

1st Bowdens Scout Group

**Trustees' Annual Report and
Accounts**

**For the year ended
31 March 2023**

1st Bowdens Scout Group

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Trustees' Annual Report

For the period

From (start date)

0 1 0 4 2 2

to end date

3 1 0 3 2 3

Section A

Reference and administration details

Charity name

1st Bowdens Scout Group

Registered charity number

5 2 1 7 6 7

Charity's principal address

The Scout Hut, Rectory Lane

Little Bowden

Market Harborough, Leicestershire

Postcode

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Names of the charity trustees who manage the charity

	Trustee Name	Office (if any)	Dates acted if not for whole year
1	John Cooper	Chairman	
2	Liz McMillan	Treasurer	
3	Simon Ingram-Hawkes	Elected member	until 13 October 2022
4	Martyn Houghton	Assistant Scout Leader	
5	Johanna Osborne	Group Scout Leader	
6	David Sawford	Elected Member	from 13 October 2022
7	Chris Gilliam	Elected member	from 13 October 2022
8	Daniela Harrison	Elected member	from 13 October 2022
9	David Boulton	Elected member	from 13 October 2022
10	Ian Birch	Elected member	from 13 October 2022
11	Isabel Dupey	Elected member	from 13 October 2022
12			
13			
14			
15			

Names and addresses of advisers

Type of advisor	Name	Address
Independent Examiner	Paul Barnett of Newby Castleman LLP	110 Regent Road, Leicester, LE1 7LT

Trustees' Annual Report

For the period

From (start date)

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to end date

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Section B

Structure, governance and management

Description of the charity's trusts

Type of governing document

The Group's governing documents are those of the The Scout Association. They consist of a Royal Charter, which in turn gives authority to the Bye Laws of the Association and The Policy, Organisation and Rules of The Scout Association.

How the charity is constituted
(e.g. trust, association, company)

The Group is a trust established under its rules which are common to all Scouts.

Trustee selection methods

The Trustees are appointed in accordance with the Policy, Organisation and Rules of The Scout Association.

Additional governance issues

The Group is managed by the Group Trustee Board, the members of which are the 'Charity Trustees' of the Scout Group which is an educational charity. As charity Trustees they are responsible for complying with legislation applicable to charities. This includes the registration, keeping proper accounts and making returns to the Charity Commission as appropriate.

The Trustee Board consists of the Chair, Treasurer and Trustees (including 5 Elected Members) and normally meets every 3 months.

Members of the Trustee Board complete a training module - '*Being a Scouts Trustee*' within the first 6 months of joining the Board.

This Group Trustee Board exists to make sure the charity is well-managed, risks are assessed and mitigated, buildings and equipment are in good working order, and everyone follows legal requirements and the organisation's policies and rules. Their support helps other volunteers run high-quality and safe programmes that gives young people skills for life.

Risk and Internal Control

The Group has in place systems of internal controls that are designed to provide reasonable assurance against material mismanagement or loss, these include 2 signatories for all payments and comprehensive insurance policies to ensure that insurable risks are covered.

The Group, through the capitation fees contribute to The Scout Association national insurance policy.

Trustees' Annual Report

For the period

From (start date)

0 1 0 4 2 2

to end date

3 1 0 3 2 3

Section C

Objectives and activities

Summary of the objects of the charity set out in its governing document

The Purpose of Scouting

Scouting exists to actively engage and support young people in their personal development, empowering them to make a positive contribution to society.

The Values of Scouting

As Scouts we are guided by these values:

Integrity - We act with integrity; we are honest, trustworthy and loyal.

Respect - We have self-respect and respect for others.

Care - We support others and take care of the world in which we live.

Belief - We explore our faiths, beliefs and attitudes.

Co-operation - We make a positive difference; we co-operate with others and make friends.

The Scout Method

Scouting takes place when young people, in partnership with adults, work together based on the values of Scouting and:

- enjoy what they are doing and have fun
- take part in activities indoors and outdoors
- learn by doing
- share in spiritual reflection
- take responsibility and make choices
- undertake new and challenging activities
- make and live by their Promise.

Summary of the main activities in relation to these objects

A full programme of activities for all sections is implemented incorporating all aims of The Scout Association in the development of young people.

Public benefit statement

The Trustees confirm that they have had regard to the Charity Commission's guidance on public benefit.

The Group meets the Charity Commission's public benefit criteria under both the advancement of education and the advancement of citizenship or community development headings.

Trustees' Annual Report

For the period

From (start date)

0 1 0 4 2 2

to end date

3 1 0 3 2 3

Section D

Achievements and performance

Summary of the main achievements of the charity during the year

1st Bowdens has grown yet again after successfully launching our second squirrel drey in March of this year. We currently have 30 Squirrels, 36 Beaver Scouts, 45 Cub Scouts, 68 Scouts and 48 adult volunteers, which makes us the biggest group in the Harborough District.

Our youth members are do-ers and give-it-a-go-ers. Yes, we go camping, hiking, swimming, abseiling, cycling and canoeing. But, they also get to hang out with their friends every week - having fun, playing games, working in a team and taking on new challenges.

Every week our leaders give their time to help run a diverse programme of activities giving our young people the skills they need for school, college, university, the job interview, the important speech, the tricky challenge and the big dreams: the skills they need for life.

Trustees' Annual Report

For the period

From (start date)

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to end date

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Section E

Financial Review

Brief statement of the charity's policy on reserves

Reserves Policy

The Group's policy on reserves is to hold sufficient resources to continue the charitable activities of the group should income and fundraising activities fall short. The Group Executive Committee considers that the group should hold a sum equivalent to 6 months average running costs, circa £10,000.

Amounts in excess of the reserves policy will be used to fund the construction of the new scout hut for which planning and development are currently being sourced.

Further financial review details (optional information)

Financial Position

The financial results for the year are set out on pages 8 to 9.

Investment Policy

The Group does not have sufficient funds to invest in longer-term investments such as stocks and shares. The Group has therefore adopted a low risk strategy to the investment of its funds. All funds are held in cash using only mainstream banks or building societies.

The Group Executive regularly monitors the levels of bank balances and the interest rates received to ensure the group obtains maximum value and income from its banking arrangements. Occasionally this may involve using an account that requires a period of notice before funds may be withdrawn, before doing so the Group Executive considers the cash flow requirements.

Going concern

At the time of approving the accounts the Trustees have a reasonable expectation that the Scout Group has adequate resources to continue in operation for the foreseeable future.

Trustees' Annual Report

For the period

From (start date)

0 1 0 4 2 2

to end date

3 1 0 3 2 3

Section F

Other Optional Information

Plans for future periods (details of any significant activities planned to achieve them)

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Section G

Declaration

The trustees declare that they have approved the trustees' report above

Signed on behalf of the charity's trustees

Signature(s)

J Cooper

L Riley

Full name(s)

John Cooper

Lizzie Riley

Position (eg Secretary, Chair)

Chairman

Treasurer

Date

0 4 0 4 2 5

Independent examiner's report on the accounts

**Report to the trustees/
members of** 1st Bowdens Scout Group

**On accounts for the
year ended** 31 March 2023 **Charity no** 521767

Set out on pages 8 to 9

**Responsibilities and
basis of independent
examiner's report**

As the charity trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the charity's accounts carried out under section 145 of the Act and in carrying out my examination, I have followed the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

**Independent examiner's
statement**

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

- accounting records were not kept in respect of the charity as required by section 130 of the Act or
- the accounts do not accord with the accounting records

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Signed: P T Barnett **Date:** 9 April 2025

Name: Paul Barnett of Newby Castleman LLP

**Relevant professional
qualification(s) or body
(if any):** FCCA

Address: 110 Regent Road
Leicester
LE1 7LT

1st Bowdens Scout Group

Receipts and Payments Account

For the period from	Period start date 01-Apr-22	To	Period end date 31/03/20223
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Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
A1 Receipts				
Net membership subscriptions retained	18,729	-	18,729	15,837
Trips and activities	10,417	-	10,417	36,543
Donations	80	-	80	-
Fundraising	1,764	-	1,764	3,393
Sale of goods	-	-	-	-
Gift aid and repayment interest	-	-	-	4,665
Interest received	36	-	36	1
Grants	-	4,400	4,400	-
Sub total (Gross income for AR)	31,026	4,400	35,426	60,439
A2 Asset and investment sales, (see table).				
	-	-	-	-
Sub total	-	-	-	-
Total receipts	31,026	4,400	35,426	60,439
A3 Payments				
Badges	3,705	-	3,705	2,197
Uniforms	1,492	-	1,492	-
Training	558	-	558	-
Utilities	1,665	-	1,665	1,290
Maintenance	669	-	669	759
Squirrel expenses	266	-	266	194
Beaver expenses	543	-	543	570
Cub expenses	192	-	192	468
Scout expenses	1,325	-	1,325	699
Group expenses	5,378	-	5,378	3,756
Capitation	9,542	-	9,542	8,537
Administration expenses	781	-	781	131
Fundraising costs	-	-	-	-
Merchandise	-	-	-	-
Insurance	796	-	796	1,032
Rent	100	-	100	-
Trips, activities and camp expenses	64,041	3,200	67,241	11,286
Bank charges	265	-	265	-
Profit or loss on foreign exchange	(1,135)	-	(1,135)	-
Sub total	90,183	3,200	93,383	30,919
A4 Asset and investment purchases, (see table)				
Equipment for activities	398	1,864	2,262	-
	-	-	-	-
Sub total	398	1,864	2,262	-
Total payments	90,581	5,064	95,645	30,919
Net of receipts/(payments)	(59,555)	(664)	(60,219)	29,520
A5 Transfers between funds	(664)	664	-	-
A6 Cash funds last year end	149,681	-	149,681	120,161
Cash funds this year end	89,462	-	89,462	149,681

1st Bowdens Scout Group

Statement of Assets and Liabilities

For the period from	Period start date 01-Apr-22	To	Period end date 31-Mar-23
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Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £
B1 Cash funds	Bank current account	71,262	-
	Business reserve account	10,080	-
	Wise reserve account	8,099	-
	Camp cash account	21	-
	Total cash funds	89,462	-

(agree balances with receipts and payments account(s))

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	Details	Unrestricted funds to nearest £	Restricted funds to nearest £
B2 Other monetary assets	Gift aid due but not all claimed yet	9,524	-
		-	-
		-	-

	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
B3 Investment assets			-	-
			-	-
			-	-

	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
B4 Assets retained for the charity's own use	Equipment	Unrestricted	11,063	-
	Professional fees regarding new hut	Unrestricted	1,194	-
			-	-

	Details	Fund to which liability relates	Amount due (optional)	When due (optional)
B5 Liabilities			-	
			-	
			-	

Signed by one or two trustees on behalf of all the trustees

Signature	Print Name	Date of approval
J Cooper	John Cooper (Chairman)	4 April 2025
L Riley	Lizzie Riley (Treasurer)	6 April 2025