

| Trustees' Annual Report for the period | | | | | | |
|--|-------------------|----------|------|----|-----------------|---------|
| From | Period start date | | | To | Period end date | |
| | 1st | February | 2020 | | 31st | January |

Section A Reference and administration details

| | | |
|------------------------------------|--|--|
| Charity name | PACKINGTON MEMORIAL HALL | |
| Other names charity is known by | | |
| Registered charity number (if any) | 521484 | |
| Charity's principal address | High Street, Packington, Ashby-de-la-Zouch, Leicestershire | |
| | | |
| | | |
| Postcode | LE65 1WJ | |

Names of the charity trustees who manage the charity

| | Trustee name | Office (if any) | Dates acted if not for whole year | Name of person (or body) entitled to appoint trustee (if any) |
|----|---------------------|-------------------|-----------------------------------|---|
| 1 | Christopher Miles | Chairman | | |
| 2 | Robin Dixon | Treasurer | | |
| 3 | Stephen Salt | Vice-chairman | | |
| 4 | Louise Gratton | Booking Secretary | From 1/12/20 | |
| 5 | Graham Saunt | | | |
| 6 | Marion Mugglestone | | | |
| 7 | Sally-Anne Stretton | | From 1/6/20 | |
| 8 | Carole Hallam | | | |
| 9 | Robert Dilworth | | | |
| 10 | Sally-Anne Stretton | | | |
| 11 | Debbie Hamilton | | From 1/6/20 | |
| 12 | | | | |
| 13 | | | | |
| 14 | | | | |
| 15 | | | | |
| 16 | | | | |
| 17 | | | | |
| 18 | | | | |
| 19 | | | | |
| 20 | | | | |

Names of the trustees for the charity, if any, (for example, any custodian trustees)

| Name | Dates acted if not for whole year |
|------|-----------------------------------|
| | |
| | |
| | |

Names and addresses of advisers (Optional information)

| Type of adviser | Name | Address |
|-----------------|------|---------|
| | | |
| | | |
| | | |
| | | |

Name of chief executive or names of senior staff members (Optional information)

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Section B Structure, governance and management

Description of the charity's trusts

| | |
|---|-----------------|
| Type of governing document (eg. trust deed, constitution) | Constitution |
| How the charity is constituted (eg. trust, association, company) | Trust |
| Trustee selection methods (eg. appointed by, elected by) | Election at AGM |

Additional governance issues (Optional information)

You **may choose** to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

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Section C Objectives and activities

Summary of the objects of the charity set out in its governing document

The management committee and Trustees will ensure that the premises are available for the educational and recreational benefits of local and immediate vicinity inhabitants, without distinction as to sex; political; religious or other opinions, subject to aforesaid benefits.

Throughout the year, the Management Committee and Trustees have ensured that the hall has been organised to maximise it's availability for local personnel and organisations, in accordance with it's constitution and the Charity Commission guidance and Government Restrictions.

Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)

Additional details of objectives and activities (Optional information)

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.

Summary of the main achievements of the charity during the year

We have been closed for most of the year due to COVID Pandemic which affected our income totally. We have re opened in accordance with guidance from the government and have started to have some groups return to use our venue. We are supporting the community in its return to covid safe activities. Despite having no income for half of the year we have been fortunate to receive grants from our local authority.

Section E Financial review

Brief statement of the charity's policy on reserves

The Charity keeps a deposit account in reserve that is equivalent to 60% of it's normal annual turnover

Details of any funds materially in deficit

None

Further financial review details (Optional information)

You **may choose** to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

The Charity's principal source of funds is through the rental of the premise and facilities, with expenditure aimed at the maintenance and improvement of same. However this year we have been in receipt of a Covid Grant to cover the closure periods

Section F Other optional information

Section G Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

| | | |
|--|-------------------|-------------------|
| Signature(s) | | |
| Full name(s) | Louise Gratton | Christopher Miles |
| Position (eg Secretary, Chair, etc) | Interim Treasurer | Chairman |
| Date | 19/08/2022 | 19/08/2022 |



Receipts and payments accounts

| For the period from | Period start date 1-Feb-20 | To | Period end date 31-Jan-21 |
|------------------------|-------------------------------|----|------------------------------|
|------------------------|-------------------------------|----|------------------------------|

Section A Receipts and payments

| | Unrestricted funds to the nearest £ | Restricted funds to the nearest £ | Endowment funds to the nearest £ | Total funds to the nearest £ |
|---|--|---|--|---------------------------------|
| A1 Receipts | | | | |
| Memorial Hall hire | 7,323 | - | - | 7,323 |
| Fund raising events | 1,110 | - | - | 1,110 |
| Donations | 168 | - | - | 168 |
| interest | 5,462 | - | - | 5,462 |
| Refunds | 220 | - | - | 220 |
| Council Grant | 11,400 | - | - | 11,400 |
| | - | - | - | - |
| | - | - | - | - |
| Sub total (Gross income for AR) | 25,683 | - | - | 25,683 |
| A2 Asset and investment sales, (see table). | | | | |
| | - | - | - | - |
| | - | - | - | - |
| Sub total | - | - | - | - |
| Total receipts | 25,683 | - | - | 25,683 |
| A3 Payments | | | | |
| Rates | 467 | - | - | 467 |
| Heat & Light | 2,542 | - | - | 2,542 |
| Insurance | 1,256 | - | - | 1,256 |
| Cleaning | 1,243 | - | - | 1,243 |
| Repairs & Maintenance | 4,384 | - | - | 4,384 |
| Telephone & WiFi | 507 | - | - | 507 |
| Licensing | 477 | - | - | 477 |
| Printing & stationery | | - | - | - |
| Advertising & PR | 151 | | | 151 |
| Trade Refuse | 190 | | | 190 |
| Subscriptions | 60 | | | 60 |
| Wages | | | | - |
| Sundry expenses | 646 | | | 646 |
| Credit Refunds | 4,960 | | | 4,960 |
| Legal & Professional | | | | - |
| Bank Charges | 7 | | | 7 |
| Bad Dabts | 30 | - | - | 30 |
| Sub total | 16,920 | - | - | 16,920 |
| A4 Asset and investment purchases, (see table) | | | | |
| Property Extension | - | - | - | - |
| | - | - | - | - |
| Sub total | - | - | - | - |
| Total payments | 16,920 | - | - | 16,920 |
| Net of receipts/(payments) | 8,763 | - | - | 8,763 |
| A5 Transfers between funds | - | - | - | - |
| A6 Cash funds last year end | 39,150 | - | - | 39,150 |
| Cash funds this year end | 47,913 | - | - | 47,913 |

Section B Statement of assets and liabilities at the end of the period

| Categories | Details | Unrestricted funds to nearest £ | Restricted funds to nearest £ |
|---|--|--|--|
| B1 Cash funds | Bank Current Account | 27,012 | - |
| | Bank Deposit Account | 15,581 | - |
| | Bank Savinga Account | 5,320 | - |
| | Total cash funds | 47,913 | - |
| | (agree balances with receipts and payments account(s)) | OK | OK |
| B2 Other monetary assets | Details | Unrestricted funds to nearest £ | Restricted funds to nearest £ |
| | Debtors | - 160 | - |
| | Stock | 294 | - |
| | | - | - |
| | | - | - |
| | | - | - |
| | | - | - |
| B3 Investment assets | Details | Fund to which asset belongs | Cost (optional) |
| | | | - |
| | | | - |
| | | | - |
| | 296,658 | | - |
| B4 Assets retained for the charity's own use | Details | Fund to which asset belongs | Cost (optional) |
| | Property | 296,658 | - |
| | Furniture & Fittings | 3,439 | - |
| | | | - |
| | | | - |
| | | | - |
| | | | - |
| | | | - |
| | | | - |
| B5 Liabilities | Details | Fund to which liability relates | Amount due (optional) |
| | Customer Deposits | Unrestricted | 966 |
| | Hall hire paid in advance | Unrestricted | - 177 |
| | | | - |
| | | | - |
| Signed by one or two trustees on behalf of all the trustees | Signature | Print Name | |
| | | Robin Dixon | |

CC16a

Last year
to the nearest £

| |
|--------|
| 18,096 |
| 3,604 |
| - |
| 153 |
| 1,625 |
| |
| - |
| - |
| 23,478 |

| |
|---|
| |
| - |
| - |

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|--------|
| 23,478 |
|--------|

| |
|--------|
| 886 |
| 3,463 |
| 1,253 |
| 2,749 |
| 7,656 |
| 540 |
| 570 |
| 66 |
| 155 |
| 372 |
| 60 |
| 29 |
| 433 |
| 459 |
| 90 |
| 12 |
| 329 |
| 19,122 |

| |
|---|
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| |
| - |

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|--------|
| 19,122 |
|--------|

| |
|-------|
| 4,356 |
| - |
| - |
| 4,356 |



**Endowment
funds**

to nearest £

| |
|---|
| |
| |
| |
| - |

OK

**Endowment
funds**

to nearest £

| |
|---|
| |
| |
| - |
| - |
| - |
| - |

**Current value
(optional)**

| |
|---|
| - |
| - |
| - |
| - |
| - |

**Current value
(optional)**

289052

3095

| |
|---|
| - |
| - |
| - |
| - |
| - |
| - |
| - |

**When due
(optional)**

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Date of
approval

4/25/2021

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CHARITY COMMISSION
FOR ENGLAND AND WALES

Independent examiner's report on the accounts

Section A

Independent Examiner's Report

Report to the trustees/
members of

PACKINGTON MEMORIAL HALL

On accounts for the year
ended

31 January 2021

Charity no
(if any)

521484

Set out on pages

1 and 2 of this report (no additional sheets).

(remember to include the page numbers of additional sheets)

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 31/01/2021.

Responsibilities and
basis of report

As the charity's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent
examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination which gives me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Charities Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

** Please delete the words in the brackets if they do not apply.*

Signed:

Date: 25/08/2022

Name:

Alexandra Stretton

Relevant professional
qualification(s) or body
(if any):

Responsible Financial Officer and Proper Officer to Packington Parish Council.

Address:

11 Cottage Lane, Desford, Leicestershire, LE9 9GF

Section B**Disclosure**

Only complete if the examiner needs to highlight material matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here brief details of any items that the examiner wishes to disclose.