

THE BRUDENELL FIELD (PLAYING FIELD AND VILLAGE HALL)

England & Wales · Charity number 521820

Details

Other names	BRUNDELL PLAYING FIELDS MANAGEMENT COMMITTEE B ACTIVE, THE BRUDENELL PLAYING FIELD MANAGEMENT COMMITTEE
Status	Registered
Legal form	Other
Registered	1968-12-03
Register	View on the Charity Commission register

Contact

Address Baston Village Hall
The Barn
Main Street
Baston
Peterborough
PE6 9PA

Phone 07818014582

Email chair@bpfmc.org

Website www.bpfmc.org

Activities

Objects: A PLAYING FIELD AND VILLAGE HALL

Activities: Providing recreation and leisure facilities for the residents and neighbourhood of the village of Baston with the object of improving their "condition of life", without distinction of sex, politics, religion or other opinions

Classification

- **How:** Provides Human Resources, Provides Buildings/facilities/open Space
- **What:** Amateur Sport
- **Who:** Children/young People, Elderly/old People, The General Public/mankind

Geography

- **Area of benefit:** PARISH OF BASTON AND THE NEIGHBOURHOOD
- Lincolnshire

Finances

Period end	Income	Expenditure	Assets	Employees
2024-12-31	£37,187	£34,255	-	-
2023-12-31	£45,879	£40,612	-	-
2022-12-31	£20,308	£30,799	-	-
2021-12-31	£28,468	£16,870	-	-
2020-12-31	£11,297	£18,415	-	-

Trustees

Name	Role	Appointed
Christopher Keith Greenall	Chair	2023-05-04
Amanda Jane Greenall		2026-01-08
Cheryl Joy Plant		2026-01-08
David Hugh PLant		2026-01-08
Lloyd Stewart		2016-04-07
Margaret Lloyd		2016-04-07

THE BRUDENELL FIELD (PLAYING FIELD AND VILLAGE HALL)

England & Wales - Charity number 521820

Accounts



BPFMC - Registered Charity Number 521820

TRUSTEES ANNUAL REPORT - 2024

Introduction

BPFMC is a charitable organisation that is run entirely by an amazing group of unpaid volunteers that give up their free time to ensure the continued operation and maintenance of our facilities. We are very fortunate to be supported by annual grants from the Parish Council precept and the Plowright Trust without which we would struggle to continue and want to extend our gratitude. This report is based on the Chairman's Report, presented at the AGM held in Apr 2025.

2024

2024 has been a year of maintenance of which a lot was overdue with some being more desirable and others what I would class as a little more vital. On the list of vital was most certainly the roof over the changing rooms which was leaking and poorly repaired many years ago, this required a large grant to renew which we were successful and had the roof replaced with which was largely the result of Martin's hard work. Alongside boiler repairs and general maintenance on the fence rails and posts this was a considerable expense of ours this year. We couldn't overlook some of the more desirable pieces which included cleaning the chairs, the paths, gutters and even treating the tennis courts and giving them a good clean. Some of these jobs having not been carried out for many years, however you could argue they go a long way to ensuring that we continue to have and attract paying hirers for our facilities should they look well maintained.

I do not particularly enjoy having to focus on some of the negatives for the year with the vandalism we've experienced which in large they were few and thankfully could have been considerably more impacting than they have been. The rebound wall that serves as a basketball hoop and football goal aimed at older teenagers was subject to further vandalism rendering two of the large steel panels unsafe. With one of these being NLA and the other commanding a four figure price tag it was decided we are better off removing and making safe. At the same time crowd fencing owned by Baston Events was damaged and as a result so was mowing equipment owned by Masons Mowers. After an initial social media campaign in an effort to stop further damage failed, these fences and goal nets owned by the football clubs were again damaged on another two occasions. It was a result of this that we decided to invest in additional CCTV that came at a premium and made a statement that going forward any further incidents will be reported directly to the police rather than remediate within the village. Whilst it was sad to have to take such a stance the vandalism now appears to be under control.

This year was my first year as Chair of BPFMC and what I wanted to do was help modernise our charity and improve our awareness and fundraising, which whilst is not something that can happen overnight I believe we have made significant progress on. As part of the Microsoft non-profit scheme I was able to obtain several O365 enterprise licences free of charge. This has meant our emails are now centrally managed and archived removing the need for personal mailboxes and difficulty in covering for holidays, it has significantly increased the security of our emails

and given us the ability to provide trustees and volunteers free access to the Microsoft office suite of products. Going forward I aim to offer an online calendar of bookings visible to multiple audiences and hopefully a refreshed website with an online booking process.

With regard to fundraising efforts, we have had rising costs over the last few years, in no part due to the change in red diesel laws and increasing energy costs. This has meant that a lot of our expenditure has been keeping the lights on and not having the funds to increase our offerings and our support to the village. The main drive to establish fundraising events for BPFMC was so we can continue to offer more to the village and provide increased support. Our first attempt at fundraising was unfortunately not successful, which despite great initial interest only sold a handful of tickets and ended up being cancelled at a loss. This is the nature of these things and unfortunately with nothing ventured there can be nothing gained, it was understood throughout the committee that we may not make a return on these events.

Our current fund-raising event is an annual village fete (Baston Party in the Park) that we are hoping to make good use of our available space, offering a free event for all villagers and those surround whilst having the ability to raise funds. This required some expert help in the form of Deepings Round Table and in particular Simon Bateman who has experience organising large events such as the raft race and Sunday Funday. To allow the planning and effort required to take place a separate committee was put together to ensure we do not put this additional workload on our already stretched volunteers and to encourage some village participation and expertise, which has been vital in getting this moving. We are getting close to the date and through stall fees/sponsorship we are coming close to covering our costs. With BPFMC and the Deepings Round Table running the bar we are hopeful that we can jointly raise some funds for both of our charities and establish an annual event that will be enjoyed for the village.

My last desire as Chair was to improve our awareness as a charity and what we do. What I noticed within the first week of this role is that the general confusion over responsibilities we have, and responsibilities of the parish council, the local clubs and committees such as Baston Events was generally quite large spread throughout. It was through this we came up with the idea of a joint event, the first of its kind that was held in September last year and it was called the Meet Your Committee Reps evening. Through everyone's support this proved a vital and successful evening encouraging villagers to attend and learn more about the various committees and what they do, with the hope of perhaps encouraging some more village participation and volunteers. This will hopefully become an annual event with a very small outlay but a large positive impact into understanding what it takes to make all aspects of this village prosper.

In closing I want to thank everyone of my trustees, committee members and volunteers without which none of this would have been remotely possible. Whilst I covered this at the start we are all volunteers and we are stretched very thin, we have vacant positions and positions that will be vacant in the coming 12-24 months which if we're unable to fill will mean we have to fence off the park and close up shop, so if you know anyone that has a few hours to spare a week or even a month and wants to help please point them in our direction.

And for 2025...

This year I want to continue to work on my three goals and hope that we can all as a village show what we are capable of achieving and make Baston, it's residents, BPFMC and the facilities we have stand out.

Receipts and Payments Accounts CC16a

Brudenell Playing Fields Management Committee -

Charity Number 521820

For the period from 01/01/2024 to 31/12/2024

Section a Receipts and payments

	Unrestricted funds Nearest £	restricted funds Nearest £	Endowment funds Nearest £	Total funds Nearest £	Last Year Nearest £
<u>A1 Receipts</u>					
refundable deposits	3300			3300	3240
Barn Hire	7228			7228	5848
Field/tennis hire	4651			4651	6083
Fund raising	458			458	559
Interest	170			170	141
Donations	9150			9150	27907
grants/lottery	230	12000		12230	156
Utility other refunds				0	1727
misc				0	218
	25187	12000	0	37187	45879
<u>A2 Assets and investments sales</u>					
sub total	0	0	0	0	0
<u>Total Receipts</u>	<u>25187</u>	<u>12000</u>	<u>0</u>	<u>37187</u>	<u>45879</u>
<u>A3 Payments</u>					
Fund Raising/ stationery	355			355	42
Barn Maintenance, cleaning, repair new equipment	2979	11134		14113	3127
Field, palyground maint, grass cutt misc	11287			11287	8459
Refunded deposits/hire	3165			3165	3040
Rates/utilities/fees	3833			3833	6255
Insurance	1502			1502	1359
Misc reconciliation balance				0	
Sub total	23121	11134	0	34255	40612
<u>A4 Asset and investment Purchases</u>					
sub total	0	0	0	0	0
<u>Total Payments</u>	<u>23121</u>	<u>11134</u>	<u>0</u>	<u>34255</u>	<u>40612</u>
Net of receipts/(payments)	<u>2066</u>	<u>866</u>	<u>0</u>	<u>2932</u>	<u>5267</u>
<u>A5 Transfer of funds</u>					
A6 cash funds last year	27057			27057	21790
Cash funds this year end	<u>29123</u>	<u>866</u>	<u>0</u>	<u>29989</u>	<u>27057</u>



Section A

Independent Examiner's Report

Report to the trustees/
members of

Charity Name
Brudenell Playing Fields Management Committee

On accounts for the year
ended

31 December 2024
Charity no (if any) 521820

Set out on pages

1-3 (remember to include the page numbers of additional sheets)

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 31/12/2021.

Responsibilities and
basis of report

As the charity's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent
examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination which gives me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Charities Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

* Please delete the words in the brackets if they do not apply.

Signed: C Hawkins Date: 21/7/2025

Name: Claire Hawkins

Relevant professional
qualification(s) or body
(if any):

ACA

Address: 4, Appian Way, Baston
Peterborough. PE6 9PR

Section B

Disclosure

Only complete if the examiner needs to highlight material matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here brief details of any items that the examiner wishes to disclose.

None noted

Audit of the BPFMC accounts for the year ended 31 December 2024

The following work was performed by Claire Hawkins on 9 February 2025:

Work performed	Exceptions noted
1. Complete an analytical review of the results to ensure that the amounts included in the accounts are consistent with your knowledge of the activities of the charity and with prior years. Discuss any exceptions with the BPFMC treasurer	No exceptions
2. Ensure that all figures on the CC16a accounts cast and cross cast	No exceptions
3. Complete a review of the 2024 accounts to ensure the comparatives in the 2024 CC16a accounts agree to the 2023 CC16a.	No exceptions
4. Ensure that the opening cash balances agree to: <ol style="list-style-type: none"> I. 2023 accounts II. Opening position in the BPFMC cash book 	No exceptions
5. Ensure that closing cash balances (current account and business reserve) agree to: <ol style="list-style-type: none"> I. Closing position in books and records II. Bank statements 	No exceptions
6. Review the current account bank reconciliation. Ensure that the reconciliation casts and that all amounts can be agreed to supporting records (cash book and bank statements).	No exceptions
7. Ensure that the total income and expense figures in the CC16a accounts agrees to the income and expense figures of the BPFMC books and records and that the individual items of income and expenditure agree to supporting information provided by the BPFMC treasurer	No exceptions
8. Ensure by a review of formulae that the "annual summary" file and the monthly files cast and cross cast	No exceptions
9. Ensure that all figures in the "annual summary" file agree to the monthly files	No exceptions
10. Expenditure: Select a sample of items from the monthly files. Check them back to a supporting invoice and to the bank statement. Ensure validity and accuracy. Sample selected: <ol style="list-style-type: none"> I. Oct – Manor Roofing - £11,133.60 II. May – Broker Network (insurance) - £1,502.86 III. Sept – M Fire - £255.97 IV. Dec – Elite sports maintenance - £450.00 V. Feb – SmartHeat - £584.40 	No exceptions
11. Income. Select a sample of material items in the BPFMC excel cashbooks and check them back to the bank statement and to supporting documentation (where available) – ensure accuracy. Sample selected: <ol style="list-style-type: none"> I. Jan – DUFC - £430.00 II. Ju – Baston Parish Council - £3,150.00 III. Feb – Plowright Charitable Trust - £6,000.00 IV. July – South Kesteven - £12,000.00 V. Oct – Baston events - £1,000.00 	No exceptions
12. Discuss all grants and donations with the BPFMC treasurer to gain comfort over those that have been disclosed as restricted income and those that have not.	No exceptions

13. Review the breakdown of restricted income (£12,000) and confirm that this is reasonable	No exceptions
14. Obtain a breakdown of all BPFMC restricted expenditure (£11,134) and ensure that the presentation as restricted expenditure is reasonable via discussions with the BPFMC treasurer.	No exceptions
15. Ensure the closing amount of restricted funds (£866) is appropriate and reflects the activities of BPFMC via discussion with the BPFMC treasurer and a review of available supporting documentation.	No exceptions

Conclusion:

No issues arising.

I am therefore happy to sign the independent examiners report on the consolidated CC16a accounts of BPFMC for the year ended 31 December 2024

Signed:

C. Hawn

Dated:

21/7/25

THE BRUDENELL FIELD (PLAYING FIELD AND VILLAGE HALL)

England & Wales - Charity number 521820

Accounts

Charity Number: 521820

Brudenell Playing Fields Management Committee (BPFMC)

Trustees Annual Report for 1 Jan – 31 Dec 2023

Summary:

BPFMC (aka Baston Village Hall) Trustees Annual Report (TAR) is derived from the Chairman's Annual report, which was presented at the AGM in Apr 24.

BPFMC has had a busy year in which we successfully applied for grants, via Soth Kesteven District Council, from the UK Shared Prosperity Fund to replace the old, damaged or obsolete Fire Doors, Front Door and the See-Saw. Routine Hirings, inc Football were increased this year as we had the advantage of a very well-drained pitch compared to many of the neighbouring Villages.

This increased usage provided a welcome increase to our annual revenue and, rather than merely "break even", we had additional funds to address many long-term maintenance issues (fences, roof tiles, boiler repairs) and cover the increases to our gas, water and electricity utilities bills. More maintenance projects will be fulfilled in the year ahead, ensuring the continuing viability of the Hall, playground and associated playing fields as a community facility.

Objectives

The objectives of the Village Hall and its Trustees, as set out in the Constitution, remain unchanged.

Trustees & Committee

- M Wynne – Chairman & Secretary
- M Lloyd – Treasurer & Safeguarding Officer
- G Greenall – vice-Chairman & Maintenance Co-ordinator.
- L Stewart – representing Baston Cricket Club

Other Committee Members

- A Sanderson – Booking Clerk
- A Clarke – Volunteer & Fire Safety Manager
- T Fidler – Volunteer & Waste Disposal Co-ordinator.

Village Representation:

- Parish Council
- WI
- Cricket Club

Policy Documents

Our Principal Policy Document continue to be subject to Annual Review; or an interim review if circumstances determine they be amended. The Principal Documents are:

- Constitution
- Finance Policy
- Health & Safety Policy
- Risk Assessment
- Fire Safety Management Plan
- Safeguarding Policy
- Social Media Policy
- Environmental Policy

Key Developments

As we entered 2023, my first full year as Chairman, having been vice-chairman for many years and a volunteer before that, I wanted to ensure that all the BPFMC governance procedures, processes and policy documents reflected fully current requirements and were “fit for purpose”. In late 2023, I had discovered that not all our Hirers had the necessary insurance provisions in place which could, in extremis, have placed unwanted liability onto BPFMC. We have reviewed and revised all our principal operating documents and policies and conducted a 100% review of Hirers insurance policies: including our own. Any commercial organisation or one defined as a “legal entity” must have its own Public Liability insurance as they are not included under the BPFMC insurance, which covers only BPFMC activities and private hirers.

BPFMC has also formalised the ownership of the Barn and playing fields with the Land Registry. There was no record on the Land Registry website to show the rightful ownership of the land; the only legal document we had was the 1966 Conveyance and Trust Deed, detailing when the land and property were purchased from the Grimsthorpe Estate in 1966 for use by the Village In order to safeguard and ratify the ownership of the property, local solicitors were engaged and instructed to raise and submit a Land Registry application to formalise the ownership of the land for future generations.

Early in the year, we conducted a detailed financial forecast review to identify areas of highest spend, most income and to determine where changes and savings could be made. Due to increased costs associated with higher gas and electricity charges introduced in 2023, we could no longer offer a preferential rate to Baston-based commercial activities, and we aligned their charges with the standard rate for all commercial Hirers. We have, however, managed to retain the preferential rate for Baston-based non-profit making or Community organisations; to support their continued use of the Barn; this includes the Parish Council and the WI.

In conjunction with the closer monitoring of costs and expenditure, we have controlled closely the use of gas, electricity and water – having discovered that the heater controls had been altered to have the heating operating when it was not required.

We also experienced a resurgence in the use of the tennis courts. Baston Events blocked booked two 2-hour periods each week, at a preferential rate, to encourage Village tennis

players. Additionally, the Village Shop maintained a close control of hire fees for the courts and we gained considerably more income than collected in previous years. This has also allowed us to pressure-wash and clean the all-weather tennis courts; to attract increased usage.

Following the successful bids for funding in 2022 for the Adult exercise Equipment, BPFMC placed bids with the UK Shared Prosperity Fund; that was administered within our region by South Kesteven District Council (SKDC). We were successful in gaining bids for 100% of the costs towards:

- Fitting new fire exits and a new front door to the Barn; which replaced the distorted and aged items that did not close properly nor keep out the wind. The new front door now sheds daylight into the entrance area.
- Replacement see-saw for the old and deteriorating item that was beyond economical repair and was in danger of becoming unsafe to use.
- Combined parent and toddler swing, to allow parents to swing with their young child, rather than simply push them on the toddler swings.

The 2 x toddler swings, fitted over 13 years ago, were also showing signs of wear and deterioration and were replaced with a more modern design, less susceptible to weather and UV degradation.

Financial situation

Our overall end of year figures, inc grants and donations received to support the above projects were:

- Income - £45,879
- Expenditure - £40,612

This is by far the best end of year financial position that BPFMC has experienced for many years. This is due to several reasons; increased success with funding bids, closer control and monitoring of gas/water/electricity usage, rationalised hire charges, increased football and tennis usage. Additionally, over the past 5-10 years, the Village Hall has had a new heating system (gas boiler), increased insulation, a new floor, a tarmac driveway and extended, gravel-covered car park. All of which make it more attractive to Hirers.

We currently hold a reserve of £11,000, some of which may need to be committed in support of our maintenance projects during the year ahead and held for major capital replacement of the playground equipment.

Issues

There are no significant issues, complaints or disputes to report.

M WYNNE

Chairman
BPFMC (Baston Village Hall)

CPH
24/10/24

Receipts and Payments Accounts CC16a

**Brudenell Playing Fields Management Committee -
Charity Number 521820**

For the period from 01/01/2023 to 31/12/2023

Section a Receipts and payments

	Unrestricted funds Nearest £	restricted funds Nearest £	Endowment funds Nearest £	Total funds Nearest £	Last Year Nearest £
A1 Receipts					
refundable deposits	3240			3240	3700
Barn Hire	5848			5848	5542
Field/tennis hire	6083			6083	3055
Fund raising	559			559	363
Interest	141			141	25
Donations	8567	19340		27907	7400
grants/lottery	156			156	223
Utility other refunds	1727			1727	
misc	218			218	25
	26539	19340	0	45879	20333
A2 Assets and investments sales					
sub total	0	0	0	0	0
Total Receipts	26539	19340	0	45879	20333
A3 Payments					
Fund Raising/ stationery	42			42	22
Barn Maintenance, cleaning, repairs	3127			3127	4631
new equipment		18330		18330	12000
Field, palyground maint, grass cutting	8459			8459	7140
misc				0	4
Refunded deposits/hire	3040			3040	3170
Rates/utilities/fees	5245	1010		6255	2588
Insurance	1359			1359	1324
Misc reconciliation balance				0	
Sub total	21272	19340	0	40612	30857
A4 Asset and investment Purchases					
sub total	0	0	0	0	0
Total Payments	21272	19340	0	40612	30857
Net of receipts/(payments)	5267	0	0	5267	-10524
A5 Transfer of funds					
A6 cash funds last year	21790			21790	32314
Cash funds this year end	27057	0	0	27057	21790



Section A Independent Examiner's Report

Report to the trustees/ members of

Charity Name: Brudenell Playing Fields Management Committee

On accounts for the year ended

31 December 2023 Charity no (if any) 521820

Set out on pages

1-3 (remember to include the page numbers of additional sheets)

Responsibilities and basis of report

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 31/12/2021.

As the charity's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination which gives me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Charities Act; or
the accounts did not accord with the accounting records; or
the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

* Please delete the words in the brackets if they do not apply.

Signed: Claire Hawkins

Date: 26 June 2024

Name: Claire Hawkins

Relevant professional qualification(s) or body (if any):

ACA

Address:

4, Appian Way, Baston Peterborough. PE6 9PR

Section B

Disclosure

Only complete if the examiner needs to highlight material matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here brief details of any items that the examiner wishes to disclose.

None noted

Date: 28 June 2024

Signed: [Signature]

Name: Claire Hartline

Relevant professional qualification(s) or body (if any): AQA

Address: 4 Appleton Way, Boston

Patrolough, FEB RFR

Audit of the BPFMC accounts for the year ended 31 December 2023

The following work was performed by Claire Hawkins on 27 May 2024:

Work performed	Exceptions noted
1. Complete an analytical review of the results to ensure that the amounts included in the accounts are consistent with your knowledge of the activities of the charity and with prior years. Discuss any exceptions with the BPFMC treasurer	No exceptions
2. Ensure that all figures on the CC16a accounts cast and cross cast	No exceptions
3. Complete a review of the 2023 accounts to ensure the comparatives in the 2023 CC16a accounts agree to the 2022 CC16a.	No exceptions
4. Ensure that the opening cash balances agree to: <ul style="list-style-type: none"> I. 2022 accounts II. Opening position in the BPFMC cash book 	No exceptions
5. Ensure that closing cash balances (current account and business reserve) agree to: <ul style="list-style-type: none"> I. Closing position in books and records II. Bank statements 	No exceptions
6. Review the current account bank reconciliation. Ensure that the reconciliation casts and that all amounts can be agreed to supporting records (cash book and bank statements).	No exceptions
7. Ensure that the total income and expense figures in the CC16a accounts agrees to the income and expense figures of the BPFMC books and records and that the individual items of income and expenditure agree to supporting information provided by the BPFMC treasurer	No exceptions
8. Ensure by a review of formulae that the "annual summary" file and the monthly files cast and cross cast	No exceptions
9. Ensure that all figures in the "annual summary" file agree to the monthly files	No exceptions
10. Expenditure: Select a sample of items from the monthly files. Check them back to a supporting invoice and to the bank statement. Ensure validity and accuracy. Sample selected: <ul style="list-style-type: none"> I. Jul – SJ Windows - £6,415 II. Jul – Playdale - £4,771.03 III. Sept – Playdale - £4,771.02 IV. Aug – Elite sports maintenance - £450.00 V. Feb – SmartHeat - £278.40 	No exceptions
11. Income. Select a sample of material items in the BPFMC excel cashbooks and check them back to the bank statement and to supporting documentation (where available) – ensure accuracy. Sample selected: <ul style="list-style-type: none"> I. Mar – DUFC - £930.00 II. May – Baston Parish Council - £3,000.00 III. Feb – Plowright Charitable Trust - £5,000.00 IV. May – South Kesteven - £8,555.00 + July £9,816 V. Nov – EON Refund - £1,180.52 	No exceptions
12. Discuss all grants and donations with the BPFMC treasurer to gain comfort over those that have been disclosed as restricted income and those that have not.	No exceptions

13. Review the breakdown of restricted income (£19,340) and confirm that this is reasonable	No exceptions
14. Obtain a breakdown of all BPFMC restricted expenditure (£19,340) and ensure that the presentation as restricted expenditure is reasonable via discussions with the BPFMC treasurer.	No exceptions
15. Ensure the closing amount of restricted funds (nil) is appropriate and reflects the activities of BPFMC via discussion with the BPFMC treasurer and a review of available supporting documentation.	No exceptions

Conclusion:

No issues arising.

I am therefore happy to sign the independent examiners report on the consolidated CC16a accounts of BPFMC for the year ended 31 December 2023

Signed: *C. Hulse*

Dated: 26/6/24

11. Income - Select a sample of material items in the BPFMC excel cashbooks and check them back to the bank statement and to supporting documentation (where available) - ensure accuracy, sample selected:	No exceptions
V. Nov - COH Refund - £1,180.52	
IV. May - South Restover - £8,222.00 + July £2,818	
III. Feb - Ploverhill Charitable Trust - £2,500.00	
II. May - Boston Parish Council - £3,000.00	
I. Mar - DUTC - £300.00	
10. Expenditure - Select a sample of cash items in the BPFMC Cashbooks and check them back to the bank statement. Ensure validity and accuracy, sample selected:	No exceptions
V. Feb - SmartStart - £278.40	
IV. Aug - £100 sports maintenance - £450.00	
III. Sept - Playdoh - £4,177.02	
II. Jul - Playdoh - £4,571.00	
I. Mar - St Nicholas - £249.12	
9. Ensure that all figures in the "Annual Summary" are correct to the monthly figures	No exceptions
8. Ensure by a review of forecasts for the "Annual Summary" file and the supporting information provided by the BPFMC treasurer	No exceptions
7. Agree to the income and expense figures of the BPFMC Cashbooks and ensure that the individual items of income and expenditure agree to reports (cash book and bank statements)	No exceptions
6. Review the current account bank reconciliation. Ensure that the reconciliation is correct and that all amounts can be traced to supporting documents (cash book and bank statements)	No exceptions
5. Agree to the current account bank reconciliation. Ensure that the reconciliation is correct and that all amounts can be traced to supporting documents (cash book and bank statements)	No exceptions
4. Ensure that all figures in the "Annual Summary" are correct to the monthly figures	No exceptions
3. Ensure by a review of forecasts for the "Annual Summary" file and the supporting information provided by the BPFMC treasurer	No exceptions
2. Agree to the income and expense figures of the BPFMC Cashbooks and ensure that the individual items of income and expenditure agree to reports (cash book and bank statements)	No exceptions
1. Review the current account bank reconciliation. Ensure that the reconciliation is correct and that all amounts can be traced to supporting documents (cash book and bank statements)	No exceptions

CFH
24/10/24

Receipts and Payments Accounts CC16a

Brudenell Playing Fields Management Committee -

Charity Number 521820

For the period from 01/01/2023 to 31/12/2023

Section a Receipts and payments

	Unrestricted funds Nearest £	restricted funds Nearest £	Endowment funds Nearest £	Total funds Nearest £	Last Year Nearest £
A1 Receipts					
refundable deposits	3240			3240	3700
Barn Hire	5848			5848	5542
Field/tennis hire	6083			6083	3055
Fund raising	559			559	363
Interest	141			141	25
Donations	8567	19340		27907	7400
grants/lottery	156			156	223
Utility other refunds	1727			1727	
misc	218			218	25
	26539	19340	0	45879	20333
A2 Assets and investments sales					
sub total	0	0	0	0	0
Total Receipts	26539	19340	0	45879	20333
A3 Payments					
Fund Raising/ stationery	42			42	22
Barn Maintenance, cleaning, repairs	3127			3127	4631
new equipment		18330		18330	12000
Field, palyground maint, grass cutting	8459			8459	7140
misc				0	4
Refunded deposits/hire	3040			3040	3170
Rates/utilities/fees	5245	1010		6255	2588
Insurance	1359			1359	1324
Misc reconciliation balance				0	
Sub total	21272	19340	0	40612	30857
A4 Asset and investment Purchases					
sub total	0	0	0	0	0
Total Payments	21272	19340	0	40612	30857
Net of receipts/(payments)	5267	0	0	5267	-10524
A5 Transfer of funds					
A6 cash funds last year	21790			21790	32314
Cash funds this year end	27057	0	0	27057	21790

THE BRUDENELL FIELD (PLAYING FIELD AND VILLAGE HALL)

England & Wales - Charity number 521820

Accounts

BPFMC Chairman's Annual Report 2020/2021

Due to government-imposed restrictions during the Covid-19 pandemic, there has been no activity in the village hall or on the playing fields during the past year. However, BPFMC has continued with its programme of maintenance, including the specialist cleaning of the children's play equipment surrounds and tennis courts, and the replacement of the popular swing cradle.

Alan Hutchins
Chairman
BPFMC
April 2021

Final 2020

	Jan-20	Jan-21	Feb-20	Feb-21	Mar-20	Mar-21	Apr-20
rent	1052.5		915		180		535
rent deposits	200		200				
donations	10000	10000			1500		
bingo events							
grants/lottery	45	22	36	23	36	26	10045
misc				215.8			86.45
total income	11297.5	10022	1151	238.8	1716	26	10666
water							
ele/gas	181.3	127	180.76	13.5	270.58	311	246.11
storage building	16920.8						
maintance	738.61	2766.7	6742.91	1274.4	347.02	369.8	150.78
licenses/fees		128.4	252.16				
misc			237.5				
cleaner	128	64	128		96		
cleaning mat	37.7						
web dom	91.18	19.32	52.02			115.2	
rates							
insurance							
rent dep refunds	290.6				200		
event exp	26.98						
total exp	18415	3105.42	7593.35	1287.9	913.6	796	396.89

Apr-21	May-20	May-21	Jun-20	Jun-21	Jul-20	Jul-21	Aug-20
		145	45	140	180	475	75
		100	100		100	300	100
			4056				
32.5	36	26	34	32.5	35	26	28
		1498.9	375				
32.5	36	1769.9	4610	172.5	315	801	203
461.84							
181.56	168.62	169.04	140.98	153.7	124.43	104	117.08
			1197.48				
1357.4	507.15	470.19	253.15	538.78	3370.7	837.49	615.97
				120			
			120		1440		
		32		160	32	128	128
	1155.8	1170.8					
				100	100	100	
2000.8	1831.57	1842.03	1711.61	1072.5	5067.1	1169.5	861.05

2020	2021	2021 notes
total	total	
4492.5	4774.5	
700	1500	
15556	10000	

10396	10296.5	
481.45	1897.56	ppl refund
31625	28468.56	

8.87	870.29	overpaid 2020
1975	1540.4	
18118		
14973	10477.83	
252.16	248.4	
1797.5	3	
1088.8	1088.1	
37.7		
143.2	134.52	
	22.54	
1155.8	1170.8	
690.6	1315	
26.98		
40268	16870.88	
-8643	11597.68	



Section A

Independent Examiner's Report

**Report to the trustees/
members of**

Charity Name
Brudenell Playing Fields Management Committee

**On accounts for the year
ended**

31 December 2021

**Charity no
(if any)** 521820

Set out on pages

1-3 (remember to include the page numbers of additional sheets)

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 31/12/2021.

**Responsibilities and
basis of report**

As the charity's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

**Independent
examiner's statement**

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination which gives me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Charities Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

** Please delete the words in the brackets if they do not apply.*

Signed:

C Hawkins

Date:

29 August 2022

Name:

Claire Hawkins

**Relevant professional
qualification(s) or body
(if any):**

ACA

Address:

4, Appian Way, Baston

Peterborough. PE6 9PR