



# **Sefton North District Scout Council**

*Registered Charity Number 521672*

**Trustees' Report and Accounts for period  
01 March 2022 to 28 February 2023**



The Trustees are pleased to present their report together with the financial statement of the Charity for the period 01 March 2022 to 28 February 2023

Legal and administrative information is set out in Appendix A and forms part of this report. The financial statement complies with current statutory requirements, Policy Organisation and Rules of the Scout Association (hereafter referred to as POR (<https://www.scouts.org.uk/por>)) and the Statement of Recommended Practice - Accounting and Reporting by Charities.

## **Objects of the Charity**

The Scout Association is part of a world-wide educational youth movement and is committed to equality of opportunity for all young people.

Sefton North District Scout Council is the electoral body which supports Scouting in the Southport and Formby areas of Merseyside. The Aim of the Scout Association is to promote the development of young people in achieving their physical, intellectual, social and spiritual potentials, as individuals, as responsible citizens and as members of their local, national and international communities. The method of achieving the Aim of the Scout Association is by providing an enjoyable and attractive scheme of progressive training, based on the Scout Promise and Law and guided by adult leadership.

The main objective of Sefton North District Scout Council is the application of this method within the Sefton North District of Merseyside County in the United Kingdom and, in particular, as laid down in POR, to provide leadership advice and support for Scout Groups within boundaries determined by County Headquarters in consultation with the County and District Commissioners.

## **Organisation**

Sefton North District Scout Council is a part of the Scout Association and as such is governed by its POR. The District Executive are the Trustees and the method of appointing/ electing members of the District Executive Committee is contained within POR.

The Trustees confirm that the District Executive Committee has been constituted in accordance with POR.

The District Scout Council is the body to which the District Executive Committee is accountable and the role and constitution of the District Scout Council is also governed by POR.

## **Investment Powers**

Powers of investment are conferred upon the Scout Association by its Royal Charter and limit the manner in which funds may be invested. Any investments held must be registered in such a way as to show that they are held on trust for the Charity and that they are not the private property of individuals including those appointed as trustees.

## **Related Parties**

'Waterside Lodge' is the Charity's District Headquarters building situated on Marine Drive, Southport, Merseyside. During the period covered by this report the Charity owned a company limited by guarantee (Waterside Lodge Southport Ltd.) which operates Waterside Lodge on the Charity's behalf.

Waterside Lodge provides meeting and activity facilities for all members of Sefton North District Scout Council. Additionally, Waterside Lodge and its facilities are available for use by other community groups (a

condition of lottery funding received) and are also hired to third parties on a commercial basis.

On 28 February 2023 Samuel Robinson and David Morton were trustees of the Charity and directors of Waterside Lodge Southport Limited.

## **Review of the Activities and Future Developments**

The Charity provides the supporting framework for individual Scout Groups throughout Southport and Formby. Locally, this is provided by teams of District Leaders, administrators and supporters who provide the necessary resources and support. At the end of January 2023 the Charity had 1,301 registered members with the Scout Association of which 970 were youth members.

Significantly, at a local level, the Charity has developed a District Headquarters and training facility, known as Waterside Lodge. This provides unparalleled facilities and opportunities to members in Southport, Formby and beyond.

The facility continued to enjoy an excellent level of usage during the period of this report. Usage has been by both members and non-members of the Scout Association.

The trustees are pleased to report that the Charity has continued to secure grants and donations to develop the facilities and to purchase new equipment.

## **Reserves Policy & Risk Management**

The Trustees constantly monitor the Charity's activities in order to determine future policies and to assess the risks to which it is exposed.

As indicated previously the Charity is part of the Scout Association and as such is governed by POR. The Trustees are satisfied that the Charity operates within POR and by virtue of compliance with POR the Charity is provided with the security that exposure to major risks has been mitigated.

The Charity owns a limited company which has assumed the daily management/ operation of Waterside Lodge. This Company has developed a risk management strategy approved by the Trustees.

## **Financial statement**

The financial statement for the period 01 March 2022 to 28 February 2023 is attached to this report. It has been approved by the Trustees and is accompanied by the associated Independent Examiner's Report. This Independent Examiner's Report does not indicate any problems associated with the finances of the Charity.

It can be noted from the financial statement that the limited company continues to provide many of the day to day expenses associated with the running of Waterside Lodge and the activities that it provides. The Trustees are pleased that the Charity is receiving such assistance from Waterside Lodge Southport Ltd. Additionally, Waterside Lodge Southport Ltd. has provided the Charity with charitable donations in the form of additional development of our premises, much needed structural repairs and equipment and cash.

This report together with the information contained within financial statement was approved by the Trustees and was signed on behalf of the Trustees by the District Treasurer (in the absence of a District Chair).

C K Caton  
District Chair  
For and on behalf of the Trustees of Sefton North District Scout Council.

June 2023

**SEFTON NORTH DISTRICT SCOUT COUNCIL**

**LEGAL AND ADMINISTRATIVE INFORMATION**

**(1) Name of Charity:** Sefton North District Scout Council

**(2) Registration:** Sefton North District Scout Council is the electoral body which supports Scouting in Southport and Formby and its registration number with the Scout Association is 16909.

The Scout Association exists by authority of a Royal Charter, granted by King George V in 1912 and supplemented by further Charters granted by King George VI and Queen Elizabeth II.

The Scout Association is governed by a Council of between 300 and 500 members as determined by the Royal Charter of 1912 and the Supplemental Royal Charters of 1949, 1959, 1967 and 1991.

Sefton North District Scout Council is a registered charity (Registration No 521672)

**(3) (a) Trustees on the date the Report was approved.**

|                     |                                     |                    |
|---------------------|-------------------------------------|--------------------|
| Charles Caton       | District Chair                      |                    |
| Margaret Vandermeer | District Secretary                  |                    |
| Samuel Robinson     | District Treasurer                  |                    |
| Sidney Ludlow       | District Commissioner               |                    |
| Alexandra Clark     | Deputy District Commissioner        |                    |
| Benjamin Dickinson  | District Scout Network Commissioner |                    |
| Ian Mathison        |                                     |                    |
| David Morton        |                                     |                    |
| Andrew Tate         |                                     | w.e.f.11 July 2022 |
| Jeffrey Howard      |                                     | w.e.f.11 July 2022 |
| Michael Constantine |                                     | w.e.f.11 July 2022 |
| Paul Greenwood      |                                     | w.e.f.11 July 2022 |

**(b) Trustees who served during the period of the Report.**

|                |                                  |
|----------------|----------------------------------|
| Daniel Morgan  | 17 June 2022 to 06 December 2022 |
| Clare Westcott | 11 July 2022 to 28 February 2023 |

**(c) Method of appointment or election of Trustees.**

The Charity is part of the Scout Association and as such is governed by its Policy, Organisation and Rules (POR).

The District Executive Committee of the Charity are the Trustees and the method of appointing/ electing members to the Executive Committee is contained within POR.

The Trustees confirm that the District Executive Committee has been constituted in accordance with POR.

**(4) Address of the principal office of the Charity**

Waterside Lodge  
Marine Drive  
Southport  
MERSEYSIDE  
PR8 1RY

**(5) Bankers**

The principal bankers of the Charity are:

HSBC Bank Plc  
Chapel Lane  
Formby  
Merseyside  
L37 4DN

**(6) Solicitor**

Formby Law Ltd  
Marion House  
23 / 25 Elbow Lane  
Formby  
LIVERPOOL  
L37 4AB

**(7) Independent Examiner**

K A Farr & Co  
6-8 Botanic Road  
Churchtown  
Southport  
MERSEYSIDE  
PR9 7NG

## Sefton North District Scout Council

Registered Charity No. 521672

## Receipts and Payments Accounts

For the year ended 28 February 2023

|                                     | Unrestricted<br>Funds<br>£ | Restricted<br>Funds<br>£ | Total<br>2023<br>£ | Total<br>2022<br>£ |
|-------------------------------------|----------------------------|--------------------------|--------------------|--------------------|
| <b>Receipts and Payments</b>        |                            |                          |                    |                    |
| <b>Receipts</b>                     |                            |                          |                    |                    |
| Grants received                     | 3,667                      | -                        | 3,667              | -                  |
| Minibus income                      | 2,873                      | -                        | 2,873              | 1,040              |
| Scout Association Membership Fees   | 57,418                     | -                        | 57,418             | 47,233             |
| Badges                              | 786                        | -                        | 786                | 280                |
| Scouting activities and events      | 25,473                     | -                        | 25,473             | 6,455              |
| Donations                           | 20,595                     | -                        | 20,595             | 9,939              |
| Interest received                   | 98                         | -                        | 98                 | 1                  |
| <b>Total Receipts</b>               | <b>110,910</b>             | <b>-</b>                 | <b>110,910</b>     | <b>64,948</b>      |
| <b>Payments</b>                     |                            |                          |                    |                    |
| <b>Direct Charitable</b>            |                            |                          |                    |                    |
| Scouting activities and events      | 31,393                     | -                        | 31,393             | 13,228             |
| Minibus expenses                    | 1,540                      | -                        | 1,540              | 1,244              |
| Scout Association Membership Fees   | 41,252                     | -                        | 41,252             | 35,144             |
| Badges                              | 1,084                      | -                        | 1,084              | 939                |
| Personal accident insurance         | 94                         | -                        | 94                 | 84                 |
|                                     | <b>75,363</b>              | <b>-</b>                 | <b>75,363</b>      | <b>50,639</b>      |
| <b>Administration and General</b>   |                            |                          |                    |                    |
| Insurance                           | 150                        | -                        | 150                | -                  |
| Repairs and renewals                | -                          | -                        | -                  | 187                |
| Bank charges                        | 227                        | -                        | 227                | 51                 |
| Miscellaneous expenses              | 1,112                      | -                        | 1,112              | 1,544              |
| Accountancy                         | 1,620                      | -                        | 1,620              | 1,560              |
|                                     | <b>3,109</b>               | <b>-</b>                 | <b>3,109</b>       | <b>3,342</b>       |
| <b>Payments Sub Total</b>           | <b>78,472</b>              | <b>-</b>                 | <b>78,472</b>      | <b>53,981</b>      |
| <b>Asset Purchases (less Sales)</b> | <b>12,664</b>              | <b>-</b>                 | <b>12,664</b>      | <b>3,787</b>       |
| <b>Payments in advance</b>          | <b>-</b>                   | <b>-</b>                 | <b>-</b>           | <b>83</b>          |
| <b>Total Payments</b>               | <b>91,136</b>              | <b>-</b>                 | <b>91,136</b>      | <b>57,851</b>      |
| <b>Net of receipts/(payments)</b>   | <b>19,774</b>              | <b>-</b>                 | <b>19,774</b>      | <b>7,097</b>       |
| <b>Cash funds last year end</b>     | <b>52,391</b>              | <b>323</b>               | <b>52,714</b>      | <b>45,617</b>      |
| <b>Cash funds this year end</b>     | <b>72,165</b>              | <b>323</b>               | <b>72,488</b>      | <b>52,714</b>      |

## Sefton North District Scout Council

Registered Charity No. 521672

## Statement of Assets and Liabilities at 28 February 2023

|                   | Unrestricted<br>Funds<br>£ | Restricted<br>Funds<br>£ |
|-------------------|----------------------------|--------------------------|
| <b>Cash Funds</b> |                            |                          |
| Cash at bank      | 72,165                     | 323                      |

|  | Fund to which<br>asset belongs | Original<br>Cost |
|--|--------------------------------|------------------|
| <b>Assets retained for the charity's own use</b> |                                |                  |
| Property   | Unrestricted                   | 18,475           |
| Property   | Restricted                     | 700,721          |
| Equipment, fixtures and fittings                 | Unrestricted                   | 141,688          |
| Equipment, fixtures and fittings                 | Restricted                     | 164,326          |
| Minibus (YN63EUZ)                                | Unrestricted                   | 18,248           |
|  |                                | <u>1,043,458</u> |

**Liabilities**

|                            | Fund to which<br>liability belongs | Amount<br>due |
|----------------------------|------------------------------------|---------------|
| K.A. Farr & Co invoice due | Unrestricted                       | <u>1,680</u>  |

..... TRUSTEE

..... TRUSTEE

(print name) .....

(print name) .....

date .....

date .....

**Independent Examiner's Report to the  
Trustees of the Sefton North District Scout Council**

I report on the accounts of the District for the year ended 28 February 2023, which are set out on pages 1 and 2.

**Respective responsibilities of the trustees and examiner**

under section 144 of the Charities Act 2011 (the 2011 Act) and that an independent examination is needed

It is my responsibility to:

examine the accounts under section 145 of the 2011 Act;

- to follow the procedures laid down in the General Directions given by the Charity Commission under section 145(5) of the 2011 Act; and
- to state whether particular matters have come to my attention.

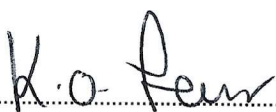
**Basis of Independent examiner's report**

My examination was carried out in accordance with the General Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes a consideration of any unusual items or disclosures in the accounts, and seeking explanations the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and, consequently, no opinion is given as to whether the accounts present a 'true and fair view' and the report is limited to those matters set out in the statement below.

**Independent examiner's statement**

In connection with my examination, no matter has come to my attention:

- 1 which gives me reasonable cause to believe that, in any material respect, the requirements:
  - to keep accounting records in accordance with s. 130 of the Charities Act 2011; and
  - to prepare accounts which accord with the accounting records and to comply with the accounting requirements
  - of the 2011 Act have not been met; or
- 2 to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.



.....MS. K.O. FARR, F.C.A.

K.A. Farr & Co.  
6-8 Botanic Road  
Churchtown  
Southport  
Merseyside  
PR9 7NG

Date      25 May 2023