

Trustees' Annual Report

For the period

From (start date)

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 to end date

3	1	0	3	2	4
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Section A Reference and administration details

Charity name	<table border="1"><tr><td colspan="10">St Lukes Widnes Scout Group</td></tr></table>	St Lukes Widnes Scout Group																																									
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Other names the charity is known by	<table border="1"><tr><td colspan="10">St Luke's Scout & Guide Group</td></tr></table>	St Luke's Scout & Guide Group																																									
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Registered charity number (if any)	<table border="1"><tr><td>5</td><td>2</td><td>1</td><td>7</td><td>0</td><td>3</td></tr></table>	5	2	1	7	0	3																																				
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HQ registration number	<table border="1"><tr><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td></tr></table>																																										
Charity's principal address	<table border="1"><tr><td colspan="10">Moon Meadow Scout Hut</td></tr><tr><td colspan="10">Farnworth Street</td></tr><tr><td colspan="10">Widnes</td></tr><tr><td colspan="5">Postcode</td><td>W</td><td>A</td><td>8</td><td></td><td>9</td><td>L</td><td>H</td></tr></table>	Moon Meadow Scout Hut										Farnworth Street										Widnes										Postcode					W	A	8		9	L	H
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Names of the charity trustees who manage the charity
(These will be published in the annual report of the charity and the Charity Register if reporting for a Registered Charity with a charity regulator)

	Trustee Name	Office (if any)	Dates acted if not for whole year
1	Clare Liptrott	Chair	
2	Adele Mottershead	Treasurer	
3	Matthew Duckett	Ex-Officio Trustee	
4	Caroline Myers	Ex-Officio Trustee	
5	Daniel Roberts	Ex-Officio Trustee	
6	Jayne Curlett	Elected Trustee	
7	Janet Saville	Secretary	
8			
9			
10			
11			
12			
13			
14			
15			

Names and addresses of advisers (optional information but encouraged as best practice)
(These will be published in the annual report of the charity)

Type of advisor	Name	Address

Section B

Structure, governance and management

Description of the charity's trusts

Type of governing document

(e.g. trust deed, constitution)

The Group's governing documents are those of the The Scout Association. They consist of a Royal Charter, which in turn gives authority to the Bye Laws of the Association and The Policy, Organisation and Rules of The Scout Association.

How the charity is constituted

(e.g. trust, association, company)

The Group is a trust established under its rules which are common to all Scouts.

Trustee selection methods

(e.g. appointed by, elected by)

The Trustees are appointed in accordance with the Policy, Organisation and Rules of The Scout Association.

Additional governance issues (optional information but encouraged as best practice)

You may choose to include additional information, where relevant, about:

The Group is managed by the Group Trustee Board, the members of which are the 'Charity Trustees' of the Scout Group which is an educational charity. As charity trustees they are responsible for complying with legislation applicable to charities. This includes the registration, keeping proper accounts and making returns to the Charity Commission as appropriate.

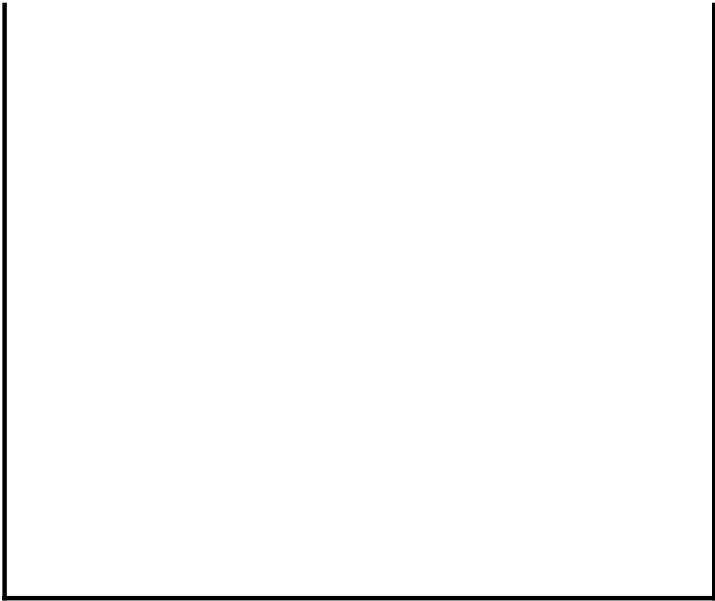
Policies and procedures adopted for:

a) the induction and training of trustees;
b) trustee' consideration of major risks and the systems and procedures to manage them

The Trustee Board consists of the Chair, Treasurer and 6 Trustees (including 2 Ex Officio Trustees, and 2 co-opted Trustees) and meets every # months.

Members of the Trustee Board complete Being a Scouts Trustee learning within the first 6 months of joining the Board.

This Group Trustee Board exists to make sure the charity is well-managed, risks are assessed and mitigated, buildings and equipment are in good working order, and everyone follows legal requirements and the organisation's policies and rules. Their support helps other volunteers run high-quality and safe programmes that gives young people skills for life.



Section B	Structure, governance and management (continued)
	<p>The group has in place systems of internal controls that are designed to provide reasonable assurance against material mismanagement or loss, these include 2 signatories for all payments and a comprehensive insurance policies to ensure that insurable risks are covered.</p>



Section C	Objectives and activities
Summary of the objects of the charity set out in its governing document	<p>The Purpose of Scouting Scouting exists to actively engage and support young people in their personal development, empowering them to make a positive contribution to society.</p> <p>The Values of Scouting As Scouts we are guided by these values: Integrity - We act with integrity; we are honest, trustworthy and loyal. Respect - We have self-respect and respect for others. Care - We support others and take care of the world in which we live. Belief - We explore our faiths, beliefs and attitudes. Co-operation - We make a positive difference; we co-operate with others and make friends.</p> <p>The Scout Method Scouting takes place when young people, in partnership with adults, work together based on the values of Scouting and: - enjoy what they are doing and have fun - take part in activities indoors and outdoors - learn by doing - share in spiritual reflection - take responsibility and make choices - undertake new and challenging activities - make and live by their Promise.</p>
Summary of the main activities in relation to these objects	Provision of Scouting activities for members aged 6 to 14 and a half. To provide open communication with parents and young people alike to ensure that they all feel involved in Scouts. Organise, run and participate in events both indoors and outdoors. To support all members to learn the values of scouting and complete its method.

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Additional details of the objectives and activities (optional information but encouraged as best practice)

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- contribution made by volunteers;
- policy on investments.

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Public benefit statement

The Group meets the Charity Commission's public benefit criteria under both the advancement of education and the advancement of citizenship or community development headings.

Section D	Achievements and performance
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Summary of the main achievements of the charity during the year

The following link leads to our report of section activities: https://1drv.ms/w/c/925d770db677e5c7/EZl93mxeLyJlkljHWp10AT0Ba2dRU5L5NiFN2gX-pSjvJg?e=giPOXX

Section E	Financial Review
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Brief statement of the charity's policy on reserves

Reserves Policy
The Group's policy on reserves is to hold sufficient resources to continue the charitable activities of the group should income and fundraising activities fall short. The Group Trustee Board considers that the group should hold a sum equivalent to 9 months running costs, circa £15,000.

operating expenses set by our reserves policy. However this can be explained by the amount held in reserve in that account being left to accrue interest. This year we have not had to use any of the moneys kept in reserve as we have had income to cover this.

Quantify and explain any designations

Details of any funds materially in deficit

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(circumstances plus steps to eliminate)

Further financial review details (optional information)

You **may choose** to include additional information, where relevant, about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives;

The Group's Income and Expenditure is very small and as a consequence does not have sufficient funds to invest in longer-term investments such as stocks and shares. The Group has therefore adopted a low risk strategy to the investment of its funds. All funds are held in cash using only mainstream banks or building societies.

The Group Trustee Board regularly monitors the levels of bank balances and the interest rates received to ensure the group obtains maximum value and income from its banking arrangements. Occasionally this may involve using an account that requires a period of notice before funds may be withdrawn, before doing so the Group Trustee Board considers the cash flow requirements.

Section F

Other Optional Information

Plans for future periods (details of any significant activities planned to achieve them)

Section G

Declaration

The trustees declare that they have approved the trustees' report above

Signed on behalf of the charity's trustees

Signature(s)

Full name(s)

Position (eg Secretary, Chair)

Date

D

D

M

M

Y

Y

St Luke's Widnes Scout Group (Charity no. 521703)

Receipts and payments account

Year start date

Year end date

For the year from	01/04/2023	To	31/03/2024
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Receipts and payments

	2022/23	2023/24
	Unrestricted funds	Unrestricted funds
	£	£
Receipts		
Donations, legacies and similar income		
Membership subscriptions	1,770	5,605
Donations	664	305
Legacies	-	-
Gift Aid	-	-
Other similar income	-	-
Sub total	2,434	5,910
Grants		
Maintenance grant	-	-
Other grants	-	4,000
Sub total	-	4,000
Fundraising events (gross)		
Rasie the roof	1,150	-
Other	1,581	-
Other fundraising activities	692	1,872
Sub total	3,423	1,872
Events income		
Events income	-	2,386
Sub total	-	2,386
Scout hut income		
Hire of building	3,683	6,330
Hire of equipment	150	-
Other Scout hut income	9,945	10,610
Sub total	13,778	16,940
Investment income		
Bank interest	-	-
Building Society interest	-	-
The Scout Association Short Term Investment Service	-	-
Other investment income	-	-
Sub total	-	-
Total Gross Income	19,635	31,108
Asset and investment sales, etc.	-	-
Total receipts	19,635	31,108

St Luke's Widnes Scout Group (Charity no. 521703)

Receipts and payments account

Year start date

Year end date

For the year from

01/04/2023

To

31/03/2024

Receipts and payments

	2022/23	2023/24
	Unrestricted funds	Unrestricted funds
	£	£
Payments		
Charitable Payments		
Membership subscriptions paid on (National/County/Area/District)	1,751	4,674
Youth programme and activities	567	5,143
Adult support and training	-	-
Contribution to camp costs	-	-
AGM and trustee expenses	-	-
Uniforms & badges	174	373
Sub total	2,492	10,190
Services & utilities		
Rent	-	-
Water and Sewerage	191	728
Electricity	1,425	1,352
Gas	-	1,928
Internet	82	320
Telephone	48	33
Insurance	1,700	1,978
Non-Domestic Rates	-	47
Lottery registration	20	20
Sub total	3,466	6,406
Building & equipment		
Repairs and Renewals	7,069	603
Materials and equipment	-	391
First aid	314	-
Fire safety	158	-
Grounds maintenance	-	-
Housekeeping	-	1,313
Professional fees	3,175	840
Sub total	10,715	3,147
Other expenditure		
Administration	7	59
Advertising	78	-
Bank charges	60	37
Catering	12	-
Consumables	60	-
Equipment hire	21	-
Flowers	-	-
Go-cardless fees	-	215
Printing and photocopying	-	-
Sub total	238	310
Fundraising expenses		
Other fundraising costs	449	-
Sub total	449	-
Total Gross Expenditure	17,360	20,053
Asset and investment purchases, etc.	-	3,263
Total payments	17,360	23,316
Net of receipts/(payments)	2,275	7,792
Cash funds last year end	23,583	25,859
Cash funds this year end	25,859	33,651

St Luke's Widnes Scout Group (Charity no. 521703)

Receipts and payments account

Year start date

Year end date

For the year from

01/04/2023 To 31/03/2024

Statement of assets and liabilities at the end of the year

		2022/23	2023/24
		Unrestricted funds	Unrestricted funds
	Note	£	£
Cash funds			
Bank current account	2	24,375	32,956
Bank deposit account		-	-
Building society account		-	-
The Scout Association Short Term Investment Service		-	-
Cash/Floats	2	1,484	695
Total cash funds		25,859	33,651
Other monetary assets			
Tax claim		-	-
Debts due from the County/Area/District/Group		-	-
Insurance claim		-	-
Sub total		-	-
Investment assets			
Investment property - detail		-	-
Quoted investments		-	-
Other investments - detail		-	-
Sub total		-	-
Non monetary assets for charity's own use			
Badge stock		-	-
Shop stock		-	-
Other stock		-	-
Land and buildings	3	193,885	193,885
Motor vehicles		-	-
Scouting equipment, furniture etc	3	4,270	6,533
Other		-	-
Sub total		198,155	200,418
Liabilities			
Accounts not yet paid		-	-
Expenses incurred but not invoiced		-	-
Subscriptions not yet paid		-	-
Loan - detail		-	-
Other liabilities		-	-
Sub total		-	-
Total net assets		224,014	234,069

The above receipts and payments account and statement of assets and liabilities were approved by the Trustees on 26 September 2024 (the date of the Executive Committee meeting that approved the accounts) and signed on their behalf by:

Signature

Print Name

	Chair
	Treasurer

Unqualified report for a non-company charity preparing receipts and payments accounts with a gross income of £250,000 or less in the relevant financial year

Independent examiner's report to the trustees of St Luke's Scout and Guide Group
Charity number 521703

I report to the trustees on my examination of the accounts of the St Luke's Scout and Guide Group for the year ended 31 March 2024.

Responsibilities and basis of report

As the charity trustees of the St Luke's Scout and Guide Group, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the St Luke's Scout and Guide Group accounts carried out under section 145 of the 2011 Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the St Luke's Scout and Guide Group as required by section 130 of the Act; or
2. the accounts do not accord with those records.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Signed: *Sandra Sadler*

Name: SANDRA SADLER

Relevant professional qualification or membership of professional bodies (if any): A.C.M.A

Address: 27 FOX BANK CLOSE, WIDNES, WA8 9DP

Date: 23/09/2024