

CHOPPINGTON SOCIAL WELFARE CENTRE

REGISTERED CHARITY NUMBER 522045

REPORT AND FINANCIAL STATEMENTS

FOR THE YEAR ENDED 31 MARCH 2022

CHOPPINGTON SOCIAL WELFARE CENTRE

YEAR ENDED 31 MARCH 2022

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CHOPPINGTON SOCIAL WELFARE CENTRE

LEGAL AND ADMINISTRATIVE DETAILS

Registered Charity Number	- 522045
Address of Scheme	- Fernlea Drive Scotland Gate Choppington Northumberland NE62 5SS
Trustees	- B Storey J E Young J G Rice (Deceased 10/9/2021) A Dickson S J Armstrong (Resigned 31/5/2021) N A Little J Coulter M Rice W Rice M Carmon C Wood
Secretary	- S N Rice
Treasurer	- S J Armstrong
Bankers	- Barclays Bank plc Northumbria House Cramlington Northumberland NE23 6QP
Independent Examiner	- J Wallage FCA CISWO (Trading) Ltd The Old Rectory Rectory Drive Whiston Rotherham S60 4JG

CHOPPINGTON SOCIAL WELFARE CENTRE
REPORT OF THE TRUSTEES
FOR THE YEAR ENDED 31 MARCH 2022

The trustees present their report along with the financial statements of the charity for the year ended 31 March 2022. The financial statements have been prepared in accordance with the accounting policies set out in note 1 to the accounts which can be found on page 7 and comply with the charities trust deed, applicable law and the Charities SORP FRS 102.

Constitution, Objectives and Activities for the Public Benefit

The charity is constituted by a scheme dated 8 February 2005 and is registered with the Charity Commission under the number 522045.

Its objectives are to provide a social welfare centre for the benefit of the inhabitants of the parish of Choppington and the surrounding area particularly (but not exclusively) those who are members of the mining community. The trustees have referred to the guidance given by the Charity Commission on public benefit when reviewing the charity's aims and objectives and details of the activities that have taken place during the year can be found later in this report.

Organisational Structure

The trustees who have served the charity during the year are shown on page 1.

The charity is responsible for maintaining the premises and grounds in a suitable state of repair for use by those who live in the surrounding area. It raises income through various charitable activities such as hiring out its facilities for use by the public. In addition to this, the charity receives an occupational licence from its connected trading company, Choppington Social Welfare Centre Social Club Ltd and an agreement is in place whereby all the profits of the company are donated to the charity under Gift Aid.

Trustee vacancies are advertised and interested parties are asked to apply in writing. Interviews will be held and suitable candidates are then notified to their nominating body either CISWO, NUM or members. The Trustee Board is made up of equal numbers of each nominating body.

Financial Review

The charity had net outgoing resources of £34,801 (2021 incoming £7,622) from the day to day running of the centre. Income from room hire has increased by £2,785 to £12,745 (2021 £9,960) and income from catering increased by £3,260 which shows the impact of the pandemic is slowly improving. The trading company Choppington Social Welfare Centre Social Club Ltd did make a profit this year, however the losses brought forward meant it was unable to make a Gift Aid donation to the charity again this year. Resources expended also increased by £13,587 (2021 decreased by £43,728).

Review of Activities

The centre offers a variety of courses and activities, a licenced bar and community café offering a full range from simple snacks to cooked meals. Some activities have experienced a reduction in numbers attending. A full report from the secretary and Chair of Trustees which gives details of all the activities that have taken place over the year can be found in Appendix A, attached to the accounts.

Investment Policy

There is no specific investment policy in place as such but the trustees have taken the sensible approach and placed most of the charity's liquid assets in interest bearing accounts. This will provide a small amount of income for the charity in the form of interest but means that the funds are readily available should they be required.

Continued

CHOPPINGTON SOCIAL WELFARE CENTRE

REPORT OF THE TRUSTEES (CONTINUED)
FOR THE YEAR ENDED 31 MARCH 2022

Reserves Policy

It is the policy of the trustees to maintain unrestricted funds which are the free reserves of the charity, at a level to provide sufficient funds to cover anticipated administration and support costs. Any additional reserves are held to provide a capital fund for repairs that will be required for the upkeep of the premises, including a future project to provide a MUGA for the community.

Risk Management

The trustees are aware of the operational and financial risks which the charity faces and regularly reviews those risks to mitigate against any impact they may have on the charity. The major risks facing the charity are the continued success of the Social Club from which it derives some of its funding, the support of individuals, groups and the community in using the facilities and the introduction of the younger generation to provide for the future. The trustees work closely with the directors and members to address these risks.

Statement of Trustees' Responsibilities

Law applicable to charities in England and Wales requires the trustees to prepare financial statements for each financial year which give a true and fair view of the charity and of the incoming resources and application of resources of the charity for that period. In preparing those financial statements the trustees are required to:

- select suitable accounting policies and apply them consistently;
- observe the methods and principles in the Charities SORP;
- make judgements and estimates that are reasonable and prudent;
- state whether applicable accounting standards have been followed subject to any material departures disclosed and explained in the financial statements;
- prepare the financial statements on the going concern basis unless it is inappropriate to presume the charity will continue in operation

The trustees are responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the charity and enable them to ensure that the financial statements comply with the Charities Act 2011. They are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention of fraud and other irregularities.

NA Little
Trustee

NORMA ANN LITTLE
Print Name

[Signature]
Trustee

MICHELLE RICE
Print Name

7/12/22
Date

INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES OF
CHOPPINGTON SOCIAL WELFARE CENTRE

I report to the Trustees on my examination of the accounts of the above named charity (registered number 522045) for the period ended 31 March 2022, set out pages 5 to 9.

Responsibilities and basis of report

As the charity trustees you are responsible for the preparation of the accounts in accordance with the requirements of Charities Act 2011 (the Act).

I report in respect of my examination of the Trustees' accounts carried out under section 145 of the 2011 Act and in carrying out my examination I have followed all the applicable Directons given by the Charity Commission under section 145(5)(b) of the 2011 Act.

Independent Examiners Statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

- (1) Accounting records were not kept in respect of the Charity as required by section 130 of the Act; or
- (2) the accounts do not accord with those records; or
- (3) the accounts do not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair view' which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

..........

.....12/12/2022.....

J Wallage FCA

Date

On behalf of: CISWO (Trading) Ltd
The Old Rectory
Rectory Drive
Whiston
Rotherham
South Yorkshire
S60 4JG

CHOPPINGTON SOCIAL WELFARE CENTRE

STATEMENT OF FINANCIAL ACTIVITIES FOR THE YEAR ENDED 31 MARCH 2022

		<u>General</u>	<u>Restricted</u>	<u>Total</u>	<u>Total</u>
		<u>Funds</u>	<u>Funds</u>	<u>2022</u>	<u>2021</u>
<u>Income and Endowments</u>	<u>Notes</u>	£	£	£	£
Income from leisure activities	2	5,186	-	5,186	444
Catering takings	3	6,684	-	6,684	3,424
Members' subscriptions		-	-	-	10
Room hire		12,745	-	12,745	9,960
Occupational licence		2,500	-	2,500	2,500
Gift aid donation	4	-	-	-	-
Investment income		14	-	14	117
Solar Panel income		4,069	-	4,069	4,799
Donations		-	-	-	-
Job Retention Scheme		16,306	-	16,306	37,499
Government COVID Grants		18,450	-	18,450	36,357
Total Income		65,954	-	65,954	95,110
<u>Expenditure</u>					
<u>Direct Charitable Expenditure</u>					
Catering purchases		2,194	-	2,194	478
Rates and water rates		2,016	-	2,016	950
Insurance		3,206	-	3,206	2,905
Light and heat		8,748	-	8,748	7,595
Repairs and maintenance		8,927	-	8,927	3,168
Cleaning and hygiene		1,548	-	1,548	999
Sundry expenses		523	-	523	73
		27,162	-	27,162	16,168
<u>Management and Administration</u>					
Salaries and wages		55,092	-	55,092	52,113
Telephone, postage, stationery and adverts		2,758	-	2,758	2,181
Accountancy		1,706	-	1,706	1,664
Entertainment and licences		1,209	-	1,209	1,331
Irrecoverable partial exemption VAT		453	-	453	(52)
Bad debts written off		-	-	-	1,388
Total Expenditure		88,380	-	88,380	74,793
NET MOVEMENT IN FUNDS BEFORE DEPRECIATION		(22,426)	-	(22,426)	20,317
Depreciation	5	1,716	10,659	12,375	12,695
NET MOVEMENT IN FUNDS		(24,142)	(10,659)	(34,801)	7,622
Fund balances brought forward		322,589	500,295	822,884	815,262
Fund balances carried forward		298,447	489,636	788,083	822,884

CHOPPINGTON SOCIAL WELFARE CENTRE

BALANCE SHEET

AS AT 31 MARCH 2022

	Note	<u>2022</u>		<u>2021</u>	
		£	£	£	£
FIXED ASSETS					
Tangible assets	5		593,104		605,479
CURRENT ASSETS					
Stocks	6	5,909		5,822	
Debtors	7	14,168		16,755	
Cash at bank and in hand	8	179,593		200,195	
		<u>199,670</u>		<u>222,772</u>	
LESS: CURRENT LIABILITIES					
Creditors falling due within one year	9	(4,691)		(5,367)	
			<u>194,979</u>		<u>217,405</u>
TOTAL NET ASSETS			<u><u>788,083</u></u>		<u><u>822,884</u></u>

Represented by:

FUNDS

General funds	298,447	322,589
Restricted funds - Building Fund	489,636	500,295
	<u>788,083</u>	<u>822,884</u>

The financial statements were approved by the trustees and signed on their behalf by:

.....
Trustee

.....
Date

.....
Print name

CHOPPINGTON SOCIAL WELFARE CENTRE
NOTES TO THE ACCOUNTS
YEAR ENDED 31 MARCH 2022

1. ACCOUNTING POLICIES

a) Basis of accounting

The financial statements have been prepared under the historical cost convention unless otherwise stated in the relevant notes to these accounts. The financial statements have been prepared in accordance with the Statement of Recommended Practice, Accounting and Reporting by Charities (FRS102), the Financial Reporting Standard (FRS102) and the Charities Act 2011.

The trustees consider that there are no material uncertainties about the charity's ability to continue as a going concern. The trustees have a reasonable expectation that the Trust has adequate reserves to continue in operational existence for the foreseeable future. Accordingly the trustees continue to adopt the going concern basis in the preparation of the accounts.

b) Income Recognition

Income is recognised once the charity has entitlement to the income, it is probable that the income will be received and the amount of income receivable can be measured reliably.

Donations are recognised when they are received.

c) Expenditure Recognition

Liabilities are recognised as expenditure as soon as there is a legal or constructive obligation committing the charity to that expenditure, it is possible that settlement will be required and the amount of the obligation can be measured reliably. All expenditure is accounted for on an accruals basis.

d) Depreciation

Depreciation is charged on all fixed assets with the intention of writing off the cost of each asset over its estimated useful life. The rates applied are as follows:

Buildings	-	2% reducing balance basis
Furniture, fittings and equipment	-	20% reducing balance basis

e) Stocks

Stocks have been valued at the lower of cost and net realisable value after making adjustments for obsolete and slow moving items.

2. INCOME FROM LEISURE ACTIVITIES

	<u>2022</u>	<u>2021</u>
	£	£
Pilates Group	510	-
Tuesday Dance Club	785	-
Pool and Snooker	672	61
Carpet Bowls	260	-
Line Dancing	2,094	343
Computer Club (net of related expenses)	-	-
Choppington Community Choir	825	-
Centre Activities	40	40
Pantomime (net of expenses)	-	-
	<u>5,186</u>	<u>444</u>

CHOPPINGTON SOCIAL WELFARE CENTRE
NOTES TO THE ACCOUNTS FOR THE YEAR ENDED 31 MARCH 2022

	<u>2022</u>	<u>2021</u>
	£	£
3. <u>CATERING TAKINGS</u>		
Catering Income associated with room hire		
Food	460	80
Tea/Coffee	3,801	2,871
Catering Income from general café activities	2,423	473
	<u>6,684</u>	<u>3,424</u>

4. BAR TRADING ACCOUNT

From 1 April 2007, the bar trading activity was hived off into a separate trading company, Choppington Social Welfare Centre Social Club Limited.

Although the Company traded at a profit this year, losses brought forward meant it was unable to make a Gift Aid donation to the charity.

	<u>Buildings</u>	<u>Buildings</u>	<u>Furniture &</u>	<u>Furniture &</u>	
	<u>(Restricted)</u>	<u>(General)</u>	<u>Equipment</u>	<u>Equipment</u>	<u>Total</u>
	£	£	£	£	£
5. <u>FIXED ASSETS</u>					
<u>Cost</u>					
At 1 April 2021	735,329	109,609	50,404	7,890	903,232
Additions in year	-	-	-	-	-
At 31 March 2022	<u>735,329</u>	<u>109,609</u>	<u>50,404</u>	<u>7,890</u>	<u>903,232</u>
<u>Depreciation</u>					
At 1 April 2021	213,746	27,187	49,269	7,551	297,753
Charge for the year	10,432	1,648	227	68	12,375
At 31 March 2022	<u>224,178</u>	<u>28,835</u>	<u>49,496</u>	<u>7,619</u>	<u>310,128</u>
<u>Net Book Value</u>					
At 31 March 2022	<u>511,151</u>	<u>80,774</u>	<u>908</u>	<u>271</u>	<u>593,104</u>
At 31 March 2021	<u>521,583</u>	<u>82,422</u>	<u>1,135</u>	<u>339</u>	<u>605,479</u>

	<u>2022</u>	<u>2021</u>
	£	£
6. <u>STOCKS</u>		
Catering stocks	3,343	3,303
Other stocks	2,566	2,519
	<u>5,909</u>	<u>5,822</u>

7. DEBTORS

Trade debtors	3,955	8,775
Balance due from Choppington Social Welfare Centre Social Club Ltd	5,122	5,038
Other debtors and prepayments	5,091	2,942
	<u>14,168</u>	<u>16,755</u>

CHOPPINGTON SOCIAL WELFARE CENTRE

NOTES TO THE ACCOUNTS FOR THE
YEAR ENDED 31 MARCH 2022 (CONTINUED)

	<u>2022</u>	<u>2021</u>
	£	£
8. <u>CASH AT BANK AND IN HAND</u>		
Barclays Bank - Current account	42,049	63,236
- Deposit account	136,973	136,959
Cash in hand	571	-
	<u>179,593</u>	<u>200,195</u>
 9. <u>CREDITORS: Amounts falling due within one year</u>		
Trade creditors	893	510
Taxes and social security	833	1,929
Other creditors and accruals	2,965	2,928
	<u>4,691</u>	<u>5,367</u>

Secretary & Chairs Report to the Trustee's & Management Committee
For the financial Year 2021/22

Since we moved from our old Centre into the New building Our main aim hasn't changed at all in that time, we still want to offer a very special service to our members & clients, a service that will keep them wanting to come back with confidence, time & time again. However the world delivered a curved ball, thrown not just to us at CSWC but the whole world that prevented us from being able to deliver that special service of ours. That curved ball was given the name COVID – 19 the only way we could come to terms with it was controlled by the Government with instructions everyone had to adhere too the main part of those instructions that came in the form of a Lockdowns that went on longer than most people expected along with controlled opening and restrictions of use. The scientists who were giving guidance brought other measures in to combat the rising number of infections and deaths that came with the Pandemic we were compelled to act on the Government guidance.

Closing the Centre until further notice was the beginning and still is part of a long process to try to et back to a normal way of living. When I first delivered the instruction to our user groups bout having to close I will never forget a host of them coming to ask me if I would keep the Centre open I because of the enjoyment they get I said unfortunately I couldn't do that as these instructions came from the Government and were enforceable in Law. Apart from that I said how do they think I would feel or even be able to live with my conscience if I did that and just one of them took ill & died through my stupidity & ignorance, as many of them have become friends over the years I would never be able to forgive myself. I did make the promise to them that no matter what ever else took place I would look after their Centre till we were allowed to reopen.

The staff all put their phone numbers on a card and asked me to hand it out to all the elderly members & tell them while we were in Lockdown and they needed to speak to anyone about a problem they had or just wanted a chat to use those phone numbers. NR told them as we had daily checks to carry out in the Centre he would be at the Centre number till noon each day then he could be contacted on his mobile like the other members of staff. As we had some time dated stock staff also made a donation to purchase the likes of some groceries milk, bread, etc in case people ran short.

As there was always pages of updated information being placed on the GOV.UK website this was information from the scientists that would need to be in place before we could reopen when ever that was, so instead of waiting till that day came and everything having to be done together I with the help of MJ decided to start & get things done. The biggest problem was getting hold of timber to build frames & Perspex to create screens to protect staff. After speaking with the Chair & Vice Chair by phone as often as possible to keep them informed of what was happening next as all face to face meetings were banned till further notice to help minimise the infection rate. While I was busy making one way system fencing and screens, sticking up instruction notices around the Centre including toilets, stickers on the floor showing the one way system route, carry out the normal centre checks, fridges, freezers, security of the building. There were must do instructions coming from all over the shop insurance company especially yet ironically they were reluctant to get involved in conversations about policy cover for COVID – 19. While I was busy with this side of the work MJ was looking after the hoovering of the carpets, mopping the floors, taking a duster over the benches, sills, washing the toilet blocks with anti bacterial cleaners, flushing toilets and running taps to ensure water didn't become stagnant in the tanks or pipes not knowing how long the Lockdown would last. We also wanted to make sure we were ready to open as soon as we got the go ahead.

Before we were given the ok for the user groups to restart we were asked by the NHS – NCT if we could carry out some essential training for them as restrictions had gone on as long quite a number of workers that required essential certificates updating so we contacted NCC to get clearance and after a visit to make sure we were Covid Safe we have been doing and still are doing the training sessions as they request. Staff were placed on furlough and we

applied for what ever support grants there was made available to help us through the difficult time of closure and my thanks to the Trustees in giving me the support I needed to complete the application procedure which was something new to everyone. We had to place the plans for the celebration of the Centres 21st Birthday on hold all we could do as people rang us was to keep their hopes up by reminding them we will get back and pick the pieces up at some point. I had stated in previous annual reports that I felt we had some difficult times ahead but never thinking anything like this. It's demoralising coming to the Centre in the knowledge that we weren't in a position to deliver the service that we were good at because of things that were far beyond our control.

All we can do to try and get back to normal is accept the bookings for training sessions as they come in, we will work to get the confidence of the members and user groups back and look forward to hopefully of a better future ahead of us that will allow us to continue to deliver that special service without us continually having to look over our shoulders for the aftermath of Covid 19 and that curved ball being thrown at us ever again in the future.

Secretary.  S. N. Rice

Chair.  J. E. Young