

Trustees' Annual Report

For the period

From (start date)

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to end date

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Section A

Reference and administration details

Charity name

Ashby and Coalville District Scouts

Other names the charity is known by

Registered charity number (if any)

5 2 1 7 1 7

HQ registration number

1 0 0 0 1 5 1 7

Charity's principal address

c/o 29 Water Meadow Way

lbstock

Postcode

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Names of the charity trustees who manage the charity

(These will be published in the annual report of the charity and the Charity Register if reporting for a Registered Charity with a charity regulator)

	Trustee Name	Office (if any)	Dates acted if not for whole year
1	Martin Farrar	Chair	
2	Duncan Watts	District Commissioner	
3	Susan Mitchell	Treasurer	
4	Louise Bailey		
5	Peter Bailey		
6	Chris Beeby		
7	Peter Clifton		
8	Richard Moore		
9	Richard Nevin		
10	Steve Pope		
11	Rob Andrews		
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Names and addresses of advisers (optional information but encouraged as best practice)

(These will be published in the annual report of the charity)

Type of advisor	Name	Address
	None	

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Section B	Structure, governance and management
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Description of the charity's trusts

Type of governing document

(e.g. trust deed, constitution)

The District's governing documents are those of the The Scout Association. They consist of a Royal Charter, which in turn gives authority to the Bye Laws of the Association and The Policy, Organisation and Rules of The Scout Association.

How the charity is constituted

(e.g. trust, association, company)

The District is a trust established under its rules which are common to all Scouts.

Trustee selection methods

(e.g. appointed by, elected by)

The Trustees are appointed in accordance with the Policy, Organisation and Rules of The Scout Association.

Additional governance issues (optional information but encouraged as best practice)

You may choose to include additional information, where relevant, about:

The District is managed by the District Executive Committee, the members of which are the 'Charity Trustees' of the Scout District which is an educational charity. As charity trustees they are responsible for complying with legislation applicable to charities. This includes the registration, keeping proper accounts and making returns to the Charity Commission as appropriate.

Policies and procedures adopted for:
a) the induction and training of trustees;
b) trustee' consideration of major risks and the systems and procedures to manage them

The Committee consists of a Chair, a Treasurer and a Secretary together with the Elected, Nominated and exOfficio members as per the Constiution and meets every month.

Members of the Executive Committee complete 'Essential information for Executive Committee' training within the first 5 months of joining the committee as well as mandatory Trustee Introduction training.

This District Executive Committee exists to support the District Commissioner in meeting the responsibilities of the appointments and is responsible for:
The maintenance of District property;
The raising of funds and the administration of District finance;
The insurance of persons, property and equipment;
District public occasions;
Assisting in the recruitment of leaders and other adult support;
Appointing any sub committees that may be required;
Appointing District Administrators and Advisors other than thise who are elected.

Section B	Structure, governance and management (continued)
	<p data-bbox="607 373 1104 405">Risk and Internal Control (Specimen 1)</p> <p data-bbox="607 443 906 474">Risk and Internal Control</p> <p data-bbox="607 474 1346 636">The District Executive Committee has identified the major risks to which they believe the District is exposed, these have been reviewed and systems have been established to mitigate against them. The main areas of concern that have been identified are:</p> <p data-bbox="607 674 1346 999">Financial: The District has in place systems of internal controls that are designed to provide reasonable assurance against material mismanagement or loss, these include 2 signatories for all payments and a comprehensive insurance policy to ensure that insurable risks are covered. The District is primarily reliant upon income from subscriptions. The District does hold a reserve to ensure the continuity of activities should there be a major reduction in income. The Committee could raise the value of subscriptions to increase the income to the group on an</p> <p data-bbox="607 1037 1346 1161">Willesley Scout Campsite: Damage to the building, property and equipment. The District has sufficient buildings and contents insurance in place to mitigate against permanent loss.</p> <p data-bbox="607 1199 1346 1556">Volunteers: Injury to leaders, helpers, supporters and members. The District through the capitation fees contributes to the Scout Associations national accident insurance policy. Risk Assessments are undertaken before all activities. The District is totally reliant upon volunteers to run and administer the activities of the District. If there was a reduction in the number of leaders to an unacceptable level in a particular Group or the District as a whole then there would have to be a contraction, consolidation or suspension of a Group/District. In the worst case scenario the complete closure of a Group or District.</p> <p data-bbox="607 1593 1346 1787">Reduction or loss of members. The District provides activities for all young people aged 6 to 18. If there was a reduction in membership in a particular section or a Group as a whole then there would have to be a contraction, consolidation or closure of the section. In the worst case scenario the complete closure of the Group.</p>

Section C	Objectives and activities
Summary of the objects of the charity set out in its governing document	<p>The Purpose of Scouting Scouting exists to actively engage and support young people in their personal development, empowering them to make a positive contribution to society.</p> <p>The Values of Scouting As Scouts we are guided by these values: Integrity - We act with integrity; we are honest, trustworthy and loyal. Respect - We have self-respect and respect for others. Care - We support others and take care of the world in which we live. Belief - We explore our faiths, beliefs and attitudes. Co-operation - We make a positive difference; we co-operate with others and make friends.</p> <p>The Scout Method Scouting takes place when young people, in partnership with adults, work together based on the values of Scouting and: - enjoy what they are doing and have fun - take part in activities indoors and outdoors - learn by doing - share in spiritual reflection - take responsibility and make choices - undertake new and challenging activities - make and live by their Promise.</p>
Summary of the main activities in relation to these objects	Provision on District Activities. Ownership and operation of Willesley Scout Campsite

Additional details of the objectives and activities (optional information but encouraged as best practice)

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- contribution made by volunteers;
- policy on investments.

Public benefit statement

The District meets the Charity Commission's public benefit criteria under both the advancement of education and the advancement of citizenship or community development headings.

Section D

Achievements and performance

Summary of the main achievements of the charity during the year

Providing and expanding on good levels of Scouting membership (volunteers and young people).
Facilitating Group operations where there are difficulties.

Provision of Willesley Scout Campsite for meetings and overnight experiences

Section E

Financial Review

Brief statement of the charity's policy on reserves

Reserves Policy

The District's policy on reserves is to hold sufficient resources to continue the charitable activities of the group should income and fundraising activities fall short. The District Trustee Board considers that the group should hold a sum equivalent to 12 months running costs, circa £10,000.

The Group held reserves of approximately £10.8k against this at year end.

Quantify and explain any designations

Details of any funds materially in deficit (circumstances plus steps to eliminate)

Further financial review details (optional information)

You **may choose** to include additional information, where relevant, about:

Investment Policy

<ul style="list-style-type: none"> the charity's principal sources of funds (including any fundraising); 	<p>The District's Income and Expenditure is very small and as a consequence does not have sufficient funds to invest in longer-term investments such as stocks and shares. The District has therefore adopted a low risk strategy to the investment of its funds. All funds are held in cash using only mainstream banks or building societies or The Scout Association's Short Term Investment Service.</p>
<ul style="list-style-type: none"> how expenditure has supported the key objectives of the charity; 	<p>The District Trustee Board regularly monitors the levels of bank balances and the interest rates received to ensure the group obtains maximum value and income from its banking arrangements. Occasionally this may involve using an account that requires a period of notice before funds may be withdrawn, before doing so the Trustee Board considers the cash flow requirements.</p>
<ul style="list-style-type: none"> investment policy and objectives; 	

Section F

Other Optional Information


Plans for future periods (details of any significant activities planned to achieve them)	<p>Financial preperation for Warden's accommodation, the Willesley Scout Campsite. Repayment of REACH loan.</p>
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Section G

Declaration

The trustees declare that they have approved the trustees’ report above

Signed on behalf of the charity's trustees

Signature(s)		
Full name(s)	Martin Farrar	
Position (eg Secretary, Chair)	Chair	
Date	<div> <div>0</div> <div>1</div> <div>0</div> <div>4</div> <div>2</div> <div>4</div> </div>	

Ashby & Coalville District Scout Council (521717)

Receipts and Payments Account

Year start date

Year end date

Year From	1/3/2022	To	28/2/2023
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Receipts and payments

	2023			2022	
	Unrestricted funds £	Restricted funds £	Endowment funds £	Total funds £	Total funds £
Receipts					
Donations, legacies and similar income					
Membership subscriptions	69,557	-	-	69,557	40,824
Less paid to County/National	- 43,848	-	-	- 43,848	- 36,503
	25,709	-	-	25,709	4,321
Subscriptions - ACES	-	-	-	-	3,696
Grants	2,667	-	-	2,667	-
Donations	1,396	-	-	1,396	-
Other similar income	-	-	-	-	2,613
Sub total	29,772	-	-	29,772	10,630
Grants					
Maintenance grant	-	-	-	-	-
Other grants	22,768	-	-	22,768	23,740
District activities	5,370	-	-	5,370	-
Explorer activities	9,180	-	-	9,180	-
Campsite income inc activities	-	-	-	-	-
Sub total	37,318	-	-	37,318	23,740
Events					
District cubs	-	-	-	-	259
District beavers	229	-	-	229	-
Activities	435	-	-	435	-
ACES	7,738	-	-	7,738	479
Other fundraising activities	1,300	-	-	1,300	413
Uniform and badges	916	-	-	916	-
Sub total	10,618	-	-	10,618	1,151
Campsite income					
Camping/Activities	46,920	-	-	46,920	16,137
Tuck	2,601	-	-	2,601	427
Other campsite income	-	-	-	-	85
	-	-	-	-	-
Sub total	49,521	-	-	49,521	16,649
Investment income					
Bank interest	87	-	-	87	1
Building Society interest	-	-	-	-	3
The Scout Association Short Term Investment Service	-	-	-	-	-
Other investment income	-	-	-	-	-
Sub total	87	-	-	87	4
Total Gross Income	127,316	-	-	127,316	52,174
Asset and investment sales, etc.	-	-	-	-	-
Total receipts	127,316	-	-	127,316	52,174

Ashby & Coalville Distict Scout Council (521717)

Receipts and Payments Account

Year start date

Year end date

Year From	1/3/2022	To	28/2/2023
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Receipts and payments

	2023			2022
	Unrestricted funds £	Restricted funds £	Endowment funds £	Total funds £
Payments				
Charitable Payments				
Youth programme and activities	12,825		-	12,825
Reach repayment	5,000	-	-	5,000
Campsite water/sewage	12,363			12,363
Campsite diesel/electric and gas	3,808	-	-	3,808
Campsite activities	756	-	-	756
Insurances	5,468	-	-	5,468
Campsite repairs and renewals	8,842	-	-	8,842
Tuckshop	3,166	-	-	3,166
Bank fees	378	-	-	378
Administration	1,808	-	-	1,808
Uniforms and badges	1,997	-	-	1,997
District support loans	15,080	-	-	15,080
Programme	2,975	-	-	2,975
Refunds	-	-	-	-
Campsite cleaning	978	-	-	978
Campsite telephone/internet	259	-	-	259
Campsite refunds	1,750	-	-	1,750
ACES	7,925	-	-	7,925
ACES correction re previous years	3,848	-	-	3,848
Other costs	1,702	-	-	1,702
Sub total	90,928	-	-	90,928
Fundraising expenses				
Other fundraising costs	1,000	-	-	1,000
		-	-	-
		-	-	-
		-	-	-
		-	-	-
Sub total	1,000	-	-	1,000
Total Gross Expenditure	91,928	-	-	91,928
Asset and investment purchases etc	-	-	-	-
Total payments	91,928	-	-	91,928
Net of receipts/(payments)	35,388	-	-	35,388
Cash from ACES brought forward	-	-	-	22,047
Cash funds last year end	63,200	-	-	45,248
Cash funds this year end	98,588	-	-	63,200

Ashby & Coalville District Scout Council (521717)

Receipts and Payments Account

Year start date



Year end date

Year From	1/3/2022	To	28/2/2023
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Statement of assets and liabilities at the end of the year

	28-Feb-23				
	Unrestricted funds £	Restricted funds £	Endowment funds £	Total funds £	28/2/2022 Total funds £
Cash funds					
			-	-	
Bank current account	73,288	-	-	73,288	25,896
Bank current account & petty cash - ACES	23,092	-	-	23,092	18,338
Bank deposit account	2,208	-	-	2,208	15,434
Building Society - ACES	-	-		-	3,532
Cash/Floats		-	-	-	
Total cash funds	98,588	-	-	98,588	63,200
ances with receipts and payments a/c)	ok	ok	ok	ok	ok
Other monetary assets					
Tax claim	-	-	-	-	-
Debtors	-	-	-	-	-
Expenses paid in advance	-	-	-	-	-
Sub total	-	-	-	-	-
Investment assets					
Investment property - detail	-	-	-	-	-
Quoted investments	-	-	-	-	-
Other investments - detail	-	-	-	-	-
Sub total	-	-	-	-	-
Non monetary assets for					
Shop stock	-	-	-	-	-
Other stock	-	-	-	-	-
Land and buildings	7 1,320,000	-	-	1,320,000	1,320,000
Motor vehicles	-	-	-	-	-
Scouting equipment, furniture etc	7 48,000	-	-	48,000	48,000
Other	-	-	-	-	-
Sub total	1,368,000	-	-	1,368,000	1,368,000
Liabilities					
Accounts not yet paid	-	-	-	-	-
Expenses incurred but not invoiced	-	-	-	-	-
Subscriptions not yet paid	-	-	-	-	-
Loan - detail	5,000	-	-	5,000	10,000
Other liabilities	-	-	-	-	-
Sub total	5,000	-	-	5,000	10,000
Total net assets	1,471,588	-	-	1,471,588	1,441,200

The above receipts and payments account and statement of assets and liabilities were approved by the Trustees on Xth X 200X (the date of the Executive Committee meeting that approved the accounts) and signed on their behalf by

Signature	Print Name
	Chair
	Treasurer

Independent examiner's report to the trustees of Ashby & Coalville District Scout Council

I report to the trustees on my examination of the accounts of the Ashby & Coalville District Scout Council for the year ended 28 February 2023.

Responsibilities and basis of report

As the charity trustees of the Ashby & Coalville District Scout Council you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the Ashby & Coalville District Scout Council accounts carried out under section 145 of the 2011 Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the Ashby & Coalville District Scout Council as required by section 130 of the Act; or
2. the accounts do not accord with those records.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Signed:

Name: David Wray

Relevant professional qualification or membership of professional bodies (if any):
FMAAT

Address: 10 Belgrave Boulevard, Leicester

Date: