-10
Jon Heal		2022-12-01
Jonathan Paul Ebrill		2026-02-02
Karen Oates		2025-06-02
Sarah Dumelow		2019-02-04
Stephen Rule		2014-03-17
Yvonne McConnell		2015-11-30

LUCY AND VINCENT BROWN VILLAGE HALL

England & Wales - Charity number 522174

Accounts

Lucy and Vincent Brown Village Hall Attenborough

2025 Annual General Meeting – Chair Report

Report for Year September 2024 to August 2025:

The Hall continues to be used by many different bookers. The regular Brazilian Church Group moved on, but we have more regular birthday parties, both adults and children every weekend. Our regular user groups continue to book the Hall and we appreciate their support. Private bookings are up.

Tim Orton took on the role of Hall Manager after Chris Lawrence's retirement. Tim is doing an amazing job, he's very organised and keeps everything in order regarding bookings. He shows people around and ensures they know how all the Hall equipment is used.

Anne Hallam, Treasurer and Tim Orton, Hall Manager and I continue to work closely together. We have an Officers' WhatsApp group which enables us to keep up to date with any problems or maintenance needs easily. Andy Barker was recently elected by the Committee to become Vice Chair. Andy has a wide range of knowledge and skills that we have put to use!

Jayne Heal and Tim Orton monitor and enter appropriate posts on the Village Hall Facebook page. This directs people to the website booking page. Thank you both.

The cleaning team liaise with each other via an App and report back to Tim or myself with any problems. We are very fortunate to have Debby and Erica, who are both flexible and do an excellent job to keep the Hall to a good standard of cleanliness. Once again, we have had several busy months with two large refurbishment projects and they did a fantastic job to get the Hall functional again.

The two projects have included a full decoration inside throughout the whole Hall. The lighting in the main hall was also completely replaced, plus the old curtains and framework were removed from the stage.

We applied for a Local Community Council Grant for help with energy costs. Unfortunately, we couldn't claim for this, but we were contacted to encourage us to apply for another project.

The Douglas Taylor Room flooring was in desperate need of replacement. Jayne Heal and I applied for a grant. Providing all the information was very time consuming but eventually we got there! We applied for new flooring at a total estimated cost of over £8,000. We agreed to partially self-fund and were awarded £5,000.

The whole Committee are extremely grateful for Jayne's commitment to getting us through this application process. Receiving this grant enabled us to continue with the decorating refurbishment and we are very pleased with the outcome. The Hall now looks modern, welcoming and light.

The DTR kitchen was in dire need of an upgrade, needing new cabinet doors, worktops etc. Many thanks to Anne and Tim for their support in organising this. The majority of the work was completed in August. The flooring was completed in October so the costs are not included in this financial year period.

Thank you to the Building Sub Committee, once again I give my appreciation for their valued support.

Anne, Jayne, Andy and I have been working with RCAN (Rural Community Action Nottinghamshire) and NCVS (Nottingham Community and Voluntary Service) for help and information with applying for grants and our Charity status.

I greatly rely on the support of the whole Committee and Group Representatives, and appreciate everything you all do, especially those of us with specific roles. Brendan Breen is stepping down from the Committee, I thank him for his support of the Hall over the 14 years. He was Booking Secretary for many years and continued to support Tim, in his absence, with weekend bookings.

I have decided to stay on as Chair for one more year. We have been so busy with the refurbishment work, we haven't had the time to concentrate on my replacement. We really need to recruit new Committee members to join us to keep our fantastic Hall running. My replacement most definitely needs, in my opinion, to be involved with the Hall before taking on this role. As a Committee we will continue to promote and elect new members.

Joan Kolomyjec, Chair 2024-2025

**Lucy and Vincent Brown Village Hall
Receipts and Payments account
Year ended 31st August 2025**

	2025		2024	
	£	£	£	£
RECEIPTS				
Rent		60,963.61		49,141.63
Donations		2,836.23		1,165.29
Interest received		<u>2,755.58</u>		<u>323.09</u>
		66,555.42		50,630.01
PAYMENTS				
Bank Charges		-	35.00	
Insurance	2,504.62		2,183.23	
Accountancy and payroll	360.00		-	
Hallmaster software		-	238.80	
Staff gifts	126.00		176.15	
Licenses	771.07		479.76	
Repairs and maintenance	21,183.21		44,542.25	
Office Expenses		-	234.45	
Ground Rent	200.00		200.00	
Utilities	12,446.11		13,659.68	
Wages	<u>19,959.42</u>		<u>21,275.72</u>	
		57,550.43		83,025.04
Surplus/Deficit		<u><u>9,004.99</u></u>		<u><u>- 32,395.03</u></u>

Accumulated Fund	2025	2024
Balances at end of year:	£	£
Lloyds Bank current account	3,322.30	2,132.05
Lloyds instant access savings account	26,418.66	14,019.17
Lloyds term deposit	-	45,000.00
Lloyds 95 Day Notice Account	40,415.25	-
Float	<u>100.00</u>	<u>100.00</u>
	<u><u>70,256.21</u></u>	<u><u>61,251.22</u></u>

Represented by:		
Accumulated fund opening balance	61,251.22	93,646.25
Surplus/Deficit on receipts and payments account	<u>9,004.99</u>	<u>- 32,395.03</u>
	<u><u>70,256.21</u></u>	<u><u>61,251.22</u></u>

**INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES OF
LUCY & VINCENT BROWN VILLAGE HALL**

I report to the trustees on my examination of the receipts and payments account of the Lucy & Vincent Brown Village Hall for the year ended 31st August 2025 together with the Accumulated Fund as at 31st August 2025.

Responsibilities and basis of report

As the charity's trustees you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 (the 2011 Act).

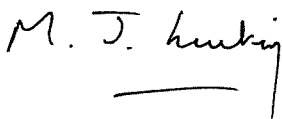
I report in respect of my examination of the Charity's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable directions given by the Charity Commission under section 145(5)(b) of the 2011 Act.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that, in any material respect:

- 1 the accounting records were not kept in respect of the charity as required by section 130 of the 2011 Act; or
- 2 the accounts do not accord with those records.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.



Michael Lucking

C. J. Lucking & Co.
Chartered Accountants
34 Cross Street
Long Eaton
Nottingham
NG10 1HD

24th February 2026

LUCY AND VINCENT BROWN VILLAGE HALL

England & Wales - Charity number 522174

Accounts

Attenborough Village Hall - Chair Report for AGM, Monday 2nd December 2024

A warm welcome to everyone to our AGM 2024 and to the Holding Trustees: Jane Ray, Michael Hammond, Jim Crabtree and Martyn Porter

A review of the year from September 2023 - August 2024.

We continue to be busy with bookings, private bookings are still a little slow due to the economy, but we have regular church groups every weekend and mostly small birthday parties. We have 15 regular user groups weekdays and greatly appreciate their support.

Anne Hallam, Treasurer and Chris Lawrence, Hall Manager continue to work closely together and Tim Orton, Vice Chair is supporting Chris Lawrence with the HallMaster Booking system and introducing new ways to support our needs.

Jayne Heal and Tim Orton monitor the Village Hall Facebook page. This directs people to the website booking page. Thank you both.

We have a cleaning team who liaise with each other via an App and report back to Chris or myself with any problems, especially after weekend parties. We are very fortunate to have Debby and Erica, who are both flexible and do an excellent job to keep the Hall to a good standard of cleanliness.

We have had several busy *months* with 2 large refurbishment projects; the Main Hall toilets and 2 new exterior doors plus 2 new inner doors to both rooms. We have also introduced new locks on the doors, these are activated by pin codes or a fob, to meet Insurance requirements. Thank you to Andy Barker and Conor Musson for researching the locks and to Anne Hallam, Treasurer for liaising with our Insurance team. A very big thank you to Andy for organising the pins and fobs for the regular user groups, this is carefully monitored. There *have* been a few teething problems *but these have now* been addressed.

The Hall *really* needs a full decoration, inside and out, which will be planned in during holidays when funds allow. We have applied for a Local Community Council Grant for help with energy costs to release money for this project and to fully refurbish the Main Hall Lobby. Another project for the Building Sub Committee to whom I must extend my appreciation for their valued support.

Anne, Jayne and I have been working with RCAN (Rural Community Action Nottingham) and NCVS (Nottingham Community and Voluntary Service) for help and information with applying for grants. I would like to express my thanks to you both, we spend an enormous amount of time behind the scenes, *which* is all voluntary.

As Chair, I rely on all the Committee and Group Representatives, and greatly appreciate everything you all do, especially those of us with specific roles.

We would be very happy to welcome any prospective new Committee members to join us to keep our fantastic Hall run to the standard that is expected, please speak to any of us for more information.

I intend to step down as Chair at the AGM next year, if anyone is interested in finding out more about this role, please speak to me later.

Joan Kolomyjec, Chair, December 2024

**Lucy and Vincent Brown Village Hall
Receipts and Payments account
Year ended 31st August 2024**

	2024		2023	
	£	£	£	£
RECEIPTS				
Rent		49,141.63		44,158.82
Donations		1,165.29		883.33
Interest received		323.09		952.09
		<u>50,630.01</u>		<u>45,994.24</u>
PAYMENTS				
Bank Charges	35.00		50.00	
Insurance	2,183.23		2,045.85	
Legal and professional	-		316.60	
Hallmaster software	238.80		-	
Staff gifts	176.15			
Licenses	479.76		1,310.52	
Repairs and maintenance	44,542.25		10,381.10	
Office Expenses	234.45		405.57	
Ground Rent	200.00		200.00	
Utilities	13,659.68		9,539.55	
Wages	21,275.72		19,568.31	
		<u>83,025.04</u>		<u>43,817.50</u>
Deficit/Surplus		<u><u>- 32,395.03</u></u>		<u><u>2,176.74</u></u>

	2024	2023
Balances at end of year:	£	£
Lloyds Bank current account	2,132.05	2,944.27
Lloyds instant access deposit account	14,019.17	55,232.15
Lloyds term deposit	45,000.00	-
Shawbrook bank	-	35,369.83
Float	100.00	100.00
	<u>61,251.22</u>	<u>93,646.25</u>

Represented by:		
Accumulated fund opening balance	93,646.25	91,469.51
Surplus/Deficit on receipts and payments account	- 32,395.03	2,176.74
	<u>61,251.22</u>	<u>93,646.25</u>

**INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES OF
LUCY & VINCENT BROWN VILLAGE HALL**

I report to the trustees on my examination of the receipts and payments account of the Lucy & Vincent Brown Village Hall for the year ended 31st August 2024 together with the Accumulated Fund as at 31st August 2024.

Responsibilities and basis of report

As the charity's trustees you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 (the 2011 Act).

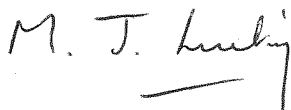
I report in respect of my examination of the trustee's accounts carried out under section 145 of the 2011 Act and in carrying out my examination I have followed all the applicable directions given by the Charity Commission under section 145(5)(b) of the 2011 Act.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

- 1 accounting records were not kept in respect of the charity as required by section 130 of the 2011 Act; or
- 2 the accounts do not accord with those records.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.



Michael Lucking
C. J. Lucking & Co.
Chartered Accountants
34 Cross Street
Long Eaton
Nottingham
NG10 1HD

17th December 2024

LUCY AND VINCENT BROWN VILLAGE HALL

England & Wales - Charity number 522174

Accounts

Attenborough Village Hall - Chair Report for AGM, Monday 4th December 2023

A warm welcome to everyone to our AGM 2023 and a special welcome to the Holding Trustees: Jane Ray, [Michael](#) Hammond, Jim Crabtree and Martyn Porter.

A review of the year from September 2022 - August 2023.

We have had another successful year with bookings, private bookings are returning but the economy issues are affecting everyone including some of our charity groups and rent income is down, mainly from Pre-School who have also had lower numbers.

Anne Hallam, Treasurer and Chris Lawrence, Hall Manager continue to work closely together and Tim Orton, Vice Chair is supporting Chris Lawrence with the HallMaster Booking system when he is away. Going electronic is certainly beneficial.

Thanks to Jayne Heal for monitoring the Village Hall Facebook page alongside Tim Orton, Vice Chair. This directs people to the website booking page.

The cleaning team, Debby and Erica, are both flexible and do an excellent job to keep the Hall looking clean and report any immediate issues to Chris and/or myself.

We have continued with planning refurbishments and garden work, mainly tree work. New blinds were fitted throughout the Hall during the summer, **all through the Hall.**

Plans were sent to Broxtowe Borough Council to alter the Main Hall entrance but the whole project was too costly, so it was agreed to go ahead with the toilet refurbishment only. This is now complete, but expenditure comes into the new 2023/2024 Financial Year.

We will carry on with the refurbishment of the lobby and both the Main Hall and Douglas Taylor entrance doors to make them more secure and we are looking into a system to ensure the doors are locked electronically after bookings. The Hall also needs a full decoration which will be planned in during term holidays.

I am pleased to say that we have now hung the embroidery/mural in the Main Hall. This project was started by Paula Hammond who sadly passed away, but Angela Clarke was determined to complete it in Paula's honour. It's an embroidery of the Village. Angela Clarke and Micheal [Michael](#) Hammond had it framed on our request and now it's on show in the Main Hall.

We have an experienced Management Committee, who give their time voluntarily and work quietly behind the scenes to keep this Hall available to all the local communities. Jayne Heal is working alongside Anne, Treasurer to apply for local grants, time consuming work but hopefully worthwhile. Andy Barker has been a valuable new member of the team, offering his expertise to the Buildings Sub Committee. I would like to express my thanks to the whole Buildings Sub Committee, it's been an extremely stressful time, in particular for Tim, Chris and myself juggling the bookings and liaising with the plumber because the work wasn't completed when expected to. As Chair, I am fully supported by all the Committee. I work closely with Tim, Yvonne, Anne and Chris. We all have specific roles, but I know I rely on you all and greatly appreciate everything you all do.

We would be very happy to welcome any prospective new Committee members to join us to keep our fantastic Hall run to the standard that is expected, please speak to any of us for more information.

Joan Kolomyjec, Chair, December 2023

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Lucy and Vincent Brown Village Hall
Receipts and Payments account
Year ended 31st August 2023

	2023		2022	
	£	£	£	£
RECEIPTS				
Rent		44,158.82		48,397.00
Grants from from Local and National Government		-		2,667.00
Donations		883.33		472.11
Interest received		952.09		29.51
Other income		-		-
		<u>45,994.24</u>		<u>51,565.62</u>
PAYMENTS				
Bank Charges	50.00		60.00	
Insurance	2,045.85		1,930.72	
Legal and professional	316.60		-	
Hallmaster software	-		224.40	
Licenses	1,310.52		570.04	
Repairs and maintenance	10,381.10		10,627.66	
Office Expenses	405.57		137.28	
Ground Rent	200.00		-	
Utilities	9,539.55		9,491.13	
Wages	19,568.31		18,648.98	
		<u>43,817.50</u>		<u>41,690.21</u>
Surplus		<u><u>2,176.74</u></u>		<u><u>9,875.41</u></u>

Accumulated Fund	2023	2022
Balances at end of year:	£	£
Lloyds Bank current account	2,944.27	12,337.40
Lloyds Bank savings account	55,232.15	-
CAF Bank	-	44,029.80
Shawbrook bank	35,369.83	35,002.31
Float	100.00	100.00
	<u>93,646.25</u>	<u>91,469.51</u>

Represented by:		
Accumulated fund opening balance	91,469.51	81,594.10
Surplus on receipts and payments account	<u>2,176.74</u>	<u>9,875.41</u>
	<u><u>93,646.25</u></u>	<u><u>91,469.51</u></u>

**INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES OF
LUCY & VINCENT BROWN VILLAGE HALL**

I report to the trustees on my examination of the receipts and payments account of the Lucy & Vincent Brown Village Hall for the year ended 31st August 2023 together with the Accumulated Fund as at 31st August 2023.

Responsibilities and basis of report

As the charity's trustees you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 (the 2011 Act).

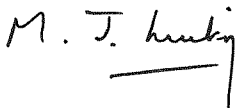
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Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

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- 2 the accounts do not accord with those records.

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Michael Lucking
C. J. Lucking & Co.
Chartered Accountants
34 Cross Street
Long Eaton
Nottingham
NG10 1HD

3rd December 2023

LUCY AND VINCENT BROWN VILLAGE HALL

England & Wales - Charity number 522174

Accounts

LUCY AND VINCENT BROWN VILLAGE HALL
Registered Charity Number 522174

Draft Annual Report for the year ended 31st August 2021

Constitution

The governing document of the charity is a lease dated 16th November 1964 between the Southwell Diocesan Board of Finance and the trustees of the Village Hall at that time. This document states that the leasehold title to the property shall be held by the “Holding Trustees” and the Hall shall be managed by a “Committee of Management”. The holding trustees are appointed by the committee of management.

The trust deed requires the hall to be used for meetings, lectures, classes and other forms of recreation and leisure-time occupation with the object of improving the conditions of life of the inhabitants of Attenborough and the neighbourhood.

Holding Trustees

The current holding trustees are as follows:

Mr R J Crabtree
Mr M Hammond

Mr M Porter
Mrs J Ray

Management Committee

The committee of management consists of up to 8 elected members who are elected at the Annual General Meeting and one representative member from each of the approved organisations operating in Attenborough. The members who served on the committee during the year are as follows:

Mrs J Churchill
Mrs J Hubberstey
Mr S Rule
Dr P Hubberstey
Mrs C Robinson
Mr T Hassard
Mrs J Lawrance

Mrs Y McConnell
Mrs J Kolomyjec
Mr T Orton
Mrs A Hallam
Mr B Breen

Secretary
Chair
Vice Chair
Treasurer
Booking Secretary

Activities

The charity, which is also known as “Attenborough Village Hall”, provides accommodation for meetings of a variety of different organisations in the Village and surrounding area. Until the coronavirus pandemic the hall was booked on most days during the year and remains an important facility for the local community.

Reserves and future plans

At 31st August 2021 the charity held reserves of £81,594 which is considered to be a necessary level of reserves to hold in case of unexpected repairs being required to the building or if it becomes unavailable for letting through unforeseen circumstances. The charity has been able to continue providing facilities for the local community during the coronavirus pandemic with the help of grants from local and national government. The management committee are considering the refurbishment of the main entrance to the hall and the construction of covered outside patio area at the rear of the hall as part of their future plans.

Contact Details

Further information regarding this report and the accounts can be obtained from:
Mrs A Hallam, 213 Attenborough Lane, Attenborough, Nottingham NG9 6AL

Signed on behalf of the Management Committee

A Hallam – Treasurer
January 2022

**Lucy and Vincent Brown Village Hall
Receipts and Payments account
Year ended 31st August 2021**

	2021		2020	
RECEIPTS	£	£	£	£
Rent		28,395.42		27,218.98
Grants from from Local and National Government		27,553.86		2,484.53
Donations		500.00		500.00
Interest received		244.02		80.39
Insurance claim		5,918.80		-
		<u>62,612.10</u>		<u>30,283.90</u>
PAYMENTS				
Bank Charges	15.00		-	
Insurance	2,464.10		2,331.45	
Licenses	1,168.16		934.30	
Maintenance	5,471.32		4,094.88	
Office Expenses	618.29		555.64	
Ground Rent	200.00		200.00	
Repairs	12,814.75		7,088.58	
Supplies	604.73		1,288.13	
Utilities	8,429.93		6,786.65	
Wages	14,758.27		13,863.03	
		<u>46,544.55</u>		<u>37,142.66</u>
Surplus/Deficit		<u><u>16,067.55</u></u>		<u><u>- 6,858.76</u></u>

Accumulated Fund	2021	2020
Balances at end of year:	£	£
Lloyds Bank	19,542.50	5,476.55
CAF Bank	27,001.60	25,000.00
Shawbrook bank	35,000.00	35,000.00
Float	50.00	50.00
	<u>81,594.10</u>	<u>65,526.55</u>

Represented by:		
Accumulated fund opening balance	65,526.55	72,385.31
Surplus/Deficit on receipts and payments account	<u>16,067.55</u>	<u>- 6,858.76</u>
	<u><u>81,594.10</u></u>	<u><u>65,526.55</u></u>

Note: Freehold title to the land is vested in the Southwell Diocesan Board of Finance

**INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES OF
LUCY & VINCENT BROWN VILLAGE HALL**

I report to the trustees on my examination of the receipts and payments account of the Lucy & Vincent Brown Village Hall for the year ended 31st August 2021 together with the Accumulated Fund as at 31st August 2021.

Responsibilities and basis of report

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Michael Lucking
C. J. Lucking & Co.
Chartered Accountants
34 Cross Street
Long Eaton
Nottingham
NG10 1HD

4th January 2022

**Lucy and Vincent Brown Village Hall
Receipts and Payments account
Year ended 31st August 2021**

	2021		2020	
RECEIPTS	£	£	£	£
Rent		28,395.42		27,218.98
Grants from from Local and National Government		27,553.86		2,484.53
Donations		500.00		500.00
Interest received		244.02		80.39
Insurance claim		5,918.80		-
		<u>62,612.10</u>		<u>30,283.90</u>
PAYMENTS				
Bank Charges	15.00		-	
Insurance	2,464.10		2,331.45	
Licenses	1,168.16		934.30	
Maintenance	5,471.32		4,094.88	
Office Expenses	618.29		555.64	
Ground Rent	200.00		200.00	
Repairs	12,814.75		7,088.58	
Supplies	604.73		1,288.13	
Utilities	8,429.93		6,786.65	
Wages	14,758.27		13,863.03	
		<u>46,544.55</u>		<u>37,142.66</u>
Surplus/Deficit		<u><u>16,067.55</u></u>		<u><u>- 6,858.76</u></u>

Accumulated Fund	2021	2020
Balances at end of year:	£	£
Lloyds Bank	19,542.50	5,476.55
CAF Bank	27,001.60	25,000.00
Shawbrook bank	35,000.00	35,000.00
Float	50.00	50.00
	<u>81,594.10</u>	<u>65,526.55</u>

Represented by:		
Accumulated fund opening balance	65,526.55	72,385.31
Surplus/Deficit on receipts and payments account	<u>16,067.55</u>	<u>- 6,858.76</u>
	<u><u>81,594.10</u></u>	<u><u>65,526.55</u></u>

Note: Freehold title to the land is vested in the Southwell Diocesan Board of Finance

**INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES OF
LUCY & VINCENT BROWN VILLAGE HALL**

I report to the trustees on my examination of the receipts and payments account of the Lucy & Vincent Brown Village Hall for the year ended 31st August 2021 together with the Accumulated Fund as at 31st August 2021.

Responsibilities and basis of report

As the charity's trustees you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 (the 2011 Act).

I report in respect of my examination of the trustee's accounts carried out under section 145 of the 2011 Act and in carrying out my examination I have followed all the applicable directions given by the Charity Commission under section 145(5)(b) of the 2011 Act.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

- 1 accounting records were not kept in respect of the charity as required by section 130 of the 2011 Act; or
- 2 the accounts do not accord with those records.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Michael Lucking
C. J. Lucking & Co.
Chartered Accountants
34 Cross Street
Long Eaton
Nottingham
NG10 1HD

4th January 2022

LUCY AND VINCENT BROWN VILLAGE HALL

England & Wales - Charity number 522174

Accounts

Chair Report for Annual General Meeting 2020 – deferred meeting from December 2020 re COVID-19

AOB from 2019 AGM:

There were no topics raised for discussion prior to the meeting. However, there were questions arising from the Chair's and Treasurer's reports.

1. Ron Glen asked what rate of VAT we paid on Utility Bills as a charity. Laxmi was able to confirm that this was 5% and that we were exempt from Council Tax payments.
2. It was noted that the proposed canopy was still an ongoing project and that options were still being considered.
3. We were asked about the maintenance of the defibrillator. It was provided free of charge by Broxtowe Council but the Village Hall is responsible for its maintenance. *Unsure as to what this cost will be annually due to how many times it is used but the cost of a battery is £90.00.*

Joan:

I would like to welcome everyone to the Management Committee Annual General Meeting, a very different and delayed meeting due to COVID-19 and due to lockdown, held by Zoom. A special welcome to The Holding Trustees: Michael Hammond, Jim Crabtree, Martyn Porter.

Where do I start! What an extraordinary year that no-one could predict. We have had to contend with storm damage in February and COVID-19 from March 2020, risk assessments and bank issues. I normally do my thanks at the end but because of the pressure the Sub-Committee, including Chris Lawrence, Hall Manager, where under at the beginning of March, I feel this is needed now.

I can't express how grateful I am for the support you all gave me, in particular from February/March 2020. We had endless emails, meetings, phone calls but by June we got there in the end. My sincere thanks to you all and to the rest of the Committee for agreeing and supporting our emergency proposals.

In March 2020, our Treasurer, Dr. Laxmi Shah, became seriously ill and was unable to carry on with his duties of Treasurer. Chris Lawrence, Hall Manager and I, Joan Kolomyjec, Chair, took over the Treasurer's role temporarily. Laxmi is still recovering from Coronavirus, but he is home and steadily building up his strength.

Sadly, Laxmi has stood down from Treasurer after 22 years! What an achievement and we recognised this by a presentation of a gift, by Zoom with his family at the beginning of the meeting.

I have enormous regard for Laxmi for everything he has achieved over the years, his commitment and his prudence and careful eye on the finances has seen us through this dreadful 2nd half of the Financial Year 19-20. I also know that many on the Committee have worked with Laxmi in the different roles you taken over the years and will have similar regard.

Now to review the FYR 19-20 from the beginning.

The Hall remained a popular venue to hire, receiving many bookings alongside regular user groups. Over the period September 2019 – March 2020 there had been large and small parties, weddings and charity events.

We are extremely grateful for the donation of £1025 from the Scarecrow Festival 2019, who chose to nominate the Hall as one of their main charities. We purchased 90 new chairs for the Main Hall, the donation covered some of the cost. The new chairs later became a brilliant commodity due to the cleaning regime we are having to follow.

Over the Financial Year 2019/20, as well as the usual maintenance programme, we have completed:

- Electrical checks, updated necessary electrical work including automatic light sensors fitted all toilet areas re Covid-19

- Emergency tree work
- Replacement roof to the garage
- Plumbing and general maintenance inside and out
- Drains

On a monthly basis, the defibrillator that was installed for the local community use is checked. We are informed when it is taken and/or used by the ambulance service. It is the Hall's responsibility to buy replacement pads and battery if and when used/needed. We have had to replace the battery at a cost of £90.00.

Chris Lawrence notifies the Committee of work needed to keep the Hall maintained to a high standard. Careful planning and budgeting enable us to do essential maintenance and to modernise as we go along to meet the needs of all of our user groups, unfortunately only urgent maintenance work needed is being carried out until further notice due to our closure.

I'm very pleased to report that Chris Lawrence's role of Hall Manager is working well and proved an absolute necessity this year due to the Treasurer's situation. The Hall Master system is working well and used by regular user groups and private hirers, the system also reduces the workload for our Treasurer, and invoicing continues to be part of the Hall Manager's duties but overseen by the Treasurer. Chris is also able to produce income forecasts and projections from the system for the current and future Financial Years.

We have employed 2 cleaners who are responsible to the Hall Manager. Currently, we have only 1 cleaner until everything returns back 'to normal'. Jenny Stevens sadly had to resign due to health reasons. We thanked her with a card and flowers. We will need to advertise to replace her once private hire returns.

The Hall objected to the submitted planning permission for the former Gables Nursing Home to be turned into 4 units, we played a part to the planning being refused. Thank you to all who attended the Council Planning Meetings. Unfortunately, despite appeals and a large number of people against, the go-ahead was given. Work commenced in February 2021. We will continue to monitor the whole situation once tenants are in the building.

Now to **March 2020 and COVID-19 and lockdown**. The Hall had to close except to Pre-School who had to remain open for critical key-workers children.

Attenborough Church Pre-School are extremely grateful for the support the Hall as given over this difficult period and to Debby Hodgkinson, Village Hall cleaner for all her support from June 2020 and her commitment following the system of control Government guidance issued by Public Health England we have to follow to be a Covid secure building.

Chris, Hall Manager, worked tirelessly contacting user groups and private bookings and arranging refunds, some bookings for weddings deferred to a later date. Chris was also dealing with the tree damage from the storm in February 2020. The tree uprooted and landed on the garage roof causing extensive damage. Chris took over the Insurance claim and dealt with the contractors. This proved to be a long arduous task. The garage has now been repaired and the Insurance Claim is complete. Financial details of this fall into FYR 20-21.

Chris arranged for the remaining trees in the garden to be checked re our responsibilities for Health and Safety and received 3 quotes, all tree work is now complete. An expensive but essential job.

The Hall briefly was allowed to open in June for some of our regular user groups but you will see how badly the lockdowns and Government guidance as affected our income. We have been able to claim from the Governments furlough scheme to help pay wages. All of this carries on into financial year 20-21 but we are carefully monitoring the situation.

We co-opted a new Treasurer in October 2020, my thanks go out to Anne Hallam who stepped forward and is responsible for applying to Broxtowe Borough Council for the Business Support Grant which will show in FYR 20-21 accounts. More of that information in the Treasurer report.

The Sub Committee also had to deal with the closure of the Nottingham Building Account and changing over signatories etc. You will see from the accounts we have opened 2 new online bank accounts through Charity Aided Foundation (CAF), a bank that deals purely with charities and have now moved to electronic banking with Lloyds. Financial procedures are in place for this.

I would like to thank all of the group representatives that regularly attend our meetings when we are open or joined in the Zoom meetings. Your views and/or concerns are very important to the Management Committee, you are 'our eyes and ears on the ground' as regular users. We hope we can welcome you all back as soon as possible.

Once again, I would like to thank everyone for their time and commitment. Everything that you all do is greatly appreciated, especially by me, and we have a highly experienced committee who give their time voluntarily to keep this amazing Hall a big part of the village.

My personal thanks go to the officers:

Tim - Vice Chair who is also our Zoom expert! **Yvonne – Secretary**, Laxmi – resigned Treasurer, **Anne – newly appointed Treasurer**. I couldn't do this role without you all and appreciate your support, especially this year due to the situation we found ourselves in due to COVID-19.

I am extremely pleased that the management operating changes brought in have worked well, the popularity of the Hall brings with it a lot of work, most of it was supported by voluntary roles. Budgets will be monitored carefully over the next few years due to the impact of Covid-19 but hopefully we will have some restrictions lifted soon to return to what we do best – run a successful Hall for our valued community and groups. We aim to continue to make the Hall 'the heart of the community', to do this we need more volunteers, please spread the word!

Sincere thanks. Joan Kolomyjec, Chair, February 2021

LUCY & VINCENT BROWN VILLAGE HALL

RECEIPTS AND PAYMENTS ACCOUNT

FOR THE YEAR ENDED 31ST AUGUST 2020

	<u>2020</u>		<u>2019</u>	
<u>RECEIPTS</u>	£	£	£	£
Rent		27,218.98		45,844.66
Donations		500.00		2,625.00
Coronavirus grants received		2,484.53		-
Interest received		<u>80.39</u>		<u>47.87</u>
		30,283.90		48,517.53
<u>PAYMENTS</u>				
Caretaker's and cleaner's salary	13,863.03		12,243.98	
Window cleaning	945.00		1,035.00	
Garden	350.00		1,045.00	
Gas	5,228.91		3,099.39	
Electricity	982.25		1,312.64	
Water	575.49		614.04	
Insurance	2,331.45		2,214.45	
Ground rent & arrears	200.00		200.00	
Performing Rights Society	568.30		568.30	
Printing, postage and stationery	393.33		781.44	
Cleaning materials	987.87		1,262.37	
Repairs and renewals	4,784.15		3,158.47	
Community Council for Nottingham	20.00		20.00	
Website costs	346.00		96.00	
Waste collection	1,812.01		2,759.15	
Chairman's meeting	162.31		190.99	
Floor repairs	-		3,390.00	
Architect fee	218.04		-	
Tables and chairs	2,086.39		-	
Payroll administration fees	-		132.00	
Sundries	1,288.13		987.78	
Donations made	<u>-</u>		<u>40.00</u>	
		<u>37,142.66</u>		<u>35,151.00</u>
<u>(DEFICIT)/SURPLUS</u>		<u>(6,858.76)</u>		<u>13,366.53</u>

LUCY & VINCENT BROWN VILLAGE HALL

ACCUMULATED FUND

AS AT 31ST AUGUST 2020

	<u>2020</u>	<u>2019</u>
<u>BALANCES AT END OF YEAR</u>	£	£
Lloyds Bank Treasurer's Account	5,476.55	5,105.15
Nottingham Building Society	-	67,230.16
Shawbrook Account	35,000.00	-
CAF Account	25,000.00	-
Cash In Hand	-	-
Float	<u>50.00</u>	<u>50.00</u>
	<u>65,526.55</u>	<u>72,385.31</u>
<u>REPRESENTED BY:</u>	£	£
Unrestricted funds:		
Accumulated Fund Opening Balance	72,385.31	59,018.78
(Loss)/Surplus	<u>(6,858.76)</u>	<u>13,366.53</u>
	<u>65,526.55</u>	<u>72,385.31</u>

NOTES

1. The freehold title to the land is vested in the Southwell Diocesan Board of Finance.

INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES OF LUCY & VINCENT BROWN VILLAGE HALL

I report to the trustees on my examination of the receipts and payments account of the Lucy & Vincent Brown Village Hall for the year ended 31st August 2020 together with the Accumulated Fund as at 31st August 2020.

Responsibilities and basis of report

As the charity's trustees you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 (the 2011 Act).

I report in respect of my examination of the trustees accounts carried out under section 145 of the 2011 Act and in carrying out my examination I have followed all the applicable directions given by the Charity Commission under section 145(5)(b) of the 2011 Act.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

- 1 accounting records were not kept in respect of the charity as required by section 130 of the 2011 Act; or
- 2 the accounts do not accord with those records.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Michael Lucking
C. J. Lucking & Co.
Chartered Accountants
34 Cross Street
Long Eaton
Nottingham
NG10 1HD

12th February 2021

LUCY & VINCENT BROWN VILLAGE HALL

RECEIPTS AND PAYMENTS ACCOUNT

FOR THE YEAR ENDED 31ST AUGUST 2020

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LUCY & VINCENT BROWN VILLAGE HALL

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INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES OF LUCY & VINCENT BROWN VILLAGE HALL

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12th February 2021