

3RD MARKET HARBOROUGH SCOUT GROUP

England & Wales - Charity number 521766

Details

Other names	3RD MARKET HARBOROUGH BOY SCOUT GROUP
Status	Registered
Legal form	Trust
Registered	1966-11-09
Register	View on the Charity Commission register

Contact

Address	Ted Mantle Scout Headquarters 5 Farndon Road Market Harborough Leicestershire LE16 9BN
Phone	07572380422
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Website	https://www.harboroughscouts.org.uk/groups/3rd-market-harborough/

Activities

Objects: 3RD MARKET HARBOROUGH BOY SCOUT GROUP

Activities: Local Scouting association for boys and girls in the Market Harborough District.

Classification

- **How:** Provides Services, Other Charitable Activities
- **What:** General Charitable Purposes
- **Who:** Children/young People, People With Disabilities

Geography

- **Area of benefit:** MARKET HARBOROUGH
- Leicestershire

Finances

Period end	Income	Expenditure	Assets	Employees
2025-03-31	£38,934	£40,081	-	-
2024-03-31	£47,149	£50,809	-	-
2023-03-31	£36,149	£38,240	-	-
2022-03-31	£28,787	£25,330	-	-
2021-03-31	£18,856	£13,610	-	-

Trustees

Name	Role	Appointed
Em Reed		2021-09-21
Joanne James		2024-09-27
LOUISE ROSE DICICCO		
PAUL MARTIN ALLENBY		2012-11-18
Thomas Costall		2022-05-20
Victoria Fortnum		2025-03-24

3RD MARKET HARBOROUGH SCOUT GROUP

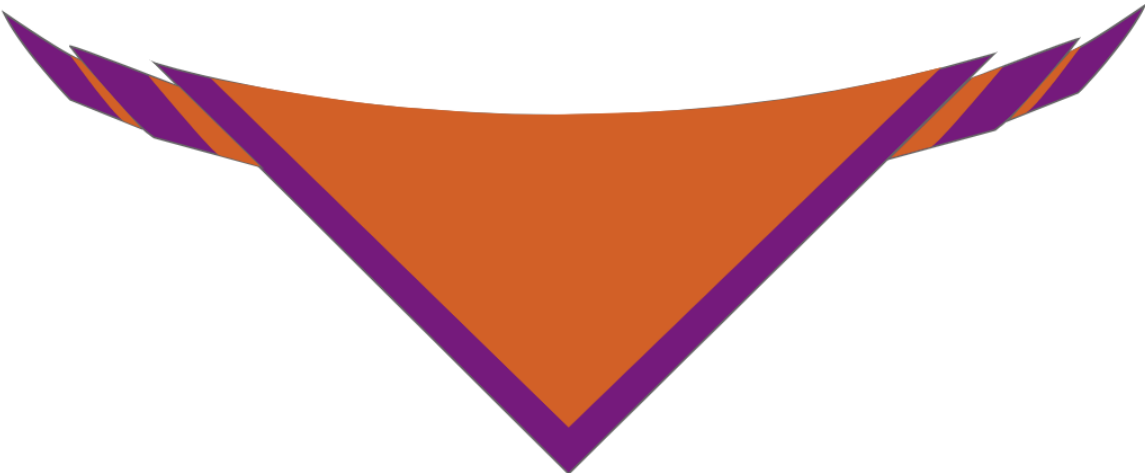
England & Wales - Charity number 521766

Accounts

3rd Market Harborough Scout Group

Annual Report

April 2024 – March 2025



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Section A – Reference and administration data

Name and Registration Numbers

Name:	3 rd Market Harborough Scout Group
Registered Charity number:	521766
Scout Association Registration number:	10011848

Trustees:

Name	Executive Role	Date of appointment
Joanne James	Chair	September 2024 – Present
Louise Diccio	Treasurer	2005 – Present
Em Reed	Group Lead Volunteer (Ex-officio)	August 2024 – Present
Paul Allenby	District Commissioner	01-April-2023 – Present
Thom Costall	Group Lead Volunteer (Elected)	September 2024 – Present
Conrad Barnett	Sleigh Committee Lead	September 2024 – April 2025
Dom Jennings	Hut Maintenance (Co-Opted)	October 2024 – Present
Vicki Fortnum	Scouting (Co-Opted)	October 2024 – Present

Address:

The Ted Mantle Scout Headquarters
 Farndon Road
 Market Harborough
 Leicestershire
 LE16 9NP

Names of advisers

Type of Advisor	Name
Independent Examiners of Scout Group's annual accounts	Eddie Harman

Section B – Structure, governance and management

Governing documents

The Group's governing documents are those of The Scout Association. They consist of a Royal Charter, which in turn gives authority to the Bye Laws of the Association and The Policy, Organisation and Rules of The Scout Association.

How the charity is constituted

The Group is a trust established under its rules which are common to all Scouts.

Trustees

Selection methods

The Trustees are appointed in accordance with the Policy, Organisation and Rules of The Scout Association.

Induction and Training for Trustees

Members of the Trustee Board complete 'Essential Information for Executive Committee' training within the first 3 months of joining the team.

Governance of the Group

The Group is managed by the Group Trustee Board, the members of which are the 'Charity Trustees' of the Scout Group which is an educational charity. As charity trustees they are responsible for complying with legislation applicable to charities. This includes the registration, keeping proper accounts and making returns to the Charity Commission as appropriate.

The Trustee Board consists of 3 independent representatives, Chair, Treasurer and the Group Lead Volunteer, section leaders (if opted to take on the responsibility), parent's representation and specialist roles. The Trustee board and meets 8-10 times a year.

Group Trustee Board Purpose

The Group Trustee Board is a team of volunteers who work together, as charity Trustees, to make sure the Scouts is run safely and legally. At the heart of their role is a focus on strategy, performance and assurance.

Effective Trustee support helps other volunteers run the Scout programme that gives young people skills for life.

The Group Trustee Board must act in the charity's best interests, acting with reasonable care and skill and take steps to be confident that:

a) The charity is:

- well managed
- carrying out its purposes for the public benefit
- complying with the charity's governing document and the law
- managing the charity's resources responsibly

b) the charity is operating compliant with POR and the local charity regulator, including effective management of each of the Key Policies listed in Chapter 2 of POR

c) young people are meaningfully involved in decision making at all levels

d) the Group has sufficient resources (funds, people, property and equipment) available to meet the planned work of the Group including delivery of the high quality programme and resource requirements of the training programme

Trustee Board Structure

The Scout Association made changes which means from 24/25 our Trustee Board Structure will change to the structure as described below:

- Group Chair
- Clerk (not a trustee)
- Group Lead Volunteer (ex officio)
- Group Treasurer
- Appointed Members:
 - Hut /Maintenance
 - Fundraising / Sleigh
 - Scouting representative
 - Policy
 - Outreach / Community
 - General Committee Member
- Co-Opted Members
 - GDPR
 - Others As needed

Risk

The Group Trustee Board has identified the major risks to which they believe the Group is exposed, these have been reviewed and systems have been established to mitigate against them. The main areas of concern that have been identified are:

- Damage to the building, property and equipment.
 - The Group now has a maintenance committee who keep on top of the hut maintenance needs.
 - The Group would request the use of buildings, property and equipment from other organisations such as local schools and other Scout Groups.
 - The Group has sufficient buildings and contents insurance in place to mitigate against permanent loss.
- Injury to leaders, helpers, supporters and members
 - The Group through the capitation fees contributes to the Scout Associations national accident insurance policy.
 - Risk Assessments are undertaken before all activities and shared with all adults supporting the activity.
 - Leaders are empowered to stop activities if they feel they are unsafe.
 - Appropriate clothing is worn for activities and guidance issued ahead of meetings to ensure members are wearing suitable clothing.

- Reduced income from fund raising.
 - The Group is primarily reliant upon income from subscriptions and our annual Santa Sleigh fundraising activities.
 - The group does hold a reserve to ensure the continuity of activities should there be a major reduction in income.
 - The Committee could raise the value of subscriptions to increase the income to the group on an ongoing basis, either temporarily or permanently.
- Reduction or loss of leaders
 - The group is totally reliant upon volunteers to run and administer the activities of the group.
 - If there was a reduction in the number of leaders to an unacceptable level in a particular section or the group as a whole then there would have to be a contraction, consolidation or closure of a section.
 - The Leadership Team regularly encourage the support of Parents of young people within the group – some of whom go on to become Leaders within the group.
 - In the worst case scenario the complete closure of the Group.
- Reduction or loss of expertise from Trustee board
 - Roles for the trustee board are elected with overlapping periods – so experience loss can be managed.
 - Hand-over documents are requested to support the transition from one team member to another.
- Reduction or loss of members
 - The Group provides activities for all young people aged 4 to 16.
 - If there was a reduction in membership in a particular section or the group as whole then a growth initiative would be progressed – encouraging new members. If this failed, there would have to be a contraction, consolidation or closure of a section.
 - In the worst case scenario the complete closure of the Group.
- Inability to meet due to a Global pandemic
 - The Group introduced Office 365 which included Microsoft Teams. Through the Covid-19 lockdowns the group continued to meet virtually using Zoom, the Group had demonstrated capability to continue Scouting even if face-to-face activities are limited.

Internal Control

The group has in place systems of internal controls that are designed to provide reasonable assurance against material mismanagement or loss, these include 2 signatories (or online authorisations) for all payments and have comprehensive insurance policies to ensure that insurable risks are covered.

Section C – Objectives

The Purpose of Scouting

Scouting exists to actively engage and support young people in their personal development, empowering them to make a positive contribution to society.

The Values of Scouting

As Scouts we are guided by these values:

- Integrity - We act with integrity; we are honest, trustworthy and loyal.
- Respect - We have self-respect and respect for others.
- Care - We support others and take care of the world in which we live.
- Belief - We explore our faiths, beliefs and attitudes.
- Co-operation - We make a positive difference; we co-operate with others and make friends.

The Scout Method

Scouting takes place when young people, in partnership with adults, work together based on the values of Scouting and:

- enjoy what they are doing and have fun
- take part in activities indoors and outdoors
- learn by doing
- share in spiritual reflection
- take responsibility and make choices
- undertake new and challenging activities
- make and live by their Promise.

Section D – Activities, Achievements and Performance

D1: Reports from Scouting Sections

Group Lead Volunteer Report

3rd Market Harborough Scout Group has some wonderful volunteers which help the Group run. I want to formally thank all those who volunteer their time to enable Scouting to happen within the Group.

3rd Market Harborough Scout Group has enabled our young people to participate in a variety of activities across the year which have enabled them to build skills for life. Most of our Young People have received their Challenge Awards, Interest badges, Staged badges. Many Young people have successfully completed their Chief Scout Awards for their section (Acorn, Bronze, Silver, Gold).

We had Group Camp last September – providing opportunities for our Young People to participate in a variety of activities and spend time away from home. We are reviewing the timing for Group Camp in the future.

We have participated in District led events – and are hoping to have strong representation at the Swimming Gala in October and District Camp in May.

We want to thank all of the parents, friends and family members who have provided support to the Scout Group. We will always welcome new volunteers to join the team. We currently have a number of vacancies to join the team – if you can give your valuable skills and time – we'd love to hear from you.

Our Leaders have continued to build upon their skills – with ongoing focus on training such as First Aid, Safeguarding, Safety, GDRP etc. The Scout Association has launched the new Digital System – providing a new platform for Leaders to track their training etc.

We will continue to provide opportunities for our young people to grow and provide opportunities for adults to volunteer.

Em & Thom

Group Lead Volunteers

Scout Section Reports

Provins Scout Troop Report

This past year has seen the Provins Scout Troop actively engaging in a variety of enriching activities, both during meetings and events. The troop held a broad spectrum of meetings, which included sessions focused on skills like fire lighting, cooking, and tent pitching, as well as creative challenges such as model making and cyber security. Highlights of the meetings also featured outdoor activities, like archery and the World Challenge litter picking initiative, which demonstrates our commitment to environmental stewardship.

The troop participated in several significant events this year, which provided opportunities for young scouts to engage and develop skills in exciting ways. Among these was the three-day 3rds Patrol Camp followed shortly after and offered yet another chance for members to bond and grow together. Participating in competitions like the District Dodgeball Competition allowed scouts to showcase their fitness and teamwork. The St George's Parade and Fayre events served as a great propitious occasion for the troop to represent the group while engaging with the community. Additionally, the Leicester Tigers Scout Day was notably enjoyable, combining sports with scout spirit, delighting many of our members.

In recognition of their commitment and achievement, one Chief Scout Award was presented this year, which reflects our focus on personal growth through scouting.

Looking ahead, the Provins Scout Troop has some exciting activities to look forward to in the coming year, including a number of our Young People going to Kandersteg this summer, which presents a unique opportunity for adventurous experiences, as well as a swimming gala in October that encourages both teamwork and competitive spirit. We also look forward to some more local camping opportunities!

As we reflect on this year, we extend our gratitude to all the leaders for their dedication and hard work in guiding and supporting our scouts. We appreciate the efforts that have gone into providing a varied programme, allowing every member to thrive.

Lastly, I'd like to thank the young people for their enthusiasm, which consistently makes scouting enjoyable for everyone involved. Also, a word of appreciation to the parents for their support and involvement, as well as the numerous volunteers who work diligently behind the scenes to ensure the smooth operation of our troop. Together, we look forward to another successful year of scouting.

Hurst Scouts

Last September we joined the rest of the Group at the Group Camp at Topstones campsite. This was a weekend of fun scouting activities – enjoyed by all sections of the Group.

On our Monday evening meetings, we have tried to concentrate on some of the key scouting skills, including first aid and emergency procedures, fire lighting and cooking, knots, pioneering and gadget making. The scouts have worked towards their personal challenges, recording weekly progress and improvements to the various challenges they had chosen. We have also had number of meetings working on the creative challenge and are currently working on basic woodcraft skills such as using a knife, axe and bow saw.

Some of the scouts are busy preparing for the expedition /camp to Switzerland this summer. We also have a splash camp in September organised – this will be a weekend of camping that is full of fun water activities.

Unfortunately, at Christmas Skip (Simon), who was the scout troop's Section Team Leader (Scout Leader) decided to step down from this role and has left scouting to concentrate on his other interests. Simon had been running the troop for several years and our thanks go to him for all the hard work he has put in over this time.

This leaves the Monday night Scout Troop with just three Section Team Members (Assistant Scout Leaders – Wiki, Don & Martin) and no Team Leader. We do need to replace Simon as soon as possible. If there is anyone who would be able to help with this, please do contact any of the leaders for more information. It is worth pointing out that the more leaders we have available, the more activities at Group, District and County level, we will be able to participate in. With a small team, it is inevitable that the number of extra activities we can run or participate in will be limited.

Being involved in the leadership team of a scout troop is an extremely rewarding experience, it helps to develop leadership and life skills, offering opportunities for personal growth, leadership experience, and the chance to make a positive impact on young people's lives – and finally it is great fun, with the opportunity for outdoor activities, adventure and the chance to try new things. If you want to make a positive difference to young people's lives, why not come along and lend a hand

Martin Horn

Cub Section Reports

Woden Cubs & Tyr Cubs Report

Over the past year, the Tyr and Woden Cubs have run a similar programme. With our Young People engaged in a variety of activities that have challenged and inspired our members, creating a rich environment for learning and fun. Notable trips included visits to the Natural History and Science Museums in London, where the Cubs had the opportunity to explore and discover fascinating exhibits, igniting their curiosity about the world around them. The year also featured participation in parades for Remembrance Sunday and St George's Day, which allowed the Cubs to demonstrate their understanding of community spirit and the importance of remembrance.

Throughout the year, our programme included a range of meetings that encompassed various themes, such as team building, communication, and scientific experiments. From crafting paper boats and participating in team building exercises to learning knot and navigation skills, the Cubs have enjoyed both indoor and outdoor sessions, enriching their Scouting experience. The Cubs summer camp was a significant highlight, providing them with the chance to bond and create lasting memories in a camping environment.

Tyr:

- Over the last 12 months Tyr Cubs have earned a whopping 169 badges!
- We express our gratitude to all leaders for their hard work and commitment over the year. A special mention goes to our new leader Matthew, as well as young leaders Ollie and Harvey, who have all exemplified outstanding dedication while serving as excellent role models for the Cubs.

Looking ahead, the Cubs can anticipate even more enjoyable activities and opportunities to earn badges, all of which contribute to their personal development. These experiences will help build essential skills for life, ensuring that each Cub gains valuable lessons while having fun.

As we conclude this year, we wish to acknowledge the contributions of all our Cubs and thank them for making the year so enjoyable. We also extend our gratitude to parents and all volunteers who support our group behind the scenes, as your involvement is integral to our success. We look forward to another engaging year ahead in Scouting.

Beaver Section Reports

Mallard Beavers & Kingfisher Beavers

The past year for the 3rd MH Beavers has been quite eventful, filled with a variety of activities and opportunities for our Beavers to learn, grow, and have fun. During the summer term 2024 one of our highlights was our residential weekend camp. This time we went to Topstone campsite. The Beavers slept in pods and undertook activities such as fire lighting, Den building, Pedal karting, boulding and a scramble challenge course to name but a few. The Saturday evening of camp we had a camp fire with two other group who were also on site, that weekend, much fun was had by all. Also during the summer term of 2024 our Beavers enjoyed outdoor adventures like, pond dipping at Foxton Locks, Archery, making pan pizzas and a bike or hike night.

Over the summer holidays we set the Beavers a leaders challenge to take part in our local libraries reading challenge as part of their Book reader badge which we finished on our return to Beavers after the summer break. Our highlight of the Autumn term was working on the Community Impact Badge stage 1, alongside our Money Skills badge. For this we made 'Kindness Cup' and collected money for all of the good deeds we did. In total we raised around £250 to donate to our local Hygiene Bank. For this we then took the Beavers shopping to buy hygiene products then donated them to the Hygiene Bank. In total our donation weigh in at 75kg of products.

To finish the term we held a Jungle themed sleepover which featured an animal handling session , arts and crafts plus other activities. We then had a charming County Christmas visit to De Montford Hall to see Snow White to close the Autumn term.

During the Spring term we had a fantastic joint visit to Crouch Recovery where learnt all about breakdown recovery business, we got to sit in and look around a breakdown truck. We also one Saturday in February had a fantastic day trip to Leicester. We boarded the train from Market Harborough and started the day by visiting a couple of museums to learn about the history of Leicester followed by a game of bowling offering a chance for friendship and excitement.

Towards the end of the Spring term we worked on our stage 1 Musician badge, learning to sing a few new songs and had a go at Samba drumming.

This past year fourteen of the 3rd Market Harborough Beavers achieved their Bronze Chief Scout Awards, recognising the commitment and achievements of our dedicated Beavers. We have been Busy Beavers!

Squirrel Section Reports

Seaton Squirrel

Current number of members – 12

The Squirrels can earn 11 activity badges and 4 Challenge badges during their time with us, each badge has several elements that need to be completed so each meeting we try to do activities that will enable us to tick off as many elements of as many different badges as we can.

Summer Term 2024

This term the Squirrels made Promise Hands (to help them think about their Squirrel Promise), bird feeders and astronaut helmets for their soft toys. They went pond dipping and mini bug hunting and did some compass work in Welland Park. They played games, listened to stories and had an indoor camp fire with camp fire songs. We visited Farndon Fields Farm shop and Gallones Ice Cream Parlour. Several Squirrels attended St Georges Day Parade.

Over the term the Squirrels worked towards 3 Challenge badges and 8 activity badges.

Autumn Term 2024

We started the term by sharing the scrap book diaries the Squirrels made over the Summer holiday. In the following weeks they made animal masks, built a comfy indoor den, made marshmallow ghouls eyes and skeletons out of cotton buds for Halloween, created a very splashy firework painting for fireworks night and made stockings at Christmas. The Squirrels also made kindness boxes for World Kindness day. We visited Market Harborough Fire station and Pets at Home and we invited the Squirrels from Foxton over to our hut and had a joint meeting. 8 Squirrels attended Remembrance Day Parade. We finished the term with what is becoming our annual Christmas event, a walk round the town looking at the festive lights and counting Christmas trees, finishing up with warm drinks courtesy of Starbucks.

Over the term the Squirrels worked towards 4 Challenge badges and 9 activity badges.

Spring Term 2025

Several “celebration” days provided ideas for activities for this term. We did Squirrel related activities for Squirrel appreciation day (the furry kind, not the smallest Scouts kind!) and made a cardboard tube model snake and a much smaller version of the Great Wall of China from Duplo for Chinese New Year. National Storytelling week gave us the opportunity to work towards the Story Time badge. We talked about Baden Powell on Founders Day, made daffodils on St Davids day and pancakes for Shrove Tuesday. We planted bulbs for Mothers Day and decorated cakes for Easter. The Squirrels also hiked along the Brampton Valley Way and were able to add this to their hikes badge tally.

Over the term the Squirrels worked towards 3 Challenge Badges and 6 activity badges.

Group Events

The Squirrels spent a day at Group camp and they had a brilliant time. They did lots of activities, they made pitta pizzas, grass sledged, went on the go karts, built an outdoor den and tackled the agility course and the climbing wall. They finished the day singing songs round the camp fire.

District Squirrel Events

There have been several District events this past year, Squirrel adventure day (June 2024) fell on Fathers Day so dad's (and mum's) were invited to come along and join in the activities which included axe throwing, lawn games, a map reading treasure hunt, camp fire and songs and of course s'mores!

In December we visited Windmill Farm Park, the Squirrels had a fantastic time, they fed the reindeer and visited Santa in his Grotto.

In March we all met up again with parents for the Gruffalo Walk. The Squirrels hunted for hidden Gruffalo characters while listening to the Gruffalo story as we walked across muddy fields and through the woods. Squirrels that attended were able to add this walk to their hikes tally.

Chief Scout Acorn Award

The Chief Scout Acorn Award is the highest award a Squirrel can earn, they have to complete all four Challenge Badges and at least two activity badges to gain this award. Congratulations and very well done to the six Squirrels who have been awarded this badge over the past year.

Team Volunteers

Sadly we have said goodbye to several of our team volunteers, Dormouse (Lisa), Adder (Mark), Otter (Margaret) and our Young Leader (Fox). We have welcomed a new member to the team, Nathan, who the Squirrels have named Owl, he joins Badger (Vicky), Vole (Ben) and our Young Leader (Rabbit). Our thanks go to our volunteer team past and present for all they do to keep our Drey running smoothly.

D2: Reports from Executive Teams/Sub Committees

Chairman

As I approach the end of my first year of being Chairperson for 3rd Market Harborough Scout Group Trustee Board, it has confirmed my belief that scouting is an amazing opportunity offered to our young people.

Regardless of the age of the child (Squirrels all the way to Explorers) scouting offers a wide range of experiences which fosters independence, working outside their comfort zone, teamwork, collaboration and so much more.

It has also given me a deep appreciation for all of our volunteers who work tirelessly to ensure our scout group is successful.

- Leaders – who not only given up 1.5-2 hours a week to run each session, but all the preparation before the evening's meeting, regular leader meetings etc.
- Parent volunteers – we are becoming increasingly reliant on parents helping out during our weekly meeting, it is great to see these parents turning up to assist. Some have now decided to help on a more regular basis and signed up to become a leader – a true reflection of how great scouting is.
- Sleigh committee – this 'December' event is a tradition of Market Harborough dating back to 1970's and a vital fundraiser for our group. The sleigh committee work tirelessly, not just during December, but all year round to ensure this is a success. A big thank you to all members of the committee, but a special thank you to Conrad and Alice who have stepped down this year after many years of organising the sleigh.
- Trustees (including our treasurer) – from last year the exec committee changed in line with new guidance and I am very lucky to work with a dedicated team of people; each who have their own area of expertise to ensure the safe running of the group.
- It is very important to mention here Em and Thom, who without their unwavering support, guidance and sheer determination to ensure this group is successful we would not be here today.

Next steps:

So, what is in the pipeline for the future of 3rd Market Harborough Scout Group?

- We are in consultation about improving our scout hut. It has does us well, but at the ripe old age of 51 years, some updated are needed! We need to ensure that our facilities are fit for purpose in the 21st century. Our maintenance team, led by Dom, are doing a great job with the day to day repairs, but we now need to think to the future and this is going to cost a lot! We are after someone who is confident in applying for grants and fundraiser to help us achieve our goals.
- We need more people to help out on a regular basis to ensure we can continue to offer a wide range of activities to our young people. We tend to find it is the same people offering help, and we need to ensure that this help is shared out - we are looking into the possibility of setting up a parent rota to help once a term.
- Our sleigh brings in on average £8000 a year. This ensures we can run with the lowest sub fees in the district. But we are struggling to man this whilst the sleigh is out on the road during December. If every parent did just one sleigh evening, we would have all of slots covered. We may look into this year giving each parent an evening slot to support on the sleigh to ensure we can keep this great tradition going. We also need a team to support throughout the year – to help maintenance and repair the sleigh, purchase a towing vehicle each year (and sell on afterwards) and so on.
- We need more leaders!! We have a waiting list for all sections, but we are unable to take on any more young people until we have the adequate number of volunteers adults to help run the meetings. We are happy to be flexible around this – if you cannot commit to every week, could you do every other? Many hands make light work as they say.

To conclude, it has been a privilege to complete my first year as chairperson of the Trustee Board this year, and I look forward to my next two years in this position. I firmly believe scouting offers a unique and fundamental opportunity to our young people – where else can you learning to tie knots one week, rifle shoot the next and spend evening and weekends in the great outdoor – be it camping, hill hiking or having fun at Gulliver’s Land!

All the volunteers in our group reflects the strong community spirit that scouting embodies. So why not come and join us on this journey and become a volunteer?

Sleigh Committee Report:

Santa Sleigh plays an integral role in both our Group and the local community. A team of dedicated and passionate volunteers are at its Centre ensuring that it provides valuable funds to a worthwhile charity and enables the Group to access amazing opportunities.

Last year the Sleigh raised an incredible £8,088 with £1000 donated to the Air Ambulance. Deducing £1,355 for Sleigh expenses with some of the £5,793 the Group has been able to provide the colourful and superb Circus Skills as well as the Group Day Out later this year.

Instilled as a Harborough tradition beloved by all ages, the Santa Sleigh is a staple of the calendar come December with it being so rewarding witnessing the joy it brings.

2025 offers new opportunities within the Sleigh Committee to continue and develop the incredible work we do. Behind the scenes Elves are just as vital - do you have a skill we are searching for?

Wiki Solly

Maintenance Committee Report:

The maintenance team have been very busy carrying out numerous jobs to ensure the safety, comfort and usability of the scout hut. The following tasks that were carried out:

1. Building & Structural Maintenance:

- Gutter Clearance and Repairs: One of the first jobs we took on was to clear the front gutter out due to debris causing blockages in the downpipes. One union joint had to be replaced due to damage. Downpipe balloons have been fitted to ensure no blockage down the pipes.

2. Utilities & Systems:

- Boiler Service: One of our recent tasks was to get a service on the boiler which has now received its annual service. The system was found to be in good working order, with no major issues reported.

3. Safety & Compliance:

- Fire Alarm Service: The alarm system was professionally tested and serviced in recent months.

- Fire Extinguishers: All extinguishers will be annually serviced in August.

- Fire Safety Signs: Fire safety and extinguisher signs have been purchased in order to keep up to date with regulations.

4. Exterior & Groundworks:

- Clearance near Entrance: The clearance of the outside by the entrance door to the hut had been done to ensure the safety of all using the hut.

5. Interior Works:

- New office: A new office has been created to keep office appliances in one place to create space.

- Doors: A couple of interior doors have been fitted with coded locks.

- Kitchen: The microwave has been lifted off the worktop and placed on brackets off the wall to create more space.

6. Summary:

All critical systems- Drainage, heating and security are functioning as expected. Preventive maintenance conducted this year has helped to avoid major issues. Ongoing scheduled upkeep remain essential.

Any enquires don't hesitate to ask.

Thank you The Maintenance Team

Section E – Financial Review

Treasurer Report

This year sees a deficit of receipts against payments of £1,147 compared to a deficit of £3,660 last year. The bank balance at the end of March 2025 was £27,616 compared to £28,763 at the end of March 2024.

We had another successful fundraiser with Santa’s sleigh in December, raising a total of £8,098 – this coupled with fundraising from Harborough Lotto has seen our fundraising total this year rise to £8,732. After deducting our fundraising costs of £1,053, we raised a net amount of £7,679

I would like to thank Eddie Harman, the District Treasurer, for auditing our books and would like to ask him to be our auditor for the next year.

I have been in this position for 20 years now and it is time for me to step down and hand over the role to someone else – could this be you? The role has been really rewarding and I have seen many changes over the years in how things are done. However, with my children grown up and no longer in Scouting (in fact they left Scouting over 10 years ago!), I feel the time has come to step down. If you would like to know more about the role, please let me know.

Louise Diccio, Treasurer

3rd Market Harborough Scout Group				521766	
Receipts and payments accounts					
	For the period from	Period start date	To	Period end date	
		01/04/2024		31/03/2025	31/03/2024
Section A Receipts and payments					
	Unrestricted funds	Restricted funds	Endowment funds	Total funds	Last year
	to the nearest £	to the nearest £	to the nearest £	to the nearest £	to the nearest £
A1 Receipts					
Donations	0			0	10
Fundraising	8,732			8,732	9,285
Subscriptions	13,498			13,498	14,603
Hall Hire	300			300	300
Group Events	13,688			13,688	19,222
Gift Aid	2,717			2,717	3,730
Grants	0			0	0
				0	
Sub total (Gross income for AR)	38,934	0	0	38,934	47,149
A2 Asset and investment sales, (see table).					
	0	0	0	0	
	0	0	0	0	0
Sub total	0	0	0	0	0
Total receipts	38,934	0	0	38,934	47,149

A3 Payments					
Fundraising	1,053			1,053	1,894
Capitation	8,580			8,580	8,400
Donations	1,025			1,025	1,025
Heat & Light	2,606			2,606	3,114
Group Events	11,816			11,816	20,636
Rent	50			50	13
Water & Sewerage	450			450	482
Leader Training, Books & Uniform	1,530			1,530	3,859
Insurance	789			789	1,212
Maintenance	5,402			5,402	3,401
Broadband	664			664	613
Stationery & Advertising	140			140	109
Cleaning	5,171			5,171	4,527
Section Expenses	758			758	1,363
Miscellaneous Expenses	47			47	162
				0	0
Sub total	40,081	0	0	40,081	50,809
A4 Asset and investment purchases, (see table)					
	0	0	0	0	
	0	0	0	0	
Sub total	0	0	0	0	0
Total payments	40,081	0	0	40,081	50,809
Net of receipts/(payments)	(1,147)	0	0	(1,147)	(3,660)
A5 Transfers between funds	0	0	0	0	0
A6 Cash funds last year end	28,763	0	0	28,763	32,422
Cash funds this year end	27,616	0	0	27,616	28,763

Section B Statement of assets and liabilities at the end of the period				
Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B1 Cash funds	Bank & Cash Accounts	27,616		
	Total cash funds	27,616	-	-
	(agree balances with receipts and payments account(s))	OK	OK	OK
		Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B2 Other monetary assets	Details			

	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
B3 Investment assets				

	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
B4 Assets retained for the charity's own use				

	Details	Fund to which liability relates	Amount due (optional)	When due (optional)
B5 Liabilities				

Signed by one or two trustees on behalf of all the trustees	Signature	Print Name	Date of approval
		Louise Diccio	
		Joanne James	

Section F –Annual General Meetings

Agenda for the 3rd Market Harborough Scout Group Annual General Meeting 2024/5

1. Introduction and welcome
2. Apologies for absence
3. Governance topics
 - a. Approve the minutes of the Annual General Meeting held in 2024
 - b. Note the Group’s financial year (April 2025 – March 2026)
 - c. Approve appointed members of the Group Scout Council
4. Review of the previous year
 - a. The Group Lead Volunteer’s review of Scouts in the 3rd Market Harborough Scout Group
 - b. Receive and consider the Annual Report of the Group Trustee Board, including the annual Statement of the Accounts
5. Making appointments
 - a. Appoint the Group Treasurer, following recommendation from the open selection process initiated by the Group Trustee Board
 - b. Appoint members of the Group Trustee Board, following recommendations from the open selection process initiated by the Group Trustee Board
 - c. Appoint the Scrutineer / Independent Examiner / Auditor [Delete as appropriate]
6. Closing remarks

Minutes of the 3rd Market Harborough Scout Group Annual General Meeting 2023/4

27-September 2024 – Scout Hut, Farndon Road, Market Harborough

1. Introduction and welcome

Chair	<p>Ian Harcombe opened the meeting by thanking Alice for writing the quiz and to Thom for hosting this evening. Thank you to the Young People who are running the refreshments table this evening.</p> <p>Welcome members of the Group Scout Council and guests</p>
-------	---

2. Apologies for absence

Chair	We've received apologies from 5 people for their absence today
-------	--

3. Governance topics

Chair	We'll use this part of the meeting to make sure the charity's foundations are in good order
-------	---

3a. Approve the minutes of the Annual General Meeting held on 2nd July 2023

Chair	<p>The Group Trustee Board have reviewed the minutes of the previous AGM at their meeting held on 23-August-2023. I put forward these minutes are taken as read and ask the Group Scout Council to agree they're a true record of that meeting.</p> <p>Seconded by Thom Costall</p> <p>The meeting approved via a show of hands</p>
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3b. Adopt the model constitution from Policy, Organisation and Rules (POR)

Chair	<p>In line with the recommendation from Scout Headquarters, the Group Trustee Board proposes we adopt the model constitution from Chapter 5 of Policy, Organisation and Rules. A copy of this is available for review at this meeting.</p> <p>Seconded by Em Reed</p> <p>The meeting approved via a show of hands</p>
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3c. Note the Group's financial year

Chair	Can the Group Scout Council members please note our charity's financial year is 1 April to 31 March.
-------	--

3d. Approve appointed and community members of the Group Scout Council

Chair	Chair notes the Group Scout Council can admit other people to membership. Chair advises that there are no nominations for additional members to join the Group Scout Council members.
-------	---

3e. Agree the number of members that may be appointed to the Trustee Board

Chair	Following good practice recommendations from the Charity Governance Code, POR states Trustee Boards should have a minimum of 5, and no more than 12, Trustees in total. This includes ex officio and co-opted Trustees.
-------	---

	<p>The Group Scout Council must agree the number of people to be appointed to the Trustee Board. The outgoing Trustee Board recommends that 6 people are appointed. I propose the Group Scout Council approves that recommendation.</p> <p>Secunder please Ben Reed</p> <p>The meeting approved via a show of hands</p>
--	---

3f. Agree the quorum for future meetings of the Group Scout Council (excluding this AGM)

Chair	<p>The Group Scout Council must agree its quorum – the minimum number of Group Scout Council members that must be present at Group Scout Council meetings. The outgoing Trustee Board recommends the quorum should be set at 20 people. Does the Group Scout Council approve that recommendation?</p> <p>Secunder please Joanne James</p> <p>The meeting approved via a show of hands</p>
-------	---

4. Review of the previous year

Chair	We'll now use this part of the meeting to reflect on the activities of the past year.
-------	---

4a. The Group Lead Volunteer's review of Scouts in the 3rd Market Harborough Scout Group

Chair	Chair asks the Group Lead Volunteer to present their Annual Review.
GLV	<p>I would like to start by saying thank you to all of our Volunteers for delivering the Scouting activities within the Group. 3rd Market Harborough Scout Group has enabled our young people to participate in a variety of activities across the year which have enabled them to build skills for life.</p> <p>We want to thank all of the parents, friends and family members who have provided support to the Scout Group. We will always welcome new volunteers to join the team.</p> <p>Our Leaders have continued to build upon their skills – with ongoing focus on training such as First Aid, Safeguarding, Safety, GDPR etc. Our young people have continued to earn badges – from the activity badges through to the challenge badges to the top awards by section.</p> <p>We will continue to provide opportunities for our young people to grow and provide opportunities for adults to volunteer.</p>
Chair	Chair thanks Group Lead Volunteer for their review.

4b. Receive and consider the Annual Report of the Group Trustee Board including the annual Statement of Accounts

Chair	Chair notes the Group Trustee Board has approved the Annual Report and Statement of Accounts, and has received the report on the accounts from Eddie Harmann
Treasurer	<p>This year sees a deficit of receipts against payments of £3,660 compared to a deficit of £2,088 last year. The bank balance at the end of March 2024 was £28,763 compared to £32,422 at the end of March 2023.</p> <p>We had another successful fundraiser with Santa's sleigh in December, raising a total of £7,970 – this coupled with fundraising from Harborough Lotto has seen our fundraising total this year rise to £9,285</p>

	I would like to thank Eddie Harman, the District Treasurer, for auditing our books and would like to ask him to be our auditor for the next year.
Chair	Chair invites questions from the floor regarding the Trustee Annual Report, and the Annual Accounts.
	No questions raised.
Chair	Chair thanks the Treasurer – Louise Diccico The Group Scout Council only ‘receives and considers’ the report.

5. Making appointments

Chair	We’ll use this part of the meeting to organise the set up of the charity until the next AGM. We’ll appoint a Trustee Board to oversee good governance for the charity over the next year.
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5a. Appoint the Group Chair, following recommendations from the open selection process initiated by the Group Trustee Board

Chair	Chair hands the chairmanship of this meeting over to the Group Lead Volunteer.
GLV	Group Lead Volunteer explains that the Trustee Board had been searching for an appropriate volunteer to take on the Group Chair position. The recommendation to the Group Scout Council is that Joanne James should be appointed as Group Chair for a 3-year term. Jo is a parent of a Scout and Cub within the Group and has extensive experience in the education sector as well as coming from a Scouting family. The meeting approved via a show of hands Jo will take over as Group Chair from midnight tonight. Group Lead Volunteer hands the chairmanship of this meeting back to Group Chair.

5b. Appoint the Group Treasurer, following recommendations from the open selection process initiated by the Group Trustee Board

Chair	Chair explains that Louise has been serving as our Treasurer for a number of years, and the recommendation to the Group Scout Council is that Louise Diccico should be appointed as Group Treasurer for a 1 year term. The meeting approve by a show of hands
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5c. Appoint members of the Group Trustee Board, following recommendations from the open selection process initiated by the Group Trustee Board

Chair	The recommendation to the Group Scout Council is that: Conrad Barnet – heading up the Sleigh team Thom Costell – being an appointed member representing Scouting Should be appointed as members of the Group Trustee Board The meeting approve by a show of hands
-------	---

	<p>Please note we have some vacancies – and will look to fill those vacancies over the coming weeks to ensure we have a full strength team.</p> <p>Including some to head up the:</p> <ul style="list-style-type: none"> - Hut /Maintenance team - Fundraising team - Policy team - Outreach / Community team <p>Plus the recruitment of a Clerk</p>
Chair	Chair thanks the Trustees for their work during the year

5e. Appoint the Scrutineer / Independent Examiner / Auditor [delete as appropriate]

Treasurer	<p>Treasurer proposes that Eddie Harman is appointed</p> <p>Ask for Second Richard Joyce</p>
Chair	Chair confirms that Eddie Harmann has been proposed, seconded and is qualified for the role, and asks for a show of hands to approve Eddie’s nomination.

6. Closing remarks

Chair	Chair closes the AGM, thanking everyone for attending and outlines any arrangements for the rest of the event.
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Section G - Declaration

The trustees declare that they have approved the trustees' report

Signed on behalf of the charity's trustees

Signature:			
Name:	Em Reed	Joanne James	Louise Diccio
Position:	Group Lead Volunteer	Chair	Treasurer
Date			

3RD MARKET HARBOROUGH SCOUT GROUP

England & Wales - Charity number 521766

Accounts

3rd Market Harborough Scout Group

Annual Report

April 2023 – March 2024



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Section A – Reference and administration data

Name and Registration Numbers

Name:	3 rd Market Harborough Scout Group
Registered Charity number:	521766
Scout Association Registration number:	10011848

Trustees:

Name	Executive Role	Date of appointment
Ian Harcombe	Chair	21-May-2022 – September-2024
Joanne James	Chair	September 2024 – Present
Chris Moxham	Group Scout Leader	01-April-2023 – July-2024
Louise Diccico	Treasurer	2005 – Present
Em Reed	Secretary Deputy Group Scout Leader Group Scout Leader	21-Sept-2021 – Present April 2024 – July- 2024 August 2024 – Present
Conrad Barnett	Quartermaster Chair of the Sleigh Committee	13-May-2017 – Present
Alice Green	Quartermaster	13-May-2017 – Present
Paul Allenby	District Commissioner	01-April-2023 – Present
Richard Nye	Beaver Section Rep	Sept-21 – Present
Thom Costell	Beaver Section Rep	20-May-2022 – Present
Vicky Richards	Squirrel Section Rep	July-2023 – Present
Sarah Bunten	Cub Section Rep	20-May-2022 – Present
Aaron Shelton	Cub Section Rep	20-May-2022 – Present
Jackie Taylor	Scout Section Rep	20-May-2022 – Present
Simon Stevens	Scout Section Rep	20-May-2022 – Present
Margaret Anderson	Co-Opted Elected member	04-November-2022 – July-2023 July 2023 – Present

Address:

The Ted Mantle Scout Headquarters
Farndon Road
Market Harborough
Leicestershire
LE16 9NP

Names of advisers

Type of Advisor	Name
Independent Examiners of Scout Group's annual accounts	Eddie Harman

Section B – Structure, governance and management

Governing documents

The Group's governing documents are those of The Scout Association. They consist of a Royal Charter, which in turn gives authority to the Bye Laws of the Association and The Policy, Organisation and Rules of The Scout Association.

How the charity is constituted

The Group is a trust established under its rules which are common to all Scouts.

Trustees

Selection methods

The Trustees are appointed in accordance with the Policy, Organisation and Rules of The Scout Association.

Induction and Training for Trustees

Members of the Executive Committee complete 'Essential Information for Executive Committee' training within the first 5 months of joining the committee.

Governance of the Group

The Group is managed by the Group Executive Committee, the members of which are the 'Charity Trustees' of the Scout Group which is an educational charity. As charity trustees they are responsible for complying with legislation applicable to charities. This includes the registration, keeping proper accounts and making returns to the Charity Commission as appropriate.

The Committee consists of 3 independent representatives, Chair, Treasurer and Secretary together with the Group Scout Leader, individual section leaders (if opted to take on the responsibility) and parent's representation and meets 8-10 times a year.

Group Executive Committee Purpose

The Group Trustee Board is a team of volunteers who work together, as charity Trustees, to make sure the Scouts is run safely and legally. At the heart of their role is a focus on strategy, performance and assurance.

Effective Trustee support helps other volunteers run the Scout programme that gives young people skills for life.

The Group Trustee Board must act in the charity's best interests, acting with reasonable care and skill and take steps to be confident that:

a) The charity is:

- well managed
- carrying out its purposes for the public benefit
- complying with the charity's governing document and the law
- managing the charity's resources responsibly

b) the charity is operating compliant with POR and the local charity regulator, including effective management of each of the Key Policies listed in Chapter 2 of POR

c) young people are meaningfully involved in decision making at all levels

d) the Group has sufficient resources (funds, people, property and equipment) available to meet the planned work of the Group including delivery of the high quality programme and resource requirements of the training programme

Trustee Board Structure

The Scout Association has made changes which means from 24/25 our Trustee Board Structure will change to the structure as described below:

- Group Chair
- Clerk (not a trustee)
- Group Scout Leader (ex officio)
- Group Treasurer
- Appointed Members:
 - Hut /Maintenance
 - Fundraising
 - Sleigh
 - Scouter
 - Policy
 - Outreach / Community
- Co-Opted Members
 - GDPR
 - Others As needed

Risk

The Group Executive Committee has identified the major risks to which they believe the Group is exposed, these have been reviewed and systems have been established to mitigate against them. The main areas of concern that have been identified are:

- Damage to the building, property and equipment.
 - The Group would request the use of buildings, property and equipment from other organisations such as local schools and other Scout Groups.
 - The Group has sufficient buildings and contents insurance in place to mitigate against permanent loss.
- Injury to leaders, helpers, supporters and members
 - The Group through the capitation fees contributes to the Scout Associations national accident insurance policy.
 - Risk Assessments are undertaken before all activities.
- Reduced income from fund raising.
 - The Group is primarily reliant upon income from subscriptions and our annual Santa Sleigh fundraising activities.
 - The group does hold a reserve to ensure the continuity of activities should there be a major reduction in income.

- The Committee could raise the value of subscriptions to increase the income to the group on an ongoing basis, either temporarily or permanently.
- Reduction or loss of leaders
 - The group is totally reliant upon volunteers to run and administer the activities of the group.
 - If there was a reduction in the number of leaders to an unacceptable level in a particular section or the group as a whole then there would have to be a contraction, consolidation or closure of a section.
 - The Executive committee regularly encourage the support of Parents of young people within the group – some of whom go on to become Leaders within the group.
 - In the worst case scenario the complete closure of the Group.
- Reduction or loss of members
 - The Group provides activities for all young people aged 4 to 16.
 - If there was a reduction in membership in a particular section or the group as whole then a growth initiative would be progressed – encouraging new members. If this failed, there would have to be a contraction, consolidation or closure of a section.
 - In the worst case scenario the complete closure of the Group.
- Inability to meet due to a Global pandemic
 - The Group introduced Office 365 last year which included Microsoft Teams. Through the Covid-19 lockdowns the group continued to meet virtually using Zoom, the Group had demonstrated capability to continue Scouting even if face-to-face activities are limited.

Internal Control

The group has in place systems of internal controls that are designed to provide reasonable assurance against material mismanagement or loss, these include 2 signatories (or online authorisations) for all payments and have comprehensive insurance policies to ensure that insurable risks are covered.

Section C – Objectives

The Purpose of Scouting

Scouting exists to actively engage and support young people in their personal development, empowering them to make a positive contribution to society.

The Values of Scouting

As Scouts we are guided by these values:

- Integrity - We act with integrity; we are honest, trustworthy and loyal.
- Respect - We have self-respect and respect for others.
- Care - We support others and take care of the world in which we live.
- Belief - We explore our faiths, beliefs and attitudes.
- Co-operation - We make a positive difference; we co-operate with others and make friends.

The Scout Method

Scouting takes place when young people, in partnership with adults, work together based on the values of Scouting and:

- enjoy what they are doing and have fun
- take part in activities indoors and outdoors
- learn by doing
- share in spiritual reflection
- take responsibility and make choices
- undertake new and challenging activities
- make and live by their Promise.

Section D – Activities, Achievements and Performance

D1: Reports from Scouting Sections

Group Lead Volunteer (Group Scout Leader) Report

I would like to start by saying thank you to all of our Volunteers for delivering the Scouting activities within the Group. 3rd Market Harborough Scout Group has enabled our young people to participate in a variety of activities across the year which have enabled them to build skills for life.

We want to thank all of the parents, friends and family members who have provided support to the Scout Group. We will always welcome new volunteers to join the team.

Our Leaders have continued to build upon their skills – with ongoing focus on training such as First Aid, Safeguarding, Safety, GDPR etc. Our young people have continued to earn badges – from the activity badges through to the challenge badges to the top awards by section.

We will continue to provide opportunities for our young people to grow and provide opportunities for adults to volunteer.

Scout Section Reports

Provins Scout Troop Report

First up we welcomed Mike Coombs to the leadership team for Provins, bringing us to a team of 4 and what a great team they make!

Provins are averaging around 25 scouts this year, varying ages and abilities but are a great bunch of young people to work with.

So we kicked off the Summer term of 2023 focusing on Camping skills, cooking and pioneering in preparation for Fraser Shield '23 and wow did it pay off. Our team of 5 boys under the name of 'king provins' absolutely led the way and championed a winning victory bringing home the shield for the first time in over 20 years for 3rds!

The winter term really was a mixed bag of events, the creative challenge badge was earned, map and compass skills, emergency aid and science experiments (led by a couple of scientist parents!!) finishing off the year with the scouts cooking and eating their own Christmas dinner!

The start of 2024 we focused on the world challenge badge and an introduction and brush up skills of knots and lashings and camp gadgets.

Camping this year was great fun with the first 3rds patrol camp competition in May'23, Decoy broad for a week with 1 st Bowdens in August and a troop camp in October where we learnt back to basics camping!

Finally a massive well done to Oliver Wickens and Ollie Toye both achieving Chief Scout Gold Awards.

Hurst Scouts

What a year, ALL the scouts have improved and stepped up to all wanting to lead their patrols whether it at the hut or on the camping pitch. This can only improve their experience with #SkillsForLife #ItsGoodForYou

Cub Section Reports

Woden Cubs

Woden Cubs have participated in a range of different activities across the year. A big well done to young people who have achieved awards across the year.

Tyr Cubs Report

We are operating at maximum capacity .

We have seen many badges awarded to young people – well done all!

Highlights from the year include:

- Group Camp at the Safari Park in September 2023
- We went to visit Phoenix Archery in Smeeton and tried our hand at archery.
- Young people tried shooting at the hut
- Cubs used a very inventive range of methods to protect an egg in our Egg Drop Competition. Some of those eggs were almost impossible to crack!

As if all that is not enough, we have also done - pioneering, air activities, teamworking, navigation and lots of games.

Even with all this there are still some activities that we can't cover at meetings so please can all adults ensure that they log on to OSM and use the Badges at Home function to upload any evidence in relation to what cubs have done at school, home or in their other interests.

As we are at capacity for numbers it is very important that we know how many young people will be attending each meeting as we need to ensure that enough leaders are present, so please can all adults ensure that they log on to OSM when they receive an invite to let us know if their cubs is attending or not. We may need to ask for additional support from parents to cover activities away from the hut so please volunteer if you can.




Whilst on the system please can they check the personal details section ensuring that all fields are completed even if with N/A so that we know you have looked at them. Please be aware that different sections can have different fields so when your young person moves up you need to check this.

The programme up to the end of the term is packed with exciting activities and we are all looking forward to another year of learning and fun.

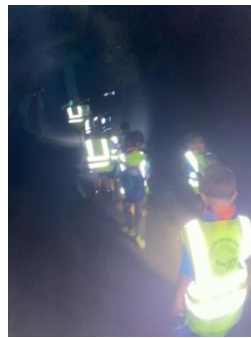
Beaver Section Reports

Mallard Beavers & Kingfisher Beavers

CURRENT NUMBER OF MEMBERS	
MALLARD	20
KINGFISHER	24
BRONZE AWARDS (IN NUMBERS)	
MALLARD	6
KINGFISHER	9

PROGRAMME AND BADGE WORK	
SUMMER 23	<p>To start off the Summer term of 2023 we made congratulation cards for the Kings coronation. Basing our card design on that of the official Coronation invites and got mucky making finger print animals for the front of our cards. A few weeks later we received a letter from the Kings household thanking us for our cards and the King thought they were” charming”. This was featured in the Harborough Mail who wrote an article about the Beavers receiving a letter from the King.</p>  <p>Getting stuck into community action we helped Harborough In Bloom increase wildlife by making bug hotels that were placed around the town.</p>  <p>To round up the term we had an Exotic Animal Handling night. The Beavers got to handle snakes, spiders, turtles and lizards to name but a few.</p> 

AUTUMN 23



As the night started to draw in and the clocks went back we had a night walk around Great Oxendon and went through the Tunnel at night!

When visiting Station the what to do in before having equipment



our local Fire Beavers learnt an emergency a look at all the and engines.

Our Camp Fire session was enjoyed sung and marshmallows toasted.

by all. Songs were

Each year the Beavers collect for the local Hygiene bank. As we feel this is important part of upholding our promise to” Do our Best, be Kind and Helpful”. This year the collection weighed in at a staggering 35kg, which went to help 8 families in our area over Christmas.



To bring the term to a close, on a Saturday afternoon in December we held a Christmas Disco. 32 sugar fuelled Beavers attended. There were games, glow sticks, dancing and a chocolate



fountain.

SPRING 24



During the Spring term the Beaver completed Stage 1 First Aid badge and Stage 1 Air Activities badge.

For the Air activities badge the Beavers learnt about different planes such as a Tiger moth, the Vulcan and Concorde. We also set up an air traffic control tower in the hut to help us learn the phonetic alphabet. We headed out of the hut to complete our Faith Badge with a visit to St. Di’s Church. Ended the term with an Easter Egg hike.








TRIPS AND CAMPS

SUMMER 23



St. Georges Day Parade-31 Beavers Attended

		<p>John Lowther 3rds Beaver Camp-24 Beavers Attended- 2 night Space theme camp. The Beavers slept in tents. Activities included Climbing wall, indoor caving, archery</p>	
<p>AUTUMN 23</p>		<p>On a Saturday morning as part of the towns Green week we joined in with a local Litter Pick -10 Beavers Attended.</p> <p>80th Group Camp -23 Beavers Attended</p> <p>Remembrance Day Parade-24 Beavers Attended</p>	
<p>SPRING 24</p>		<p>Cadburys World-24 Beavers attended. The Beavers learnt the history of the Cadburys family and how to make chocolate. We watched a show starring Freddo Frog in a pirate adventure.</p> <p>Beaveree-19 Beavers attended this county event. It was the first Beaveree to run for a number of years. There were many activities throughout the day, but I think the inflatables were enjoyed by all.</p>	

We have been Busy Beavers!

Squirrel Section Reports

Seaton Squirrel

Current number of members – 12

Badge Work

Since the last AGM the Squirrels have worked and played their way towards achieving the Get Creative, Let it Grow, Feel Good, Be Active, Super Chef, Go Wild, Explore Outdoors, Space Explorer and Let's Celebrate activity badges and The All about me, All together, All about adventure and All around us Challenge badges.

As part of the badge work the Squirrels have visited the Police Station, the Co-op and Farndon Fields Farm Shop. They've pond dipped and bug hunted in Welland Park, made nature based art in Little Bowden Park and walked along the canal. They've made s'mores over tea lights (quite a lengthy process!), pancake and fruit faces, chocolate mini egg nests and ice cream at Gallones Ice Cream Parlour.

The Squirrels have played team games and they worked together to decorate the colourful Squirrel on our notice board. Craft sessions have included making ghost decorations, finger painted poppy fields, Santa cups, cards for Mothers Day and astronauts helmets for their teddy bears.

Chief Scout Award

Five Squirrels have earned their Chief Scouts Acorn award by completing all four Challenge badges and at least two activity badges - Very well done to them all.

Group Camp

We had a really good take up for the day trip to the 80 th anniversary Group camp. The Squirrels left M.H early and travelled over using the Community Bus. They spent the morning doing activities in camp and the afternoon in the Safari Park, they finished the day at the camp BBQ. We thought we would have a bus full of sleeping Squirrels on the way home but instead they spent the majority of the journey singing camp fire songs.

District Squirrel Events

Several Squirrels took part in the annual Squirrel District day, this year it was held on Fathers Day so dad's (and mum's) were invited to come along and join in the activities which included axe throwing, lawn games, a map reading treasure hunt, camp fire and songs and of course s'mores! Thanks go to our Squirrel Leadership team Vicky (Badger), Mark (Adder), Ben (Vole) and Lisa (Dormouse), our regular helper Margaret (Otter) and our two Young Leaders, Joseph (Fox) and Daisy (Rabbit) for helping to keep our Drey running smoothly.

D2: Reports from Executive Teams/Sub Committees

Chairman

What another fabulous year it's been for the 3rds – the group has continued to thrive and welcome new members of all ages which is wonderful to see.

Our continued thanks go out to all of the volunteers at 3rd Market Harborough that put in their time and energy to making sure that all the young people that turn up week on week are able to make the most of the fantastic opportunities on offer; whether that be troop camps or group camps, orienteering or ice cream making.

It's been a privilege to help keep the wheels turning, and I trust the group will continue to thrive in the coming years.

Ian Harcombe – Group Chair

Secretary

The secretary role has been vacant through this year. This has proved challenging for the Trustee board. We must ensure this role is filled for 2024/5.

Quartermaster

Another year has gone by (wasn't that quick) the 3rds have seen some changes, and big plans are afoot for the hut, hopefully by next year we will have lots to tell you about the improvements we have implemented.

We have also replaced all the huts old and worn out curtains with brand new blackout blinds.

Alice and Conrad – QM Team.

Sleigh Committee Report:

Santas sleigh 2023 was another great success with a grand total of £7946.41 being raised for the group, The Sleigh is our largest fundraiser, and it takes the entire year and a dedicated group of volunteers to meticulously plan and execute.

The Sleigh committee would like to thank everyone who gave up their time to help on the sleigh in December, and we truly hope you had great fun doing it, it gets harder every year to find willing volunteers to walk the streets so if you enjoyed your nights, please help us again this year and bring some friends too!

As we have done in previous years a donation of £1000 was given to another charity, and our choice this year was again the wonderful Derbyshire, Leicestershire and Rutland Air Ambulance. They were thrilled to receive this donation, and some of the Sleigh committee visited the Local branch in St Mary's Place to deliver the cheque and have a chat and photo opportunity with some of the lovely staff. We are already in full swing and planning this year's jaunt around Market Harborough, and we look forward to seeing you all there again.

We are currently working on some plans for essential repairs and hopefully a few upgrades.

Merry Christmas.

The Sleigh Committee

Section E – Financial Review

Treasurer Report

This year sees a deficit of receipts against payments of £3,660 compared to a deficit of £2,088 last year. The bank balance at the end of March 2024 was £28,763 compared to £32,422 at the end of March 2023.

We had another successful fundraiser with Santa's sleigh in December, raising a total of £7,970 – this coupled with fundraising from Harborough Lotto has seen our fundraising total this year rise to £9,285

I would like to thank Eddie Harman, the District Treasurer, for auditing our books and would like to ask him to be our auditor for the next year.

Louise Diccio

Treasurer

3rd Market Harborough Scout Group

521766

Receipts and payments accounts

For the period from	Period start date 01/04/2023	To	Period end date 31/03/2024	31/03/2023
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Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
A1 Receipts					
Donations	10			10	48
Fundraising	9,285			9,285	9,132
Subscriptions	14,663			14,663	13,748
Hall Hire	368			368	328
Group Events	19,222			19,222	19,941
Gift Aid	3,739			3,739	3,371
Grants	0			0	0
Sub total (Gross income for AR)	47,149	0	0	47,149	36,149
A2 Asset and investment sales, (see table).					
	0	0	0	0	
	0	0	0	0	0
Sub total	0	0	0	0	0
Total receipts	47,149	0	0	47,149	36,149
A3 Payments					
Fundraising	1,894			1,894	1,228
Capitation	8,465			8,465	7,895
Donations	1,025			1,025	19
Heat & Light	3,114			3,114	2,313
Group Events	20,428			20,428	11,377
Rent	13			13	13
Water & Sewerage	482			482	313
Leader Training, Books & Uniform	3,899			3,899	3,112
Insurance	1,212			1,212	848
Maintenance	3,481			3,481	4,824
Broadband	613			613	596
Stationery & Advertising	169			169	647
Cleaning	4,827			4,827	4,188
Section Expenses	1,363			1,363	597
Miscellaneous Expenses	162			162	321
	0			0	0
Sub total	50,869	0	0	50,869	38,237
A4 Asset and investment purchases, (see table)					
	0	0	0	0	
	0	0	0	0	0
Sub total	0	0	0	0	0
Total payments	50,869	0	0	50,869	38,237
Net of receipts/(payments)	(3,660)	0	0	(3,660)	(2,088)
A5 Transfers between funds	0	0	0	0	0
A6 Cash funds last year end	32,422	0	0	32,422	34,510
Cash funds this year end	28,762	0	0	28,762	32,422

Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B1 Cash funds	Bank & Cash Accounts	20,763		
	Total cash funds <small>(agree balances with receipts and payments accounts)</small>	20,763	-	-
	OK	OK	OK	
	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £	
B2 Other monetary assets	Details			
B3 Investment assets	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
B4 Assets retained for the charity's own use	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
B5 Liabilities	Details	Fund to which liability relates	Amount due (optional)	When due (optional)
Signed by one or two trustees on behalf of all the trustees	Signature	Print Name	Date of approval	
		Louise DiCiccio		
		Ian Harcombe		

Section F –Annual General Meetings

Agenda for the 3rd Market Harborough Scout Group Annual General Meeting 2023/4

1. Introduction and welcome
2. Apologies for absence
3. Governance topics
 - a. Approve the minutes of the Annual General Meeting held in 2023
 - b. Adopt the model constitution from Policy, Organisation and Rules (POR)
 - c. Note the Group’s financial year (April 2024 – March 2025)
 - d. Approve appointed members of the Group Scout Council
 - e. Agree the number of members that may be appointed to the Trustee Board
 - f. Agree the quorum for future meetings of the Group Scout Council (excluding this AGM)
4. Review of the previous year
 - a. The Group Lead Volunteer’s review of Scouts in the 3rd Market Harborough Scout Group
 - b. Receive and consider the Annual Report of the Group Trustee Board, including the annual Statement of the Accounts
5. Making appointments
 - a. Appoint the Group Chair, following recommendation from the open selection process initiated by the Group Trustee Board
 - b. Appoint the Group Treasurer, following recommendation from the open selection process initiated by the Group Trustee Board
 - c. Appoint members of the Group Trustee Board, following recommendations from the open selection process initiated by the Group Trustee Board
 - d. Appoint the Scrutineer / Independent Examiner / Auditor [Delete as appropriate]
6. Closing remarks

Minutes of the 3rd Market Harborough Scout Group Annual General Meeting 2022/3

Held on Sunday 2-July-2023 at 13.00 at the Ted Mantle Scout Headquarters, Farndon Rd, Market Harborough

1. Welcome

Ian Harcombe (Group Chairman) welcomed Parents, Leaders, Young People and District Representatives to the meeting.

2. Apologies for absence

Apologies received from:

- Louise Diccico, Group Treasurer
- Eddie Harmann, District Treasurer
- Ben Reed, Deputy District Commissioner
- Richard Joyce, Cub Leader

3. Minutes of the Last Meeting

Minutes of the meeting held on Saturday 20-May-2022 at 14.00 at the Ted Mantle Scout Headquarters, Farndon Rd, Market Harborough have been made available. They were confirmed to be an accurate record of the meeting proposed by Em Reed, seconded by Chris Moxham - signed by the Group Chairman – Ian Harcombe

4. Chairman's Report

What a fabulous year it's been for the 3rds – it's been a year of transitions to our new GSL (congratulations and a fond farewell to Paul, and a warm welcome to Chris), of celebrations of our 80th anniversary and of continued growth at every level from Squirrels up through Beavers and into Scouts, finishing with that fabulous result at the Fraser Shield.

I would like to take this opportunity, looking back, to offer a heartfelt thanks to each and every adult that volunteers their time to make sure that the 3rd Market Harborough has continued to thrive this year, and to thank all for helping me find my feet in my first year in this role.

5. Treasurer's Report

Louise Diccico was unable to join the meeting, this report was shared on her behalf:

This year sees a deficit of receipts against payments of £2,091 compared to a surplus of £3,457 last year. The bank balance at the end of March 2023 was £32,422 compared to £31,056 at the end of March 2022.

We had our second best ever result with Santa's sleigh in December, raising a total of £7,886 – this coupled with fundraising from Harborough Lotto has seen our fundraising total this year rise to £9,152.

I would like to thank Eddie Harman, the District Treasurer, for auditing our books and would like to ask him to be our auditor for the next year – proposed by Ian Harcombe, Seconded by Chamaine Whitelock

Questions regarding the accounts were invited from the members. None raised.

6. Elections

Group Chair Ian Harcombe invited nominations from those in attendance at the meeting to join the Executive Committee – a great opportunity to help shape Scouting at 3rd Market Harborough Scout Group

Officers

Chairman:

The Group Scout Leader, Chris Moxham proposed Ian Harcombe as Chairman, he agreed and was seconded by Martin Horn, there were no objections, Ian has been elected Group Chairman.

Treasurer:

Ian Harcombe invited the Treasurer, Louise Diccico, to continue in her role, she agreed and was proposed by Chris Moxham and seconded by Chamaine Whitelock there were no objections, Louise has been elected Treasurer

Secretary:

Em will be stepping down as Secretary due to taking on an additional role within the Group –
No nominations were received for the secretary role – position vacant.

Exec Members:

Alice Green was proposed as Exec member proposed by Chris Moxham and seconded by Sally Provins there were no objections, Alice has been elected as an Exec member

Conrad Barnett was proposed as Exec member proposed by Martin Horn and seconded by Chris Moxham there were no objections, Conrad has been elected as an Exec member

Margaret Anderson was proposed as Exec member proposed by Chamaine and seconded by Martin Horn there were no objections, Margaret has been elected as an Exec member

Representatives from the sections were confirmed as:

Squirrels – Chamaine Whitelock

Beavers – Richard Nye / Thom Costell

Cubs – Sarah Bunten / Aaron Shelton

Scouts – Jackie Taylor / Simon Stevens

7. Subcommittees and special roles:

The Group has had a Sleigh committee for some time:

Conrad Barnett was asked the Chair the Sleigh committee which he has agreed to do.

The meeting agreed to establish a Hut Maintenance Committee – the chair of the committee will be confirmed by the exec team.

The Exec asked for a volunteer to take the lead for GDPR on behalf of the Group, Charlotte Sillence agreed to take on the role

8. Any Other Business

A vote of thanks to all of the volunteers who make Scouting at 3rd Market Harborough happen.

Chris (GSL) spoke to the meeting – and began by thanking the group for the welcome and the support. Chris explained that he'd been visiting various events – including the Fraser Shield.

Thank you to all the support – without our members, parents etc. we wouldn't run. Chris is proud to be GSL for the Group. We have so much to look forward to – including Group Camp in September.

Well done to all the Scouts who participated in the Fraser Shield – what we believe is the longest running competition in Scouting in the world. All the 3rd Market Harborough Teams met Camping Standards – this is a great achievement. A token of thanks to the Team who won the competition was handed to Jackie (Scout Leader) – to pass on to the young people.

Thank you to all those who have helped make today so successful.

Meeting closed at 13.22.

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Section G - Declaration

The trustees declare that they have approved the trustees' report

Signed on behalf of the charity's trustees

Signature:			
Name:	Em Reed	Ian Harcombe	Louise Diccio
Position:	Group Scout Leader	Chair	Treasurer
Date			

3RD MARKET HARBOROUGH SCOUT GROUP

England & Wales - Charity number 521766

Accounts

3rd Market Harborough Scout Group

Annual Report

April 2022 – March 2023



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Section A – Reference and administration data

Name and Registration Numbers

Name:	3 rd Market Harborough Scout Group
Registered Charity number:	521766
Scout Association Registration number:	10011848

Trustees:

Name	Executive Role	Date of appointment
Ian Harcombe	Chair	21-May-2022 – Present
Paul Allenby	Group Scout Leader	18-Nov-2012 – 31-March-2023
Chris Moxham	Group Scout Leader	01-April-2023 – Present
Louise Diccio	Treasurer	2005 – Present
Em Reed	Secretary	21-Sept-2021 – Present
Conrad Barnett	Quartermaster Chair of the Sleigh Committee	13-May-2017 – Present
Alice Green	Quartermaster	13-May-2017 – Present
Deborah Billington	District Commissioner	18-Sept-2013 – 31-March-2023
Paul Allenby	District Commissioner	01-April-2023 – Present
Carly Jeanneret	Parent Rep	20-May-2022 – Present
Richard Nye	Beaver Section Rep	Sept-21 – Present
Thom Costell	Beaver Section Rep	20-May-2022 – Present
Chamaine Whitelock	Squirrel Section Rep	20-May-2022 – Present
Sarah Bunten	Cub Section Rep	20-May-2022 – Present
Aaron Shelton	Cub Section Rep	20-May-2022 – Present
Jackie Taylor	Scout Section Rep	20-May-2022 – Present
Simon Stevens	Scout Section Rep	20-May-2022 – Present
Margaret Anderson	Co-Opted	04-November-2022 - Present

Address:

The Ted Mantle Scout Headquarters
 Farndon Road
 Market Harborough
 Leicestershire
 LE16 9NP

Names of advisers

Type of Advisor	Name
Independent Examiners of Scout Group's annual accounts	Eddie Harman

Section B – Structure, governance and management

Governing documents

The Group's governing documents are those of The Scout Association. They consist of a Royal Charter, which in turn gives authority to the Bye Laws of the Association and The Policy, Organisation and Rules of The Scout Association.

How the charity is constituted

The Group is a trust established under its rules which are common to all Scouts.

Trustees

Selection methods

The Trustees are appointed in accordance with the Policy, Organisation and Rules of The Scout Association.

Induction and Training for Trustees

Members of the Executive Committee complete 'Essential Information for Executive Committee' training within the first 5 months of joining the committee.

Governance of the Group

The Group is managed by the Group Executive Committee, the members of which are the 'Charity Trustees' of the Scout Group which is an educational charity. As charity trustees they are responsible for complying with legislation applicable to charities. This includes the registration, keeping proper accounts and making returns to the Charity Commission as appropriate.

The Committee consists of 3 independent representatives, Chair, Treasurer and Secretary together with the Group Scout Leader, individual section leaders (if opted to take on the responsibility) and parent's representation and meets 8-10 times a year.

Group Executive Committee Purpose

This Group Executive Committee exists to support the Group Scout Leader in meeting the responsibilities of the appointments and is responsible for:

- The maintenance of Group property;
- The raising of funds and the administration of Group finance;
- The insurance of persons, property and equipment;
- Group public occasions;
- Assisting in the recruitment of leaders and other adult support;
- Appointing any sub committees that may be required;
- Appointing Group Administrators and Advisors other than those who are elected.

Risk

The Group Executive Committee has identified the major risks to which they believe the Group is exposed, these have been reviewed and systems have been established to mitigate against them. The main areas of concern that have been identified are:

- Damage to the building, property and equipment.

- The Group would request the use of buildings, property and equipment from other organisations such as local schools and other Scout Groups.
- The Group has sufficient buildings and contents insurance in place to mitigate against permanent loss.
- Injury to leaders, helpers, supporters and members
 - The Group through the capitation fees contributes to the Scout Associations national accident insurance policy.
 - Risk Assessments are undertaken before all activities.
- Reduced income from fund raising.
 - The Group is primarily reliant upon income from subscriptions and our annual Santa Sleigh fundraising activities.
 - The group does hold a reserve to ensure the continuity of activities should there be a major reduction in income.
 - The Committee could raise the value of subscriptions to increase the income to the group on an ongoing basis, either temporarily or permanently.
- Reduction or loss of leaders
 - The group is totally reliant upon volunteers to run and administer the activities of the group.
 - If there was a reduction in the number of leaders to an unacceptable level in a particular section or the group as a whole then there would have to be a contraction, consolidation or closure of a section.
 - The Executive committee regularly encourage the support of Parents of young people within the group – some of whom go on to become Leaders within the group.
 - In the worst case scenario the complete closure of the Group.
- Reduction or loss of members
 - The Group provides activities for all young people aged 4 to 16.
 - If there was a reduction in membership in a particular section or the group as whole then a growth initiative would be progressed – encouraging new members. If this failed, there would have to be a contraction, consolidation or closure of a section.
 - In the worst case scenario the complete closure of the Group.
- Inability to meet due to a Global pandemic
 - The Group introduced Office 365 last year which included Microsoft Teams. Through the Covid-19 lockdowns the group continued to meet virtually using Zoom, the Group had demonstrated capability to continue Scouting even if face-to-face activities are limited.

Internal Control

The group has in place systems of internal controls that are designed to provide reasonable assurance against material mismanagement or loss, these include 2 signatories (or online authorisations) for all payments and have comprehensive insurance policies to ensure that insurable risks are covered.

Section C – Objectives

The Purpose of Scouting

Scouting exists to actively engage and support young people in their personal development, empowering them to make a positive contribution to society.

The Values of Scouting

As Scouts we are guided by these values:

- Integrity - We act with integrity; we are honest, trustworthy and loyal.
- Respect - We have self-respect and respect for others.
- Care - We support others and take care of the world in which we live.
- Belief - We explore our faiths, beliefs and attitudes.
- Co-operation - We make a positive difference; we co-operate with others and make friends.

The Scout Method

Scouting takes place when young people, in partnership with adults, work together based on the values of Scouting and:

- enjoy what they are doing and have fun
- take part in activities indoors and outdoors
- learn by doing
- share in spiritual reflection
- take responsibility and make choices
- undertake new and challenging activities
- make and live by their Promise.

Section D – Activities, Achievements and Performance

D1: Reports from Scouting Sections

Group Lead Volunteer (Group Scout Leader) Report

I would like to start by saying thank you for the great welcome from everyone in the group who has helped me transition into this new role.

As I am quite new to the group, I thought it would be a great opportunity to introduce myself. I was, as a child like many of us, a Cub and Scout and did a short term, as it was back then, as an adventure scout before joining the Army as a young soldier at 16 years of age in the 80s. After completing 9 years' service, I lived in Germany for 34 years and had 2 companies which I sold before coming back to the UK 10 years ago. Whilst in Germany, I worked with the British forces as a volunteer running a youth Football club and personally training girls for the U12 and U13 was a milestone for the group. I also took the whole club to Barcelona on an International football tournament which was a great experience for the kids at the time.

I have lived in Market Harborough now for just over 5 years and I am married to Lisa, who is also a Squirrels assistant leader in our group. I have a son Joshua who is 6 and has just moved up to beavers and a daughter who is 33 who and lives in Germany. I am really looking forward to helping our group grow and taking you on that journey with me as I have some great ideas that I will share throughout the year. Not forgetting the great work Paul did as GSL, and how this group has grown over the past 8 years, by delivering a safe place for our young people to have a scouting adventure with all your help. As we all know, Paul has now moved to become our District Commissioner.

We currently have approximately 130 youth members thriving through seven sections and 42 Adult Volunteers working in different roles across our group. I wanted to say a big thank you to everyone who has given up their spare time to help run this group and make it one of the largest groups in our district.

I wanted to welcome all our new Assistant leaders that have joined us in the last 12 months, and we are still looking at recruiting some new leaders to help support sections like Woden Cubs and our Scout Sections. I look forward in the year ahead as we plan for new activities, camp and our 80th Anniversary Group Camp which this year will be in Rhydd Covert.

Chris Moxham

Scout Section Reports

Provins Scout Troop Report

Another successful year for Provins. In terms of Leadership, Steve Daly has stepped down, so we continue with Jackie, Katie and Ian. Our leadership team are working together constantly to create a safe and fun learning environment for our young people.

So in terms of our programme and what we have achieved in the last year. The start of the year seen us preparing for our troop to enter 2 teams into the annual district scouting competition. This was a great learning curve for our young people following on from covid and although not quite the results we would have hoped for, the young people bounced back full of enthusiasm to prepare for next year!

We went on our first Hammock / build your own shelter camp in the summer which was great fun.

The autumn / winter terms we focused on our Skills challenge badge. The group camp was a massive hit with the young people from Provins along with a winter camp to John Lowther.

Spring followed and finishing off a couple of elements of challenge badges we managed to gain chief scout gold awards for Thomas Walls and Ewan Harrison Payne, who have both now moved onto Explorers.

Losing a few members along the way to other commitments but gaining a few too, we are currently a troop of 20 and of course always open to more!

Time to plan another eventful year.....

Jackie Taylor

Hurst Scouts

What a year, ALL the scouts have improved and stepped up to all wanting to lead their patrols whether it at the hut or on the camping pitch. This can only improve their experience with #SkillsForLife #ItsGoodForYou

We now have 17 scouts and looking forward to welcoming more scouts soon.

Last summer we had a very successful, and very hot Hammock camp at which we needed to be very inventive as no fires were allowed, But still we built a camp fire with a torch strategically placed to make the life look as if it was burning.

We also had the group camp and a County Dodge Ball competition, In which we did very well. Remembrance Sunday, John Lowther camp and starting the calendar year with a swimming gala in February.

In May, we had the inaugural 3rd MH scouts patrol camping competition with a surprising 2nd place for the youngest team, who did really well in learning the right things to do and the things not to do.

We are looking forward to the Districts Fraser Shield camping competition, Sailing Sumer camp in August, Group camp and Troop camp in September.

Simon Stevens

Cub Section Reports

Woden Cubs

We presently have 27 young people in 4 sixes

Last term we focused on the science badge and had a visit to the police station

Roger has now left the section, and we need new section assistant.

Aaron Shelton

Tyr Cubs Report

The pack has expanded and we are currently at maximum capacity with 30 cubs in 4 Sixes.

We are doing well with the Silver Scout Award with 2 cubs recently achieving this and lots more on the way.

We have awarded 34 Challenge Badges and lots and lots of Activity and Staged badges. The total count of badges awarded in the last year is a whopping 223!

Highlights from the year include:

- Beau Camp - hiking, pedal carts, camp fire, disco, wide game, archery, axe throwing, fire lighting, cub Olympics and street fair to name but a few of the weekend's activities.
- Making some delicious soup and baked bananas earning our backwoods cooking badge.
- We tidied up Welland Park with a litter pick.
- The pack made models of buildings in the town to learn about what is in our local area.
- We went to visit Phoenix Archery in Smeeton and tried our hand at archery.
- We visited an allotment and did some picking, planting and willow weaving.
- The cubs got tired out doing circuit training to earn the athletics badge then some cubs also went on to achieve their athletics plus.
- At Halloween we dressed up and played some excellent games that Rich had devised.
- With Fran we did the first stage of the digital maker badge.
- We did some work around the environment and how we can conserve resources at cubs and at home.
- Cubs took on problem solving with some tricky team tasks set by Sarah.
- Everyone bought in their collections and told us all about them for the collector's badge.
- Due to the popularity of the event last year, we took on another Chip Shop Challenge to test the quality from the town's chippies. This was combined with a history of buildings in the town courtesy of our helpers Ollie and Matt.
- Cubs used a very inventive range of methods to protect an egg in our Egg Drop Competition. Some of those eggs were almost impossible to crack!
- Adam showed the cubs how to make their own kite.
- We went to Great Bowden and made some 5* bug hotels.

As if all that is not enough, we have also done - pioneering, air activities, teamworking, navigation and lots of games.

Even with all this there are still some activities that we can't cover at meetings so please can all adults ensure that they log on to OSM and use the Badges at Home function to upload any evidence in relation to what cubs have done at school, home or in their other interests.

As we are at capacity for numbers it is very important that we know how many young people will be attending each meeting as we need to ensure that enough leaders are present, so please can all adults ensure that they log on to OSM when they receive an invite to let us know if their cubs is attending or not. We may need to ask for additional support from parents to cover activities away from the hut so please volunteer if you can.

Whilst on the system please can they check the personal details section ensuring that all fields are completed even if with N/A so that we know you have looked at them. Please be aware that different sections can have different fields so when your young person moves up you need to check this.

The programme up to the end of the term is packed with exciting activities and we are all looking forward to another year of learning and fun.

Beaver Section Reports

Mallard Beavers & Kingfisher Beavers

Summer Term 2022

- During the summer term of 2022 the Mallard and Kingfisher Beavers celebrated the late Queens Platinum Jubilee with a special fun day picnic, where the Beavers made crowns, played games, sang songs and took part in a Fencing session run by the Leicestershire Scout activity team.
- We also received a thank you letter from the Queen's lady in waiting in response to congratulation cards we had sent to the Queen.
- We visited Gallones Ice Cream Parlour to learn about how Ice cream is made before making our own colony ice creams.
- When working through our experiment badge we made a mess with vinegar volcanoes, coke and mentos and took part in a challenge course for our health and fitness badge.
- We also visited Foxton Locks.

Autumn Term 2022

- The autumn term started with the Group camp at Topstones campsite.
- As part of this we took 12 of our eldest Beavers away for two nights who formed the Bronze award focus group, allowing them time to complete the Chief scout award. These 12 were the first ever Beavers at the 3rd MH Scouts to sleep in tents on camp.
- As part of the Skills Badge, the Beavers invented Machines using Lego, much fun was had by the Beavers and leaders alike.
- We worked through our Global Issues badge looking at recycling, endangered animals and the importance of clean water before making a water filter.
- It was the first year the Beavers had taken part in the towns Remembrance day Parade. We as leaders were so proud of them for how smart they looked, how well they paraded through town and how respectful they were. Beavers you did the 3rds proud.
- At Christmas we went on a county Beavers trip to De Montford Hall to watch the Panto Cinderella.
- We also had fun at the District Christmas party. Especially when we got to cover Papa Beaver in (newspaper) snowballs

- During the run up to Christmas 2022, we collected 30kg of products for the Hygiene bank. Which went straight out to help several families in the town.

Spring Term 2023

- We kicked off the New Year with a visit to Welland Park Academy, where we had use of the Music department, and we completed our Musicians Stage 1 badge. We had fun playing on the drum kit, Keyboards, Guitars, and percussion. We sang loudly and we sang quietly. We worked together as a team to learn to play the George Ezra song 'Shotgun'.
- Back at the hut we worked on our Disability Awareness badge. We learnt about sign language and Braille. We were lucky enough to have a visit from local Therapy Dog Rosie and her owner Mrs Ellis. We learnt all about the important work Rosie does to help people with disabilities. The beavers had a great time meeting Rosie and look forward to her return.
- We had a visit to the Harborough Theatre to learn all about what goes on back stage, such as lights, sound and set building. We also got to try on some of the costumes.
- We started working with Harborough in Bloom to help them get the town ready for this year's competition in July.
- In February we had a day trip to Birmingham's Think Tank Science Museum. The day started in Mini-Brum, where the Beavers got to look at the different aspects of working life from shop work to construction. There was a slide which was enjoyed by all even some leaders had go too.
- We then went into the planetarium where we watched a film on our solar system. After lunch we explored the changing world exhibition and in the wildlife display we saw a Triceratops skull. On learning about the human body, the Beavers seemed to enjoy learning how food becomes poo. We also saw a Spitfire plane and a working Beam engine. The Beavers behaviour was outstanding for the entire day.

We have been Busy Beavers!

Squirrel Section Reports

Seaton Squirrel

The squirrel section opened in April 2022 and is full.

D2: Reports from Executive Teams/Sub Committees

Chairman

What a fabulous year it's been for the 3rds – it's been a year of transitions to our new GSL (congratulations and a fond farewell to Paul, and a warm welcome to Chris), of celebrations of our 80th anniversary and of continued growth at every level from Squirrels up through Beavers and into Scouts, finishing with that fabulous result at the Fraser Shield.

I would like to take this opportunity, looking back, to offer a heartfelt thanks to each and every adult that volunteers their time to make sure that the 3rd Market Harborough has continued to thrive this year, and to thank all for helping me find my feet in my first year in this role.

Ian Harcombe – Group Chair

Secretary

Throughout the year, I have completed many different activities to support the 3rd Market Harborough Scout Group, which have included:

- Providing administrative support to the Group – including taking minutes of Exec meetings, administering Group Events and creating Forms and Templates to assist with data capture.
- Making available to members of the Group information received into the Group – including sending out communications to Group Members.
- Keeping records as required for the Group – including the new process for recording safety checks on the building and launching a new booking system for booking the hut.

Over the coming year the Scout Association are making changes to how Groups are run – as such the Secretary role will evolve and the structure of the executive will change which means we will be required to update our constitution – this will be shared with Group Members.

Em Reed – Group Secretary

Quartermaster

Another year has gone by (wasn't that quick) the 3rds have seen some changes, and big plans are afoot for the hut, hopefully by next year we will have lots to tell you about the improvements we have implemented. 2023 has been a fairly quiet year so far for the Quartermaster team, but we have been busy making small changes and adding some new and replacement equipment to hut and stores. Some of these include: New Gas pipes and regulators for all of the camping equipment, 2 brand new double burner stoves fresh for this years Fraser shield competition (well done all involved). New larger event shelters were purchased thanks to a lovely donation from one of our newest exec members (Thank you Margaret). A new refrigerator for the kitchen was purchased and installed as was a colour Laser Printer, Shredder and A3 Laminator to help the whole group with their needs. We will also be replacing all the huts old and worn out curtains with brand new blackout blinds by the end of the month.

Here's to another great year of Scouting!

Alice and Conrad – QM Team.

Sleigh Committee Report:

Santas sleigh 2022 was another great success with a grand total of £8100 being raised for the group, The Sleigh is our largest fundraiser, and it takes the entire year and a dedicated group of volunteers to meticulously plan and execute.

The Sleigh committee would like to thank everyone who gave up their time to help on the sleigh in December, and we truly hope you had great fun doing it, it gets harder every year to find willing volunteers to walk the streets so if you enjoyed your nights, please help us again this year and bring some friends too!

As we have done in previous years a donation of £1000 was given to another charity, and our choice this year was again the wonderful Derbyshire, Leicestershire and Rutland Air Ambulance. They were thrilled to receive this donation, and some of the Sleigh committee visited the Local branch in St Mary's Place to deliver the cheque and have a chat and photo opportunity with some of the lovely staff. We are already in full swing and planning this year's jaunt around Market Harborough, and we look forward to seeing you all there again.

We are currently working on some plans for essential repairs and hopefully a few upgrades.

Merry Christmas.

The Sleigh Committee

Section E – Financial Review

Treasurer Report

This year sees a deficit of receipts against payments of £2,091 compared to a surplus of £3,457 last year. The bank balance at the end of March 2023 was £32,422 compared to £31,056 at the end of March 2022.

We had our second best ever result with Santa's sleigh in December, raising a total of £7,886 – this coupled with fundraising from Harborough Lotto has seen our fundraising total this year rise to £9,152.

I would like to thank Eddie Harman, the District Treasurer, for auditing our books and would like to ask him to be our auditor for the next year.

Louise Diccio

Treasurer

3rd Market Harborough Scout Group

521766

Receipts and payments accounts

For the period from	Period start date	To	Period end date	
	01/04/2022		31/03/2023	31/03/2022

Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
A1 Receipts					
Donations	45			45	25
Fundraising	9,152			9,152	10,532
Subscriptions	13,740			13,740	9,475
Hall Hire	300			300	300
Group Events	10,541			10,541	7,385
Gift Aid	2,371			2,371	1,070
Grants	0			0	0
				0	
Sub total (Gross income for AR)	36,149	0	0	36,149	28,787
A2 Asset and investment sales, (see table).					
	0	0	0	0	
	0	0	0	0	0
Sub total	0	0	0	0	0
Total receipts	36,149	0	0	36,149	28,787
A3 Payments					
Fundraising	1,226			1,226	2,360
Capitation	7,895			7,895	6,584
Donations	19			19	20
Heat & Light	2,312			2,312	630
Group Events	11,577			11,577	4,392
Rent	13			13	25
Water & Sewerage	313			313	523
Leader Training, Books & Uniform	3,112			3,112	2,298
Insurance	845			845	818
Maintenance	4,624			4,624	4,062
Broadband	556			556	566
Stationery & Advertising	667			667	5
Cleaning	4,189			4,189	2,828
Section Expenses	557			557	199
Miscellaneous Expenses	334			334	21
				0	0
Sub total	38,240	0	0	38,240	25,330
A4 Asset and investment purchases, (see table)					
	0	0	0	0	
	0	0	0	0	0
Sub total	0	0	0	0	0
Total payments	38,240	0	0	38,240	25,330
Net of receipts/(payments)	(2,091)	0	0	(2,091)	3,457
A5 Transfers between funds	0	0	0	0	0
A6 Cash funds last year end	34,513	0	0	34,513	31,056
Cash funds this year end	32,422	0	0	32,422	34,513

Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B1 Cash funds	Bank & Cash Accounts	32,422		
	Total cash funds	32,422	-	-
	(agree balances with receipts and payments account(s))	OK	OK	OK
		Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B2 Other monetary assets	Details			
B3 Investment assets	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
B4 Assets retained for the charity's own use	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
B5 Liabilities	Details	Fund to which liability relates	Amount due (optional)	When due (optional)
Signed by one or two trustees on behalf of all the trustees	Signature	Print Name		Date of approval
		Louise Diccio		
		Ian Harcombe		

Section F –Annual General Meetings

Agenda for the 3rd Market Harborough Scout Group Annual General Meeting 2022/3

1. Welcome
2. Apologies for absence
3. Minutes of the Last Meeting
4. Chairman's Report
5. Treasurer's Report
6. Election of Officers
7. Sub- Committees / Special Roles
8. Any Other Business

Minutes of the 3rd Market Harborough Scout Group Annual General Meeting 2021/2

Held on Saturday 20-May-2022 at 14.00 at the Ted Mantle Scout Headquarters, Farndon Rd, Market Harborough

1. Welcome

Paul Allenby (Group Scout Leader) welcomed Parents, Leaders and Young People to the meeting.

2. Apologies for absence

Apologies received from:

- Debbie Billington, District Commissioner
- Eddie Harmann, District Treasurer
- Derek Catt, District Chair
- Ben Reed, Deputy District Commissioner

3. Minutes of the Last Meeting

Saturday 18th September 2021 at 12:00pm at the Ted Mantle Scout Headquarters, Farndon Rd, Market Harborough have been made available. They were confirmed to be an accurate record of the meeting signed by the Group Scout Leader.

4. Chairman's Report

The Group Chairman stood down prior to the AGM, as such Paul Allenby, the Group Scout Leader, shared this report:

After we have started back after Covid we have managed to re-open all six sections plus a new squirrel section for 4 to 6 year olds. This new section meet on a Wednesday from 5pm to 5.45pm.

I am pleased to announce that one of our Leaders Aaron Shelton has been picked to attend the World Scout Jamboree (WSJ) in Korea. Aaron is doing various fundraising activities to help fund his groups finances for them to attend so please support.

We have just returned from a big District camp in the West Midlands and great fun was had by all attending. We are now planning a group camp in Tilton On The Hill at the end of September.

I am pleased to say that all seven sections are very active in the running of their weekly programmes.

I would like to say a special thank you to everyone involved in the 3rd Market Harborough Scout group all your hard work is making the Scout Group more successful as time goes on.

I am very much looking forward to the year ahead.

5. Treasurer's Report

Louise Diccico shared this report:

This year sees a surplus of receipts against payments of £3,457 compared to a surplus of £5,246 last year. The bank balance at the end of March 2022 was £31,056 compared to £25,810 at the end of March 2021.

We had our best ever result with Santa's sleigh in December, raising a total of £8,606 – this coupled with fundraising from Harborough Lotto has seen our fundraising total this year rise to £10,532.

With meetings back to normal, our expenditure is back to normal – the figures obviously look high compared to the previous 12 months, but we all know that the year to 31 March 2021 was no normal year.

I would like to thank Eddie Harman, the District Treasurer, for auditing our books and would like to ask him to be our auditor for the next year.

Questions regarding the accounts were invited from the members. None raised.

6. Elections

Officers

Chairman:

The Group Scout Leader, Paul Allenby proposed Ian Harcombe as Chairman, he agreed and was seconded by Em Reed, there were no objections, Ian has been elected Group Chairman.

Treasurer:

Ian Harcombe invited the Treasurer, Louise Diccico, to continue in her role, she agreed and was proposed by Paul Allenby and seconded by Jackie Taylor there were no objections, Louise has been elected Treasurer

Secretary:

Ian Harcombe invited the Secretary, Em Reed, to continue in her role, she agreed and was proposed by Paul Allenby and seconded by Richard Joyce there were no objections, Em has been elected Secretary

Exec Members:

Alice Green was proposed as Exec member proposed by Conrad Barnett and seconded by Richard Nye there were no objections, Alice has been elected as an Exec member

Conrad Barnett was proposed as Exec member proposed by Alice Green and seconded by Sally Provins there were no objections, Conrad has been elected as an Exec member

Carly Jeanneret was proposed as Exec member proposed by Em Reed and seconded by Louise Diccio there were no objections, Carly has been elected as an Exec member

Representatives from the sections were confirmed as:

Squirrels – Chamaine Whitelock

Beavers – Richard Nye / Thom Costell

Cubs – Sarah Bunten / Aaron Shelton

Scouts – Jackie Taylor / Simon Stevens

Subcommittees and special roles:

Conrad Barnett was asked the Chair the Sleigh committee which he has agreed to do.

The Exec asked for a volunteer to take the lead for GDPR on behalf of the Group, in the absence of a volunteer, Ian Harcombe has agreed to oversee the GDPR for the Group.

7. Any Other Business

A vote of thanks to Ian Bartholemew as outgoing Chairperson.

Section G - Declaration

The trustees declare that they have approved the trustees' report

Signed on behalf of the charity's trustees

Signature:				
Name:	Chris Moxham	Ian Harcombe	Louise Diccio	Em Reed
Position:	Group Lead Volunteer / Group Scout Leader	Chair	Treasurer	Secretary
Date				

Appendix 1 – Independent Examiners Report on the Accounts



**CHARITY COMMISSION
FOR ENGLAND AND WALES**

**Independent examiner's
report on the accounts**

Section A Independent Examiner's Report

Report to the trustees/ members of	Charity Name 3 rd Market Harborough Scout Group		
On accounts for the year ended	31 st March 2023	Charity no (if any)	521766
Set out on pages	3 & 4 <small>(remember to include the page numbers of additional sheets)</small>		
Respective responsibilities of trustees and examiner	<p>The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 144 of the Charities Act 2011 (the Charities Act) and that an independent examination is needed.</p> <p>It is my responsibility to:</p> <ul style="list-style-type: none"> • examine the accounts under section 145 of the Charities Act, • to follow the procedures laid down in the general Directions given by the Charity Commission (under section 145(5)(b) of the Charities Act, and • to state whether particular matters have come to my attention. 		
Basis of independent examiner's statement	<p>My examination was carried out in accordance with general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair' view and the report is limited to those matters set out in the statement below.</p>		
Independent examiner's statement	<p>In connection with my examination, no material matters have come to my attention (other than that disclosed below *) which gives me cause to believe that in, any material respect:</p> <ul style="list-style-type: none"> • accounting records were not kept in accordance with section 130 of the Charities Act or • the accounts do not accord with the accounting records <p>I have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.</p> <p><i>* Please delete the words in the brackets if they do not apply.</i></p>		
Signed:	<i>E. Harman</i>	Date:	10/6/23
Name:	Eddie Harman		
Relevant professional qualification(s) or body (if any):	MAAT		
Address:	7 Coleridge Way, LE16 8FL		

Section B Disclosure

Only complete if the examiner needs to highlight matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here brief details of any items that the examiner wishes to disclose.

None

3RD MARKET HARBOROUGH SCOUT GROUP

England & Wales - Charity number 521766

Accounts



Section A Independent Examiner's Report

Report to the trustees/ members of	Charity Name 3 rd Market Harborough Scout Group		
On accounts for the year ended	31 st March 2022	Charity no (if any)	521766
Set out on pages	3 & 4 <small>(remember to include the page numbers of additional sheets)</small>		

Respective responsibilities of trustees and examiner

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 144 of the Charities Act 2011 (the Charities Act) and that an independent examination is needed.

It is my responsibility to:

- examine the accounts under section 145 of the Charities Act,
- to follow the procedures laid down in the general Directions given by the Charity Commission (under section 145(5)(b) of the Charities Act, and
- to state whether particular matters have come to my attention.

Basis of independent examiner's statement

My examination was carried out in accordance with general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair' view and the report is limited to those matters set out in the statement below.

Independent examiner's statement

In connection with my examination, no material matters have come to my attention (other than that disclosed below *) which gives me cause to believe that in, any material respect:

- accounting records were not kept in accordance with section 130 of the Charities Act or
- the accounts do not accord with the accounting records

I have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.
 * Please delete the words in the brackets if they do not apply.

Signed: **Date:**

Name:

Relevant professional qualification(s) or body (if any):

Address:

Section B

Disclosure

Only complete if the examiner needs to highlight matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here brief details of any items that the examiner wishes to disclose.

None

Receipts and payments accounts

For the period from	Period start date	To	Period end date	
	01/04/2021		31/03/2022	31/03/2021

Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
A1 Receipts					
Donations	25			25	516
Fundraising	10,532			10,532	2,984
Subscriptions	9,475			9,475	2,650
Hall Hire	300			300	0
Group Events	7,385			7,385	1,200
Gift Aid	1,070			1,070	171
Grants	0			0	11,334
Sub total (Gross income for AR)	28,787	0	0	28,787	18,856
A2 Asset and investment sales, (see table).					
	0	0	0	0	0
	0	0	0	0	0
Sub total	0	0	0	0	0
Total receipts	28,787	0	0	28,787	18,856
A3 Payments					
Fundraising	2,360			2,360	20
Capitation	6,584			6,584	6,137
Donations	20			20	50
Heat & Light	630			630	1,425
Group Events	4,392			4,392	1,175
Rent	25			25	13
Water & Sewerage	523			523	671
Training, Books & Uniform	2,298			2,298	411
Insurance	818			818	834
Maintenance	4,062			4,062	1,740
Broadband	566			566	474
Stationery & Advertising	5			5	0
Cleaning	2,828			2,828	516
Section Expenses	199			199	30
Miscellaneous Expenses	21			21	115
					0
					0
Sub total	25,330	0	0	25,330	13,610
A4 Asset and investment purchases, (see table)					
	0	0	0	0	
	0	0	0	0	
Sub total	0	0	0	0	0
Total payments	25,330	0	0	25,330	13,610
Net of receipts/(payments)	3,457	0	0	3,457	5,246
A5 Transfers between funds	0	0	0	0	0
A6 Cash funds last year end	31,056	0	0	31,056	25,810

Cash funds this year end 34,513 0 0 34,513 31,056

Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B1 Cash funds	Bank Accounts	34,513		
	Total cash funds	34,513	-	-
(agree balances with receipts and payments account(s))		OK	OK	OK

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B2 Other monetary assets				

Categories	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
B3 Investment assets				

Categories	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
B4 Assets retained for the charity's own use				

Categories	Details	Fund to which liability relates	Amount due (optional)	When due (optional)
B5 Liabilities				

Signed by one or two trustees on behalf of all the trustees

Signature	Print Name	Date of approval
	Louise Diccio	
	Ian Bartholomew	