

# ACKLINGTON VILLAGE HALL

England & Wales · Charity number 522018

## Details

|             |                                                         |
|-------------|---------------------------------------------------------|
| Other names | ACKLINGTON VILLAGE WAR MEMORIAL HALL                    |
| Status      | Registered                                              |
| Legal form  | Other                                                   |
| Registered  | 1967-04-14                                              |
| Register    | <a href="#">View on the Charity Commission register</a> |

## Contact

|         |                                                                             |
|---------|-----------------------------------------------------------------------------|
| Address | Acklington Village Hall<br>The Village<br>Acklington<br>Morpeth<br>NE65 9BW |
| Phone   | 01670760620                                                                 |
| Email   | <a href="mailto:acklingtonvh@gmail.com">acklingtonvh@gmail.com</a>          |

## Activities

**Objects:** VILLAGE HALL

**Activities:** Runs Acklington Village Hall for use by the community

## Classification

- **How:** Provides Buildings/facilities/open Space
- **What:** General Charitable Purposes, Education/training, The Advancement Of Health Or Saving Of Lives, Arts/culture/heritage/science, Amateur Sport, Animals, Recreation
- **Who:** Children/young People, Elderly/old People, Other Charities Or Voluntary Bodies, Other Defined Groups, The General Public/mankind

## Geography

- **Area of benefit:** ACKLINGTON AND NEIGHBOURHOOD
- Northumberland

## Finances

| Period end | Income  | Expenditure | Assets | Employees |
|------------|---------|-------------|--------|-----------|
| 2025-09-30 | £24,940 | £13,388     | -      | -         |
| 2024-09-30 | £35,214 | £45,455     | -      | -         |
| 2023-09-30 | £8,211  | £12,145     | -      | -         |
| 2022-09-30 | £12,526 | £13,240     | -      | -         |
| 2021-09-30 | £30,186 | £5,829      | -      | -         |

## Trustees

| Name              | Role  | Appointed  |
|-------------------|-------|------------|
| TESSA MARY SAYERS | Chair | 2019-02-19 |
| ALISON SHARPE     |       |            |
| Catherine Spruce  |       | 2023-11-30 |
| EDWARD CRITCHLOW  |       |            |
| John Craig        |       | 2022-11-24 |
| Louise Wood       |       | 2021-11-18 |
| Robert Norton     |       | 2026-01-29 |
| Sharin Ingleby    |       | 2022-03-25 |
| Sue Wendy Francis |       | 2024-11-30 |
| Trudy Bailey      |       | 2023-02-02 |
| VIOLET CURRIE     |       |            |

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# Accounts

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# **Annual Report for Acklington Village Hall**

## **October 2023 – September 2024**

### **Charity details and governance**

Charity Name: Acklington Village Hall

Reg'd No: 522018

Address: Acklington Village Hall, The Village, Acklington, NE65 9BW

Trustee names:

- Trudy Bailey (Acklington Art Group)
- Rosie Bush (Acklington WI)
- John Craig (Management Trustee)
- Eddie Critchlow (Management Trustee)
- Violet Currie (Acklington Community Team)
- Sharin Ingleby (Acklington Parish Council)
- Tessa Sayers (Management Trustee)
- Alison Sharpe (Management Trustee)
- Catherine Spruce (Acklington Church St John the Divine C of E)
- Louise Wood (Co-opted Trustee, village hall garden)

The Charity is governed by a constitution set out in a trust deed contained in the lease set up in 1967. It is an unincorporated association. Trustees fall into two groups: those nominated by a given set of not-for-profit community user groups and those elected at the AGM ('management trustees'). Additionally, trustees may co-opt extra trustees to the board. See above for details.

The objects of the charity are as follows:

The premises shall be held upon trust for the purposes of a Village Hall for the use of the inhabitants of Acklington aforesaid and the neighbourhood (hereinafter called "the area of benefit") without distinction of sex or of political, religious or other opinions and in particular for use of meetings, lectures and classes and for other forms of recreation and leisure time occupations with the subject of improving the conditions of life for the said inhabitants.

### **Summary of activities in the 23-24 year, presented at the AGM, 21<sup>st</sup> November 2024**

To begin with, I want to say the same as last year - thanks to all committee members for their engagement and participation and willingness to take on various jobs as they come up. It's great to work as a team, both to share our views as we make decisions and to share our energy and expertise for the practical things that need doing through the year. There's a lot to do in keeping the hall running smoothly and it wouldn't be possible without everyone's willing involvement.

And thanks to our users, especially the regular groups, for their continued support in using the hall, for looking after it and keeping it tidy and letting us know when there are things that need addressing – they are our eyes and ears. It's brilliant news that the number of weekly user groups has increased over the last year and now stands at 9. This is one of the main things the hall is here for, and we're delighted that so many different groups are using us in this way and enriching the life of the community. We've also hosted exhibitions, coffee mornings, fairs, concerts, dances, D-day celebrations, children's parties and many other one-off events.

As well as a lot of minor enhancements and maintenance in the hall over the year, major projects were a new boiler, new cooker and fridge (thanks Alison), the corridor ceiling raised and new lighting and flooring installed, the Guyzance room repainted, the cladding on the ceiling varnished,

outside railings for the ramp by the Guyzance Room, new external lights and major pointing works for the stone wall to the right of the hall.

Our outside space is something that sets us apart from many other local halls and thanks are due to Tony and Louise and the efforts of ACT and local people for their work to make the garden look lovely all year round.

We were awarded a grant by the local wind farm funding body to buy new chairs and stage curtains, conditional on certain changes to our constitution which are quite complex and require legal input and Charity Commission approval. We are working on these and hope to convene an Extraordinary General Meeting next year to present the changes for approval. Then we might see some new chairs! We have also updated a number of key policies which definitely falls into the 'boring but important' category. Thanks to committee members for their engagement with this process.

I will end the same way as last year too - we look forward to another busy year looking after and improving this essential amenity for the village which sees so much community activity and makes Acklington a better place to live.

### **Public Benefit Statement**

Trustees of Acklington Village Hall have complied with their duty to have due regard to the Charity Commission's guidance on public benefit. Its objects – to improve the conditions of life for residents of the Parish of Acklington through the provision of a hall where classes, activities, community events and private celebrations can be held – are charitable and all the activities of the charity trustees have been directed toward these ends, whilst fulfilling their obligations as trustees.

### **Financial Review**

The charity treasurer has prepared accounts showing the financial performance over the year. These accounts were independently examined by Judith McAndry and no matters of concern were raised.

Income totalled £35,214, of which £25,000 was a grant received from National Lottery (used for the insulation of the ceiling of the main hall). Other income came from hall rental and interest on funds held.

Expenditure totalled £45,455, of which £29,220 was spent on the ceiling insulation work. Other expenditure was due to hall overheads and some items of capital expenditure to improve the hall facilities.

There was a net deficit of £10,241.

Funds held at the end of September 2024 totalled £27,443.

### **Reserves Policy**

#### **Unrestricted reserves**

A reserve equivalent of between 1 to 2 years of annual expenditure will be maintained to cover any negative cash flow and emergencies (e.g. boiler/heating breakdown or damage to flooring/equipment). If accessed, efforts should be immediately put in place to restore the balance to the minimum amount.

For 23/24 this would be a reserve fund of £16235.

**Designated reserves**

Unrestricted funds in excess of unrestricted reserves detailed above are held in a designated fund as an Hall Enhancement Fund to cover the long-term maintenance and improvement of the Hall.

**Custodian Trustee**

The charity does not hold any funds as a custodian trustee but the hall which it owns is held by custodian trustee Acklington Parish Council.

This annual report was approved by trustees on 24<sup>th</sup> July 2025. Signed below on behalf of trustees.

Trustee 1

Name: ALISON SHARPE

Signature: 

Date: 25/7/25

Trustee 2

Name: TESSA SAYERS

Signature: 

Date: 25/7/25



## Receipts and payments accounts

|                     |            |    |            |
|---------------------|------------|----|------------|
| For the period from | 01/10/2023 | To | 30/09/2024 |
|---------------------|------------|----|------------|

### Section A Receipts and payments

|                                                       | Unrestricted funds | National Lottery Community fund | Endowment funds  | Total funds      | Last year        |
|-------------------------------------------------------|--------------------|---------------------------------|------------------|------------------|------------------|
|                                                       | to the nearest £   | to the nearest £                | to the nearest £ | to the nearest £ | to the nearest £ |
| <b>A1 Receipts</b>                                    |                    |                                 |                  |                  |                  |
| Donations, Legacies                                   | £0                 | £0                              | £0               | £0               | £0               |
| Grants                                                | £0                 | £25,000                         | £0               | £25,000          | £700             |
| Fundraising                                           | £0                 | £0                              | £0               | £0               | £460             |
| Interest                                              | £404               | £0                              | £0               | £404             | £218             |
| Hire of Hall and equipment- Groups                    | £5,836             | £0                              | £0               | £5,836           | £5,327           |
| Hire of Hall and equipment- Private                   | £3,150             | £0                              | £0               | £3,150           | £1,505           |
| Hire of Hall - Elections/Parish Council               | £825               | £0                              |                  | £825             |                  |
| <b>Sub total (Gross income for AR)</b>                | <b>£10,214</b>     | <b>£25,000</b>                  | <b>£0</b>        | <b>£35,214</b>   | <b>£8,211</b>    |
| <b>A2 Asset and investment sales, (see table).</b>    |                    |                                 |                  |                  |                  |
|                                                       | £0 #               | £0 #                            | £0               | £0 #             | £0               |
|                                                       | £0 #               | £0 #                            | £0               | £0 #             | £0               |
| <b>Sub total</b>                                      | <b>-</b>           | <b>-</b>                        | <b>-</b>         | <b>-</b>         | <b>-</b>         |
| <b>Total receipts</b>                                 | <b>£10,214</b>     | <b>£25,000</b>                  | <b>£0</b>        | <b>£35,214</b>   | <b>£8,211</b>    |
| <b>A3 Payments</b>                                    |                    |                                 |                  |                  |                  |
| Gas & Electricity                                     | £3,062             | £0                              | £0               | £3,062           | £3,723           |
| Water                                                 | £329               | £0                              | £0               | £329             | £328             |
| Insurance and Licenses                                | £1,329             | £0                              |                  | £1,329           | £881             |
| General Maintenance                                   | £5,672             | £0                              |                  | £5,672           | £5,102           |
| Grass Cutting                                         | £555               | £0                              |                  | £555             | £535             |
| Window Cleaning                                       | £146               | £0                              |                  | £146             | £120             |
| Misc                                                  | £228               | £0                              | £0               | £228             | £426             |
| NNVHC                                                 | £89                | £0                              | £0               | £89              | £40              |
| Cleaning                                              | £990               | £0                              | £0               | £990             | £468             |
| Hall Booking System                                   | £120               | £0                              | £0               | £120             | £120             |
| Ground Rent/Garden                                    | £415               | £0                              | £0               | £415             | £327             |
| Misc petty cash                                       | £0                 | £0                              | £0               | £0               | £76              |
| Boiler replacement                                    | £3,300             | £0                              |                  | £3,300           |                  |
| Work on Insulation in Main Hall                       | £0                 | £29,220                         |                  | £29,220          |                  |
| <b>Sub total</b>                                      | <b>£16,235</b>     | <b>£29,220</b>                  | <b>£0</b>        | <b>£45,455</b>   | <b>£12,145</b>   |
| <b>A4 Asset and investment purchases. (see table)</b> |                    |                                 |                  |                  |                  |
|                                                       | -                  | -                               | -                | -                |                  |
|                                                       | -                  | -                               | -                | -                |                  |
| <b>Sub total</b>                                      | <b>-</b>           | <b>-</b>                        | <b>-</b>         | <b>-</b>         | <b>-</b>         |
| <b>Total payments</b>                                 | <b>£16,235</b>     | <b>£29,220</b>                  | <b>£0</b>        | <b>£45,455</b>   | <b>£12,145</b>   |
| <b>Net of receipts/(payments)</b>                     | <b>(£6,021)</b>    | <b>(£4,220)</b>                 | <b>£0</b>        | <b>(£10,241)</b> | <b>(£3,935)</b>  |
| <b>A5 Transfers between funds</b>                     | <b>(£4,220)</b>    | <b>£4,220</b>                   | <b>£0</b>        | <b>£0</b>        | <b>-</b>         |
| <b>A6 Cash funds last year end</b>                    | <b>£37,684 #</b>   | <b>£0</b>                       | <b>£0</b>        | <b>£37,684</b>   | <b>-</b>         |
| <b>Cash funds this year end</b>                       | <b>£27,443</b>     | <b>£0</b>                       | <b>£0</b>        | <b>£27,443</b>   |                  |

### Section B Statement of assets and liabilities at the end of the period

| Categories            | Details                                                | Unrestricted funds to nearest £ | Restricted funds to nearest £ | Endowment funds to nearest £ |
|-----------------------|--------------------------------------------------------|---------------------------------|-------------------------------|------------------------------|
| <b>B1 Cash funds</b>  | Current account balance 30/9/24                        | £1,708                          | -                             | -                            |
|                       | Savings account balance 30/9/24                        | £25,736                         | -                             | -                            |
|                       |                                                        | -                               | -                             | -                            |
|                       | <b>Total cash funds</b>                                | <b>£27,443</b>                  | <b>-</b>                      | <b>-</b>                     |
| CCXX R1 accounts (SS) | (agree balances with receipts and payments account(s)) | OK                              | OK                            | OK 30/10/2024                |



# CHARITY COMMISSION FOR ENGLAND AND WALES

## Independent examiner's report on the accounts

### Section A

### Independent Examiner's Report

|                                       |                                 |                        |        |
|---------------------------------------|---------------------------------|------------------------|--------|
| Report to the trustees/<br>members of | Acklington Village Hall         |                        |        |
| On accounts for the year<br>ended     | 30 <sup>th</sup> September 2024 | Charity no<br>(if any) | 522018 |
| Set out on pages                      | 1-2                             |                        |        |

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 30/09/2024.

#### Responsibilities and basis of report

As the charity trustees of the Trust, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

#### Independent examiner's statement

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination which gives me cause to believe that in, any material respect:

- accounting records were not kept in accordance with section 130 of the Act or
- the accounts do not accord with the accounting records

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

*\* Please delete the words in the brackets if they do not apply.*

Signed:

Date:

11/2/2025

Name:

Judith McAndry

Relevant professional  
qualification(s) or body  
(if any):

N/A

Address:

Old Joiners Shop, Guyzance Village

Guyzance

Morpeth NE65 9AQ

**Section B****Disclosure**

Only complete if the examiner needs to highlight matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

**Give here brief details of any items that the examiner wishes to disclose.**

N/A

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# Accounts

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## Trustees' Annual Report for year Sept 2020-Sept 2021, Acklington Village Hall

Charity Name: Acklington Village Hall

Registration Number: 522018

Address: Acklington Village Hall, The Village, Acklington, NE65 9BW

Trustees: Tessa Sayers (Chair), Edward Critchlow (Treasurer), Rosie Bush (Secretary), Alison Sharpe, Tony Burns, David Shipley (from Nov 21), Sylvia McClure (Art Group rep), Barbara Cock (Church rep), Graham Cock (Bowls club rep), Violet Currie (Acklington Community Team rep)

### **Purposes**

The objectives of Acklington Village Hall are to provide a safe, welcoming, affordable space for the use of the local community (both groups and individuals), in order to enhance the life of residents of Acklington Village.

### **Governance**

The management committee (composed of all trustees, above) meets 4-6 times a year to consider matters pertaining to the ongoing use of the hall, identify problems and opportunities to improve the hall's facilities. Trustees are drawn from the local community and are either nominated representatives of the main community user groups or independent members. They are re-elected at the AGM (usually November) each year.

### **Public Benefit**

Trustees are aware of the need for all charities to provide a public benefit and consider that Acklington Village Hall fulfils that requirement in providing an essential community facility for activities welcoming a wide spectrum of members of the local community, including children, young people, families and older people. The wide variety of cultural and leisure activities and events that it hosts enriches the lives of Acklington residents.

### **Activities, 20-21**

As we began the year in Sept 2020, we were still able to host bookings and a few of our regulars were starting to come back but as autumn progressed and Northumberland went into tier 3 and then full lockdown in early 2021, the hall closed its doors again. In March, ACT held a socially distanced outdoor plant sale and then in May, events and groups were able to restart (albeit with restrictions). It was a year of reading and issuing of guidelines and risk assessments! At each new stage we used the information that was sent out by ACRE (via North Northumberland Village Halls Consortium) to ensure that we were following best practice with regard to Covid precautions. Once things opened up, all of the regular groups have returned and some new ones (e.g. guides and brownies) have been welcomed. Private events such as weddings and parties also began to be booked. Bookings are now strong and the hall is being well-used.

Many improvements and repairs to the hall were undertaken over the year, including:

- Repair to the roof
- Electrical check and remedial work plus new power points around the stage

- Front porch painted and carpet laid
- Stone tiles at the side of the hall cleaned
- Water butts installed and work done by Tony and Louise to beautify the garden (and thanks to ACT for planting bulbs in the garden near the railings)
- Radiator reflectors installed behind the radiators to increase their efficiency
- Cupboard near the kitchen was cleared out and unwanted contents sold or donated to local groups

Other, less tangible, things include:

- Acklington Village Hall has its own page on the new Northumberland Village Halls website hosted by Community Action Northumberland. User groups also have a profile there and several have submitted photos and text.
- An online booking system was set up and implemented and has been running since the end of April. It is working well and helps to automate the invoicing process too.
- Broadband has been installed (by Alncom) and is free for hall users
- A safeguarding policy was drawn up and approved
- An energy assessment was done

The hall is well placed for another year of healthy and growing bookings and further improvement to systems and infrastructure.

### **Financial Review**

Total income for 20-21 was £30,186.73, of which £22,973.95 was Covid recovery grants and £5,000 a donation from a local housing developer. The remainder was rent and a very small amount of interest. The rent was lower than the previous year because of Covid-related restrictions.

Total expenditure was £5,829.07 which was composed of utilities, maintenance costs and insurance. No major improvements or repairs were undertaken in 20-21.

Acklington Village Hall does not currently have a reserves policy.

Annual Report and Accounts approved by trustees on 19<sup>th</sup> June 2022

Signed on behalf of trustees

Name:

Signature:

Name:

Signature:

# Acklington Village Hall Accounts

## 1st October 2020 - 30th September 2021

|                 | <u>Balance 01/10/20</u> | <u>Income</u> | <u>Expenditure</u> | <u>Balance 30/09/21</u> |
|-----------------|-------------------------|---------------|--------------------|-------------------------|
| Current Account | £12,751.60              | £30,184.45    | £33,829.07         | £9,106.98               |
| Savings Account | £5,147.20               | £28,002.28    | £0.00              | £33,149.48              |
| Petty Cash      | £75.91                  | £0.00         | £0.00              | £75.91                  |
|                 | <u>£17,974.71</u>       |               |                    | <u>£42,332.37</u>       |

Transfers from Current Account to Savings  
Account £28,000.00

| <u>INCOME</u> | <u>2020/21</u>    | <u>2019/20</u> | <u>EXPENDITURE</u>  | <u>2020/21</u>   | <u>2019/20</u> |
|---------------|-------------------|----------------|---------------------|------------------|----------------|
| Hall Rental   |                   |                | Gas                 | £982.97          | £1,414.08      |
| Groups        | £800.00           | £2,793.70      | Electricity         | £744.20          | £897.39        |
| Private       | £1,030.50         | £1,710.00      | Water               | £129.95          | £227.43        |
| Elections     | £320.00           | £320.00        | Insurance           | £1,307.05        | £634.97        |
| Unknown       | £60.00            |                | General Maintenance | £1,587.40        | £3,834.80      |
| Donations     | £5,000.00         | £10,750.00     | Grass Cutting       | £595.00          | £650.00        |
| COVID Grants  | £22,973.95        |                | Window Cleaning     | £120.00          | £80.00         |
| Interest      | £2.28             | £26.78         | Misc                | £65.00           | £170.00        |
|               |                   |                | NNVHC               | £50.00           | £40.00         |
|               |                   |                | Cleaning            | £127.50          | £354.69        |
|               |                   |                | Hall Booking System | £120.00          |                |
| <b>TOTAL</b>  | <b>£30,186.73</b> |                | <b>TOTAL</b>        | <b>£5,829.07</b> |                |

### Hall Booking System

|             |           |
|-------------|-----------|
| Invoiced    | £1,645.50 |
| Paid        | £1,545.50 |
| Outstanding | £100.00   |



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Company Number: SC496614

## **Acklington Village Hall – Registered Charity 522018**

### **Independent Examiner's Report to the trustees of Acklington Village Hall**

I report on the accounts of the charity for the year ended 30 September 2021.

#### **Respective responsibilities of trustees and examiner**

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required this year under S144 (2) of the Charities Act 2011 and that an independent examination is needed.

It is my responsibility to:

- examine the accounts under section 145 of the Charities Act 2011
- to follow the procedures laid down in the general direction given by the Charity Commission under section 145 (5) (b) of the Act; and
- to state whether particular matters have come to my attention

#### **Basis of independent examiner's report**

My examination was carried out in accordance with the general directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently, no opinion is given as to whether the accounts present a 'true and fair view' and the report is limited to those matters set out in the statement below.

#### **Independent examiner's statement**

In connection with my examination, no matter has come to my attention:

1. Which gives me reasonable cause to believe that, in any material respect, the requirements:
  - a. to keep accounting records in accordance with section 130 of the Act; and
  - b. to prepare accounts in accord with the accounting records and to comply with have not been met;

or

2. To which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

R Nicol ACCA

Independent Examiner

18 February 2022

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