



**CHARITY COMMISSION
FOR ENGLAND AND WALES**

Trustees' Annual Report for the period

From **1st April 2022** Period start date To **31st March 2023** Period end date

Charity name: **Norham Public Hall**

Charity registration number: **522118**

Objectives and Activities

	SORP reference	
Summary of the purposes of the charity as set out in its governing document	Para 1.17	Provision of suitable and appropriate amenities/facilities for a variety of groups and organisations to be used for their chosen purpose
Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts.	Para 1.17 and 1.19	Recreational: - Table tennis; Village Band; WI; Craft Club; Movement to Music; Scottish Country Dancing; Parties; Fundraising events Commercial: - Pilates
Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit	Para 1.18	They have regard to this guidance and do not depart from it

Additional information (optional)

You may choose to include further statements where relevant about:

	SORP reference	
Policy on grant making	Para 1.38	Not applicable
Policy on social investment including program related investment	Para 1.38	Not applicable
Contribution made by volunteers	Para 1.38	Donation of time and skills to ensure smooth running of all events
Other		

Achievements and Performance

	SORP reference	
Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole.	Para 1.20	Each group named above flourishes and provides social contact and activity for local people. This reduces isolation, increases skill base, promotes companionship and provides a sense of purpose

Additional information (optional)

You may choose to include further statements where relevant about:

Achievements against objectives set	Para 1.41	More than satisfactory
Performance of fundraising activities against objectives set	Para 1.41	Not as successful as might be hoped for
Investment performance against objectives	Para 1.41	Not applicable
Other		None

Financial Review

Review of the charity's financial position at the end of the period	Para 1.21	Satisfactory but demonstrates the need for review of costs
Statement explaining the policy for holding reserves stating why they are held	Para 1.22	Currently there is no policy as until the recipe of the legacy funds were insufficient
Amount of reserves held	Para 1.22	No separate account
Reasons for holding zero reserves	Para 1.22	Insufficient funds until the legacy was received
Details of fund materially in deficit	Para 1.24	Not applicable
Explanation of any uncertainties about the charity continuing as a going concern	Para 1.23	None

Additional information (optional)

You may choose to include further statements where relevant about:

The charity's principal sources of funds (including any fundraising)	Para 1.47	Hire income In this period we have also received a legacy
Investment policy and objectives including any social investment policy adopted	Para 1.46	Not applicable
A description of the principal risks facing the charity	Para 1.46	Increasing costs of running hall
Other		Need to improve facilities to retain existing users and attract a greater cross section of new hirers

Structure, Governance and Management

Description of charity's trusts:		
Type of governing document (trust deed, royal charter)	Para 1.25	Scheme
How is the charity constituted? (e.g unincorporated association, CIO)	Para 1.25	Unincorporated
Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees	Para 1.25	Election at AGM / EGM

Additional information (optional)

You may choose to include further statements where relevant about:

Policies and procedures adopted for the induction and training of trustees	Para 1.51	Guidance from ACRE
The charity's organisational structure and any wider network with which the charity works	Para 1.51	Committee Liaison with other village groups
Relationship with any related parties	Para 1.51	Not applicable
Other		

Reference and Administrative details

Charity name	Norham Public Hall
Other name the charity uses	Norham Village HALL
Registered charity number	522118
Charity's principal address	Castle Street, Norham, TD15 2LQ

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Janet Young	Chairperson		Village Hall Committee
2	Sarah Bougourd	Treasurer	September 2023	Village Hall Committee
3	Lynne Ellerby	Booking Secretary	May 2023	Village Hall Committee
4	David Heywood			Village Hall Committee
5	Jan L'Argent			Village Hall Committee
6	Victoria Craig			Village Hall Committee
7	John Glennie			Village Hall Committee
8	Anne Lewis		May 2023	Village Hall Committee
9	Janet Heywood		May 2023	Village Hall Committee
10				
11				
12				
13				
14				
15				
16				
17				
18				
19				
20				

Corporate trustees – names of the directors at the date the report was approved

Director name		
Not applicable		

Name of trustees holding title to property belonging to the charity

Trustee name	Dates acted if not for whole year	
The Hall and buildings freehold title is vested in the Official Custodian for Charities		

Funds held as custodian trustees on behalf of others

Description of the assets held in this capacity	Not applicable
Name and objects of the charity on whose behalf the assets are held and how this falls within the custodian charity's objects	Not applicable
Details of arrangements for safe custody and segregation of such assets from the charity's own assets	Not applicable

Additional information (optional)

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address
	None	

Name of chief executive or names of senior staff members (Optional information)

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Exemptions from disclosure

Reason for non-disclosure of key personnel details

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Other optional information

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Declarations

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)	<i>Janet Young</i>	
Full name(s)	Janet Young	
Position (eg Secretary, Chair, etc)	Chairperson	
Date	30/1/2024	



CHARITY COMMISSION
FOR ENGLAND AND WALES

Norham Public Hall

522118

Receipts and payments accounts

CC16a

For the period		To	
from	01/04/2022		31/03/2023

Section A Receipts and payments

Unrestricted funds	Restricted funds	Endowment funds	Total funds	Last year
to the nearest £	to the nearest £	to the nearest £	to the nearest £	to the nearest £

A1 Receipts

Hall Hire	4,213.19	-	4,213	-
Electricity Meter	1,382.00	-	1,382	-
Committee Room Hire		-	-	-
Donations	40	-	40	-
Other Income	2,249.93	-	2,250	-
Legacy	20,000.00	-	20,000	-
	-	-	-	-
	-	-	-	-
Sub total (Gross income for AR)	27,885	-	27,885	-

A2 Asset and investment sales, (see table).

	-	-	-	-
	-	-	-	-
Sub total	-	-	-	-
Total receipts	27,885	-	27,885	-

A3 Payments

Costs of Sale	500.00	-	500	-
Insurance	1,131.39	-	1,131	-
Repairs	911.67	-	912	-
Subscriptions	10.00	-	10	-
Sub total	225.62	1	226	-

Utilities - Electric	2,156.18	-	-	2,156	-
Utilities Water	614.04	-	-	614	-
Licence Fees	388.41	-	-	388	-
Professional Services - Transformation	3,482.10	-	-	3,482	-
Wages	1,440.00	-	-	1,440	-
	-	-	-	-	-
	-	-	-	-	-
Sub total	10,859	-	-	10,859	-

A4 Asset and investment purchases, (see table)					
	-	-	-	-	-
	-	-	-	-	-
Sub total	-	-	-	-	-

Total payments	10,859	-	-	10,859	-
Net of receipts/(payments)	17,026	-	-	17,026	-
A5 Transfers between funds	-	-	-	-	-
A6 Cash funds last year end	-	-	-	-	-
Cash funds this year end	17,026	-	-	17,026	-

Section B Statement of assets and liabilities at the end of the period

Categories

Details

Unrestricted funds

to nearest £

Restricted funds

to nearest £

Endowment funds

to nearest £

B1 Cash funds

Bank of Scotland Treasurers Account

50,111
-
-
-

-
-
-
-

-
-
-
-

Total cash funds

50,111

-
-
-
-

-
-
-
-

(agree balances with receipts and payments account(s))

Agreement Error

OK

OK

B2 Other monetary assets

Details

Unrestricted funds

to nearest £

Restricted funds

to nearest £

Endowment funds

to nearest £

-
-
-
-
-
-

-
-
-
-
-
-

-
-
-
-
-
-

B3 Investment assets

Details

Fund to which asset belongs

Cost (optional)

Current value (optional)

-
-
-
-
-
-

-
-
-
-
-
-

Details

Fund to which asset belongs

Cost (optional)

Current value (optional)

-
-
-
-
-
-

-
-
-
-
-
-



B4 Assets retained for the charity's own use

Land and buildings used by the Charity: the Village Hall (freehold title invested in the official custodian for charities)		-	1,200,000
Retained for functional use by the Charity: furniture and equipment in the hall; tables, chairs, kitchen equipment etc.		-	-
		-	-
		-	-
		-	-
		-	-
		-	-
		-	-
		-	-
		-	-

B5 Liabilities

Details	Fund to which liability relates	Amount due (optional)	When due (optional)
		-	
		-	
		-	
		-	
		-	
		-	

Signed by one or two trustees on behalf of all the trustees

Signature	Print Name	Date of approval
	Miss Sarah Bourgourd	30/11/24
	Dr J Young	30/11/24



CHARITY COMMISSION FOR ENGLAND AND WALES

Independent examiner's report on the accounts

Section A

Independent Examiner's Report

Report to the trustees/ members of	Norham Village Hall		
On accounts for the year ended	31 st March 2023	Charity no (if any)	522118
Set out on pages	One		

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 31/03/2023

Responsibilities and basis of report

As the charity trustees of the Trust, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

Independent examiner's statement

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination which gives me cause to believe that in, any material respect:

- accounting records were not kept in accordance with section 130 of the Act or
- the accounts do not accord with the accounting records

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

** Please delete the words in the brackets if they do not apply.*

Signed:

Date: 20th July 2023

Name: James Hall Greenwood FCA

Relevant professional
qualification(s) or body
(if any):

Institute of Chartered Accountants in England and Wales

Address:

Monterey

Norham

Berwick upon Tweed TD15 2JZ

Section B

Disclosure

Only complete if the examiner needs to highlight matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here brief details of any items that the examiner wishes to disclose.