

WYLAM INSTITUTE COMMUNITY ASSOCIATION

England & Wales · Charity number 522167

Details

Other names WYLAM INSTITUTE COMMUNITY CENTRE, WYLAM INSTITUTE COMMUNITY ASSOCIATION

Status Registered

Legal form Other

Registered 1964-05-04

Register [View on the Charity Commission register](#)

Contact

Address Wylam Institute
Church Road
Wylam
NE41 8AP

Phone 01661852498

Email wylaminstitute2@gmail.com

Website <https://northumberlandvillagehalls.org.uk/wylam-institute-community-association>

Activities

Objects: TO PROVIDE FACILITIES FOR THE EDUCATIONAL, SOCIAL AND RECREATIONAL ACTIVITIES OF INDIVIDUALS AND ORGANISATIONS IN THE VILLAGE OF WYLAM AND THE VICINITY.

Activities: to provide Village Hall facilities for the people of Wylam and the surrounding area

Classification

- **How:** Provides Buildings/facilities/open Space
- **What:** Education/training, Arts/culture/heritage/science, Amateur Sport, Recreation
- **Who:** Children/young People, Elderly/old People, Other Charities Or Voluntary Bodies, The General Public/mankind

Geography

- **Area of benefit:** WYLAM AND THE NEIGHBOURHOOD
- Gateshead
- Newcastle Upon Tyne City
- Northumberland

Finances

Period end	Income	Expenditure	Assets	Employees
2025-03-31	£46,899	£37,041	-	-
2024-03-31	£38,969	£44,591	-	-
2023-03-31	£38,618	£32,903	-	-
2022-03-31	£40,562	£31,731	-	-
2021-03-31	£40,418	£39,008	-	-

Trustees

Name	Role	Appointed
Christine Wilkinson	Chair	2024-05-29
DENIS PEEL		2000-01-01
Fiona Alice Oomes		2021-04-26
HELEN RAFFERTY		
Jacqueline Anne Haigh		2021-09-06
Julian Philip Bates		2021-09-06
Margaret Anderson		2023-03-01
Professor John Burgess Goddard OBE, PhD		2024-05-29
ROBIN MERYL PIETTE		
VIVIEN ANN SMITH		

WYLAM INSTITUTE COMMUNITY ASSOCIATION

England & Wales - Charity number 522167

Accounts

WYLAM INSTITUTE COMMUNITY ASSOCIATION TRUSTEES' REPORT FOR THE YEAR ENDED 31 MARCH 2025

The trustees present their annual report and financial statements for the year ended 31 March 2025.

Objectives and activities

The objects of the Association are to provide facilities for the Educational, Social and Recreational Activities of individuals and organisations in the village of Wylam and the vicinity.

Achievements and performance

The Institute is a thriving asset for the whole community and has a good range of classes, activities, meetings and celebrations held throughout the year. A couple of classes have moved on, and some new groups are operating, with the net result being that the Institute is hired around the same as in previous years. On average the Institute has at least one room hired for 73% of the available time.

Health and safety is a critical area for any public building. The Institute has developed a comprehensive Health and safety policy and revised its standard conditions of hire to ensure safety is a critical concern for all hirers and visitors. We are committed to making the Institute as free as possible from hazards. We have also revised our Safeguarding policy to ensure the safety and wellbeing of individuals.

The committee is committed to securing the future of the Institute and reducing the liability on trustees. We have been working for some time on changing our charity status to a Charitable Incorporated Organisation, which will mean the organisation takes on some of the liability that trustees currently own, and that staff will have contracts with the organisation. We expect this work to take up to 18 months to complete.

Communication has been enhanced over the last 12 months. We have reinstated the Institute Facebook page and increased followers by 17% and connected with our hirers through a twice-yearly hirers' forum as a two-way communication and listening opportunity. In addition, we have just launched our Institute website. This provides information on hiring, policies, history and contact details for us, as well as a gallery of photographs. We are working on an online booking system, which we hope will be available in the coming months.

Financial review

We are pleased to report that we ended the year with our finances in a healthy state. Details of income from hirers and other sources, as well as operational and capital expenditure, can be found in the financial statements. The Independent Examiner did not need to highlight any material matters of concern in his report on the accounts.

Income

Hire income was £39,242, an increase of 19.3% over the previous year, and represented approximately 109% of our running costs. Hire income represented 83.7% of our total income.

Membership income including gift aid was £2,769, a rise of 117%, but note that this rise was partially due to there being two members' coffee mornings in the financial year under review.

We gratefully received donations of £285 from various individuals and societies. We also received a generous grant of £3,000 from Wylam Parish Council, which as usual was used to pay the annual buildings insurance premium.

Income from solar panels was £800, a rise of 4.5% from the previous year.

Total income was £46,899, an increase of 20%.

Expenditure

Staff costs are by far our biggest item of operational expenditure. Our overall operational costs were £35,919 and capital expenditure was £1,123, making total expenditure £37,041.

Surplus

As already noted, income was £46,899 and expenditure £37,041, so there was a surplus for the year of £9,858.

Reserves policy

Our Financial Reserves Policy was approved in January 2025, and the balance and reasons were reviewed at the AGM in June 2025. A reserve balance of £25,000 was agreed, which may be spent for the following reasons:

- a) To ensure **continuity** in the event of a large variation in income levels. For example, if long-term work is being undertaken in the building and some or all of the halls cannot be hired for a period.
- b) To ensure that there is an amount available to spend in **emergencies**. For example, if significant health and safety improvements are required immediately.
- c) To cover **specific future project** expenditure. For example, where external funding has been agreed for a project, but the payment has not yet been received.
- d) To ensure that there are funds available for **closure** in a situation where the Institute can no longer operate.

Structure, governance and management

The charity is controlled by an indenture dated 1 August 1895, supported by Rules adopted 13 May 2013, and is an unincorporated association.

The trustees are elected or re-elected yearly at the Annual General Meeting from among members of the Association. The Building and Land Holding Trustee is the Charity Commission.

Reference and administrative details

Charity name: Wylam Institute Community Association
Registered charity number: 522167
Charity's principal address: Church Road, Wylam, Northumberland, NE41 8AP



Names of the charity trustees who manage the charity:

Trustee name	Office (if any)	Dates acted if not for whole year
Christine Wilkinson	Chair	
Julian Bates	Treasurer	
Prof. John Goddard	Vice-Chair	
Robin Piette	Vice-Chair	
Vivien Smith		
Helen Rafferty		
Jacqueline Haigh		
Denis Peel		
Roger Turner		
Fiona Oomes	Secretary	
Margaret Anderson	Secretary	

Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees:

Signatures:  
Full names: CHRISTINE WILKINSON JULIAN BATES
Position: CHAIR TREASURER
Date: 15.01.2026 15/1/2026



Section A Independent Examiner's Report

Report to the trustees/
members of

WYLAM INSTITUTE COMMUNITY ASSOCIATION

On accounts for the year
ended

31 MARCH 2025

Charity no
(if any)

522167

Set out on pages

FINANCIAL REPORT & RECEIPTS and PAYMENTS 1/4/2024 – 31/3/2025

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 31 March 2025

Responsibilities and
basis of report

As the charity's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent
examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination which gives me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Charities Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Signed:

M Cassidy

Date:

18/5/25

Name:

Michael Cassidy

Relevant professional
qualification(s) or body
(if any):

None

Address:

3 Stephenson Terrace

Wylam
NE41 8DZ

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Section B

Disclosure

Only complete if the examiner needs to highlight material matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here brief details of any items that the examiner wishes to disclose.

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Wylam Institute Community Association - Charity No. 522167
Financial report 1 April 2024 to 31 March 2025

Notes

	<u>This year</u>	<u>Last year</u>
Income	46,899	38,969
Expenditure	-37,041	-44,591
Surplus/Deficit	9,858	-5,622

Assets		
Santander Current	5,833	2,311
Santander Deposit	41,806	35,470
Total	47,638	37,781

	<u>This year</u>	<u>Last year</u>		<u>This year</u>	<u>Last year</u>
Income	46,899	38,969	Expenditure	-37,041	-44,591
Hire of premises	39,242	32,882	Operational exp.	-35,919	-35,049
Hire with music	17,779	15,014	Wages	-21,163	-19,886
Hire without music*	21,463	17,868	Services	-6,221	-3,385
Other income	7,656	6,087	Insurance	-2,888	-2,733
			Maintenance	-2,622	-3,710
			Cleaning & toilets	-1,166	-884
			PRS	-177	-125
			Office	-261	-363
			Garden	-360	-599
			Kitchen	-249	-232
			Miscellaneous	-811	-2,232
			Total Op. exp.	-35,919	-34,149
			Capital expenditure	-1,123	-9,542
			Total Cap. exp.	-1,123	-9,542

Funds Held	2024-25	2023-24
Reserve	25,000	16,000
General	22,638	21,781
Grants Restricted		
Total	47,638	37,781

Receipts and payments accounts as Statement of Recommended Practice
For the period from 1 April 2024 to 31 March 2025

Section A Receipts and payments	Unrestricted funds	Restricted funds	Total funds	Last year
A1 Receipts	to the nearest £	to the nearest £	to the nearest £	(2023-24) to the nearest £
Hall hires	39,242		39,242	32,882
Other income	7,656		7,656	6,087
Grants (list restricted)			0	0
Sub total (gross income for AR)	46,898		46,898	38,969
A2 Asset and investment sales (see table)				
	0		0	
Sub total	0		0	
Total receipts	46,898		46,898	38,969
A3 Payments				
Operational	-35,919		-35,919	-35,049
Capital	-1,123		-1,123	-9,542
Sub total	-37,041		-37,041	-44,591
A4 Asset and investment purchases				
	0		0	
Sub total	0		0	
Total Payments	-37,041		-37,041	-44,591
Net of receipts minus payments	9,857		9,857	-5,623
Cash funds last year end			37,781	43,404
Cash funds this year end			47,638	

WYLAM INSTITUTE COMMUNITY ASSOCIATION

England & Wales - Charity number 522167

Accounts



Section A

Independent Examiner's Report

Report to the trustees/
members of

WYLAM INSTITUTE COMMUNITY ASSOCIATION

On accounts for the year
ended

31 MARCH 2024

Charity no
(if any)

522167

Set out on pages

FINANCIAL REPORT & RECEIPTS and PAYMENTS 1/4/2023 – 31/3/2024

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 31 March 2024

Responsibilities and
basis of report

As the charity's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent
examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination which gives me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Charities Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Signed:

M Cassidy

Date:

13/5/23

Name:

Michael Cassidy

Relevant professional
qualification(s) or body
(if any):

None

Address:

3 Stephenson Terrace

Wylam
NE41 8DZ

Section B

Disclosure

Only complete if the examiner needs to highlight material matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here brief details of any items that the examiner wishes to disclose.

Wylam Institute Community Association - Charity No. 522167
Financial report 1 April 2023 to 31 March 2024

Notes

	<u>This year</u>	<u>Last year</u>
Income	38,969	38,618
Expenditure	-44,591	-32,903
Surplus/Deficit	-5,623	5,715

Assets		
Santander Current	2,311	7,067
Santander Deposit	35,470	30,551
Co-op Midcounties	0	5,422
Virgin Money Deposit	0	363
Surplus/deficit		-144
Total	37,781	43,259

	<u>This year</u>	<u>Last year</u>		<u>This year</u>	<u>Last year</u>
Income	38,969	38,618	Expenditure	-44,591	-32,303
Hire of premises	32,882	31,404	Operational exp.	-35,049	-32,903
Hire with music	15,014	14,318	Wages	-19,886	-17,596
Hire without music*	17,868	17,086	Services	-3,385	-5,349
Other income	6,087	7,214	Insurance	-2,733	-2,651
			Maintenance	-3,710	-4,513
			Cleaning & toilets	-884	-1,114
			Licences	-1,025	-139
			Office	-363	-255
			Garden	-599	-339
			Kitchen	-232	-68
			Miscellaneous	-2,232	-878
			Total Op. exp.	-35,049	-32,903
			Capital expenditure	-9,542	0
			Total Cap. exp.	-9,542	0

Funds Held	2023-24	2022-23
Reserve	16,000	16,000
General	21,781	27,404
Grants Restricted		
Total	37,781	43,404

Receipts and payments accounts as Statement of Recommended Practice
For the period from 1 April 2023 to 31 March 2024

Section A Receipts and payments	Unrestricted funds	Restricted funds	Total funds	Last year
	to the nearest £	to the nearest £	to the nearest £	(2022-23)
				to the nearest £
A1 Receipts				
Hall hires	32,882		32,882	31,404
Other income	6,087		6,087	7,214
Grants (list restricted)				0
Sub total (gross income for AR)	38,969		38,969	38,618
A2 Asset and investment sales (see table)				
	0		0	0
Sub total	0		0	0
Total receipts	38,969		38,969	38,618
A3 Payments				
Operational	-35,049		-35,049	-32,903
Capital	-9,542		-9,542	0
Sub total	-44,591		-44,591	-32,903
A4 Asset and investment purchases				
	0		0	0
Sub total	0		0	0
Total Payments	-44,591		-44,591	-32,903
Net of receipts minus payments	-5,623		-5,623	5,715
Cash funds last year end			43,404	37,687
Cash funds this year end			37,781	43,404

Trustees' Annual Report for the period 1/4/2023 to 31/3/2024

Charity name: Wylam Institute Community Association

Charity registration number: 522167

Wylam Institute Community Association Trustees manage Wylam Institute as a village hall and community centre for Wylam and the surrounding area. The Institute is open to all ages, sexes, ethnicities and creeds. The Trustees are elected or re-elected yearly at the AGM from members of the association, who make a modest donation annually. The Building and Land Holding Trustee is the Charity Commission.

The Association is a member of the West Northumberland Community Buildings Consortium and Community Action Northumberland.

The Independent Examiner did not need to highlight any material matters of concern in his report on the accounts for the period.

The Trustees thank the granting bodies for the funds received.

Signed on behalf of the Trustees:



Susan Nicholson (Chair)



Julian Bates (Treasurer)

WYLAM INSTITUTE COMMUNITY ASSOCIATION

England & Wales - Charity number 522167

Accounts



Section A

Independent Examiner's Report

**Report to the trustees/
members of**

WYLAM INSTITUTE COMMUNITY ASSOCIATION

**On accounts for the year
ended**

31 MARCH 2023

**Charity no
(if any)** 522167

Set out on pages

FINANCIAL REPORT & RECEIPTS and PAYMENTS 1/4/2022 – 31/3/2023
Page 3

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 31 March 2023

**Responsibilities and
basis of report**

As the charity's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

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**Independent
examiner's statement**

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination which gives me cause to believe that in, any material respect:

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- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Signed:

Michael Cassidy

Date:

12-5-23

Name:

Michael Cassidy

**Relevant professional
qualification(s) or body
(if any):**

None

Address:

3 Stephenson Terrace

Wylam
NE41 8DZ

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Section B

Disclosure

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Give here brief details of any items that the examiner wishes to disclose.

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Wylam Institute Community Association - Charity No. 522167
 Financial Report 1 April 2022 to 31 March 2023

Notes

	<u>This year</u>	<u>Last year</u>
Income	38,618	40,562
Expenditure	-32,903	-31,731
Surplus/Deficit	5,715	8,831
Assets		
Santander Current	7,067	6,696 cf
Santander Deposit	30,551	25,208 cf
Co-op Midcounties	5,422	5,422 cf
Virgin Money Deposit	363	361 cf
Total	43,404	37,687

	<u>This year</u>	<u>Last year</u>		<u>This year</u>	<u>Last year</u>
Income	38,618	40,562	Expenditure	-32,903	-31,731
Hire of premises	31,404	22,336	Operational exp.	-32,903	-30,831
Hire with music	14,318	10,430	Wages	-17,596	-16,586
Hire without music*	17,086	11,906	Services	-5,349	-4,329
Other income	7,214	6,255	Insurance	-2,651	-3,089
			Maintenance	-4,513	-2,494
			Cleaning & toilets	-1,114	-839
			PRS	-139	-732
			Office	-255	-980
			Garden	-339	-311
			Kitchen	-68	0
			Miscellaneous	-878	-1,470
			Total Op. exp.	-32,903	-30,831
			Capital expenditure	0	-900
			Total Cap. exp.	0	-900

Funds Held	2022-23	2021-22
Reserve	16,000	13,000
General	27,404	24,688
Grants Restricted	0	0
Total	43,404	37,687

Receipts and payments accounts as Statement of Recommended Practice
 For the period from 1 April 2022 to 31 March 2023

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
Section A Receipts and payments				
A1 Receipts				
Hall hires	31,404		31,404	22,336
Other income	7,214		7,214	18,226
Grants (list restricted)			0	0
Sub total (gross income for AR)	38,618		38,618	40,562
A2 Asset and investment sales (see table)				
Sub total	0		0	0
Total receipts	38,618		38,618	40,562
A3 Payments				
Operational	-32,903		-32,903	-30,831
Capital	0		0	-900
Sub total	-32,903		-32,903	-31,731
A4 Asset and investment purchases				
Sub total	0		0	0
Total Payments	-32,903		-32,903	-31,731
Net of receipts minus payments	5,715		5,715	8,831
Cash funds last year end			37,687	27,447
Cash funds this year end			43,404	37,687

Trustees' Annual Report for the period 1/4/2022 to 31/3/2023

Charity name: Wylam Institute Community Association

Charity registration number: 522167

Wylam Institute Community Association Trustees manage the Wylam Institute as a Village Hall and Community Centre for the Village of Wylam and surrounding area. The Institute is open to all ages, sexes, ethnicities and creeds. The Management Trustees are elected yearly at the AGM from members of the community, who make a modest donation annually. The Building and Land Holding Trustee is the Charity Commission.

The Independent Examiner did not need to highlight any material matters of concern in his report on the accounts.

The Association holds Hallmark 2 status and is a member of the West Northumberland Community Buildings Consortium and Community Action Northumberland. It aims to achieve Hallmark 3 status in due course.

The Trustees thank the granting bodies for the funds received.

Signed on behalf of the Trustees:



Susan Nicholson (Chair)



Julian Bates (Treasurer)

WYLAM INSTITUTE COMMUNITY ASSOCIATION

England & Wales - Charity number 522167

Accounts

Trustees' Annual Report for the period 1/4/2021 to 31/3/2022

Charity name: Wylam Institute Community Association

Charity registration number: 522167

Wylam Institute Community Association Trustees manage the Wylam Institute as a Village Hall and Community Centre for the Village of Wylam and surrounding area. The Institute is open to all ages, sexes, ethnicities and creeds. The Management Trustees are elected yearly at the AGM from members of the community, who make a modest donation annually. The Building and Land Holding Trustee is the Charity Commission. The Independent Examiner did not need to highlight any material matters of concern in his report on the accounts.

The Association holds Hallmark 2 status and is a member of the West Northumberland Community Buildings Consortium and Community Action Northumberland. It aims to achieve Hallmark 3 status in due course.

The Trustees thank the granting bodies for the funds received.

Signed on behalf of the Trustees:



Susan Nicholson (Chair)



Julian Bates (Treasurer)

Wylam Institute Community Association - Charity No. 522167
Financial Report **1st April 2021 to 31st March 2022**

	<u>This year</u>	<u>Last year</u>
Income	40,562	40,850
Expenditure	-31,731	-39,440
Increase/Deficit	8,831	1,410

Assets

Santander Current	6,696	5,835 cf
Santander Deposit	25,208	17,189 cf
Co-op Midcounties	5,422	5,422 cf
Virgin Money Deposit	361	361 cf
Cash	0	50 cf
Increase/Deficit		8,831
Total	37,688	37,688

	<u>This year</u>	<u>Last year</u>		<u>This year</u>	<u>Last year</u>
Income	40,562	40,850	Expenditure	-31,731	-36,046
Hire of premises	22,336	7,092	Operational Exp	-30,831	-25,801
Hire with music	10,430	5,458	Wages	-16,586	-13,778
Parties and Weddings	507	0	Services	-4,329	-5,600
Hire without music*	11,906	1,634	Insurance	-3,089	-2,337
			Maintenance	-2,494	-1,274
			Cleaning & toilets	-839	-785
			PRS	-732	-449
			Office	-980	-239
			garden	-311	-346
			Kitchen	0	-220
			Miscellaneous	-1,470	-773
			Total	-30,831	-25,801
Other Income	18,226	33,326	Capital Expenditure	-900	-10,245
Grants & Donations	3,030	29,379	Ceiling Final	-3,369	
			Total Capital Exp.	-3,369	-10,245
Gift Aid 2020	366	348			
Member Don.	2,200	2,277			
Solar Panels	629	686			
interest & dividends	20	69			
Bar licences	0	0			
Miscellaneous	10	567			
Other Income	6,255	12,074		33,326	
Total Income	41,069	40,418	Total Expenditure	-34,200	-36,046
Grants & Donations					
Parish Council restricted	0	3,000			
Job Retention Scheme gra	1,061	4,020			
Totals	1,061	7,020			
Funds Held	2021-22	2020-21			
Reserve	13,000	13,000			
General	24,688	15,857			
Grants Restricted	0	0			
Total	37,688	28,857			

MR 2/5/22

Receipts and payments accounts as Statement of Recommended Practice
For the period from 1st April 2021 to 31st March 2022

Section A Receipts and payments	Unrestricted funds	Restricted funds	Total funds	Last year
A1 Receipts	to the nearest £	to the nearest £	to the nearest £	to the nearest £
Hall Hires	0		0	7092
Members' donations	2566		2566	2625
Solar Panels	629		629	
Interest/Dividends	20			
Fund raising	283		283	1322
Grants (list restricted)	14728	0	14728	29379
Sub total(Gross income for AR)	18226	0	18226	40418
A2 Asset and investment sales	0	0	0	0
Sub total	18226	0	18226	40418
Total receipts	18226	0	18226	40418
A3 Payments				
Staff	16586		16586	15597
Gas	2626		2626	
Electricity	977		977	
Water	264		264	
other	10378		10378	23411
Capital	900		900	
Sub total	31731		31731	39008
Asset & Investment purchase				
sub total	0		0	0
Total Payments	31731		31731	39008
Net of receipts-payments	-13505		-13505	1410
Cash Funds last Year end			28857	27447
Cash Funds Year end			37688	28857

WLC 2/5/22



Section A

Independent Examiner's Report

Report to the trustees/
members of

WYLAM INSTITUTE COMMUNITY ASSOCIATION

On accounts for the year
ended

31 MARCH 2022

Charity no
(if any)

522167

Set out on pages

FINANCIAL REPORT & RECEIPTS and PAYMENTS 1/4/2021 – 31/3/2022
Pages 3&4

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 31 March 2022

Responsibilities and
basis of report

As the charity's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent
examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination which gives me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Charities Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Signed:

Michael Cassidy

Date:

2-5-22

Name:

Michael Cassidy

Relevant professional
qualification(s) or body
(if any):

None

Address:

3 Stephenson Terrace

Wylam
NE41 8DZ

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Section B

Disclosure

Only complete if the examiner needs to highlight material matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here brief details of any items that the examiner wishes to disclose.

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WYLAM INSTITUTE COMMUNITY ASSOCIATION

England & Wales - Charity number 522167

Accounts

Trustees' Annual Report for the period 1/4/2020 to 31/3/2021

Charity name: Wylam Institute Community Association

Charity registration number: 522167

Wylam Institute Community Association Trustees manage the Wylam Institute as a Village Hall and Community Centre for the Village of Wylam and surrounding area. The Institute is open to all ages, sexes, ethnicities and creeds. The Management Trustees are elected yearly at the AGM from members of the community, who make a modest donation annually. The Building and Land Holding Trustee is the Charity Commission. There have been no reportable incidents this year, although the operation of the Institute was severely affected by government Covid-19 lockdown regulations.

The Association holds Hallmark 2 status and is a member of the West Northumberland Community Buildings Consortium and Community Action Northumberland and is looking towards achieving Hallmark 3 status in due course.

The Trustees thank the granting bodies for the funds received which were spent on finalising decoration work in the downstairs rooms and replacing the existing lighting with LEDs. In addition, work on the roof was completed, where a flat section subject to blocked gullies was replaced by a sloping section.

The loss of revenue resulting from the various Covid-19 shutdowns was mitigated by various government grant schemes including the Job Retention Scheme.



Section A

Independent Examiner's Report

Report to the trustees/
members of

WYLAM INSTITUTE COMMUNITY ASSOCIATION

On accounts for the year
ended

31 MARCH 2021

Charity no
(if any)

522167

Set out on pages

FINANCIAL REPORT & RECEIPTS and PAYMENTS 1/4/2020 – 31/3/2021
Pages 3&4

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 31 March 2021

Responsibilities and
basis of report

As the charity's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

**Independent
examiner's statement**

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination which gives me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Charities Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Signed:

M Cassidy

Date:

20/5/21

Name:

Michael Cassidy

Relevant professional
qualification(s) or body
(if any):

None

Address:

3 Stephenson Terrace

Wylam
NE41 8DZ

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Section B Disclosure

Only complete if the examiner needs to highlight material matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here brief details of any items that the examiner wishes to disclose.

Large empty rectangular box for providing details of items to be disclosed.

Wylam Institute Community Association Charity No.522167

Receipts and payments accounts as SORP

For the period from 1st April 2020

To 31st March 2021

Section A Receipts and payments	Unrestricted funds	Restricted funds	Total funds	Last year
A1 Receipts	to the nearest £	to the nearest £	to the nearest £	to the nearest £
Hall Hires	7092		7092	24207
Members donations	2625		2625	3583
Grants	3000		3000	6900
Covid grants	22238		22238	
Furlough Grants		4141	4141	
Other income	1322		1322	1591
Sub total(Gross income for AR)	36277	4141	40418	36281
A2 Asset and investment sales, (see table).				
	0		0	0
Sub total	36277	4141	40418	36281
Total receipts	36277	4141	40418	36281
A3 Payments				
Staff	-11456	-4141	-15597	-13778
operational cost	-8602		-8602	-12023
Capital	-14809		-14809	-10245
Sub total	-34867	-4141	-39008	-36046
Asset & Investment purchase				
sub total	0	0	0	0
Total Payments	-34867	-4141	-39008	-36046
Net of receipts-payments	1410	0	1410	234
Cash Funds last Year end			27447	27213
Cash Funds Year end			28857	27447

Wylam Institute Community Association - Charity No. 522167
Financial Report 1 April 2020 to 31 March 2021

	<u>This year</u>	<u>Last year</u>
Income	40,850	36,261
Expenditure	-39,440	-36,046
Increase/Deficit	1,410	234

Assets			
Santander Current	5,835	6,544	cf
Santander Deposit	17,189	7,142	cf
Co-op Midcounties	5,422	5,422	cf
Virgin Money Deposit	361	8,340	cf
Cash	50	0	cf
Increase/Deficit		1,410	
Total	28,857	28,858	

	<u>This year</u>	<u>Last year</u>		<u>This year</u>	<u>Last year</u>
Income	40,850	36,281	Expenditure	-39,440	-36,046
Hire of premises	7,092	24,207	Operational Exp	-24,631	-25,801
Hire with music	5,458	16,563	Wages	-15,597	-13,778
Parties and Weddings	0	722	Services	-3,047	-5,600
Hire without music*	1,634	6,922	Insurance	-2,374	-2,337
Other Income	33,758	12,074	Maintenance	-1,850	-1,274
Grants & Donations	29,379	7,020	Cleaning & toilets	-251	-785
Members Don. 2020	358	659	PRS	0	-449
Gift Aid 2020	348	1,226	Office	-300	-239
Member Don. 2021	1,919	1,744	garden	-216	-346
Fund raising	0	188	Kitchen	0	-220
Garden Coffee Morni	0	139	Miscellaneous	-564	-773
Solar Panels	686	678	Total	-24,199	-25,801
Interest & dividends	69	244	Capital Expendit:	-14,809	-10,245
Bar licences	0	154	Ceiling Final	-4,809	
Miscellaneous	567	22	Roof Refurbishmer	-10,000	
			Total Capital Exp	-14,809	-10,245
Grants & Donations			Solar Panels		
Parish Council	3,000		cost	-6,020	-6,020
Covid grants unrestrict	22,238		income to date	4,976	4,290
Furlough restricted	4,141		balance	-1,044	-1,730
Totals	29,379	7,020			
Funds Held	2020-21	2019-20			
Reserve	13,000	13,000			
General	15,857	14,448			
Grants Restricted	0	0			
Total	28,857	27,448			