



LEICESTER SEA CADETS

140 Ross Walk, Belgrave,
Leicester. LE4 5HA.

www.seacadets.org/leicester

Sea Cadets Leicester

Leicester Sea Cadet Unit. Annual General Meeting and Report for the Units Charity Commission Entry. Held on 2nd July 2024. Covering the Period 1st April 2023 to 31st March 2024

AGM Opened @ 19.00 Attendees EH, AH, SC, AM, PR, RS, SM, NS

Minutes of the last AGM: Presented for approval, Nominated by PR, and seconded by RS.

Trustees who agreed to re-elected

Richard Sleath. Chair Nominated by EH and Seconded by PR

Angela Markham. Treasurer Nominated by AH Seconded by EH

Paul Race. Vice Chair Nominated by EH Seconded by AH

Elizabeth Hadfield. Secretary Nominated by AH Seconded by RS

Adam Hadfield. Maintenance Nominated by EH Seconded by PR

Suzanne Millward Nominated by EH Seconded by RS

Vimal Naker Nominated by AH Seconded by EH

Samantha Clayton. Unit CO Nominated by EH Seconded by AH

The Unit Accounts: were presented and accepted by the Unit Management Team

Chairman's Report with a new commanding officer taking over Leicester Sea cadets, it was requested that we arrange bi-monthly UMT meetings. This allows the CO more time instructing the cadets. We held UMT Meetings On 2nd May 2023, 20th June, 8th August, 12th September, 9th November, 18th January 2024 and 7th March 2024

Raising funds can always be challenging to keep the unit open, to pay for the upkeep of two minibuses, heating, lighting and providing equipment and activities for the cadets which is not supported by the RN or MOD. I would like to thank the CO, for her sterling efforts, managing to obtain grants/ donations for the units D of E expedition equipment and activities and the UMT/ parents who helped at the Birstall duck race and the Recent Riverside Festival. The unit owe a big thankyou to a uniformed member of staff and his fathers, who have taken on the challenge of keeping the two units owned mini buses, fully compliant with Section19 tests and MOTs, saving the unit hundreds of pounds. I would like to say a big personal thank you to all the uniformed members of staff, fellow unit management team and parents who keep Leicester unit safe, fun and enjoyable place to volunteer.

Meeting Closed 7.20

Form

SCC A3 (R&P)

Jan-20

Copy to be uploaded onto Westminster and Volunteer & Business Support Manager at Area Office to be notified by 1 November 2024

Charity No: 521451

The charity trustees' policy aims to maintain unrestricted reserves at a level equating to 8 months revenue payments in order to safeguard the Unit's ongoing activities from any unexpected fluctuations in income. Year-end reserves amounted to 8 months' on that basis.

The Unit holds	£1,500.00	in designated funds representing fixed assets needed for future activities and
£3,500.00 for future projects to be carried out in	1 year	as currently planned/expected

A restricted fund held for the purpose of _____ was in deficit to the extent of _____ and the steps being taken to rectify it are:-

During the financial year the Unit received the following donated facilities/services [not: English, Welsh or NI Units]:

The Unit and/or its trustees held the following assets for the charity/ies named below, whose charitable purposes are as set out hereunder. Special arrangements for the safe custody of those assets and their segregation from the Unit's own assets are as set out below [English, Welsh & NI Units: Delete this section if not applicable; Units in Scotland: This disclosure is not mandatory]:-

Unit Treasurer

Unit Chairman

Independent Examiner

Note: The statutory audit or independent examination report on this Statement of Account must be attached.



Independent examiner's report on the accounts

Section A

Independent Examiner's Report

Report to the trustees/
members of

Leicester

On accounts for the
year ended

31st March 2024

Charity no

521451

Set out on pages

**Respective
responsibilities of
trustees and examiner**

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 144 of the Charities Act 2011 (the Charities Act) and that an independent examination is needed.

It is my responsibility to:

- examine the accounts under section 145 of the Charities Act,
- to follow the procedures laid down in the general Directions given by the Charity Commission (under section 145(5)(b) of the Charities Act, and
- to state whether particular matters have come to my attention.

**Basis of independent
examiner's statement**

My examination was carried out in accordance with general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair' view and the report is limited to those matters set out in the

**Independent
examiner's statement**

In connection with my examination, no matter has come to my attention (other than that disclosed below *)

1. which gives me reasonable cause to believe that in, any material respect, the requirements:

- to keep accounting records in accordance with section 130 of the Charities Act; and
- to prepare accounts which accord with the accounting records and comply with the accounting requirements of the Charities Act

have not been met; or

2. to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

* Please delete the words in the brackets if they do not apply.

Signed:

CE Pollard

Date:

27/06/24

Name:

CAROLINE POLLARD

Relevant professional
qualification(s) or body
(if any):

ACMA / CQMA
(CIMA)

Address:

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LOUGH BOROUGH

LEICS. LE11 1RZ