

## **Annual Report for Belton Village Hall (Charity No 521390)**

### **Financial year end: 31 January 2025**

According to the Trust Deed drawn up on 27 December 1962 the land and Village Hall Building are held 'in trust for the purposes of a Village Hall for the inhabitants of the Parish of Belton and neighbourhood. In particular for use for meetings, lectures and classes and for other forms of recreation and leisure-time occupation with the object of improving the conditions of life for the said inhabitants.'

The Village Hall is operated by a Committee of Management who are elected annually, several of whom are representatives of local organisations and may include co-opted members. All these members are regarded as Trustees of the Village Hall and are appointed for a period of a year at each AGM as defined in the Trust Deed. Executive decisions for the management of the Hall are made at committee meetings following debate and agreement on the consensus view of the issue. On very rare occasions the decision will go to a vote where a simple majority is required.

Our Village Hall is a vital community asset for the village and the surrounding area. It provides a venue for the daily Preschool Playgroup Monday to Friday. In the evenings the hall is used on a weekly basis by a local choir for rehearsals and Pilates exercise classes with the Belton Gardening Club and Parish Council meeting monthly. A new innovation has been the provision of Friday night socials for the village which operate around every six weeks eg bingo nights, wine tasting, sewing sessions, glass pictures, wall mosaic and cocktail making. Hires for private functions tend to be at the weekend eg children's parties, celebration events, funding raising events etc. The hall provides a Weekend Wedding package which is becoming popular. Holiday clubs are provided during the Easter and Summer breaks and the hall is the village polling station.

The Management Committee during the financial year consisted of the 3 named trustees and 9 representatives and co-opted members. During this financial year our hall stage has been upgraded and modernised. This included updating the structure and electrics, fire proofing curtain linings and purchasing new stage curtains. A NWLDC grant of £2,113 was received towards the cost of upgrading the electronics. The committee purchased new tables using a grant from East Midlands Airport of £2,000 and comfortable folding chairs which are stored on trolleys. The hall's old Fire Alarm system has been upgraded.

Financial accounts are prepared on the **Receipts and Payments basis**. Receipts & Payments sheets are prepared for each month and reconciled with the Bank Statement balance. The committee meets approximately every 6 weeks and receive a Treasurer's report detailing the Bank balance and accruals together with quotes for maintenance, repairs and refurbishment. The monthly totals are provided on a tracking sheet with analysis columns which is available at each meeting and distributed half yearly and at the AGM.

**For the Financial Year February 2024 – January 2025 Receipts were £26,360 and Payments £32,679.** As funds become available this process of refurbishment will continue to upgrade the hall floor and the appearance of the front of the building. The committee also plan to improve the Hall's digital presence making the venue more visible to potential users and the wider community.

The Management Committee do not have a Reserves Policy however we do follow a de-facto policy of retaining at least a year's expenditure in the Village Hall bank account. There is no statement confirming the major risks to which the hall is exposed. If for whatever reason the hall ceases to operate the Trust Deed details how this should be dealt with.

Hazel Shearer (treasurer)

Table 1

## BELTON VILLAGE HALL

## RECEIPTS AND PAYMENTS ACCOUNT FOR THE YEAR ENDED 31st January 2025

**BALANCES 01/02/24**

Lloyds Bank	44241.25
Co-op Bank	5777.01
Cash in Hand	164.54

**RECEIPTS**Regular Hire

Playgroup	14016.00
Gardening Club	225.00
Pilate	2162.50
Parish Council	350.00
Charnwood Voices	1025.00
Elections	500.00

Other Hire 4685.00

Grants and Donations 2030.00

Wayleave 7.61

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75183.91

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**PAYMENTS**Regular Hall costs

Insurance	1229.07
Utilities	4301.76
Cleaning & Mtce	3805.36

Maintainance & Services 9095.54

Admin costs

Stationery & Postages 110.98

Major Refurbishment

Refurbishments/stage	5962.40
Tables and chairs	8595.93

**BALANCES 31/01/2025**

Lloyds Bank	20397.57
Co-op Bank	21667.46
Cash in Hand	17.84

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75183.91

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The above Receipt and Payment account has been completed from the Bank Statements and vouchers as presented to me.

The opening and closing Bank balances have been verified to the bank statements

No detailed audit has been requested or has been undertaken and the vouchers and audit trail are not available to me.

Future annual accounts will continue to be based on Receipts & Payments and control of Accruals & Prepayments/

Debtors & Creditors will be undertaken in separate systems

Signed

Eileen Jones

Table 1

BELTON VILLAGE HALL			
RECEIPTS AND PAYMENTS ACCOUNT FOR THE YEAR ENDED 31st January 2025			
	Total Funds 2025	Total funds prev yr	
	Unrestricted	Unrestricted	
	To the nearest £	To the nearest £	
<b><u>RECEIPTS</u></b>			
<u>Regular Hire</u>			
Playgroup	14016	13212	
Gardening Club	225	200	
Pilate	2162	2150	
Parish Council	350	387	
Charnwood Voices	1025	1062	
Elections	500	750	
<u>Other Hire</u>	4685	4681	
<u>Grants and Donations</u>	2030	488	
<u>Wayleave</u>	8	8	
<b>TOTAL RECEIPTS</b>	<b>25001</b>	<b>22938</b>	
<b><u>PAYMENTS</u></b>			
<u>Regular Hall costs</u>			
Insurance	1229	1195	
Utilities	4302	5476	
Cleaning & Mtce	3805	2623	
<u>Maintainance &amp; Services</u>	9096	2974	
<u>Stationery and Postages</u>	111		
<u>Major Refurbishment</u>			
Refurbishments/stage	5962	3725	
Tables & chairs/equip	8596	171	
<b>TOTAL PAYMENTS</b>	<b>33101</b>	<b>16164</b>	
<b>DEFICIT FOR THE YR</b>	<b>-8100</b>	<b>-6774</b>	
<b><u>CASH FUNDS</u></b>			
Lloyds Bank	20398	44241	
Co-op Bank	21667	5777	
Cash in Hand	18	165	
<b>TOTAL FUNDS</b>	<b>42083</b>	<b>50183</b>	

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