

SAMLESBURY MEMORIAL HALL

England & Wales · Charity number 521317

Details

Status Registered

Legal form Other

Registered 1963-10-15

Register [View on the Charity Commission register](#)

Contact

Address Samlesbury Memorial Hall
Cuerdale Lane
Samlesbury
Preston
PR5 0UY

Phone 07834 515037

Email info@samlesburymemorialhall.co.uk

Website <http://www.samlesburymemorialhall.co.uk/>

Activities

Objects: A VILLAGE HALL FOR THE USE OF THE INHABITANTS OF SAMLESBURY AND THE NEIGHBOURHOOD WITHOUT DISTTTINCTION OF SEX OR OF POLITICAL, RELIGIOUS OR OTHER OPINIONS, AND IN PARTICULAR FOR USE FOR MEETINGS, LECTURES AND CLASSES, AND FOR OTHER FORMS OF RECREATION AND LEISURE-TIME OCCUPATION, WITH THE OBJECT OF IMPROVING THE CONDITIONS OF LIFE FOR THE SAID INHABITANTS.

Activities: The provision & maintenance of a village hall for the inhabitants of Samlesbury & neighbourhood

Classification

- **How:** Provides Buildings/facilities/open Space
- **What:** Education/training, Arts/culture/heritage/science, Amateur Sport, Environment/conservation/heritage, Economic/community Development/employment
- **Who:** Children/young People, Elderly/old People, People With Disabilities, Other Charities Or Voluntary Bodies

Geography

- **Area of benefit:** SAMLESBURY
- Lancashire

Finances

Period end	Income	Expenditure	Assets	Employees
2025-12-31	£44,255	£39,964	-	-
2024-12-31	£36,072	£54,758	-	-
2023-12-31	£43,601	£33,827	-	-
2022-12-31	£49,832	£16,957	-	-
2021-12-31	£22,134	£17,102	-	-
2020-12-31	£18,665	£19,383	-	-

Trustees

Name	Role	Appointed
CAROLINE COUGHLIN	Chair	
CATHERINE EVANS		
CLARE LEWIS		2016-11-09
Caroline Marshall		2024-06-05
GORDON ANDREW BARTON		
Gwyn Lewis		2018-04-19
JANET YOUNG		2013-04-13
Jane Clarke		2024-06-05
John Greaves		2018-08-08
Julia Dixon		2021-05-19
Julia Marsden		2022-04-13
Lucy Bargh		2026-05-05
Scott Wilson Bennett		2026-04-28

SAMLESBURY MEMORIAL HALL

England & Wales - Charity number 521317

Accounts

Samlesbury War Memorial Hall Management Committee
Registered Charity No. 521317
Chair's Annual Report 2025

31st December 2025

The Managing Trustees present the report for the year ended 31st December 2025 which should be read in conjunction with the accounts for the same period.

Legal status

The charity is established by a scheme made by the Ministry of Education under section 18 of the Charities Act 1960. The Charity Commission number is 521317.

Objects, policies, and organisation

The object of the charity is the provision and maintenance of a village hall for the use of the inhabitants of Samlesbury and the neighbourhood without distinction of sex, political, religious, or other opinions, and for the use of meetings, or lectures and classes, and for other forms of recreation and leisure time occupation with the object of improving the conditions of life for the said inhabitants.

The Hall is available for hire by any individual or organisation approved by the Trustees in accordance with the scale of charges adopted for the time being. It is intended that such charges shall cover the normal expenditure for maintaining The Hall. Significant improvements are funded from specific appeals, fundraising and grants.

The Management Committee of Trustees is elected or appointed on an annual basis with the officers being elected from the membership of the committee. The AGM is usually held in April.

Review for the year

Thanks must go to all of the Trustees whose dedication and commitment to Samlesbury War Memorial Hall has ensured its smooth running and improved facilities during the past year.

2025 has been another successful year regarding bookings due to the loyalty of our regular hirers as well as additional one off bookings. The hall is booked almost every single day of the year.

A particular highlight of the year was our joint Samlesbury War Memorial Hall Trustees and Samlesbury Young Farmers summer event held on Saturday 23rd August. Along with partners and friends and our Honorary President Jim Slater and his wife Teresa, we all enjoyed a BBQ cooked in the new BBQ area at the edge of the patio and we sat out on the new patio tables and chairs in the sunshine. Burgers and sausages were kindly provided by Peter Jackson (YF) of Heskin Hall and the Samlesbury Memorial Hall Trustees provided buns, rolls and the drinks. Everyone helped to make the evening a success and further developed the close ties between the Trustees of The Hall and our young farmers and friends. The Young Farmers have been using the hall for some 90 years so they are a part of our shared history as well as a vital part of our local community.

Our Burns Night Ceilidh held on Saturday 25th January 2025 proved to be sell out. Ticket numbers were limited to 80 to allow for dancing to the Ceilidh band "Frolicking Pete & The Fumbling Fingers" whilst a Scottish Supper of Haggis, Neeps and Tatties was provided and served by Broadway pantry followed by a wee dram of whiskey. The music and dancing continued until after 11pm and the night was enjoyed by so many that both the band and Broadway Pantry were asked to come back in 2026 to repeat this winning Burns Night formula. Thanks must go to the Trustees who supported this event on the night.

The Regular Monthly Quiz Nights have again proved popular, running during the winter months on a Saturday from September to March with a break in summer from April to August whilst everyone is busy. These events with a different quizmaster each month, have been attended by between 50-80 quizzers averaging around 70. The option for quizzers to have a choice of 'with' or 'without' supper and priced appropriately has been welcomed with usually 5-10 people opting for no supper and the majority choosing either Hot Pot or Cheese Bake provided by Broadway Pantry. Thanks must go to the Trustees who support the Quiz Nights every month, helping to set up, serve and clean and tidy away afterwards.

Samlesbury War Memorial Hall hosted the village Remembrance wreath laying commemorations on Tuesday 11th November 2025. After a wreath was placed at the Village Cross on Cuerdale Lane, a wreath was placed at the foot of the War Memorial Plaque in front of the Hall. The Reverend Nathaniel Gilmore led the Remembrance commemorations along with Stephen Fawcett the Vice Chair of the Parish Council. A two-minute silence at 11am was respected, after which villagers enjoyed a warming cuppa and cake in the Committee Rooms where information boards display details depicting the life of each soldier listed on the War Memorial Plaque.

The community gardens at The Hall, tended by John Greaves with the help of the Civic Society, are open to all. These include the Centenary Garden with its seasonal produce and fragrant flowers for sale, in addition to the colourful blooms surrounding the Flagpole at the roadside, the poignant flower bed in front of the War Memorial Silhouette Statue, along with the magnificent hanging baskets and floral displays all around The Hall look beautiful throughout the year thanks to the dedication and commitment of John Greaves and his team.

The contract for keeping the grounds mown and tidy by Millars Ground Maintenance Services will continue going forward with remedial work to weeds and edging on the perimeter path.

The fabric of The Hall has kept the Trustees focussed on the maintenance of the building, whilst continually seeking to make improvements to ensure The Hall is fit for purpose both now and in the future.

Again, numerous maintenance actions and decorating tasks have been completed by our own "Mr SWMH Fix It", Barry Dixon, who we contact for ad hoc ongoing repairs. This has continued to be successful with Barry being available at short notice to carry out repairs both large and small.

The Building & Refurbishment sub-Committee, established for ongoing improvement projects and maintenance work, have worked hard to secure grant funding from many sources for both small and large projects. This has been led by Julia Marsden along with Julia Dixon and Cathy Evans to whom our grateful thanks must be given.

Maintenance of the building has been incorporated within new improvement projects for grant funding where possible.

The kitchen refurbishment and redecoration resulted in a more modern and accessible space with many user groups commenting on the improvements and being a positive asset for hirers with all enjoying the results. The renovation of the Canadian Maple sprung floor in the Main Hall has made the hall more aesthetically pleasing and practical to use for all hirers and has ensured that our regular dance clubs continue to enjoy our dance floor to the highest of standards.

A schedule of work for future projects has been produced and prioritised.

Various grant applications have meant that we received £19,948 from The National Lottery Community Fund which will fund the refurbishment of the Committee Rooms, redecoration of the exterior of the building and replacement flooring to the lobby area. Plans for decorating and carpeting the Committee Rooms and the other projects included in this grant are well underway to begin in January 2026.

We received a grant from SRBC Community Hub which paid for new notice boards and supports Young

Farmers, Lady Farmers, Samlesbury Lunch Club and the Memorial Modellers with hire fees. They have also included support for the 2026 Ceilidh.

Although other schemes have been applied for, these are the two successful funding sources for 2025.

There has also been and will continue to be an investment in new technology with new TVs which can be used for presentations in The Club Room Committee Room, and a TV in the Hallway with information about the soldiers in whose memory the hall was built, presented on a loop, along with details of regular classes and forthcoming events. Our needs and desires continue to be assessed regarding the provision of new security cameras, 'Hive' heating and a Building Management system and grant funding for these management facilities explored going forward.

Improvements in cost savings with continued replacement to lights inside with LEDs and for additional safety and security outside the building, has been undertaken by our regular electrician Sam Brown.

Measures to regulate the heating throughout the building have been attempted and further improvements to make the heating system more effective and efficient are also planned.

Improvements to the car park lines and the one-way directional arrows and new entrance and exit signs, have not only made the car park look more attractive but also safer for both drivers and pedestrians to use. Further improvements to the gravel car park beyond the barrier have been discussed and are planned.

There have been problems with some of the new grey stackable chairs in the Main Hall. Lomas Office Supplies in Blackburn are assessing the 120 purchased to address the problem.

The 40 old purple chairs in the Committee Rooms are to be replaced once redecoration has taken place and the new carpets have been fitted early 2026.

Again, minor repairs and improvements have been required in the ladies, gents and disabled toilets mainly completed by our plumber Nick Whiteside.

Our cleaner Jacqueline Massey continues to provide an outstanding weekly cleaning service, with flexibility for additional cleaning for one off events when required. Jacq also arranges for the replacement of toilet rolls and paper towels along with other consumables from System Hygiene Supplies with the invoices going directly to our Treasurer.

The www.samlesburymemorialhall.co.uk is accessed by potential hirers and generates interest and new bookings. The drone footage with a "birds-eye" view of the hall and grounds is a new additional feature along with the historical information about the hall and the fabulous facilities. The latest information and booking details for potential hirers to view the current availability make the booking process simpler and streamlined.

The ongoing commitment of Julia Dixon as Booking Secretary has ensured the smooth running of the booking process for hirers and regular users alike. Gaining bookings from regular users for the year in advance and showing new hirers around the hall can be very time consuming. Thank you Julia for your dedication, persistence and patience.

The financial position of the Hall is very strong and hire income is healthy. See attached 2025 Treasurer's Report.

Thanks go to our Treasurer Cathy Evans for her diligent and dedicated work regarding the monthly accounts along with her involvement in so many other matters at The Hall.

Hire charges have been reviewed in the light of increasing costs and adjustments made. These will continue to be reviewed on an annual basis.

The CAF Bank Account is still proving to be an effective way of managing the hall finances and its use will continue. The 'Square' card reader has been used for events including the Quiz Nights and Ceilidh, with a small cost for its use in allowing easy electronic payments to be made.

The Hall insurance was renewed with Ansvar at the end of December.

We are indebted to Jennifer McNamee FFA/FIPA for the supervisory role she is professionally carrying out as our Independent Examiner for the accounting functions and her input is welcomed. The Annual Accounts were not approved at the 2025 AGM, however they were completed later in the year when further information from Alison Gerrard our previous Independent Examiner was provided to Jennifer. Jennifer kindly waived her fee in favour of Hall funds.

The Trustees have met monthly to fulfil their roles of management. We held the AGM on the 15th of April 2025 where the Annual Report for 2024 was agreed and accepted by all those present.

Cath Randall stood down in July 2025 after many years as a Trustee and we thank her for her support over the years. As we have places available, new Trustees are being sought on an ongoing basis.

Finally, tremendous thanks must go to all the supporters of Samlesbury War Memorial Hall, in particular the Trustees. Their commitment of time, energy, skills, and knowledge shows in the continued success of The Hall. Thanks are to be expressed to the officers of the committee who have worked tirelessly once again. The Hall could not continue to function however, without the support of so many interested people, who hire the hall, support events and are part of The Hall's wider community.

The Trustees continue to look ahead, particularly as a War Memorial should reflect its original purpose and objectives. The Hall has met its obligations since it opened in 1922 and is in a secure financial position to sustain its role for the benefit of the local rural community and the wider area for many years to come.

Committee for 2025

- Ms Caroline Coughlin - Chair - Samlesbury Church PCC
- Mr Gordon Barton - Vice Chair - Elected
- Mrs Cathy Evans - Treasurer - Elected
- Mrs Julia Marsden - Secretary & Website Management - Elected
- Mrs Caroline Marshall - Deputy Secretary - Co-Opted
- Mrs Julia Dixon - Booking Secretary - Co-Opted
- Mrs. Janet Young - Elected
- Mrs Clare Lewis - Safeguarding - Parish Council
- Mr Gwyn Lewis - Legal Advisor - Co-opted
- Mr John Greaves - Maintenance Co-ordinator - Co-opted
- Mr James Nairey - Samlesbury Young Farmers
- Ms Beth Baldwin - Website Management - Samlesbury Young Farmers
- Mr Scott Bennett - Samlesbury Young Farmers
- Mrs Jane Clarke - St Mary & John Southworth
- Mr Simon Clarke - Health & Safety - Co-opted
- Vacant - Balderstone & District W.I.

Mr Jim Slater - Honorary Life President

Signed.....Date.....

This Annual Report and Accounts are approved by the Management Committee

Signed.....Date.....

Caroline Coughlin (Chair)

Sablesbury War Memorial Hall						
Statement Of Financial Activities						
For the Year Ended 31st December 2025						
			Unrestricted	Restricted	Total	2024
Income & Expenditure						
Income:						
Charges to Users			37,075		37,075	31,469
Donations & Grants			1		1	151
Fund Raising			5,747		5,747	3,296
Feed In Tariff			904		904	693
Interest Earned			528		528	462
			44,255		44,255	36,071
Direct Charitable Expenditure:						
Provision of Hall						
Electricity			5,740		5,740	4,851
Water			462		462	665
Insurance			2,270		2,270	2,214
Cleaning Materials & Supplies			5,760		5,760	2,543
Fundraising Expenses			5,349		5,349	1,855
Telephone			727		727	543
Licences & Subscriptions			970		970	702
Repairs			6,758		6,758	16,975
Replacements & Improvements			4,697		4,697	21,097
Website & Marketing			165		165	179
IT Software & Consumables			684		684	634
Grant Consultancy			3,471		3,471	-
Miscellaneous & General Expenses			2,257		2,257	1,845
Charitable donations			150		150	580
Depreciation			389	833	1,222	1,462
Bank charges			115		115	76
			39,964	833	40,797	56,221
Other Expenditure:						
Management & administration of the charity						
					-	
Total Expenditure						
			39,964	833	40,797	56,221
Net Income/(Expenditure) for the Year						
			4,291	(833)	3,458	(20,150)
Funds Balance Brought Forward						
			62,011	8,882	70,893	91,043
Funds Balance Carried Forward						
	£		66,302	8,049	74,351	70,893

Samlesbury War Memorial Hall

Balance Sheet as at 31st December 2025

	Notes	2025	2024
Fixed Assets	2		
Memorial Hall		31,234	31,234
Fixtures & Fittings		3,419	4,560
Furniture & Equipment		<u>245</u>	<u>326</u>
		34,898	36,120
Current Assets			
Stock		-	110
Debtors		(2,523)	(96)
Prepayments		280	359
Balances at Bank:			
CAF Gold Account		27,279	16,791
CAF Account		40,163	20,339
Cash		<u>171</u>	<u>286</u>
		65,370	37,789
Current Liabilities			
Creditors & Accruals	3	<u>(25,917)</u>	<u>(3,016)</u>
Net Current Assets		39,453	34,773
Net Assets		£ 74,351	£ 70,893
REPRESENTED BY FUNDS			
Unrestricted		66,302	62,011
Restricted		8,049	8,882
		<u>£ 74,351</u>	<u>£ 70,893</u>

Chairman

For and on behalf of the Managing Committee

I have examined the financial records of Samlesbury War Memorial Hall for the year ended 31st December 2025, and confirm that these Accounts are in accordance with them

Jennifer McNamee

Samlesbury War Memorial Hall

Cash Flow Statement

for the year ended 31st December 2025

	Notes	2025	2024
Sources of Funds			
Net Income/(Expenditure) for the year	3,458	(20,150)	
Add back depreciation ((non cash item)	2 <u>1,222</u>	<u>1,462</u>	
Operating Cash Flow		4,680	(18,688)
Movements in working capital			
Decrease/(Increase) in Stock	110	(80)	
Decrease/(Increase) in Debtors & Prepayments	2,540	2,359	
Increase/(Decrease) in Creditors	22,901	918	
	<u> </u>	25,551	<u> </u> 3,197
Funds from operations		30,231	(15,491)
Applications of funds			
Capital Expenditure		-	-
Net cash Inflow/(Outflow) for the year		<u>30,231</u>	<u>(15,491)</u>
Cash balances brought forward		37,416	52,907
Cash balances carried forward		<u>£ 67,647</u>	<u>£ 37,416</u>
Represented by:			
Deposit Account		27,279	16,791
Current Account		40,163	20,339
Cash		171	286
		<u>£ 67,613</u>	<u>£ 37,416</u>

Samlesbury War Memorial Hall

Notes to the Accounts

31st December 2025

1 Accounting Policies

a) General

These accounts have been prepared under the historical convention, and in accordance with applicable accounting standards and the Statement of Recommended Practice for Charities.

b) Fixed Assets

The Memorial Hall is shown at its historic cost plus additions since at cost

c) Depreciation

No depreciation is provided on the hall building as any replacement or substantial improvement will be separately funded.

Furniture and equipment, and fixtures and fittings are depreciated at varying rates, dependent upon their estimated useful lives, given reasonable maintenance

Furniture and equipment	25% reducing balance
Fixtures and fittings	12.5% straight line

2 Fixed Assets

	Fixtures & Fittings	Furniture & Equipment	Village Hall	Total 2025	2024
Cost					
At 1st January	13,773	1,454	31,234	46,461	46,461
Added	-	-	-	-	-
At 31st December	<u>13,773</u>	<u>1,454</u>	<u>31,234</u>	<u>46,461</u>	<u>46,461</u>
Depreciation					
At 1st January	9,213	1,128	-	10,341	8,879
Added	1,141	81	-	1,222	1,462
At 31st December	<u>10,354</u>	<u>1,209</u>	<u>-</u>	<u>11,563</u>	<u>10,341</u>
Net Book Value					
At 1st January	4,560	326	31,234	36,120	37,582
At 31st December	<u>£ 3,419</u>	<u>245</u>	<u>31,234</u>	<u>34,898</u>	<u>36,120</u>

3 Creditors

	2025	2024
Accounts payable	2,628	2,171
Accruals	314	495
Bond prepayments	650	350
Prepayments next year	1,420	-
Deferred Income Grants 2025	20,905	-
	<u>£ 25,917</u>	<u>£ 3,016</u>

There are no liabilities payable more than twelve months after the year end

Sablesbury War Memorial Hall						
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For the Year Ended 31st December 2025						
			Unrestricted	Restricted	Total	2024
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SAMLESBURY MEMORIAL HALL

England & Wales - Charity number 521317

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2024 has been another successful year regarding bookings due to the loyalty of our regular hirers as well as additional one off bookings. There have been some months where the hall has been used every single day.

During 2024 the fabric of The Hall has kept the Trustees focussed on the maintenance of the building, whilst continually seeking to make improvements to ensure The Hall is fit for purpose both now and in the future. Again, numerous maintenance tasks and decorating jobs have been completed by our own "Mr SWMH Fix It". Thanks go to Barry Dixon who we have contracted the ad hoc ongoing repairs to. This has continued to be successful with Barry being available at short notice to carry out repairs both large and small.

After the major leak to the flat roof above the kitchen the Trustees decided to future proof against further leaks and renew all of the flat roof areas, above the kitchen, entrance hall and the bar room. Thanks go to Gordon Barton for coordinating this work with the roofer, which once completed meant that a major overhaul of the kitchen and facilities could be carried out. Thanks, must be given to Julia Marsden who project managed the renovation work. Considerable time and commitment were given over not just by Julia Marsden but also Cathy Evans, Julia Dixon, Gordon Barton and John Greaves along with other Trustees. The kitchen ceiling and walls were renewed and repainted, tiles replaced, new stainless steel work surfaces and splashbacks were fitted and a number of pipes and appliances removed and replaced. The results have made

a tremendous difference to the aesthetics and practical working of the kitchen which has generated many positive comments and feedback and will be fit for purpose for many years.

The other major capital project undertaken in 2024 was the renewal of the Canadian Maple sprung floor in the Main Hall after several cracks had appeared. Again, thanks must go to Julia Marsden who arranged and organised the sanding and renovation of the floor to ensure that all of the dance clubs that regularly use the hall continue to enjoy our dance floor to the highest of standards.

The chairs in the Main Hall had become marked and dirty over many years of constant use and several had broken beyond repair, so 120 new grey, fabric, lightweight, stackable chairs along with a chair trolley were ordered from Lomas Office Supplies in Blackburn. Consideration was given for a local repair service and replacement when choosing the chair supplier. The 40 chairs in the Committee Rooms were cleaned and the plan is to replace these in due course.

A replacement programme for the curtains in the Main Hall and in the Committee Rooms along with the carpet and Entrance Hallway flooring is planned. A Building & Refurbishment sub-Committee has been established for ongoing refurbishment and maintenance work. Our needs and wants will be assessed regarding the provision of new security cameras, 'Hive' heating and/or a Building Management system, then indicative quotes will be gained and additional avenues for funding support through grants also explored.

The community gardens at The Hall, tended by John Greaves with the help of the Civic Society, are open to all. These include the Centenary Garden with its seasonal produce and fragrant flowers for sale, in addition to the colourful blooms surrounding the Flaggpole at the roadside, the poignant red roses in front of the War Memorial Silhouette Statue, along with the magnificent hanging baskets displayed all around The Hall look beautiful throughout the year thanks to the dedication and commitment of John Greaves and his team.

Due to the wet nature of the ground in the field numerous young trees have been planted around the curtilage to soak up some of the moisture with the aim for this to become a nature/wildlife area. Further planting in the mound left by the construction of the perimeter path has yet to be agreed, as has the provision of outdoor seating on the new patio area adjacent to the main hall building which we hope to secure funding for.

The contract for keeping the grounds mown and tidy by Millars Ground Maintenance Services has run smoothly and will continue going forward.

The internal and external hall lights continue to be maintained and replaced by our regular electrician Sam Brown.

Several problems with the heating system again during 2024, resulted in further repairs to the heating units and boiler system which will be monitored. Going forward it was decided that the contract for the heating units would revert back from Cool Solutions Limited to Pronto as they were involved in the original installation of the system.

Some minor repairs and improvements have been required in the ladies, gents and disabled toilets mainly completed by our plumber Nick Whiteside.

The white lines on the car park have been repainted and the vehicular entrance and exit made clear with directions painted on the tarmac after several near misses with further improvements to the signs are planned.

The new cleaning contract with Jacqueline Massey has been positive with a deep clean being undertaken when she first started and ongoing cleaning twice a week, with flexibility for additional cleaning for one off

events if required. Jacq has also agreed to arrange for the replacement of toilet rolls and paper towels along with other consumables from System Hygiene Supplies with the invoices going directly to our Treasurer.

The improved website completed by Julia Marsden www.samlesburymemorialhall.co.uk is being accessed regularly, generating interest and bookings for hire of the Hall. The revamp to the website makes it easier to update and change information by the committee, contains historical information about the hall, allows the latest information to be detailed and potential hirers to view availability.

Our monthly Quiz Nights throughout the winter months have seen a varied attendance at each, ranging from between 40-80 quizzers, still not reaching our pre pandemic numbers of regularly between 80-100. To that end an option without supper was trialled and the committee decided to offer quizzers the choice of 'with' or 'without' supper priced appropriately. Thanks must go to the Trustees who support the Quiz Nights every month, helping to set up, serve and clean and tidy away afterwards.

Samlesbury War Memorial Hall hosted the village Remembrance wreath laying commemorations on Monday 11th November. After a wreath was placed at the Village Cross on Cuerdale Lane, a wreath was placed at the foot of the War Memorial Plaque in front of the Hall. The Chair of the Parish Council Mr Graham Young led Remembrance commemorations. A two-minute silence at 11am was respected, after which villagers enjoyed a warming cuppa and cake in the Committee Rooms where information boards display details depicting the life of each soldier listed on the War Memorial Plaque.

The ongoing commitment of Julia Dixon as Booking Secretary has ensured the smooth running of the booking process for hirers and regular users alike. Thank you.

The financial position of the Hall is good and hire income is healthy.

Thanks go to our Treasurer Cathy Evans for her diligent and dedicated work regarding the monthly accounts along with her involvement in so many other matters at The Hall.

The CAF Bank Account is still proving to be an effective way of managing the hall finances and its use will continue. The 'Square' card reader has been used for the Quiz Nights, with a small cost involved for its use in allowing easy electronic payments to be made.

The Hall insurance was renewed with Ansvar at the end of December.

We are indebted to Jennifer McNamee FFA/FIPA for the supervisory role she is professionally carrying out as our Independent Examiner for the accounting functions and her input is welcomed. The Annual Accounts have still to be completed as Jennifer is awaiting further information from Alison Gerrard our previous Independent Examiner. Jennifer has kindly waived her fee in favour of Hall funds.

The Trustees have as usual met monthly, to fulfil their roles of management. We held the AGM on the 16th of April 2024 where the annual report and accounts for 2023 were agreed and accepted by all those present. We welcomed two new trustees to the committee during 2024. Jane and Simon Clarke from Ribble Strings provide a helpful insight from a hirers perspective. We still have places available and new Trustees are being sought on an ongoing basis.

Finally, tremendous thanks must go to all the supporters of Samlesbury War Memorial Hall, in particular the Trustees. Their commitment of time, energy, skills, and knowledge shows in the continued success of The Hall. Thanks are to be expressed to the officers of the committee who have worked tirelessly once again. The Hall could not continue to function however, without the support of so many interested people, who hire the hall, support events and are part of The Hall's wider community.

The Trustees continue to look ahead, particularly as a War Memorial should continue to reflect its purpose. The Hall has met its obligations since it opened in 1922 and is in a secure financial position to continue its role for the benefit of the local rural community and the wider area for many years to come.

Committee for 2024

- Ms Caroline Coughlin - Chair - Samlesbury Church PCC
- Mr Gordon Barton - Vice Chair - Elected
- Mrs Cathy Evans - Treasurer - Elected
- Mrs Julia Marsden - Secretary & Website Management - Elected
- Mrs Caroline Marshall - Assistant Secretary - Co-Opted
- Mrs Julia Dixon - Booking Secretary - Co-Opted
- Mrs. Janet Young - Health & Safety - Elected
- Mrs Clare Lewis - Parish Council
- Mr Gwyn Lewis - Co-opted
- Mr John Greaves - Maintenance - Co-opted
- Mr James Nairey - Samlesbury Young Farmers
- Ms Beth Baldwin - Samlesbury Young Farmers
- Mr Peter Jackson - Samlesbury Young Farmers
- Mrs. Cath Randall - Elected
- Mrs Jane Clarke - St Mary & John Southworth
- Mr Simon Clarke - Co-opted
- Vacant - Balderstone & District W.I.

Mr Jim Slater - Honorary Life President

Signed.....Date.....

This Annual Report and Accounts are approved by the Management Committee

Signed.....Date.....

Caroline Coughlin (Chair)

Samlesbury War Memorial Hall

Statement Of Financial Activities

For the Year Ended 31st December 2024

	Unrestricted	Restricted	Total	2023
Income & Expenditure				
Income:				
Charges to Users	31,469		31,469	33,426
Donations & Grants	151		151	1,147
Fund Raising	3,296		3,296	7,467
Feed In Tariff	693		693	1,187
Interest Earned	462		462	374
	36,071	-	36,071	43,601
Direct Charitable Expenditure:				
Provision of Hall				
Electricity	4,851		4,851	3,893
Water	665		665	398
Insurance	2,214		2,214	2,085
Cleaning Materials & Supplies	2,543		2,543	2,621
			0	
Fundraising Expenses	1,855		1,855	5,169
Telephone	543		543	525
Licences & Subscriptions	702		702	360
Repairs	16,975		16,975	15,962
Replacements & Improvements	21,097		21,097	-
Website & Marketing	179		179	880
IT Software & Consumables	634		634	614
Miscellaneous & General Expenses	1,845		1,845	449
Charitable donations	580		580	80
Depreciation	518	944	1,462	2,419
Bank charges	76		76	91
	55,277	944	56,221	35,546
Other Expenditure:				
Management & administration of the charity	-		-	-
Total Expenditure	55,277	944	56,221	35,546
Net Income/(Expenditure) for the Year	(19,206)	(944)	(20,150)	8,055
Funds Balance Brought Forward	81,217	9,826	91,043	89,383
Funds Balance Carried Forward	£ 62,011	8,882	70,893	97,438

Samlesbury War Memorial Hall

Balance Sheet as at 31st December 2024

	Notes	2024	2023
Fixed Assets	2		
Memorial Hall		31,234	31,234
Fixtures & Fittings		4,560	5,914
Furniture & Equipment		<u>326</u>	<u>434</u>
		36,120	37,582
Current Assets			
Stock		110	30
Debtors		(96)	2,399
Prepayments		359	223
Balances at Bank:			
CAF Gold Account		16,791	16,383
CAF Account		20,339	35,090
Cash		<u>286</u>	<u>1,434</u>
		37,789	55,559
Current Liabilities			
Creditors & Accruals	3	<u>(3,016)</u>	<u>(2,098)</u>
Net Current Assets		<u>34,773</u>	<u>53,461</u>
Net Assets		<u>£ 70,893</u>	<u>£ 91,043</u>
REPRESENTED BY FUNDS			
Unrestricted		62,011	87,612
Adjustment to 2023 figures			<u>(6,395)</u>
			81,217
Restricted		8,882	9,826
		<u>£ 70,893</u>	<u>£ 91,043</u>

Chairman

For and on behalf of the Managing Committee

I have examined the financial records of Samlesbury War Memorial Hall for the year ended 31st December 2024, and confirm that these Accounts are in accordance with them

Jennifer McNamee
14th September 2025

Samlesbury War Memorial Hall

Cash Flow Statement

for the year ended 31st December 2024

	Notes	2024
Sources of Funds		
Net Income/(Expenditure) for the year	(20,150)	
Add back depreciation ((non cash item)	2 <u>1,462</u>	
Operating Cash Flow		(18,688)
Movements in working capital		
Increase in Stock	(80)	
Decrease/(Increase) in Debtors & Prepayments	2,359	
Decrease/(Increase) in Creditors	918	
	<u> </u>	3,197
Funds from operations		<u>(15,491)</u>
Applications of funds		
Capital Expenditure		-
Net cash Inflow/(Outflow) for the year		<u>(15,491)</u>
Cash balances brought forward		52,907
Cash balances carried forward		<u>£ <u>37,416</u></u>
Represented by:		
Deposit Account		16,791
Current Account		20,339
Cash		286
		<u>£ <u>37,416</u></u>

Samlesbury War Memorial Hall

Notes to the Accounts

31st December 2024

1 Accounting Policies

a) General

These accounts have been prepared under the historical convention, and in accordance with applicable accounting standards and the Statement of Recommended Practice for Charities.

b) Fixed Assets

The Memorial Hall is shown at its historic cost plus additions since at cost

c) Depreciation

No depreciation is provided on the hall building as any replacement or substantial improvement will be separately funded.

Furniture and equipment, and fixtures and fittings are depreciated at varying rates, dependent upon their estimated useful lives, given reasonable maintenance

Furniture and equipment	25% reducing balance
Fixtures and fittings	12.5% straight line

2 Fixed Assets

	Fixtures & Fittings	Furniture & Equipment	Village Hall	Total 2024	2023
Cost					
At 1st January	13,773	1,454	31,234	46,461	46,461
Added	-	-	-	-	-
At 31st December	<u>13,773</u>	<u>1,454</u>	<u>31,234</u>	<u>46,461</u>	<u>46,461</u>
Depreciation					
At 1st January	7,859	1,020	-	8,879	6,460
Added	<u>1,354</u>	<u>108</u>	<u>-</u>	<u>1,462</u>	<u>2,419</u>
At 31st December	<u>9,213</u>	<u>1,128</u>	<u>-</u>	<u>10,341</u>	<u>8,879</u>
Net Book Value					
At 1st January	5,914	434	31,234	37,582	40,001
At 31st December	<u>£ 4,560</u>	<u>326</u>	<u>31,234</u>	<u>36,120</u>	<u>37,582</u>

3 Creditors

	2024	2023
Accounts payable	2,171	1158
Accruals	495	-
Bond prepayments	350	600
Prepayments for next year	-	340
	<u>£ 3,016</u>	<u>£ 2098</u>

4 Comparative figures Adjustment

Incorrect items in 2023 accounts restated correctly in comparative figures in 2024 accounts:

Fixtures & fittings overstated in 2023	2670
Stock omitted	(30)
Prepayments reduced from £1880 to £223	1657
Creditors omitted	1158
Accruals omitted	940
	<u>£ 6395</u>

Samlesbury War Memorial Hall

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For the Year Ended 31st December 2024

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Samlesbury War Memorial Hall

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14th September 2025

Samlesbury War Memorial Hall

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for the year ended 31st December 2024

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Samlesbury War Memorial Hall

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SAMLESBURY MEMORIAL HALL

England & Wales - Charity number 521317

Accounts

Samlesbury War Memorial Hall Management Committee
Registered Charity No. 521317
Annual Report 2023

31st December 2023

The Managing Trustees present the report for the year ended 31st December 2023 which should be read in conjunction with the accounts for the same period.

Legal status

The charity is established by a scheme made by the Ministry of Education under section 18 of the Charities Act 1960. The Charity Commission number is 521317.

Objects, policies, and organisation

The object of the charity is the provision and maintenance of a village hall for the use of the inhabitants of Samlesbury and the neighbourhood without distinction of sex, political, religious, or other opinions, and for the use of meetings, or lectures and classes, and for other forms of recreation and leisure time occupation with the object of improving the conditions of life for the said inhabitants.

The Hall is available for hire by any individual or organisation approved by the committee in accordance with the scale of charges adopted for the time being. It is intended that such charges shall cover the normal expenditure for maintaining The Hall. Significant improvements are funded from specific appeals, fundraising and grants.

The management committee is elected or appointed on an annual basis with the officers being elected from the membership of the committee. The AGM is usually held in April.

Review for the year

2023 has been a successful year regarding bookings and income after the Coronavirus pandemic government restrictions on Village halls were completely lifted. The income for the year has increased with most of our regular hirers returning.

The restart of our monthly Quiz Nights has seen good attendance at each although not quite reaching our pre pandemic numbers.

One of the highlights of the year was the 100 Year Anniversary Celebrations held on Saturday 9th September to commemorate 100 years since Samlesbury War Memorial Hall was built and opened. The aim of the event was to celebrate all that occurs at the hall and look forward to the next 100 years. To that end a number of the regular user groups provided support with refreshments and food, gave demonstrations, performed dance, music, and entertainment for both young and old throughout the day. Daniel Thwaites Brewery kindly donated a barrel of beer for the bar and tea and cakes were donated and served by Preston Lady Farmers. Proceedings were opened by our Honorary President Jim Slater, who read an extract of the minutes from the very first Trustees meeting which reminded us all that The Hall was built in memory of the brave soldiers of Samlesbury and the surrounding area, who gave their lives in the Great War for our freedom. The event was a great success helped by the glorious sunshine, with hundreds of people attending during the course of the day. A memory book of the event has been produced to keep as a pictorial record.

Let's hope that an anniversary event can be held at Samlesbury War Memorial Hall in another 100 years.

During 2023, an outside paved patio area was installed on the field with access from the main hall. The field area was enhanced by a solid perimeter gravel path for the enjoyment of users which leads to the War Memorial Silhouette Statue and Rose Garden, where a rose represents each of the soldiers named on the War Memorial Plaque. This was completed in time for the Centenary Celebration event.

The grant issued in 2022 from South Ribble Borough Council was used to develop the path around the field. A grant of £1000 from the Eastern Area Grant fund was also gratefully received.

Samlesbury War Memorial Hall hosted the village Remembrance wreath laying commemorations on Saturday 11th November. After a wreath was placed at the Village Cross on Cuerdale Lane, a wreath was placed at the foot of the War Memorial Plaque in front of the Hall. The Reverend Karen Herschell led the Remembrance commemorations along with Graham Young, Chair of the Parish Council. A two minute silence at 11am was respected, after which villagers enjoyed a warming cuppa and cake in the Committee Rooms where information boards display details depicting the life of each soldier listed on the War Memorial Plaque.

Samlesbury's first Artisan Christmas Craft Market was held at Samlesbury War Memorial Hall on Saturday 9th December. The 20 festive artisan stalls in the main hall were complemented by festive refreshments in the Committee Rooms. The Bar Room was transformed into Santa's Grotto where children could visit Santa by the fireside and each received an age appropriate gift. Samlesbury School Choir provided entertainment by performing Christmas Carols and songs. Many thanks go to Imogen Young for her energy and drive in organising this event and ensuring it was a roaring success.

The community gardens at The Hall, tended by John Greaves with the help of the Civic Society, are open to all. These include the Centenary Garden with its seasonal produce and fragrant flowers for sale, in addition to the colourful blooms surrounding the Flag Pole at the roadside, the poignant red roses in front of the War Memorial Silhouette Statue, along with the magnificent hanging baskets displayed all around The Hall look beautiful throughout the year. These have been an added attraction and an asset to The Hall and its users. Samlesbury was runner up in the Best Kept Village Competition, Medium Village section, run by South Ribble Borough Council and Samlesbury War Memorial Hall and grounds gained joint Best Public Building and the Centenary Garden came runner up for the Best Community Garden. Samlesbury War Memorial Hall was also Highly Commended in the Community Notice Board Section. This could only have been achieved through the dedication and commitment of John Greaves and his team.

Due to the very wet nature of the ground in the field numerous young trees have been planted around the curtilage to soak up some of the moisture with the aim for this to become a nature/wildlife area. Further planting in the mound left by the construction of the perimeter path has yet to be agreed, as has the provision of outdoor seating on the new patio area adjacent to the main hall building.

A number of challenges with Abbey Landscaping, including invoicing errors along with issues with weed killer and grass cutting disposal, meant the Trustees decided to give the contact for keeping the grounds mown and tidy to Millars Ground Maintenance Services going forward.

The fabric of The Hall keeps the Trustees focussed on the maintenance of the building, whilst continually seeking to make improvements to ensure The Hall is fit for purpose both now and in the future. Numerous maintenance tasks and decorating jobs have been completed by our own "Mr SWMH Fix It", Barry Dixon who we have contracted the ad hoc ongoing repairs to. This has proved successful with Barry being available at short notice to carry out repairs both large and small.

A major leak to the flat roof above the kitchen meant the Trustees decided to future proof against further leaks and renew all of the flat roof areas; above the kitchen, entrance hall and the bar room. The rainy weather meant that this significant financial investment had to be completed in three separate phases and has taken some time to carry out. The kitchen roof has been renewed which resolved the original problem and the third and final phase is still to be completed once the weather allows.

The resultant damage to the kitchen ceiling, wall and tiles over the cooker, has necessitated redecoration of the kitchen. As the kitchen area was not redecorated during the forced closures of the Covid 19 pandemic, the Trustees are looking to redevelop the kitchen by renewing and replacing several items to ensure that the facilities are to a high standard practically and aesthetically and will be fit for purpose for many years. Indicative costs for the envisaged kitchen overhaul are being sought as are additional avenues for funding support for the project.

The main hall lights have been replaced by LED units and the defective spotlights have also been replaced with LED spots, with the work carried out by our regular electrician Sam Brown.

Several problems with the heating system during 2023, resulted in repairs to the heat pump units and a tamper proof cover being placed over the thermostat in the main hall in an attempt to prevent users from changing the settings. Going forward it was decided that the contract would be with Cool Solutions Limited as they were involved in the original installation of the system.

Some minor repairs and improvements have been required in the ladies, gents and disabled toilets mainly completed by our plumber Nick Whiteside.

The main entrance access system has been renewed after several false alarms meant Trustees having to attend the hall at unsociable hours. User groups and committee members have been issued with new access codes. The car park barrier code has been given to groups when required due to a need for additional parking at the rear of the hall. Additional parking has been sought from United Utilities for major events.

The cleaning contract with Jenny Booth has again been positive with weekly cleaning one day a week and flexibility for additional cleaning for one off events if required. The trustees have continued to provide hand sanitiser stations and additional self-help cleaning materials for hirers to use.

The chairs at The Hall have become marked and dirty over many years of constant use and several have broken beyond repair. The high cleaning costs led the Trustees to decide to replace all of the chairs in the main hall and committee rooms. Competitive quotes are being sought for contemporary comfortable chairs which are lightweight and will provide a stackable storage solution.

A replacement programme for the curtains in the main hall and in the Committee Rooms is planned.

The new improved website completed by Julia Marsden www.samlesburymemorialhall.co.uk is being accessed regularly, generating interest and bookings for hire of the Hall. The revamp to the website makes it easier to update and change information by the committee, contains historical information about the hall, allows the latest information to be detailed and potential hirers to view availability.

Hire charges have again been reviewed and in light of increasing costs, adjustments have been made, particularly to the commercial rates charged and to those hirers who wish to hire the whole venue. The refundable bond has also been increased to take into account increased cleaning costs.

The ongoing commitment of Julia Dixon as Booking Secretary has ensured the smooth running of the booking process for hirers and regular users alike. Thank you.

The financial position of the Hall is good and hire income has increased.

Thanks go to our Treasurer Cathy Evans for her diligent and dedicated work regarding the monthly accounts along with her involvement in so many other matters at The Hall.

The CAF Bank Account is still proving to be an effective way of managing the hall finances and its use will continue. The 'Square' card reader has been used for the Quiz nights and for the small cost involved in its use it allows easy electronic payments to be made.

The Hall insurance was renewed with Ansvar at the end of December.

We are again indebted to Alison Gerrard FFA/FIPA for the supervisory role she professionally carries out as Independent Examiner for the accounting functions and her input is welcomed.

The Independent Examiner has once again kindly waived her fee in favour of Hall funds.

The Trustees have as usual met monthly, to fulfil their roles of management. We held the AGM on the 5th of April 2023, where the annual report and accounts for 2022 were agreed and accepted by all those present. Two new trustees joined the committee during 2023, although sadly Imogen Young stood down after many years of dedicated and faithful service for which she has been thanked. We still have a couple of places available and new Trustees are being sought, so it is hoped that this situation will be resolved in 2024.

Finally, tremendous thanks to all the supporters of Samlesbury War Memorial Hall, in particular the Trustees. The commitment of time, energy, skills, and knowledge shows in the continued success of The Hall.

Thanks are to be expressed to the officers of the committee, who have worked tirelessly once again.

The work of the Hall could not continue, however, without the support of so many interested people, who hire the hall, support the functions, but also are part of The Hall's wider community.

Trustees continue to look ahead, particularly as a War Memorial should continue to reflect its purpose.

The Hall has met its obligations since it opened in 1922 and is in a secure financial position to continue its role for the benefit of the local rural community and the wider area for many years to come.

Committee for 2023

Ms Caroline Coughlin - Chair Samlesbury Church PCC

Mr Gordon Barton - Vice Chairman Elected

Mrs Cathy Evans - Treasurer Elected

Mrs Caroline Marshall - Secretary Co-Opted

Mrs Julia Dixon - Booking Secretary Co-Opted

Mrs Imogen Eastham - Co-opted

Mrs. Janet Young - Elected

Mrs Clare Lewis - Balderstone & District W.I.

Mr Gwyn Lewis - Co-opted

Mr James Nairey - Samlesbury Young Farmers

Ms Beth Baldwin - Samlesbury Young Farmers

Mrs. Cath Randall - Elected

Mr John Greaves - Co-opted

Vacant - Parish Council

Mr Jim Slater - Honorary Life President

Signed.....Date.....

This Annual Report and Accounts are approved by the Management Committee

Signed.....Date.....

Caroline Coughlin (Chair)

Samlesbury War Memorial Hall

Statement Of Financial Activities

For the Year Ended 31st December 2023

Income & Expenditure	Unrestricted £	Restricted £
Income:		
Charges to Users	40,893	
Donations & Grants	1,147	
Fund Raising		
Feed In Tariff	1,187	
Interest Earned	374	
	<hr/>	<hr/>
	43,601	0
Direct Charitable Expenditure:		
Provision of Hall		
Electricity	3,893	
Water	398	
Insurance	2,085	
Cleaning materials & supplies	2,621	
Fundraising Expenses	5,618	
Telephone	525	
Licences & Subscriptions	360	
Repairs	15,962	
Website	880	
Printing & Stationery	614	
Charitable donations	80	
Depreciation	700	1,719
Bank charges	91	
	<hr/>	<hr/>
	33,827	1,719
Other Expenditure:		
Management & administration of the charity		
	<hr/>	<hr/>
Total Expenditure	33,827	1,719
Net Income/(Expenditure) for the Year	9,774	(1,719)
Funds Balance Brought Forward		
	<hr/>	<hr/>
Funds Balance Carried Forward	9,774	(1,719)

Total	2022
£	£
40,893	18,448
1,147	26,371
0	4,957
1,187	55
374	1
<hr/>	<hr/>
43,601	49,832
3,893	2,179
398	149
2,085	1,181
2,621	2,021
5,618	3,230
525	155
360	486
15,962	2,982
880	
614	119
80	95
2,419	4,284
91	76
<hr/>	<hr/>
35,546	16,957
0	
<hr/>	<hr/>
35,546	16,957
8,055	32,875
<hr/>	<hr/>
89,383	56,508
<hr/>	<hr/>
97,438	89,383
<hr/>	<hr/>

Samlesbury War Memorial Hall

Balance Sheet as at 31st December 2023

	Notes	2023	
		£	£
Fixed Assets			
Memorial Hall			31,234
Fixtures & Fittings			8,584
Furniture & Equipment			<u>434</u>
			40,252
Current Assets			
Debtors		2,399	
Accruals & Prepayments		1,880	
Balances at Bank:			
CAF Gold Account		16,383	
CAF Account		35,090	
Cash		<u>1,434</u>	
		57,186	
Current Liabilities			
Creditors		<u></u>	
Net Current Assets			<u>57,186</u>
Net Assets			<u>97,438</u>
FUNDS			
Unrestricted			81,224
Restricted			<u>16,214</u>
			<u>97,438</u>

G Barton
Chairman
16th April 2024

For and on behalf of the Managing Committee

2022

£

£

31,234

12,530

791

44,555

14,822

16,081

20,798

571

52,272

7,444

44,828

89,383

77,838

11,545

89,383


Samlesbury War Memorial Hall

Statement Of Financial Activities

For the Year Ended 31st December 2023

Income & Expenditure	Unrestricted £	Restricted £	Total £	2022 £
Income:				
Charges to Users	40,893		40,893	18,448
Donations & Grants	1,147		1,147	26,371
Fund Raising			0	4,957
Feed In Tariff	1,187		1,187	55
Interest Earned	374		374	1
	<u>43,601</u>	<u>0</u>	<u>43,601</u>	<u>49,832</u>
Direct Charitable Expenditure:				
Provision of Hall				
Electricity	3,893		3,893	2,179
Water	398		398	149
Insurance	2,085		2,085	1,181
Cleaning materials & supplies	2,621		2,621	2,021
Fundraising Expenses	5,618		5,618	3,230
Telephone	525		525	155
Licences & Subscriptions	360		360	486
Repairs	15,962		15,962	2,982
Website	880		880	
Printing & Stationery	614		614	119
Charitable donations	80		80	95
Depreciation	700	1,719	2,419	4,284
Bank charges	91		91	76
	<u>33,827</u>	<u>1,719</u>	<u>35,546</u>	<u>16,957</u>
Other Expenditure:				
Management & administration of the charity			0	
Total Expenditure	<u>33,827</u>	<u>1,719</u>	<u>35,546</u>	<u>16,957</u>
Net Income/(Expenditure) for the Year	<u>9,774</u>	<u>(1,719)</u>	<u>8,055</u>	<u>32,875</u>
Funds Balance Brought Forward			<u>89,383</u>	<u>56,508</u>
Funds Balance Carried Forward	<u>9,774</u>	<u>-1,719</u>	<u>97,438</u>	<u>89,383</u>

The Balance Sheet and Income and Expenditure Account have been prepared from the books and records of the The Samlesbury War Memorial Hall and I certify them to be in accordance therewith.


Alison M Gerrard FMAAT
15 April 2024

SAMLESBURY MEMORIAL HALL

England & Wales - Charity number 521317

Accounts

Samlesbury War Memorial Hall Management Committee
Registered Charity No. 521317
Annual Report 2022

31st December 2022

The Managing Trustees present the report for the year ended 31st December 2022 which should be read in conjunction with the accounts for the same period.

Legal status

The charity is established by a scheme made by the Ministry of Education under section 18 of the Charities Act 1960. The Charity Commission number is 521317.

Objects, policies, and organisation.

The object of the charity is the provision and maintenance of a village hall for the use of the inhabitants of Samlesbury and the neighbourhood without distinction of sex or political, religious, or other opinions, and for the use of meetings or lectures and classes and for other forms of recreation and leisure time occupation with the object of improving the conditions of life for the said inhabitants.

The hall is available for hire by any individual or organisation approved by the committee in accordance with the scale of charges adopted for the time being. It is intended that such charges shall cover the normal expenditure for maintaining the hall. Significant improvements are funded from specific appeals, fund-raising, and grants.

The management committee is elected or appointed on an annual basis with the officers being elected from the membership of the committee. The AGM is usually held in April.

Review for the year

2022 has been a much better year regarding bookings and income due to the easing of the Coronavirus restrictions and the hall being fully open for the whole year. Many of the pre-pandemic hirers have returned to regular use of the hall, with several new hirers also becoming regular users. The January Ceilidh had to be cancelled at the last minute due to low attendance but with only a minor loss, although the quiz events have run throughout the year (except for the December quiz which was cancelled due to a clash with the world cup), with increasing attendance numbers.

A final Covid top-up grant was received from South Ribble Borough Council in March of £2667, which helped to rebalance the hall finances with a healthy position at the end of the 12-month accounting period. A Boost Grant of £16,741 was received from South Ribble Borough Council to cover the cost of the patio area, new gates on the field and a development of the field area as a nature reserve with path accessible to all.

The financial status of the Hall is well placed for the future and should allow some further investment as necessary.

The cleaning contract with J Booth has continued with the number of hours needed each week being tailored to suit the hall usage. Extra hours for cleaning after 'party' events has improved the general condition of the hall for the regular users and the whole hall hire fee has been adjusted to help pay for this.

The fabric of the Hall keeps the Trustees focussed on maintenance of the building, whilst continually seeking to make improvements to ensure the Hall is fit for purpose. During 2022, the focus for the committee has been preparing the outside area to the rear of the main hall in preparation for the proposed Queens Diamond Jubilee event in June. A new stone flagged patio area was laid adjacent to the rear of the hall, and some new boundary gates were fitted with repairs to some others.

The opportunity was taken to run power to the community garden shed and to a new LED floodlight in the field. The latter was to help light the new memorial statue (a laser cut steel plate depicting a WW1 scene), which is now a feature within the field. The statue has a planted base area with a single rose bush for each soldier on the Hall Roll of Honour.

Some minor electrical repairs were needed to a main hall power socket and the disabled toilet light, and the sewage treatment plant electrics required re-terminating outside the tank to prevent further air compressor failures.

The community garden scheme has grown during 2022 thanks to the efforts of John Greaves, with the help of Pauline & Julia. They have kept the hanging baskets around the hall looking beautiful throughout the year and again won first place in the South Ribble in Bloom competition.

Abbey Landscaping have kept the grounds mown & tidy to a high standard once again this year and have now commenced regular mowing of the non-landscaped areas of the field.

The hall insurance was renewed at the end of December as part of the three-year deal, although there has been a significant price increase this year. The Trustees did consider other insurance options, but it was felt that Ansvar still offered the best cover for the policy fee.

The Trustees have as usual met monthly, to fulfil their roles of management. We held the AGM on the 13th of April 2022, where the annual report and accounts for 2021 were agreed and accepted by all those present. One new trustee has joined the committee during 2022 (Julia Marsden), together with two new Samlesbury Young Farmers representatives (Beth Baldwin and James Nairey).

It was also agreed at the AGM that Paul Daunton would hand over the accounts to Cathy Evans during the year and that Julia Dixon (with the help of Julia Marsden), would now manage the hall bookings.

It was further agreed that they would look at introducing an electronic booking system to help reduce the workload and allow hirers to book in a more modern way. After looking at various options the 'Hallmaster' system was chosen. This has run successfully throughout the latter half of 2022 and includes a facility to issue invoices/receipts and import the finance data into an accounting package.

The bank account with CAF bank is still proving to be an effective way of managing the hall finances and its use will continue.

The 'Square' card reader has been generally well used for the Quiz nights and for the small cost involved in its use it allows easy electronic payments to be made which many of the hall users now prefer.

Hiring charges have again been reviewed and considering increasing costs some adjustments have been made to the whole venue hire fee, although given the increase in utility costs, hire rates may well have to increase further in 2023. The Trustees are mindful of how hire rates affect our regular user groups and strive to keep running costs down where practical by using long term deals with suppliers if practical.

The website www.samlesburymemorialhall.co.uk is being accessed regularly, generating interest and bookings for hire of the hall and tickets for events. The planned revamp to the website was delayed due to the work needed to introduce the 'Hallmaster' booking system, but it is planned to do this in 2023.

Finally, tremendous thanks to all the supporters of the hall, in particular the Trustees. The commitment of time, energy, skills, and knowledge shows in the continued success of the Hall. Thanks are to be expressed to the officers of the committee, who have worked tirelessly once again. However, the work of the Hall could not continue without the support of so many interested people, who hire the hall, support the functions, but also are part of the hall's wider community.

Trustees continue to look ahead, particularly as a War Memorial should continue to reflect its purpose, with work on the flat roof planned for 2023 and possibly fitting patio doors to the rear side wall of the main hall.

The Hall is in a secure financial position to continue its role for the benefit of the local rural community and the wider area and has met its obligations since it opened in 1922.

We are again indebted to Alison Gerrard for the supervisory role she professionally carries out as Independent Examiner for the accounting functions and her input is welcomed.

Committee for 2022

Mr Gordon Barton	Chairman	Elected
Mrs Cathy Evans	Booking Secretary/Treasurer	Elected
Mr Paul Daunton	Treasurer	Elected
Ms Caroline Coughlin	Vice Chair	Samlesbury Church PCC
Mrs Clare Lewis	Secretary	Parish Council
Mr Gwyn Lewis	Health & Safety Officer	Co-opted
Vacant		Balderstone & District W.I.
Mrs Imogen Eastham		Co-opted
Beth Baldwin		Samlesbury Young Farmers
James Nairey		Samlesbury Young Farmers
Mrs. Janet Young		Elected
Mrs. Cath Randall		Elected
Mr John Greaves		Co-opted
Mrs Julia Dixon	Booking Secretary	Co-Opted
Mrs Julia Marsden	Booking Secretary	Co-Opted
Mrs Caroline Marshall		Co-Opted
Mr Jim Slater		Honorary Life President

The Independent Examiner is Mrs. A.M. Gerrard FFA/FIPA, who has once again kindly waived her fee in favour of Hall funds.

Signed.....Date.....

This Annual Report and Accounts are approved by the Management Committee.

Signed.....Date.....
G. Barton (Chairman)

Samlesbury War Memorial Hall
Statement Of Financial Activities
For the Year Ended 31st December 20

Income & Expenditure	Unrestricted	Restricted
	£	£
Income:		
Charges to Users	18,448	
Donations & Grants	26,371	
Fund Raising	4,957	
Feed In Tariff	55	
Interest Earned	1	
	<hr/>	<hr/>
	49,832	0
Direct Charitable Expenditure:		
Provision of Hall		
Electricity	2,179	
Water	149	
Insurance	1,181	
Cleaning materials & supplies	2,021	
Fundraising Expenses	3,230	
Telephone	155	
Licences etc.	486	
Repairs	2,982	
Website		
Printing & Stationery	119	
Charitable donations	95	
Depreciation	1,435	2,849
Bank charges	76	
	<hr/>	<hr/>
	14,108	2,849
Other Expenditure:		
Management & administration of the charity		
	<hr/>	<hr/>
Total Expenditure	14,108	2,849
Net Income/(Expenditure) for the Year	35,724	(2,849)
Funds Balance Brought Forward		
	<hr/>	<hr/>
Funds Balance Carried Forward	35,724	-2,849
	<hr/>	<hr/>

022

Total	2021
£	£
18,448	17,149
26,371	4,335
4,957	
55	649
1	1
<hr/>	<hr/>
49,832	22,134
2,179	3,692
149	398
1,181	1,424
2,021	1,820
3,230	1,064
155	362
486	666
2,982	6,890
0	329
119	
95	
4,284	5,120
76	98
<hr/>	<hr/>
16,957	21,863
0	
<hr/>	<hr/>
16,957	21,863
32,875	271
56,508	56,508
<hr/>	<hr/>
89,383	56,779
<hr/>	<hr/>

Samlesbury War Memorial Hall

Balance Sheet as at 31st December 2022

	Notes	2022
		£
Fixed Assets		
Memorial Hall		31,234
Fixtures & Fittings		12,530
Furniture & Equipment		<u>791</u>
		44,555
Current Assets		
Debtors	14,822	
Prepayments		
Balances at Bank:		
CAF Gold Account	16,081	
CAF Account	20,798	
Cash	<u>571</u>	
	52,272	
Current Liabilities		
Creditors	<u>7,444</u>	
Net Current Assets		<u>44,828</u>
Net Assets		<u>89,383</u>
 FUNDS		
Unrestricted		77,838
Restricted		<u>11,545</u>
		<u>89,383</u>

G Barton
Chairman
8th March 2023

For and on behalf of the Managing Committee

2021

£

£

12,333

13,773

1,055

27,161

16,019

13,142

225

29,386

39

29,347

56,508

33,543

22,694

56,237

Samlesbury War Memorial Hall
Statement Of Financial Activities
For the Year Ended 31st December 20

Income & Expenditure	Unrestricted £	Restricted £
Income:		
Charges to Users	18,448	
Donations & Grants	26,371	
Fund Raising	4,957	
Feed In Tariff	55	
Interest Earned	1	
	49,832	0
Direct Charitable Expenditure:		
Provision of Hall		
Electricity	2,179	
Water	149	
Insurance	1,181	
Cleaning materials & supplies	2,021	
Fundraising Expenses	3,230	
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Depreciation	1,435	2,849
Bank charges	76	
	14,108	2,849
Other Expenditure:		
Management & administration of the charity		
	14,108	2,849
Total Expenditure	14,108	2,849
Net Income/(Expenditure) for the Year	35,724	(2,849)
Funds Balance Brought Forward		
Funds Balance Carried Forward	35,724	-2,849

022

Total	2021
£	£
18,448	17,149
26,371	4,335
4,957	
55	649
1	1
<hr/>	<hr/>
49,832	22,134
2,179	3,692
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155	362
486	666
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119	
95	
4,284	5,120
76	98
<hr/>	<hr/>
16,957	21,863
0	
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16,957	21,863
32,875	271
56,508	56,508
<hr/>	<hr/>
89,383	56,779
<hr/>	<hr/>

Samlesbury War Memorial Hall

Balance Sheet as at 31st December 2022

	Notes	2022
		£
Fixed Assets		
Memorial Hall		31,234
Fixtures & Fittings		12,530
Furniture & Equipment		<u>791</u>
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Creditors	<u>7,444</u>	
Net Current Assets		<u>44,828</u>
Net Assets		<u>89,383</u>
 FUNDS		
Unrestricted		77,838
Restricted		<u>11,545</u>
		<u>89,383</u>

G Barton
Chairman
8th March 2023

For and on behalf of the Managing Committee

2021

£

£

12,333

13,773

1,055

27,161

16,019

13,142

225

29,386

39

29,347

56,508

33,543

22,694

56,237