



Trustees' Annual Report for the period

From 1 April 2024

To 31 March 2025

Section A

Reference and administration details

Charity name St Aidan's Community Centre Organisation

Other names charity is known by Brunton Park Community Centre

Registered charity number (if any) 522040

Charity's principal address 19 Grenville Drive

Brunton Park

Newcastle upon Tyne

Postcode

NE3 5PA

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Leigh Geddes	Chair		
2	Pat Spong	Secretary from June 2024		
3	Helen Watson	Treasurer		
4	Brian Duell	Property Manager		
5	Susie Coates	Bookings Secretary		
6	Louise McGeary		To June 2024	
7	Ben Pullan		To June 2024	St Aidan's Church
8	David Down			
9	David Spencer			
10	Jessica Carr	Secretary to June 2024		
11	Tracey Gasper			
12	Barrie Todd			St Aidan's Church
13	Chris Watson			St Aidan's Church
14	Julie Seaton			St Aidan's Church
15	Ollwyn Farrell			
16	Lucinda Hudson		From June 2024	St Aidan's Community Centre

Names of the trustees for the charity, if any, (for example, any custodian trustees)

Tim Bates	Michael Geddes

Section B Structure, governance and management

Description of the charity's trusts

Type of governing document (eg. trust deed, constitution)	Trust deed
How the charity is constituted (eg. trust, association, company)	Trust
Trustee selection methods (eg. appointed by, elected by)	<p>The management committee consists of:</p> <ul style="list-style-type: none"> • A secretary and treasurer elected at the annual general meeting; • Up to six persons appointed by St Aidan's church; • Other members nominated by the affiliated organisations /elected at the annual general meeting.

Section C Objectives and activities

Summary of the objects of the charity set out in its governing document	<p>To promote the benefit of the inhabitants of Brunton Park and Melton Park and the neighbourhood without discrimination. To advance education and to provide facilities in the interests of social welfare for recreation and leisure time occupation with the object of improving the conditions of life for the inhabitants.</p> <p>To establish, maintain and manage the community centre for the activities promoted by the organisation and its constituent bodies, in the furtherance of the above objects.</p>
Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)	<p>The Community Centre Organisation achieves its charitable objectives through maintenance and management of the community centre.</p> <p>We have also hosted an autumn fair in September 2024 which served as a fun community gathering as well as a fundraiser for the community centre.</p> <p>We have complied with the duty in section 4 of the Charities Act 2006 to have due regard to the Charities Commission's public benefit guidance.</p>

Summary of the main achievements of the charity during the year

The centre has continued to be very busy throughout the year, hosting a very wide range of regular and ad hoc user groups.

We have continued to maintain the community centre to a high standard. This has involved maintaining compliance with relevant standards (for example for electrics and fire extinguisher inspection and testing) as well as effecting a number of minor repairs. This year we also purchased a new dishwasher for the kitchen, which is important for several of our user groups.

In September our Autumn Fair was again a successful fun afternoon for the local community and raised £1,199 towards repairs and improvement of the centre.

Section E

Financial review

Brief statement of the charity's policy on reserves

Since we have now transferred all the assets and liabilities of the charity to St Aidan's Community Centre CIO, there are no reserves to be held in St Aidan's Community Centre Organisation (the old charity) at the year end.

Further financial review details (Optional information)

Sources of income

Our main source of income is from hiring out the community centre to users. This is supplemented by income from the 500 Club, and funds raised at the autumn fair. Occasionally we receive other donations and grants. This year we received £1,000 from the parish council towards the new dishwasher and £400 from Asda towards our Christmas tea party (transferred to St Aidan's Community Centre CIO).

Section F

Other optional information

Transfer of undertakings to St Aidan's Community Centre CIO

On 29 November 2024 we effected the transfer of undertakings from St Aidan's Community Centre Organisation (registered charity 522040) to St Aidan's Community Centre CIO (registered charity 1205194 with substantially the same objectives).

This has the effect of changing the legal form of the community centre organisation, to become a Charitable Incorporated Organisation (CIO). CIO status allows the community centre to have its own legal personality, separate from the management committee, similar to a limited company. The community centre continues to operate as a registered charity and to operate under charity law.

All the assets and liabilities of the old organisation have now been legally transferred to the new organisation. Next steps are to close the old bank account and close the old charity. We aim to do this in the forthcoming months. There should be no impact on users.

Financial outlook

Since all the undertakings of the community centre have been transferred to St Aidan's Community Centre CIO, we expect no / minimal further transactions for St Aidan's Community Centre Organisation.

Section G

Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)

[Signature]

[Signature]

Full name(s)

~~Leigh Geddes~~

DAVID
SPENCER

Helen Watson

Position (eg Secretary, Chair, etc)

Chair

ACTION CHAIR

Treasurer

Date

19 May 2025

Notes to the accounts

Note 1 Restricted funds

Restricted funds are funds that are given to the Community Centre for a particular purpose. They are accounted for separately to ensure that they are deployed for the purposes for which they were given. Any surplus at the autumn fair and donations towards the autumn fair are treated as restricted, because we advertise that proceeds of the fair go to our restricted and unrestricted fund. Similarly, 500 Club receipts and expenses towards the 500 Club are treated as restricted.

Section B Statement of assets and liabilities at the end of the period

The fund is managed by the 500 Club and the autumn fair, and donations. This year, donations included £1,000 from the Parish Council towards the purchase of a new dishwasher.

St Aidan's Community Centre Organisation Receipts and payments accounts

For the period from 1 Apr 2024 to 31 Mar 2025

Registered charity
522040

Section A Receipts and payments

	Unrestricted funds	Restricted funds	Total funds	Last year
	to the nearest £	to the nearest £	to the nearest £	to the nearest £
Receipts				
Affiliation fees	4,095	-	4,095	6,013
Contract hires	16,495	-	16,495	22,813
General hires	5,166	-	5,166	7,934
500 Club	-	6	6	2,450
Interest	-	-	-	86
Grant / donation	-	1,605	1,605	1,656
Other income	457	-	457	-
Autumn fair	-	2,194	2,194	2,052
Total receipts	26,213	3,805	30,018	43,004
Payments				
Rates and water	1,043	-	1,043	1,712
Cleaning and waste	9,211	-	9,211	12,425
Insurance	1,689	-	1,689	1,627
Gas and electricity	6,408	-	6,408	5,477
Buildings and grounds maintenance	791	2,341	3,132	11,121
Equipment	3,300	-	3,300	1,268
Consumables	1,171	-	1,171	1,245
Fees	4,756	-	4,756	10,112
500 Club	-	465	465	840
Autumn fair expenses	-	1,064	1,064	615
Other	477	-	477	963
Transfer of funds to St Aidan's Community Centre CIO	22,356	430	22,786	-
Total payments	51,201	4,300	55,501	47,405
Net of receipts/(payments)	- 24,988	- 495	- 25,483	- 4,400
Cash funds last year end	24,988	495	25,483	29,883
1 (having been transferred to CIO)	0	0	0	25,483

Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £
B1 Cash funds in SACC Organisation (nil this year end, having been transferred to CIO)	National Savings Investment Account	0	0
	Barclays current account	0	0
	Cash in hand	0	0
	Total cash funds	0	0

	Details	Unrestricted funds to nearest £	Restricted funds to nearest £
B2 Other monetary assets	None	-	-

	Details	Cost (optional)	Current value (optional)
B3 Investment assets	None	-	-

	Details	Cost (optional)	Current value (optional)
B4 Assets retained for the charity's own use	None		

	Details	Amount due (optional)	When due (optional)
B5 Liabilities	None		

Signed by one or two trustees on behalf of
all the trustees

Signature

Date of
approval

Matthew Spencer

TREASURER
ACTIVE CHAIR

19 May 25
19 May 25

Notes to the accounts

Note 1 Restricted funds

Restricted funds are funds that are given to the community centre for a particular purpose. They are accounted for separately to ensure that they are deployed for the purpose for which they were given. Monies raised at the autumn fair and donations towards the autumn fair are treated as restricted, because we advertise that proceeds of the fair go to our repairs and improvement fund. Similarly, 500 Club receipts and donations towards the 500 Club are treated as restricted.

Repairs and improvement fund

Income to this fund comes from the 500 Club and the autumn fair, and donations. This year, donations included £1,000 from the Parish Council towards purchase of a new dishwasher.

500 Club expenses (cash prizes) are taken from this fund, and the remainder is spent on repairs and improvement of the community centre.

The balance remaining in the fund at the year end is £0, all the funds having been transferred to St Aidan's Community Centre CIO.

Repairs and improvement fund	2024/25	Prior year 2023/24
	£	£
Opening balance	495	525
Income for the year	3,405	6,158
Expenses: 500 Club prizes	-465	-840
Expenses: autumn fair	-1,064	-615
Expenditure on repairs and improvements	-2,341	-4,733
Transfer to St Aidan's Community Centre CIO	-30	
Closing balance	0	495

Tea party fund

Income to this fund comes from the Asda Foundation 'Empowering local communities' in the form of a grant specifically aimed at our Christmas tea party for older members of the community.

This fund was transferred to St Aidan's Community CIO for the purpose of funding the food, drinks and sundries for the Christmas tea party in

Tea party fund	2024/25	Prior year 2023/24
	£	£
Opening balance	0	0
Income for the year	400	400
Expenditure on Christmas tea party		-400
Transfer to St Aidan's Community Centre CIO	-400	
Closing balance	0	0

Note 2 Grants and donations

The community centre received £1,605 in grants and donations during the year. This was made up as detailed below.

	£
Parish Council - contribution towards new dishwasher	1,000
Asda Foundation donation to Christmas tea party	400
Snakes & Ladders playgroup - contribution to raffle ticket printing	125
Miscellaneous	80
Total	1,605

Note 3 Expenditure on buildings and grounds

The community centre spends a significant amount of its funds on buildings and grounds maintenance. The £3,132 shown in the accounts for the year is made up as detailed below.

	£
Flooring	834
Electrical repairs and replacements	623
Grounds maintenance	964
Other (including painting, plumbing and a new window)	711
Total	3,132

Note 4 Expenditure on equipment

The £3,300 shown as expenditure on equipment is the cost of the new dishwasher.

Note 5 Expenditure on fees

The community centre has spent a significant amount on fees this year. Most of this is related to legal fees to support our conversion to CIO (see Note 7). This is exceptional and not expected to recur to the same extent in future years. The £4,756 shown in the accounts for the year is made up as detailed below.

Legal costs to support conversion to CIO	£ 3,953
PPL PRS music licence	742
Lotteries registration	60
Total	4,756

Note 6 Related party transactions

There were a number of transactions during the year between the community centre and individuals who are members of the management committee or who are closely related to members of the management committee. All such transactions are conducted on the community centre's normal terms of business, and hires are at the rates published on the website.

The community centre received income from the following organisations, which are considered to be related parties.

Communikids
MADD Club
Indoor Bowls Club
Falcons Bridge Club
Encore

The only payments made to related parties during the year were to St Aidan's church. During the year, the community centre made a regular contribution of one third of the cost of grounds maintenance, and £60 towards the cost of the Christmas tree.

Note 7 CIO Conversion and transfer of assets to St Aidan's Community Centre CIO

On 29 November 2024 the charity St Aidan's Community Centre Organisation (registered charity number 522040) transferred all its assets and liabilities to a new charity created for this purpose, St Aidan's Community Centre CIO, registered charity number 1205194. The new charity has substantially the same objectives as St Aidan's Community Centre Organisation (charity 522040).

The purpose of the transfer is for the community centre to be managed by an incorporated organisation, as discussed and agreed at the 2023 AGM.

Note 8 Full year receipts and payments 1 April 2024 - 31 March 2025 (SACC and CIO combined)

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
Receipts				
Affiliation fees	6,050	-	6,050	6,013
Contract hires	25,490	-	25,490	22,813
General hires	7,272	-	7,272	7,934
500 Club	-	2,022	2,022	2,450
Interest	112	-	112	86
Grant / donation	-	1,687	1,687	1,656
Other income	457	-	457	-
Autumn fair	-	2,194	2,194	2,052
Total receipts	39,380	5,903	45,284	43,004
Payments				
Rates and water	2,018	-	2,018	1,712
Cleaning and waste	13,651	-	13,651	12,425
Insurance	1,689	-	1,689	1,627
Gas and electricity	11,200	-	11,200	5,477
Buildings and grounds maintenance	3,484	3,504	6,988	11,121
Equipment	3,444	-	3,444	1,268
Consumables	1,779	-	1,779	1,245
Fees	6,000	-	6,000	10,112
500 Club	-	935	935	840
Autumn fair expenses	-	1,064	1,064	615
Other	1,054	-	1,054	963
Total payments	44,319	5,503	49,822	47,405
Net of receipts/(payments)	- 4,939	400	- 4,539	- 4,400
Cash funds last year end	24,988	495	25,483	29,883
Cash funds in SACC CIO this year end	20,049	895	20,944	25,483



Section A

Independent Examiner's Report

Report to the trustees

Charity Name
St Aidan's Community Centre Organisation (522040)/ St Aidan's
Community Centre CIO (1205194)

On accounts for the year
ended

31 March 2025

Charity no
(if any)

522040
1205194

Set out on pages

1 to 3

(remember to include the page numbers of additional sheets)

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended DD / MM / YYYY.

Responsibilities and
basis of report

As the charity's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent
examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination (other than that disclosed below *) which gives me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Charities Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

* Please delete the words in the brackets if they do not apply.

Signed: Wendy Burdon

Date: 17 June 2025

Name: Wendy Burdon

Relevant professional
qualification(s) or body

FCA (ICAEW)

(if any):

Address:

3 Clayworth Road, Brunton Park, Newcastle Upon Tyne, NE3 5AB

Section B	Disclosure
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Only complete if the examiner needs to highlight material matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here brief details of any items that the examiner wishes to disclose.

The Community Centre have converted its form from an unincorporated charity to a charitable incorporated organisation (CIO) and as such have engaged with lawyers to facilitate this conversion (final agreement dated 28 November 2024). A separate set of accounts have been prepared and reviewed for each entity to acknowledge the interim periods under each form during the period - and transfer of activities and funds has been disclosed in both sets of accounts.

The accounts have been reviewed in combination, but due to the mid year transfer users may find direct analytical review more difficult in short term. All of the transfers appear reasonable, and costs and income relatively aligned to prior years when looked at on an overall basis.