

1ST Norbreck Scout & Guide Group

Trustee Report 2022-2023

1st Norbreck Scout & Guide Group Report for the Year ended 31st March 2023

The Scout & Guide Group present their report for the year ended 31st March 2023. The accounts have been prepared in accordance with standard accounting practice and comply with the Charity's Trust Deed and applicable law.

Reference and Administrative details of the Charity, it's Trustees and Advisers:

1st Norbreck Scout & Guide Group registered charity number 521556 is an independent charity jointly owned by 1st Norbreck Guiding & 1st Norbreck Scout Group. Members of the Group Executive who have served during the year and since the year end are listed below.

Address:

1st Norbreck Scout & Guide Group, Carr Road, Thornton Cleveleys, Lancashire, FY5 3AG

Composition of the Group Executive:

The Chairman; The Treasurer; The Group Scout Leader; The Secretary; An elected Section Representative.

Independent Examiner:

Paul Smedley

Structure, Governance and Management:

The Charity is governed by a trust deed and is operated by the Group Executive incorporated as a body. Its property is held by the Group Executive on behalf of the Charity and they are subject to covenants set out in the Guide Association Trust Deed of 1993. The Group Executive also acts as the Council of the Charity as defined in the said conveyance. The Group Executive meet at least four times a year.

Objectives and Activities:

To maintain and operate on a day to day basis, the 1st Norbreck Scout & Guide HQ within the objectives of the Scout and Guide Associations concerned with the development of young people.

Public Benefit:

The Trustees confirm that they have referred to the guidance contained in the Charity Commission's general guidance on public benefit when reviewing the Charity's aims and objectives and in planning future activities.

Achievements, Performance & Financial Review

The Scout & Guide Group has net income for the year of £29407.87, (2023 net expenditure £31912.63), as shown in the statement of financial activities in the attached accounts.

Annual Review

This financial year has once again been a challenging one for 1st Norbreck Scout & Guide Group albeit for differing reasons to the past two years.

With Covid restrictions ending the group has been able to return to a comprehensive programme of activities making full use of the hut and grounds. Lettings slowly returned to pre-pandemic levels and although existing lessees reduced their delivery time, new lettings have been sourced to fill the gaps. The biggest challenge has been budgeting for utilities with gas and Electric prices rising substantially. We are on a fixed deal for electric but not so gas and it is the latter that has seen the biggest increases. At the commencement of the Financial year the Group chose to increase rental charges as they had not risen for over 4 years. Consultation with the other local Scout & Guide Group who also let out their premises was undertaken to not adversely affect each other's lettings due to undercutting or over charging. The group were approached by a couple with the request to hire the premises for a wedding blessing and reception. The transformation of the two halls was phenomenal and the couple had a fantastic day.

Membership and attendance are both healthy with new joiners every month especially in Beavers and Cubs. Chasing nonpayment of membership fees from Scouting members has been beneficial in that income from this source has increased this year.

The volunteers that help run the headquarters, though small in number, were active throughout the year maintaining the fabric of the building and ensuring compliance with statutory obligations. A grant from the local Councillors ward budget is to be used to replace our ageing boiler that supplies heating and hot water. The works will entail some building work so the schedule is to do this in summer when the hut is less used as there will be no hot water for the duration. Decorating of the toilets was to be undertaken as part of the District Network teams community project but things have gone a little quiet on this.

A rent review is currently underway as the current lease with Blackpool Borough Council comes to an end 31st December 2023.

The charity's policy on reserves is to try and maintain unrestricted liquid funds of £15,000 in order to cover the running costs of the Group HQ over a year.

The charity's policy on investments is to adopt a low-risk strategy based on maximising funds. The Charity currently has no investments.

The charity's policy on grants is to provide grants for training instruction for the activities we provide.

The Headquarters deeds are held jointly by The Scout Association Trust Corporation and The Guide Association Trust Corporation, both charitable companies limited by guarantee.

This report was approved, for and on behalf of the Management Committee, and signed on its behalf by:-

Signed.......... Date 16 - 7 - 23.....

Damian Cartwright
Chairman 1st Norbreck Scout & Guide Group

1ST NORBRECK SCOUT GROUP ACCOUNT 1-4-2022 TO 31-3-2023

INCOME

Subscriptions	6,412.00
Cubs Bank account close	136.68
Red Rose	150.00
Paddlesports	33.00
Cub Trip LWM	180.00
Cubs CNY Camp	180.00
Link Camp	760.00
Neckers	95.00
Bingo Fundraiser	28.00
Gang Show	18.00
Cubs Knowsley Trip	80.00

Sub Total 8,072.68

Uncashed Cheques 877.75

Scout Section Income 8,650.45

Total Income all sources **17600.88**

B/F From 21/22 Group Bank Account **17932.69**

B/F From 21/22 Scout Section Account **5,864.31**

£ 41397.88

FOUND TO BE A TRUE AND ACCURATE RECORD

Paul Smedley

EXPENDITURE

Beaver Activities	357.79
Cub Activities	1,048.70
Scout Activities	229.51
Quartermaster	4,027.92
Scout Petty Cash Top Up	400.00
Group Badges	264.75
Donations	125.00
Camps	1,169.00
Insurance	42.00
Capitation	2,072.00

Sub Total 9,736.67

Scout Section Expenditure 12,593.10

Total Expenditure **22329.77**

C/F to 23/24 Group Bank Account **17146.45**

C/F to 23/24 Scout Section Account **1921.66**

£ 41397.88

AUDITOR

PAUL SMEDLEY

DATE:

13/6/23

1ST NORBRECK SCOUT & GUIDE GROUP BUILDINGS ACCOUNT 1-4-2022 TO 31-3-2023

INCOME

EXPENDITURE

Hall Hire - Martial Arts	1,510.00
Hall Hire - Waggys Dog Training	4,305.00
Hall Hire - Band	540.00
Grounds Hire - Dog Walking	90.00
Hall Hire - K9 Dog Training	102.50
Hall Hire - Crufts Training	95.00
Hall Hire - General Bookings	927.00
Gang Show	750.00
BBC Ward Councillor Grant	4,365.24

Electric	506.04
Gas	1,486.23
Business Rates	384.00
Rent	403.48
Insurance	2,598.28
Water	611.36
Gas Servicing	425.00
Cleaning materials	104.90
General Maintenance	322.97
Fire Alarm & Equipment	296.64
Stationery	5.70
Thursday Club	19.73
Grass Cutting	125.00
First Aid	43.53
Gang Show	555.00
Heating Repairs	1,105.00
Floor Repairs	390.00
Wedding Bond Refund	200.00

Total Income all sources **12,684.74**

Total Expenditure **9,582.86**

B/F From 20/21 Bank Account **33,805.88**

C/F to 22/23 Bank Account **36,907.76**

£ 46490.62

£ 46490.62

FOUND TO BE A TRUE AND ACCURATE RECORD

AUDITOR

DATE:

Paul Smedley

PAUL SMEDLEY

13th 23

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INDEPENDENT EXAMINER'S REPORT TO THE 1ST NORBRECK SCOUT & GUIDE GROUP

I report on the accounts of the Charity for the year ended 31st March 2023, which are attached.

RESPECTTVE RESPONSIBILITIES OF THE SCOUT & GUIDE GROUP AND EXAMINER

The Group Executive are responsible for the preparation of the accounts and they consider that an audit is not required for this year under section 144(2) of the Charities Act 2011 (the 2011 Act) and that an independent examination is needed. It is my responsibility to:

- examine the accounts under section 145 of the 2011 Act
- to follow the procedures laid down in the General Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act; and
- to state whether specific matters have come to my attention.

BASIS OF INDEPENDENT EXAMINER'S REPORT

My examination was carried out in accordance with the General Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the Charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts and seeking explanations from you as Trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair view' and the report is limited to those matters set out in the statement below.

INDEPENDENT EXAMINER'S REPORT

In connection with my examination, no matter has come to my attention:

1. which gives me reasonable cause to believe that in any material respect the requirements:

- to keep accounting records in accordance with section 130 of the 2011 Act; and
- to prepare accounts which accord with the accounting records and comply with the accounting requirements of the 2011 Act,

have not been met; or

2. to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Signed.....Paul Smedley..... Date.....13 Jun 23.....

Paul Smedley
Independent Examiner