

# ST HELENS UNIT 294 OF THE SEA CADET CORPS

England & Wales · Charity number 521309

## Details

---

**Other names** ST HELENS SEA CADETS UNIT TS SCIMITAR, T.S SCIMITAR

**Status** Registered

**Legal form** Other

**Registered** 1963-12-09

**Register** [View on the Charity Commission register](#)

## Contact

---

**Address** T S Scimitar  
St. Helens Sea Cadet Corp  
Mill Street  
St. Helens  
WA10 2BB

**Phone** 0174420193

**Email** [yvonne.chadwick@sthelenssc294.co.uk](mailto:yvonne.chadwick@sthelenssc294.co.uk)

**Website** [www.sea-cadets.org/sthelens](http://www.sea-cadets.org/sthelens)

## Activities

---

**Objects:** The charitable purpose of the Unit (the Purpose) is to promote the development of young people in achieving their physical, intellectual and social potential as individuals and as responsible citizens by the provision of education and leisure time activities using a nautical theme and in accordance with the principles, ethos and practices of the Marine Society & Sea Cadets (MSSC).

**Activities:** The provision of training in seamanship, boatwork and marine engineering. The training in self discipline by emulation of the rules and traditions of the Royal Navy.

## Classification

- **How:** Provides Human Resources, Provides Buildings/facilities/open Space, Provides Services, Provides Advocacy/advice/information, Other Charitable Activities
- **What:** General Charitable Purposes, Education/training, The Advancement Of Health Or Saving Of Lives, Arts/culture/heritage/science, Amateur Sport, Environment/conservation/heritage, Economic/community Development/employment, Armed Forces/emergency Service Efficiency, Human Rights/religious Or Racial Harmony/equality Or Diversity, Recreation
- **Who:** Children/young People, People With Disabilities, The General Public/mankind

## Geography

- **Area of benefit:** ST HELENS AND DISTRICT
- St Helens

## Finances

| Period end | Income  | Expenditure | Assets | Employees |
|------------|---------|-------------|--------|-----------|
| 2025-03-31 | £45,094 | £27,070     | -      | -         |
| 2024-03-31 | £31,386 | £30,884     | -      | -         |
| 2023-03-31 | £31,995 | £39,830     | -      | -         |
| 2022-03-31 | £41,677 | £22,089     | -      | -         |
| 2021-03-31 | £8,562  | £14,507     | -      | -         |

## Trustees

| Name                           | Role  | Appointed  |
|--------------------------------|-------|------------|
| <b>Ronald Mahoney</b>          | Chair | 2024-11-19 |
| Edward Richard William Stanley |       |            |
| Malgorzata Barrow              |       | 2023-06-26 |
| Sarah Dillon                   |       | 2018-10-03 |
| Terence Burns                  |       | 2019-09-11 |
| Yvonne Chadwick                |       | 2016-09-09 |

**ST HELENS UNIT 294 OF THE SEA CADET CORPS**

England & Wales - Charity number 521309

---

# Accounts

---

St Helens Sea Cadets Unit 294  
TS Scimitar  
Minutes of Annual General Meeting  
Held on Wednesday 1<sup>st</sup> October 2025

**Agenda**

1. Apologies for Absence.
2. Opening Address or Comments by the Chairperson
3. Minutes of the last AGM (September 2024) for adoption.
4. Matters arising from those minutes.
5. Units Chairpersons report.
6. OIC Report
7. Treasurer's Report and adoption of accounts (2024/25)- Adoption of Signatories for Bank Account, On-line access, and Debit cards.
8. Health and safety.
9. Election/Re-election of President – Letter to be sent to proposed President.
10. Holding Trustees – Letters to be sent to establish up to date contact details and whether they wish to remain as a Trustee.
11. Election/ Re-election of Unit Management Committee (UMC) – (either en bloc or individually. Plus, any new nominations.
12. Any other business
13. Date of next meeting

## **Present**

Paul Turner – CO

Yvonne Chadwick – Chairperson

Ron Mahoney

Terence Burns

Phil Stansbie

### **1. Apologies for Absence**

Bryon Whalley, Sarah Dillon and Malgorzata Barrow

### **2. Opening address or comments by Chairperson**

Thank you for coming

### **3. Minutes of Last AGM (September 2024) for Adoption**

All UMC members present had access to a copy of the previous minutes from 2024 sent on the google chat. The minutes were read and agreed by all members as a true record. Approval of the minutes was proposed by Ron Mahoney and seconded by Yvonne Chadwick.

### **4. Matters Arising from those minutes**

We have not changed the door codes has discussed in the last AGM.

Fire exits have been fixed on the main deck, Rat traps are still in place, and the floor is still needing attention in the Wardroom.

A quote was obtained for an Asbestos survey but not taken up.

### **5. Chairperson's Report**

Having taken on the role of Chair of the unit in effect from January with Yvonne as Co-Chair/Secretary it's been a year of getting used to all the acronyms, slang and the yearly diary. UMT, RNA, RMR, UMR, RNP – felt at times like I'd never left Belfast! The learning curve has been vertical and hopefully this year I can be more of a help to the Co-Chair! What I did know is that a building of this age we are always going to be on the back foot

when it comes to maintenance and waiting for the next issue to rear its head. Even with a healthier than previous years bank balance we are often going to be in “sticking plaster” mode – especially considering the Structural report by Sanderson Watts and the quote from Coccion where just for the external work required to the unit we would see £250k+ disappear.

One mounting issue is the worsening condition of the party wall between the unit and Lowe House Church. Correspondence has been received from the MCCS and initial guidance given. This issue will need to be monitored over the coming year as the wall cracks have widened, the bow has become more pronounced and if it collapses it will lead to significant damage and cost.

More positively, thanks to several successful grant applications made by Yvonne we were given additional funds to get on top of a few projects that were within our ability. We have now ensured that the rear of the unit should be pretty low maintenance for the next 10-15 years as well as providing another space for cadets to utilise.

Major projects and aims for the next twelve months would be refurbishing the Wardroom, modernising the Cadets and Staff Heads, modernise the Engineering classroom and have CCTV fitted- a big “wish-list” and all budget and finance dependant.

Continued paranormal growth and increased local engagement and use of the facility will help in both generating income as well as a reason to put some heat into the building during the winter months. The rebooking of the St Helens leg of the Crucial Crew Safety Initiative is both a big help in terms of the above as well as a vote of confidence to the unit.

I believe it would benefit the UMT if we could recruit a couple of skilled trades people so we can pull “favours” but that will just have to be a goal and a work in progress. In the meantime, to all the UMT, the CAV’s, parents/carers and others who have once again worked tirelessly and selflessly to support the unit I sincerely thank you all for your dedication and support.

## **6. CO Report**

The St Helens unit has had a strong year, though not without its challenges.

We’ve had two successful ODP candidates: Mid Appleton and Lt Burrows who are both developing as new officers in our organisation.

Our team are working at all levels from unit level to across the Northwest. Sub Lt Dillon serves as District Training Officer MSE, Mid Appleton as a regular ODP clerk and Drill Core Module instructor, and Chief Fagan as DATO and ASO Drill & Ceremonial. Myself as Adjutant for Bravo Company.

We’ve onboarded 4 uniformed CFAVs and 1 UMT member this period. All are progressing through mandatory training and development pathways. PO Luke Simpson’s monthly ‘Instruct Well’ workshops have enhanced instructional skills and received positive feedback. This develops all instructional staff lesson planning, engagement and dealing with different types of learners.

Safeguarding has been a significant focus, with several complex cases handled professionally by the team under challenging circumstances.

LC Alicia, our Mayor’s Cadet, and a first for St Helens Unit being appointed as a Lord Lt

Cadet and will represent us at high-profile events. She continues to influence both national and unit-level cadet voice initiatives.

We've delivered diverse experiences, including a tri-service D-Day event, a presentation from a former RN diver, and cadet participation in courses and camps. Despite increasing competition for places, we're committed to securing unique opportunities. We also collaborate annually with local ACF and RAFAC units for joint parade training.

Our unit camp at Bispham Hall was a success, offering AT and RMC training in a new environment. We are looking at completing this annually with expanding our offerings. Boating training was impacted by the closure of Knowsley and early closure of Crosby. While this affected targets, we've already resumed regular use of Crosby and are planning joint sessions with NLW and Warrington units. We need to improve this quite quickly and offer boating to our Cadets. We are looking to appoint a new boats officer and command team will oversee it for the interim.

Our RMCD continues to grow under the leadership of our new officer, who also led the annual camp and is enhancing our AT programme.

Community Engagement

We maintain strong ties with local groups, hosting the Royal Navy and Royal Marines Associations, a karate club, and the 'Crucial Crew' programme, which brings nearly 2,000

primary students through our doors annually. We are also looking at the rugby group starting weekly too.

While a previous employer partnership has quietened, we're working with Jan Cox DL to establish a new one in the next reporting period.

We have been recognised with a score of 91

## **7. Treasurer's Report and Adoption of Accounts for (2024-2025) – Adoption of Signatories for Bank Account, Online access and Debit cards**

Please see this year's accounts for a full summary

The report for St Helens shows a positive balance of £12,806.87 when comparing total income against total expenditure. This is a significant turnaround compared to the 2022/2023 financial year, where the report shown an overspend of £4,314.82.

The most profitable areas for St Helens (Top 5)

PARANORMAL £13,315.00 +51.3% (Previous Year - £8,800.00)

CADET SUBS £8,117.16 +94.3% (Previous Year - £4,178.99)

GRANTS £6,375.00 +218.8% (Previous Year - £2,000.00)

SUNDRY (Armoury Funding) £3,856.00 +1,143.0% (Previous Year - £310.28)

BAR £3,245.13 -8.6% (Previous Year - £3,548.89)

The least profitable areas for St Helens





MAINTENANCE £4,961.23 -18.8% (Previous Year -£6,107.79)  
INSURANCE £4,799.30 +7.4% (Previous Year - £4,469.90)  
CADET GENERAL TRAINING £1,898.42 No Data Available  
GAS £1,987.80 -24.6% (Previous Year - £2,635.76)  
COMPLIANCE £2,657.40 No Data Available.

It is encouraging to note that the unit has closed the 2024/25 year in profit, demonstrating improved financial management and growth in key income areas. While it remains important to be mindful of expenditure, current levels of income versus expenditure indicate that the unit is in a stronger position than in previous years. Looking ahead, the unit should continue to monitor expenditure carefully, ensuring that all spending is necessary and appropriately approved. The level of scrutiny should be maintained, but this can now be done from a position of confidence, knowing that previous efforts to increase income and manage costs are having a tangible positive impact. It would also be beneficial for the UMT to review and refine expenditure processes, building on the improvements already achieved to ensure ongoing sustainability and continued growth. The Google Form, a receipt-uploading tool, has had a positive impact on recording and categorising receipts. However, receipts continue to present a challenge, and issues with missing or unclear submissions still occur. Further improvements are needed to ensure all expenditure can be accurately recorded.

Accounts for 2024 - 25 were given to UMC members before the meeting and were approved by all UMC members. UMC members also voted on and agreed the following:

- Signatories to be Yvonne Chadwick and James Dillon.
- Bank Account to have minimum of two signatories to sign.
- Debit Cards for both Yvonne Chadwick, James Dillon and Paul Turner.
- On-line Banking facility – Secretary and Paul Turner to have access to On-line Banking Facility and Bill payments to be set up on the account. Secretary and Paul Turner will have permissions to make payments for services; James Dillon, Terry Burns and Ron Mahoney to all have read only access to the bank accounts.

Person's signing agreement on behalf of all members of the Unit Management Committee (UMC) are as follows:

Signed:  Ron Mahoney (Chairperson)  
Signed:  Sarah Dillon (Treasurer)  
Signed:  Yvonne Chadwick (Secretary)  
Signed:  Paul Turner (Commanding Officer)

**8. Health & Safety Report**

The Wall outside, joining us to the Church is in need of repair, we have had some contact with the church, but they have disengaged. We had been advised to seek yet another structural engineer to do a report to specifically say if it's the Church and their soil build up that's the cause of the damage. We are not prepared to spend another £5,000 though. We have some ideas on how to fix it should we come to an arrangement, but we may need to take a legal approach.

New Fire risk assessment completed.

**9. Election/Re-election of President**

Lord Derby was proposed by the Yvonne Chadwick and seconded by CO.

**10. Holding Trustees – letters/Emails to be sent to establish up to date contact details and whether they wish to remain as a Trustee**

Anthony Bull and Pauline Simpson have both agreed to stay on as holding Trustees. No other trustee is needed currently.

**11. Election/Re-election of the Unit Management Committee (UMC) – (either en bloc or individually, plus new nominations)**

Chairperson – Ron Mahoney was proposed by Yvonne Chadwick and seconded by Paul Turner.

Treasurer – Sarah Dillon was proposed by Yvonne Chadwick and seconded by Phil Stansbie.

Secretary/Vice Chair –Yvonne Chadwick was proposed by Paul Turner and seconded by Ron Mahoney and Terry Burns.

Committee Members include- Bryon Whalley, Malgorzata Barrow and Terry Burns

**12. Any Other Business**

Some Staff that are going through development could benefit from coming to a committee meeting.

We need to write to Bryon as none of us have heard from him, (Yvonne will do this in the week), we need to know if he is still on the committee or resigning.

We need to develop an ad for new committee members.

Paul will make a calendar of dates for Phil, so he knows what's on and possibly get him involved with some activities.

We will need to assess the Trustees and if they wish to remain for some time or leave, Pauline needs to Change her name due to marriage however Tony may wish to stand down and so it makes more financial sense to change these at the same time.

The Solicitor at Stephenson's has retired, his replacement for future needs is, Chris Graves.

**13. Date of next meeting**

30<sup>th</sup> October 2025 at 7.30pm

## Year End Treasurer Report 23/24

The report outlines St Helens Sea Cadets income and expenditure over the course of 2024/2025 financial year.

| CATEGORIES               | Out        | In         |
|--------------------------|------------|------------|
| BANK CHARGE              | £100.10    | £-         |
| BAR                      | £1,723.84  | £3,245.13  |
| CADET SUBS               | £10.00     | £8,117.16  |
| CADET TRAINING - GENERAL | £1,898.42  | £1,294.80  |
| CADET TRAINING - JNR     | £42.42     | £-         |
| CADET TRAINING - RMC     | £-         | £-         |
| CADET TRAINING - SC      | £-         | £-         |
| COMPLIANCE               | £2,657.40  | £330.00    |
| COURSE FEES              | £75.00     | £-         |
| DONATION                 | £-         | £2,247.90  |
| ELECTRIC                 | £2,953.17  | £-         |
| EQUIPMENT                | £656.39    | £-         |
| FUND RASING              | £74.78     | £1,233.82  |
| GAS                      | £1,987.80  | £421.56    |
| GRANTS                   | £3,856.00  | £6,375.00  |
| INSURANCE                | £4,799.30  | £-         |
| INTERNET                 | £1,008.00  | £-         |
| IT                       | £92.35     | £-         |
| LEGAL FEES               | £-         | £-         |
| MAINTENANCE              | £4,961.23  | £-         |
| MERCHANDISE              | £704.28    | £384.73    |
| NUTTY                    | £1,584.08  | £1,930.00  |
| PARANORMAL               | £197.03    | £13,315.00 |
| STATIONARY               | £122.81    | £-         |
| SUNDRY                   | £1,489.92  | £3,856.00  |
| UNIFORM                  | £779.38    | £293.00    |
| UNIT HIRE                | £-         | £2,962.00  |
| UNKNOWN                  | £680.87    | £1,016.38  |
| VOLUNTEER EXPENSES       | £120.54    | £-         |
| WASTE MANAGEMENT         | £495.86    | £-         |
| WATER                    | £1,144.64  | £-         |
| TOTALS                   | £34,215.61 | £47,022.48 |

Income vs Expenditure = £12,806.87

Unaudited Financial Statements for the Year Ended 31 March 2025

for

St Helens Sea Cadets

St Helens Sea Cadets

General Information  
for the Year Ended 31 March 2025

**PROPRIETOR:** St Helens Sea Cadets

**ADDRESS:** Mill Street  
ST HELENS  
Merseyside  
WA10 2BD

**ACCOUNTANTS:** GR Taylor & Co Accountants  
54-56 Ormskirk Street  
ST HELENS  
Merseyside  
WA10 2TF

St Helens Sea Cadets

Contents of the Financial Statements  
for the Year Ended 31 March 2025

|   | Page |
|---|------|
| General Information                                 | 1    |
| Accountants' Report and Client Approval Certificate | 2    |
| Trading and Profit and Loss Account                 | 3    |
| Balance Sheet                                       | 4    |
| Reserves Schedule                                   | 5    |
| Tangible Fixed Assets Schedule                      | 6    |

Financial Statements

for the Year Ended 31 March 2025

Accountants' Report to

St Helens Sea Cadets

In accordance with instructions given to us we have prepared without carrying out an audit the annexed financial statements from the accounting records of St Helens Sea Cadets and from information and explanations supplied to us.

GR Taylor & Co

GR Taylor & Co Accountants  
54-56 Ormskirk Street  
ST HELENS  
Merseyside  
WA10 2TF

G R TAYLOR & CO ACCOUNTANTS  
54-56 ORMSKIRK STREET  
ST HELENS  
MERSEYSIDE WA10 2TF  
TEL:- 01744 613027  
FAX:- 01744 616921  
EMAIL:- INFO@GRTGLOBAL.COM

Date: 31st September 2025

Client Approval Certificate

I approve the financial statements and confirm that I have made available all relevant records and information for their preparation.

Sarah Hillon  
.....  
St Helens Sea Cadets

Date: 1-10-25

St Helens Sea Cadets

Trading and Profit and Loss Account  
for the Year Ended 31 March 2025

|                            | 31.3.25           |                   | 31.3.24           |                   |
|----------------------------|-------------------|-------------------|-------------------|-------------------|
|                            | £                 | £                 | £                 | £                 |
| <b>Income</b>              |                   |                   |                   |                   |
| Donations                  | 2,248             |                   | 5,282             |                   |
| Subscriptions              | 8,107             |                   | 4,179             |                   |
| Grants                     | 6,375             |                   | -                 |                   |
| Other income               | 10,029            |                   | 8,902             |                   |
| Ghost hunt and room rental | 16,405            |                   | 11,950            |                   |
| Nutty sales                | 1,930             |                   | 1,073             |                   |
|                            | <u>          </u> | 45,094            | <u>          </u> | 31,386            |
| <b>Cost of sales</b>       |                   |                   |                   |                   |
| Opening stock              | 180               |                   | 180               |                   |
| Unit merchandise           | 1,484             |                   | 1,377             |                   |
| Bar purchases              | 1,724             |                   | 2,659             |                   |
| Nutty purchases            | 1,584             |                   | 443               |                   |
| Cadet bursary              | -                 |                   | 52                |                   |
|                            | <u>          </u> |                   | <u>          </u> |                   |
| Closing stock              | 4,972             |                   | 4,711             |                   |
|                            | (180)             |                   | (180)             |                   |
|                            | <u>          </u> | 4,792             | <u>          </u> | 4,531             |
| <b>GROSS PROFIT</b>        |                   | <u>          </u> |                   | <u>          </u> |
|                            |                   | 40,302            |                   | 26,855            |
| <b>Other income</b>        |                   |                   |                   |                   |
| Deposit account interest   |                   | 90                |                   | -                 |
|                            |                   | <u>          </u> |                   | <u>          </u> |
|                            |                   | 40,392            |                   | 26,855            |
| <b>Expenditure</b>         |                   |                   |                   |                   |
| Insurance                  | 4,799             |                   | 4,470             |                   |
| Heat, light and water      | 5,664             |                   | 8,037             |                   |
| Buildings maintenance      | 6,749             |                   | 6,108             |                   |
| Cleaning and waste costs   | 496               |                   | 1,096             |                   |
| Telephone and alarm        | 1,008             |                   | 1,008             |                   |
| Cadet Training             | 646               |                   | -                 |                   |
| IT Expenses                | 92                |                   | 226               |                   |
| Trips and events           | 975               |                   | 6,006             |                   |
| Armoury Survey             | 3,856             |                   | -                 |                   |
| Sundry expenses            | 2,245             |                   | 1,970             |                   |
| Accountancy                | 540               |                   | 480               |                   |
| Legal fees                 | -                 |                   | 1,152             |                   |
| Donations                  | -                 |                   | 478               |                   |
|                            | <u>          </u> | 27,070            | <u>          </u> | 31,031            |
|                            |                   | <u>          </u> |                   | <u>          </u> |
|                            |                   | 13,322            |                   | (4,176)           |
| <b>Finance costs</b>       |                   |                   |                   |                   |
| Bank charges               |                   | 100               |                   | 79                |
|                            |                   | <u>          </u> |                   | <u>          </u> |
| <b>NET PROFIT/(LOSS)</b>   |                   | <u>          </u> |                   | <u>          </u> |
|                            |                   | 13,222            |                   | (4,255)           |
|                            |                   | <u>          </u> |                   | <u>          </u> |

St Helens Sea Cadets

Balance Sheet  
31 March 2025

|                            | 31.3.25           |                   | 31.3.24           |                   |
|----------------------------|-------------------|-------------------|-------------------|-------------------|
|                            | £                 | £                 | £                 | £                 |
| <b>FIXED ASSETS</b>        |                   |                   |                   |                   |
| Land and buildings         | 70,000            |                   | 70,000            |                   |
| Boats                      | 6,960             |                   | 6,960             |                   |
| Other equipment            | 10,734            |                   | 10,734            |                   |
|                            | <u>          </u> | 87,694            | <u>          </u> | 87,694            |
| <b>CURRENT ASSETS</b>      |                   |                   |                   |                   |
| Stocks                     | 180               |                   | 180               |                   |
| Cash at bank               | 37,828            |                   | 24,606            |                   |
|                            | <u>          </u> |                   | <u>          </u> |                   |
|                            | 38,008            |                   | 24,786            |                   |
| <b>CURRENT LIABILITIES</b> |                   |                   |                   |                   |
| Trade creditors            | 175               |                   | 175               |                   |
| Accrued expenses           | 540               |                   | 540               |                   |
|                            | <u>          </u> |                   | <u>          </u> |                   |
|                            | 715               |                   | 715               |                   |
|                            | <u>          </u> | 37,293            | <u>          </u> | 24,071            |
| <b>NET ASSETS</b>          |                   | <u>          </u> |                   | <u>          </u> |
|                            |                   | 124,987           |                   | 111,765           |
| <b>FINANCED BY</b>         |                   |                   |                   |                   |
| <b>RESERVES AND FUNDS</b>  |                   |                   |                   |                   |
| Reserves                   |                   | 100,529           |                   | 100,529           |
| <b>CAPITAL ACCOUNT</b>     |                   |                   |                   |                   |
| Brought forward            |                   |                   | 15,491            |                   |
| Add                        | 11,236            |                   |                   |                   |
| Net profit                 | 13,222            |                   | -                 |                   |
|                            | <u>          </u> |                   | <u>          </u> |                   |
|                            | 24,458            |                   | 15,491            |                   |
| Less                       |                   |                   |                   |                   |
| Net loss                   | -                 |                   | 4,255             |                   |
|                            | <u>          </u> | 24,458            | <u>          </u> | 11,236            |
|                            |                   | <u>          </u> |                   | <u>          </u> |
|                            |                   | 124,987           |                   | 111,765           |

St Helens Sea Cadets

Reserves Schedule  
31 March 2025

At 1 April 2024

At 31 March 2025

Other  
reserves  
£  
100,529  

---

100,529  

---

St Helens Sea Cadets

Tangible Fixed Assets Schedule  
31 March 2025

|                                      | Land and<br>buildings<br>£ | Boats<br>£   | Other<br>equipment<br>£ | Totals<br>£   |
|--------------------------------------|----------------------------|--------------|-------------------------|---------------|
| <b>COST</b>                          |                            |              |                         |               |
| At 1 April 2024<br>and 31 March 2025 | 70,000                     | 6,960        | 10,734                  | 87,694        |
| <b>NET BOOK VALUE</b>                |                            |              |                         |               |
| At 31 March 2025                     | <u>70,000</u>              | <u>6,960</u> | <u>10,734</u>           | <u>87,694</u> |
| At 31 March 2024                     | <u>70,000</u>              | <u>6,960</u> | <u>10,734</u>           | <u>87,694</u> |

## SET - UP PAGE

Please enter the relevant data into the cells shaded

RIIF

|                       |
|-----------------------|
| <b>UNIT NAME</b>      |
| St Helens             |
| <b>CHARITY NUMBER</b> |
| 521309                |
| <b>YEAR ENDING</b>    |
| 2025                  |

| <b>RECONCILIATION</b>   |   |
|-------------------------|---|
| <b>Opening Balances</b> |   |
| £16,780.34              | Bank Account                                    |
| £3,119.77               | Saving Account                                  |
| £0.00                   | Petty Cash                                      |
| <b>£19,900.11</b>       | <b>Total Opening Balance at 1st April 2024</b>  |
| <b>Closing Balances</b> |   |
| £29,912.21              | Bank Account                                    |
| £3,179.73               | Saving Account                                  |
| £0.00                   | Petty Cash                                      |
| <b>£33,091.94</b>       | <b>Total Closing Balance at 31st March 2025</b> |
| <b>£37,824.11</b>       | <b>Closing Balance per A3 Report</b>            |
|                         |   |

**THE SEA CADETS**

**ANNUAL STATEMENT OF ACCOUNT\* FOR THE UNIT**

**RECEIPTS & PAYMENTS ACCOUNT for year ended 31 March**

Form  
SCC A3 (R&P)  
Apr-19

(\*Units in Scotland: This Statement's form and content and its scrutiny are governed by Regulations – SSI 2006/218)

Copy to be uploaded onto Westminster and Volunteer & Business Support Manager at Area Office to be notified by 1 November

|                             |                           |
|-----------------------------|---------------------------|
| <b>Unit Name:</b> St Helens | <b>Charity No:</b> 521309 |
|-----------------------------|---------------------------|

| <b>Fund-name/purpose</b> (if not held for the Unit's general purposes):- | <b>THIS YEAR</b><br>£ | <b>LAST YEAR</b><br>£ |
|--|-----------------------|-----------------------|
|--|-----------------------|-----------------------|

**REVENUE RECEIPTS –**

|   | Notes |           |           |
|---|-------|-----------|-----------|
| ANNUAL FUND/DIRECT GRANT                |       | £6,375.00 | £0.00     |
| SCAVA (Sea Cadet Victualling Allowance) |       | £0.00     | £0.00     |
| OTHER GRANTS                            |       | £0.00     | £0.00     |
| CADET CONTRIBUTIONS                     |       | £8,107.00 | £4,179.00 |
| OTHER DONATIONS / LEGACIES              |       | £2,248.00 | £5,282.00 |
| FUNDRAISING & SPECIAL EVENTS PROCEEDS   |       | £0.00     | £0.00     |

**OTHER CHARITABLE ACTIVITIES:**

|  |                          |            |            |
|--|--------------------------|------------|------------|
| COMPETITION RECEIPTS                     |                          | £0.00      | £0.00      |
| COURSE FEES                              |                          | £0.00      | £0.00      |
| SUNDRY SALES RECEIPTS                    |                          | £0.00      | £0.00      |
| BANK DEPOSIT INTEREST                    |                          |            |            |
| PROPERTY RENTS (includes any occasional) | Nutty Sales              | £1,930.00  | £1,073.00  |
| OTHER REVENUE RECEIPTS                   |                          | £0.00      | £0.00      |
|  | Pranormal & Other income | £26,434.00 | £20,852.00 |

**TOTAL REVENUE RECEIPTS**

**A**

|                   |                   |
|-------------------|-------------------|
| <b>£45,094.00</b> | <b>£31,386.00</b> |
|-------------------|-------------------|

**NON-REVENUE RECEIPTS –**

|   |  |       |       |
|---|--|-------|-------|
| PROCEEDS FROM SALES OF OTHER FIXED ASSETS |  | £0.00 | £0.00 |
|---|--|-------|-------|

**TOTAL NON-REVENUE RECEIPTS**

**B**

|              |              |
|--------------|--------------|
| <b>£0.00</b> | <b>£0.00</b> |
|--------------|--------------|

(\*Attach that Fund's similar Account of Receipts as page AC1A, and so on)

**TOTAL RECEIPTS = A + B**

**C**

|                   |                   |
|-------------------|-------------------|
| <b>£45,094.00</b> | <b>£31,386.00</b> |
|-------------------|-------------------|

**Reconciliation:-**

**NET CHANGE FOR YEAR IN CASH/BANK BALANCE:-**

|   |          |            |            |
|---|----------|------------|------------|
| - REVENUE ITEMS (= A – D from page AC2)     | <b>G</b> | £17,924.00 | £31,386.00 |
| - NON-REVENUE ITEMS (= B – E from page AC2) | <b>H</b> | £0.00      | £0.00      |
| - COMBINED (=G+H)                           |          | £17,924.00 | £31,386.00 |

**CASH/BANK BALANCE FROM LAST YEAR-END**

|            |       |
|------------|-------|
| £19,900.11 | £0.00 |
|------------|-------|

**CASH/BANK BALANCE AT THIS YEAR-END**

**2025**

|                   |            |
|-------------------|------------|
| <b>£37,824.11</b> | £19,900.11 |
|-------------------|------------|

**AC1**

**THE SEA CADETS**

**ANNUAL STATEMENT OF ACCOUNT\* FOR THE UNIT**

**RECEIPTS & PAYMENTS ACCOUNT for year ended 31 March**

Form  
SCC A3 (R&P)  
Apr-19

(\*Units in Scotland: This Statement's form and content and its scrutiny are governed by Regulations – SSI 2006/218)

Copy to be uploaded onto Westminster and Volunteer & Business Support Manager at Area Office to be notified by 1 November

|                             |                           |
|-----------------------------|---------------------------|
| <b>Unit Name:</b> St Helens | <b>Charity No:</b> 521309 |
|-----------------------------|---------------------------|

| Fund-name/purpose (if not held for the Unit's general purposes):- | THIS YEAR<br>£ | LAST YEAR<br>£ |
|---|----------------|----------------|
| Notes   |                |                |

**REVENUE PAYMENTS –**

**DIRECT CHARITABLE ACTIVITY COSTS:**

|                                    |           |           |
|------------------------------------|-----------|-----------|
| FUNDRAISING & SPECIAL EVENTS COSTS | £0.00     | £0.00     |
| COMPETITION COSTS                  | £0.00     | £0.00     |
| FUEL & TRAVEL COSTS                | £0.00     | £0.00     |
| CATERING COSTS                     | £0.00     | £0.00     |
| TRAINING COURSES COSTS             | £1,142.00 | £6,006.00 |
| ARTICLES PURCHASED FOR RESALE      | £0.00     | £0.00     |

**OVERHEAD COSTS FOR:**

|                                     |           |           |
|-------------------------------------|-----------|-----------|
| RENT / COUNCIL TAX                  | £0.00     | £0.00     |
| HEAT, LIGHT & WATER                 | £5,664.00 | £8,037.00 |
| TELEPHONE & BROADBAND               | £1,008.00 | £1,008.00 |
| OFFICE SUPPLIES, POSTAGE & PRINTING | £0.00     | £0.00     |

**MAINTENANCE COSTS FOR:**

|                         |           |           |
|-------------------------|-----------|-----------|
| BUILDINGS & ESTATE      | £6,749.00 | £6,108.00 |
| BOATS                   | £0.00     | £0.00     |
| VEHICLES                | £0.00     | £0.00     |
| OTHER MISC EQUIPMENT    | £0.00     | £0.00     |
| INSURANCE COSTS         | £4,799.00 | £4,470.00 |
| BANK INTEREST & CHARGES | £100.00   | £79.00    |

**CHARITY GOVERNANCE COSTS:**

|   |                     |                   |
|---|---------------------|-------------------|
| FOR ACCOUNTS/AUDIT OR INDEPENDENT EXAMINAT      | £540.00             | £480.00           |
| FOR OTHER PROFESSIONAL FEES                     | £0.00               | £0.00             |
| FOR LEGAL ADVICE (for constitution or trustees) | £0.00               | £1,152.00         |
| OTHER REVENUE COSTS                             | £7,168.00           | £3,770.00         |
| <b>TOTAL REVENUE PAYMENTS</b>                   | <b>D £27,170.00</b> | <b>£31,110.00</b> |

**NON-REVENUE PAYMENTS –**

|                                   |                     |                   |
|-----------------------------------|---------------------|-------------------|
| ASSETS                            |                     |                   |
| <b>TOTAL NON-REVENUE PAYMENTS</b> | <b>E £0.00</b>      | <b>£0.00</b>      |
| <b>TOTAL PAYMENTS (=D+E)</b>      | <b>F £27,170.00</b> | <b>£31,110.00</b> |

(\*Attach that Fund's similar Account of Payments as page AC2A, and so on)

**THE SEA CADETS**

**ANNUAL STATEMENT OF ACCOUNT\* FOR THE UNIT  
RECEIPTS & PAYMENTS ACCOUNT for year ended 31 March**

Form  
SCC A3 (R&P)  
Apr-19

(\*Units in Scotland: This Statement's form and content and its scrutiny are governed by Regulations – SSI 2006/218)

Copy to be uploaded onto Westminster and Volunteer & Business Support Manager at Area Office to be notified by 1 November

|                             |                           |
|-----------------------------|---------------------------|
| <b>Unit Name:</b> St Helens | <b>Charity No:</b> 521309 |
|-----------------------------|---------------------------|

Unit address (or address for correspondence):-

|                |                      |
|----------------|----------------------|
| House name:    | Mill Street Barracks |
| Street and No: | Mill Street          |
| Area or Estate |                      |
| Town/City:     | St Helens            |
| County         | Merseyside           |
| Post Code:     | WA10 2BB             |

Unit Management Team members (the 'charity trustees') at date of signing Report:-

|                   |               |  |
|-------------------|---------------|--|
| Yvonne Chadwick   | Paul Turner   |  |
| Sarah Dillon      | Byron Whalley |  |
| Terence Burns     |               |  |
| Ronald Mahoney    |               |  |
| Malgorzata Barrow |               |  |
| Philip Stansbie   |               |  |

Names of any other persons who were charity trustees of the Unit at any time in the financial year:-

|  |  |  |
|--|--|--|
|  |  |  |
|  |  |  |
|  |  |  |
|  |  |  |

Name of any person who is now (or was, in the financial year) a 'trustee for the charity' - i.e., holding or in possession of any assets belonging to the Unit (includes custodians, nominees &c) [*not* : Scotland]:-

|                 |              |  |
|-----------------|--------------|--|
| Pauline Simpson | Anthony Bull |  |
|-----------------|--------------|--|

**Nature and date of the Unit's constitution (governing document):-** Governed by Sea Cadet Standard Constitution

**The method(s) adopted for recruiting new trustees, and how trustees are elected or otherwise appointed (and by whom) in accordance with the Unit's constitution, are as follows:-**

*Unit Management Team (UMT) members are elected annually at the Annual General Meeting (AGM). UMT members are elected from the membership of the Sea Cadet Unit which is drawn loosely as being those with an interest in the unit. In the event of a vacancy arising during the year (known as a casual vacancy), The UMT have the power to appoint a new UMT member. The UMT member appointed will serve until the date of the next AGM, after which the post will be filled by election.*

**The Unit's charitable purpose(s) as set out in its constitution is:-**

To promote the development of young people in achieving their physical, intellectual and social potential as individuals and as responsible citizens by the provision of education and leisure time activities using a nautical theme and in accordance with the principles, ethos and practices of the Marine Society & Sea Cadets (MSSC).

**The Unit's main activities and achievements in the financial year were:-**

See attached report

**Public Benefit**

The UMT continue to give due regard to the public benefit provided by the Unit in relation to the charitable purpose of the Sea Cadet movement as set out in the activities and achievements as outlined above. The aim is to promote the development of young people in achieving their physical, intellectual and social potential as individuals and responsible citizens in a safe environment. In order to achieve this the Unit takes young people from all backgrounds, including where possible those with disabilities and develops their skills and abilities by:

- Regular and structured activities with a nautical theme.
- Allowing young people to take part in activities connected with the wider Sea Cadet movement such as waterborne activities, events and competitions at district, area and national levels.
- Availability of formal educational achievements whilst taking courses to earn badges and promotions

Contributions are kept low in order to ensure all those who wish to take part in the activities of the Unit may do so.

**THE SEA CADETS**

**ANNUAL STATEMENT OF ACCOUNT\* FOR THE UNIT  
RECEIPTS & PAYMENTS ACCOUNT for year ended 31 March**

Form  
SCC A3 (R&P)  
Apr-19

(\*Units in Scotland: This Statement's form and content and its scrutiny are governed by Regulations – SSI 2006/218)

Copy to be uploaded onto Westminster and Volunteer & Business Support Manager at Area Office to be notified by 1 November

|                             |                           |
|-----------------------------|---------------------------|
| <b>Unit Name:</b> St Helens | <b>Charity No:</b> 521309 |
|-----------------------------|---------------------------|

**Reserves Policy**

The charity trustees' policy aims to maintain unrestricted reserves at a level equating to 2 months revenue payments in order to safeguard the Unit's ongoing activities from any unexpected fluctuations in income. Year-end reserves amounted to £15,000 months' on that basis.

*[Delete this section if not applicable]-*

*The Unit holds <enter sum> in designated funds representing fixed assets needed for future activities and <enter sum> for future projects to be carried out in <Enter No of Months/Yrs> as currently planned/expected*

*[Delete this section unless the Unit has a Restricted Fund in deficit]*

A restricted fund held for the purpose of was in deficit to the extent of and the steps being taken to rectify it are:-

During the financial year the Unit received the following donated facilities/services [not: English, Welsh or NI Units]:-

The Unit and/or its trustees held the following assets for the charity/ies named below, whose charitable purposes are as set out hereunder. Special arrangements for the safe custody of those assets and their segregation from the Unit's own assets are as set out below [English, Welsh & NI Units: Delete this section if not applicable; Units in Scotland: This disclosure is not mandatory]:-

Date signed as authorised by the Unit's Management Team:

Sarah Dillon

Unit Treasurer

Ron Mahoney

Unit Chairman

GR Taylor Accountants

Independent Examiner

**Note:** The statutory audit or independent examination report on this Statement of Account must be attached.

Unaudited Financial Statements for the Year Ended 31 March 2025

for

St Helens Sea Cadets

St Helens Sea Cadets

General Information  
for the Year Ended 31 March 2025

**PROPRIETOR:** St Helens Sea Cadets

**ADDRESS:** Mill Street  
ST HELENS  
Merseyside  
WA10 2BD

**ACCOUNTANTS:** GR Taylor & Co Accountants  
54-56 Ormskirk Street  
ST HELENS  
Merseyside  
WA10 2TF

St Helens Sea Cadets

Contents of the Financial Statements  
for the Year Ended 31 March 2025

|   | Page |
|---|------|
| General Information                                 | 1    |
| Accountants' Report and Client Approval Certificate | 2    |
| Trading and Profit and Loss Account                 | 3    |
| Balance Sheet                                       | 4    |
| Reserves Schedule                                   | 5    |
| Tangible Fixed Assets Schedule                      | 6    |

Financial Statements

for the Year Ended 31 March 2025

Accountants' Report to

St Helens Sea Cadets

In accordance with instructions given to us we have prepared without carrying out an audit the annexed financial statements from the accounting records of St Helens Sea Cadets and from information and explanations supplied to us.

GR Taylor & Co

GR Taylor & Co Accountants  
54-56 Ormskirk Street  
ST HELENS  
Merseyside  
WA10 2TF

G R TAYLOR & CO ACCOUNTANTS  
54-56 ORMSKIRK STREET  
ST HELENS  
MERSEYSIDE WA10 2TF  
TEL:- 01744 613027  
FAX:- 01744 616921  
EMAIL:- INFO@GRTGLOBAL.COM

Date: 31st September 2025

Client Approval Certificate

I approve the financial statements and confirm that I have made available all relevant records and information for their preparation.

Sarah Hillon  
.....

St Helens Sea Cadets

Date: 1-10-25

St Helens Sea Cadets

Trading and Profit and Loss Account  
for the Year Ended 31 March 2025

|                            | 31.3.25           |                   | 31.3.24           |                   |
|----------------------------|-------------------|-------------------|-------------------|-------------------|
|                            | £                 | £                 | £                 | £                 |
| <b>Income</b>              |                   |                   |                   |                   |
| Donations                  | 2,248             |                   | 5,282             |                   |
| Subscriptions              | 8,107             |                   | 4,179             |                   |
| Grants                     | 6,375             |                   | -                 |                   |
| Other income               | 10,029            |                   | 8,902             |                   |
| Ghost hunt and room rental | 16,405            |                   | 11,950            |                   |
| Nutty sales                | 1,930             |                   | 1,073             |                   |
|                            | <u>          </u> | 45,094            | <u>          </u> | 31,386            |
| <b>Cost of sales</b>       |                   |                   |                   |                   |
| Opening stock              | 180               |                   | 180               |                   |
| Unit merchandise           | 1,484             |                   | 1,377             |                   |
| Bar purchases              | 1,724             |                   | 2,659             |                   |
| Nutty purchases            | 1,584             |                   | 443               |                   |
| Cadet bursary              | -                 |                   | 52                |                   |
|                            | <u>          </u> |                   | <u>          </u> |                   |
| Closing stock              | 4,972             |                   | 4,711             |                   |
|                            | (180)             |                   | (180)             |                   |
|                            | <u>          </u> | 4,792             | <u>          </u> | 4,531             |
| <b>GROSS PROFIT</b>        |                   | <u>          </u> |                   | <u>          </u> |
|                            |                   | 40,302            |                   | 26,855            |
| <b>Other income</b>        |                   |                   |                   |                   |
| Deposit account interest   |                   | 90                |                   | -                 |
|                            |                   | <u>          </u> |                   | <u>          </u> |
|                            |                   | 40,392            |                   | 26,855            |
| <b>Expenditure</b>         |                   |                   |                   |                   |
| Insurance                  | 4,799             |                   | 4,470             |                   |
| Heat, light and water      | 5,664             |                   | 8,037             |                   |
| Buildings maintenance      | 6,749             |                   | 6,108             |                   |
| Cleaning and waste costs   | 496               |                   | 1,096             |                   |
| Telephone and alarm        | 1,008             |                   | 1,008             |                   |
| Cadet Training             | 646               |                   | -                 |                   |
| IT Expenses                | 92                |                   | 226               |                   |
| Trips and events           | 975               |                   | 6,006             |                   |
| Armoury Survey             | 3,856             |                   | -                 |                   |
| Sundry expenses            | 2,245             |                   | 1,970             |                   |
| Accountancy                | 540               |                   | 480               |                   |
| Legal fees                 | -                 |                   | 1,152             |                   |
| Donations                  | -                 |                   | 478               |                   |
|                            | <u>          </u> | 27,070            | <u>          </u> | 31,031            |
|                            |                   | <u>          </u> |                   | <u>          </u> |
|                            |                   | 13,322            |                   | (4,176)           |
| <b>Finance costs</b>       |                   |                   |                   |                   |
| Bank charges               |                   | 100               |                   | 79                |
|                            |                   | <u>          </u> |                   | <u>          </u> |
| <b>NET PROFIT/(LOSS)</b>   |                   | <u>          </u> |                   | <u>          </u> |
|                            |                   | 13,222            |                   | (4,255)           |
|                            |                   | <u>          </u> |                   | <u>          </u> |

St Helens Sea Cadets

Balance Sheet  
31 March 2025

|                            | 31.3.25           |                   | 31.3.24           |                   |
|----------------------------|-------------------|-------------------|-------------------|-------------------|
|                            | £                 | £                 | £                 | £                 |
| <b>FIXED ASSETS</b>        |                   |                   |                   |                   |
| Land and buildings         | 70,000            |                   | 70,000            |                   |
| Boats                      | 6,960             |                   | 6,960             |                   |
| Other equipment            | 10,734            |                   | 10,734            |                   |
|                            | <u>          </u> | 87,694            | <u>          </u> | 87,694            |
| <b>CURRENT ASSETS</b>      |                   |                   |                   |                   |
| Stocks                     | 180               |                   | 180               |                   |
| Cash at bank               | 37,828            |                   | 24,606            |                   |
|                            | <u>          </u> |                   | <u>          </u> |                   |
|                            | 38,008            |                   | 24,786            |                   |
| <b>CURRENT LIABILITIES</b> |                   |                   |                   |                   |
| Trade creditors            | 175               |                   | 175               |                   |
| Accrued expenses           | 540               |                   | 540               |                   |
|                            | <u>          </u> |                   | <u>          </u> |                   |
|                            | 715               |                   | 715               |                   |
|                            | <u>          </u> | 37,293            | <u>          </u> | 24,071            |
| <b>NET ASSETS</b>          |                   | <u>          </u> |                   | <u>          </u> |
|                            |                   | 124,987           |                   | 111,765           |
| <b>FINANCED BY</b>         |                   |                   |                   |                   |
| <b>RESERVES AND FUNDS</b>  |                   |                   |                   |                   |
| Reserves                   |                   | 100,529           |                   | 100,529           |
| <b>CAPITAL ACCOUNT</b>     |                   |                   |                   |                   |
| Brought forward            |                   |                   | 15,491            |                   |
| Add                        | 11,236            |                   |                   |                   |
| Net profit                 | 13,222            |                   | -                 |                   |
|                            | <u>          </u> |                   | <u>          </u> |                   |
|                            | 24,458            |                   | 15,491            |                   |
| Less                       |                   |                   |                   |                   |
| Net loss                   | -                 |                   | 4,255             |                   |
|                            | <u>          </u> | 24,458            | <u>          </u> | 11,236            |
|                            |                   | <u>          </u> |                   | <u>          </u> |
|                            |                   | 124,987           |                   | 111,765           |

St Helens Sea Cadets

Reserves Schedule  
31 March 2025

At 1 April 2024

At 31 March 2025

Other  
reserves  
£  
100,529  

---

100,529  

---

St Helens Sea Cadets

Tangible Fixed Assets Schedule  
31 March 2025

|                                      | Land and<br>buildings<br>£ | Boats<br>£   | Other<br>equipment<br>£ | Totals<br>£   |
|--------------------------------------|----------------------------|--------------|-------------------------|---------------|
| <b>COST</b>                          |                            |              |                         |               |
| At 1 April 2024<br>and 31 March 2025 | 70,000                     | 6,960        | 10,734                  | 87,694        |
| <b>NET BOOK VALUE</b>                |                            |              |                         |               |
| At 31 March 2025                     | <u>70,000</u>              | <u>6,960</u> | <u>10,734</u>           | <u>87,694</u> |
| At 31 March 2024                     | <u>70,000</u>              | <u>6,960</u> | <u>10,734</u>           | <u>87,694</u> |

## SET - UP PAGE

Please enter the relevant data into the cells shaded

RIIF

|                       |
|-----------------------|
| <b>UNIT NAME</b>      |
| St Helens             |
| <b>CHARITY NUMBER</b> |
| 521309                |
| <b>YEAR ENDING</b>    |
| 2025                  |

| <b>RECONCILIATION</b>   |   |
|-------------------------|---|
| <b>Opening Balances</b> |   |
| £16,780.34              | Bank Account                                    |
| £3,119.77               | Saving Account                                  |
| £0.00                   | Petty Cash                                      |
| <b>£19,900.11</b>       | <b>Total Opening Balance at 1st April 2024</b>  |
| <b>Closing Balances</b> |   |
| £29,912.21              | Bank Account                                    |
| £3,179.73               | Saving Account                                  |
| £0.00                   | Petty Cash                                      |
| <b>£33,091.94</b>       | <b>Total Closing Balance at 31st March 2025</b> |
| <b>£37,824.11</b>       | <b>Closing Balance per A3 Report</b>            |
|                         |   |

**THE SEA CADETS**

**ANNUAL STATEMENT OF ACCOUNT\* FOR THE UNIT**

**RECEIPTS & PAYMENTS ACCOUNT for year ended 31 March**

Form  
SCC A3 (R&P)  
Apr-19

(\*Units in Scotland: This Statement's form and content and its scrutiny are governed by Regulations – SSI 2006/218)

Copy to be uploaded onto Westminster and Volunteer & Business Support Manager at Area Office to be notified by 1 November

|                             |                           |
|-----------------------------|---------------------------|
| <b>Unit Name:</b> St Helens | <b>Charity No:</b> 521309 |
|-----------------------------|---------------------------|

| <b>Fund-name/purpose</b> (if not held for the Unit's general purposes):- | <b>THIS YEAR</b> | <b>LAST YEAR</b> |
|--|------------------|------------------|
|  | £                | £                |

**REVENUE RECEIPTS –**

|   | Notes |           |           |
|---|-------|-----------|-----------|
| ANNUAL FUND/DIRECT GRANT                |       | £6,375.00 | £0.00     |
| SCAVA (Sea Cadet Victualling Allowance) |       | £0.00     | £0.00     |
| OTHER GRANTS                            |       | £0.00     | £0.00     |
| CADET CONTRIBUTIONS                     |       | £8,107.00 | £4,179.00 |
| OTHER DONATIONS / LEGACIES              |       | £2,248.00 | £5,282.00 |
| FUNDRAISING & SPECIAL EVENTS PROCEEDS   |       | £0.00     | £0.00     |

**OTHER CHARITABLE ACTIVITIES:**

|  |                          |            |            |
|--|--------------------------|------------|------------|
| COMPETITION RECEIPTS                     |                          | £0.00      | £0.00      |
| COURSE FEES                              |                          | £0.00      | £0.00      |
| SUNDRY SALES RECEIPTS                    |                          | £0.00      | £0.00      |
| BANK DEPOSIT INTEREST                    |                          |            |            |
| PROPERTY RENTS (includes any occasional) | Nutty Sales              | £1,930.00  | £1,073.00  |
| OTHER REVENUE RECEIPTS                   |                          | £0.00      | £0.00      |
|  | Pranormal & Other income | £26,434.00 | £20,852.00 |

|                               |          |                   |                   |
|-------------------------------|----------|-------------------|-------------------|
| <b>TOTAL REVENUE RECEIPTS</b> | <b>A</b> | <b>£45,094.00</b> | <b>£31,386.00</b> |
|-------------------------------|----------|-------------------|-------------------|

**NON-REVENUE RECEIPTS –**

|   |  |       |       |
|---|--|-------|-------|
| PROCEEDS FROM SALES OF OTHER FIXED ASSETS |  | £0.00 | £0.00 |
|---|--|-------|-------|

|                                   |          |              |              |
|-----------------------------------|----------|--------------|--------------|
| <b>TOTAL NON-REVENUE RECEIPTS</b> | <b>B</b> | <b>£0.00</b> | <b>£0.00</b> |
|-----------------------------------|----------|--------------|--------------|

(\*Attach that Fund's similar Account of Receipts as page AC1A, and so on)

|                               |          |                   |                   |
|-------------------------------|----------|-------------------|-------------------|
| <b>TOTAL RECEIPTS = A + B</b> | <b>C</b> | <b>£45,094.00</b> | <b>£31,386.00</b> |
|-------------------------------|----------|-------------------|-------------------|

**Reconciliation:-**

**NET CHANGE FOR YEAR IN CASH/BANK BALANCE:-**

|   |          |            |            |
|---|----------|------------|------------|
| - REVENUE ITEMS (= A – D from page AC2)     | <b>G</b> | £17,924.00 | £31,386.00 |
| - NON-REVENUE ITEMS (= B – E from page AC2) | <b>H</b> | £0.00      | £0.00      |
| - COMBINED (=G+H)                           |          | £17,924.00 | £31,386.00 |

|   |  |            |       |
|---|--|------------|-------|
| <b>CASH/BANK BALANCE FROM LAST YEAR-END</b> |  | £19,900.11 | £0.00 |
|---|--|------------|-------|

|   |             |                   |                   |
|---|-------------|-------------------|-------------------|
| <b>CASH/BANK BALANCE AT THIS YEAR-END</b> | <b>2025</b> | <b>£37,824.11</b> | <b>£19,900.11</b> |
|---|-------------|-------------------|-------------------|

**THE SEA CADETS**

**ANNUAL STATEMENT OF ACCOUNT\* FOR THE UNIT**

**RECEIPTS & PAYMENTS ACCOUNT for year ended 31 March**

Form  
SCC A3 (R&P)  
Apr-19

(\*Units in Scotland: This Statement's form and content and its scrutiny are governed by Regulations – SSI 2006/218)

Copy to be uploaded onto Westminster and Volunteer & Business Support Manager at Area Office to be notified by 1 November

|                             |                           |
|-----------------------------|---------------------------|
| <b>Unit Name:</b> St Helens | <b>Charity No:</b> 521309 |
|-----------------------------|---------------------------|

| Fund-name/purpose (if not held for the Unit's general purposes):- | Notes | THIS YEAR<br>£ | LAST YEAR<br>£ |
|---|-------|----------------|----------------|
|---|-------|----------------|----------------|

**REVENUE PAYMENTS –**

**DIRECT CHARITABLE ACTIVITY COSTS:**

|                                    |  |           |           |
|------------------------------------|--|-----------|-----------|
| FUNDRAISING & SPECIAL EVENTS COSTS |  | £0.00     | £0.00     |
| COMPETITION COSTS                  |  | £0.00     | £0.00     |
| FUEL & TRAVEL COSTS                |  | £0.00     | £0.00     |
| CATERING COSTS                     |  | £0.00     | £0.00     |
| TRAINING COURSES COSTS             |  | £1,142.00 | £6,006.00 |
| ARTICLES PURCHASED FOR RESALE      |  | £0.00     | £0.00     |

**OVERHEAD COSTS FOR:**

|                                     |  |           |           |
|-------------------------------------|--|-----------|-----------|
| RENT / COUNCIL TAX                  |  | £0.00     | £0.00     |
| HEAT, LIGHT & WATER                 |  | £5,664.00 | £8,037.00 |
| TELEPHONE & BROADBAND               |  | £1,008.00 | £1,008.00 |
| OFFICE SUPPLIES, POSTAGE & PRINTING |  | £0.00     | £0.00     |

**MAINTENANCE COSTS FOR:**

|                         |  |           |           |
|-------------------------|--|-----------|-----------|
| BUILDINGS & ESTATE      |  | £6,749.00 | £6,108.00 |
| BOATS                   |  | £0.00     | £0.00     |
| VEHICLES                |  | £0.00     | £0.00     |
| OTHER MISC EQUIPMENT    |  | £0.00     | £0.00     |
| INSURANCE COSTS         |  | £4,799.00 | £4,470.00 |
| BANK INTEREST & CHARGES |  | £100.00   | £79.00    |

**CHARITY GOVERNANCE COSTS:**

|   |   |                   |                   |
|---|---|-------------------|-------------------|
| FOR ACCOUNTS/AUDIT OR INDEPENDENT EXAMINAT      |   | £540.00           | £480.00           |
| FOR OTHER PROFESSIONAL FEES                     |   | £0.00             | £0.00             |
| FOR LEGAL ADVICE (for constitution or trustees) |   | £0.00             | £1,152.00         |
| OTHER REVENUE COSTS                             | Waste Management,<br>Sundry Expenses, Subs &<br>Donations | £7,168.00         | £3,770.00         |
| <b>TOTAL REVENUE PAYMENTS</b>                   | <b>D</b>  | <b>£27,170.00</b> | <b>£31,110.00</b> |

**NON-REVENUE PAYMENTS –**

|                                   |          |                   |                   |
|-----------------------------------|----------|-------------------|-------------------|
| ASSETS                            |          |                   |                   |
| <b>TOTAL NON-REVENUE PAYMENTS</b> | <b>E</b> | <b>£0.00</b>      | <b>£0.00</b>      |
| <b>TOTAL PAYMENTS (=D+E)</b>      | <b>F</b> | <b>£27,170.00</b> | <b>£31,110.00</b> |

(\*Attach that Fund's similar Account of Payments as page AC2A, and so on)

**THE SEA CADETS**

**ANNUAL STATEMENT OF ACCOUNT\* FOR THE UNIT  
RECEIPTS & PAYMENTS ACCOUNT for year ended 31 March**

Form  
SCC A3 (R&P)  
Apr-19

(\*Units in Scotland: This Statement's form and content and its scrutiny are governed by Regulations – SSI 2006/218)

Copy to be uploaded onto Westminster and Volunteer & Business Support Manager at Area Office to be notified by 1 November

|                             |                           |
|-----------------------------|---------------------------|
| <b>Unit Name:</b> St Helens | <b>Charity No:</b> 521309 |
|-----------------------------|---------------------------|

Unit address (or address for correspondence):-

|                |                      |
|----------------|----------------------|
| House name:    | Mill Street Barracks |
| Street and No: | Mill Street          |
| Area or Estate |                      |
| Town/City:     | St Helens            |
| County         | Merseyside           |
| Post Code:     | WA10 2BB             |

Unit Management Team members (the 'charity trustees') at date of signing Report:-

|                   |               |  |
|-------------------|---------------|--|
| Yvonne Chadwick   | Paul Turner   |  |
| Sarah Dillon      | Byron Whalley |  |
| Terence Burns     |               |  |
| Ronald Mahoney    |               |  |
| Malgorzata Barrow |               |  |
| Philip Stansbie   |               |  |

Names of any other persons who were charity trustees of the Unit at any time in the financial year:-

|  |  |  |
|--|--|--|
|  |  |  |
|  |  |  |
|  |  |  |
|  |  |  |

Name of any person who is now (or was, in the financial year) a 'trustee for the charity' - i.e., holding or in possession of any assets belonging to the Unit (includes custodians, nominees &c) [*not* : Scotland]:-

|                 |              |  |
|-----------------|--------------|--|
| Pauline Simpson | Anthony Bull |  |
|-----------------|--------------|--|

**Nature and date of the Unit's constitution (governing document):-** Governed by Sea Cadet Standard Constitution

**The method(s) adopted for recruiting new trustees, and how trustees are elected or otherwise appointed (and by whom) in accordance with the Unit's constitution, are as follows:-**

*Unit Management Team (UMT) members are elected annually at the Annual General Meeting (AGM). UMT members are elected from the membership of the Sea Cadet Unit which is drawn loosely as being those with an interest in the unit. In the event of a vacancy arising during the year (known as a casual vacancy), The UMT have the power to appoint a new UMT member. The UMT member appointed will serve until the date of the next AGM, after which the post will be filled by election.*

**The Unit's charitable purpose(s) as set out in its constitution is:-**

To promote the development of young people in achieving their physical, intellectual and social potential as individuals and as responsible citizens by the provision of education and leisure time activities using a nautical theme and in accordance with the principles, ethos and practices of the Marine Society & Sea Cadets (MSSC).

**The Unit's main activities and achievements in the financial year were:-**

See attached report

**Public Benefit**

The UMT continue to give due regard to the public benefit provided by the Unit in relation to the charitable purpose of the Sea Cadet movement as set out in the activities and achievements as outlined above. The aim is to promote the development of young people in achieving their physical, intellectual and social potential as individuals and responsible citizens in a safe environment. In order to achieve this the Unit takes young people from all backgrounds, including where possible those with disabilities and develops their skills and abilities by:

- Regular and structured activities with a nautical theme.
- Allowing young people to take part in activities connected with the wider Sea Cadet movement such as waterborne activities, events and competitions at district, area and national levels.
- Availability of formal educational achievements whilst taking courses to earn badges and promotions

Contributions are kept low in order to ensure all those who wish to take part in the activities of the Unit may do so.

**THE SEA CADETS**

**ANNUAL STATEMENT OF ACCOUNT\* FOR THE UNIT  
RECEIPTS & PAYMENTS ACCOUNT for year ended 31 March**

Form  
SCC A3 (R&P)  
Apr-19

(\*Units in Scotland: This Statement's form and content and its scrutiny are governed by Regulations – SSI 2006/218)

Copy to be uploaded onto Westminster and Volunteer & Business Support Manager at Area Office to be notified by 1 November

|                             |                           |
|-----------------------------|---------------------------|
| <b>Unit Name:</b> St Helens | <b>Charity No:</b> 521309 |
|-----------------------------|---------------------------|

**Reserves Policy**

The charity trustees' policy aims to maintain unrestricted reserves at a level equating to 2 months revenue payments in order to safeguard the Unit's ongoing activities from any unexpected fluctuations in income. Year-end reserves amounted to £15,000 months' on that basis.

*[Delete this section if not applicable]-*

*The Unit holds <enter sum> in designated funds representing fixed assets needed for future activities and <enter sum> for future projects to be carried out in <Enter No of Months/Yrs> as currently planned/expected*

*[Delete this section unless the Unit has a Restricted Fund in deficit]*

A restricted fund held for the purpose of was in deficit to the extent of and the steps being taken to rectify it are:-

During the financial year the Unit received the following donated facilities/services [not: English, Welsh or NI Units]:-

The Unit and/or its trustees held the following assets for the charity/ies named below, whose charitable purposes are as set out hereunder. Special arrangements for the safe custody of those assets and their segregation from the Unit's own assets are as set out below [English, Welsh & NI Units: Delete this section if not applicable; Units in Scotland: This disclosure is not mandatory]:-

Date signed as authorised by the Unit's Management Team:

Sarah Dillon

Unit Treasurer

Ron Mahoney

Unit Chairman

GR Taylor Accountants

Independent Examiner

**Note:** The statutory audit or independent examination report on this Statement of Account must be attached.

**ST HELENS UNIT 294 OF THE SEA CADET CORPS**

England & Wales - Charity number 521309

---

# Accounts

---

St Helens Sea Cadets Unit 294

TS Scimitar

Minutes of Annual General Meeting

Held on Wednesday 18<sup>th</sup> September 2024

**Agenda**

1. Apologies for Absence.
2. Opening Address or Comments by the Chairperson
3. Minutes of the last AGM (October 2023) for adoption.
4. Matters arising from those minutes.
5. Units Chairpersons report.
6. CO Report
7. Treasurer's Report and adoption of accounts (2023/24)- Adoption of Signatories for Bank Account, On-line access, and Debit cards.
8. Health and safety.
9. Election/Re-election of President – Letter to be sent to proposed President.
10. Holding Trustees – Letters to be sent to establish up to date contact details and whether they wish to remain as a Trustee.
11. Election/ Re-election of Unit Management Committee (UMC) – (either en bloc or individually. Plus, any new nominations.
12. Any other business
13. Date of next meeting

## **Present**

Paul Turner – CO

James Dillon – Health and Safety officer

Yvonne Chadwick – Chairperson

Terence Burns

Phil Stansbie

William Appleton

Pauline Simpson

Evie Mae-Layland

### **1. Apologies for Absence**

Bryon Whalley, Ron Mahoney and Malgorzata Barrow

### **2. Opening address or comments by Chairperson**

Thank you for all for coming tonight, this should not be too long.

### **3. Minutes of Last AGM (October 2023) for Adoption**

All UMC members present had access to a copy of the previous minutes from 2023 sent on the google chat. The minutes were read and agreed by all members as a true record. Approval of the minutes was proposed by Terry Burns and seconded by Yvonne Chadwick.

### **4. Matters Arising from those minutes**

There have been more changes to the committee with added committee members. Directs Debit membership payments for subs is going well and making a difference in the finances.

Despite not being financially viable, as previously discussed, the Royal Marine Cadets attachment opened this year.

The changing of the door codes as discussed last year has not yet been completed and after a long process Arthur Kelsall has now been removed from the Land registry.

## **5. Chairperson's Report**

This year has seen a lot of changes again, from the change to our Land registry to the addition of the Royal Marine Cadet detachment, it has been a very busy year.

The most notable change is the stability of our finances. Its not easy for us to earn the money that we need to provide for the Cadets, keep the building open and make necessary repairs but we have all worked together to make most of it happen.

The dedication and commitment that the volunteers have shown is amazing and I would like to thank you all, without the opening for Paranormal bookings we just would not be able to stay open.

The UMC have had some new additions to the committee and one of those additions has kindly agreed to take over as Chairperson, Ron Mahoney has been with us less than a year, but his work and knowledge of health and safety and maintenance is a good portion of the role.

One of Ron's successes is the new heating, getting it at a good price was key in us staying open and being better off financially. I think we all can agree that the reason it wasn't done earlier was the lack of knowledge/experience and the cost, so thank you Ron.

I have just not been active enough in this position, and we still need a secretary after malgorzata resigned and so this for me is the perfect solution. Going back to secretary with the addition of possible vice chair just eases some guilt for me but does balance the committee a little.

We have seen changes with how we collect subs, changes for paranormal bookings and how we do business in general, our core values and help for others has not changed nor has the direction we are going which is onwards and upwards. There is a debate as to whether that onwards and upwards will be in this building or not, but regardless of what the future brings I'm sure we will embrace it and make it great.

## **6. CO Report**

Thank you all for attending.

Firstly, Thank you to Yvonne our chairperson for her unwavering commitment this last 12 months.

Last year we sat with 4 UMT and 2 CFAV's around the table and an ambitious plan on both sides of our team, Growing the UMT and developing the uniform side.

Yvonne's work over the last few years whether that be grant applications, charity commission work, liaising with accountants to attending meetings for the RMC.

Thank you for your continued work and look forward to you hopefully having a less busy year in the next 12 months. I'm sure you will support and advise your successor and continue to be a key member of our team.

We've recently received our UR scores which is the second highest in the last 14 years and the highest score for our last 9 years. This is a culmination of the hard work of all the team across all areas yet gives us some clear points of improvement to exceed this years scores and enhance our experience to our young people.

Some of milestones over the last 12 months have been: -

- Opening of new Royal Marine Cadet Detachment. We were the first to open in the Northwest under the DCMS funding and are moving from strength to strength with the opportunities we are providing our cadets with. Significant effort has gone into recruiting and training our new CFAV's as well personal development by the Detachment Commander who has passed the first phase of the Officer programme. Special thanks to the DC, PO Bec Burrows, for her continued work and very excited to see the RMC progress this year.

- Growth Award for 2023. This year our recruitment officer and PR team have worked very hard to increase our numbers which they have done so successfully. Numbers currently sit at 54 Cadets and 26 Adults with no signs of stopping. An upcoming push for all categories, Instructors and Cadets will help push our unit from strength to strength. Special thanks to newly promoted Midshipman (SCC) Will Appleton RNR on his work and congratulations on passing the officer's board.

- Classrooms. Most of the unit hasn't been able to be improved due to finances for some years but due to the work from grants, fundraising events and donations from Lord Derby, we have eventually been able to start improving our training facilities for our cadets as well as the other groups who use our building. Special note to the upper barracks and storage rooms which has now been converted to new entry training. Plans to bring back the Marine Engineering workshop, upgrade the Junior Classrooms and get our overnight licence back are really refreshing, obviously when finances allow.

- We've completed several events and have several planned for the future. Some of note are D Day Tri service event with RAFAC and ACF. Commander Watson and Royal Navy presentation. RMC Opening night, Armed Forces Parade with our largest footprint for years.

- We have several projects in motion from the one already mentioned, progress in becoming an Air Rifle Centre for Merseyside, expansion of paranormal bookings, maintenance and improvement as well as PDP for our instructors.

In my first year as OIC, I can't thank everyone enough, in uniform or not on the work you all do. Inspiring our young people, racializing a safe environment for them to come too and a hub of activity for the community. I really look forward to seeing what we can achieve this year.

**7. Treasurer's Report and Adoption of Accounts for (2023-2024) – Adoption of Signatories for Bank Account, Online access and Debit cards**

| <b>CATEGORIES</b> | <b>Income</b> | <b>Expenditure</b> |
|-------------------|---------------|--------------------|
| BANK CHARGE       | £ -           | £ 78.77            |

|                  |                    |                    |
|------------------|--------------------|--------------------|
| BAR              | £ 3,548.89         | £ 2,659.45         |
| CADET BURSARY    | £ -                | £ 52.44            |
| CADET SUBS       | £ 4,178.99         | £ -                |
| UNKNOWN          | £ -                | £ 146.92           |
| COURSE FEES      | £ 227.00           | £ 474.32           |
| DONATION         | £ 3,281.81         | £ 477.50           |
| ELECTRIC         | £ -                | £ 3,103.40         |
| EQUIPMENT        | £ 192.47           | £ 2,610.05         |
| FUND RASING      | £ 4,084.26         | £ 3,262.54         |
| GAS              | £ -                | £ 2,635.76         |
| GRANTS           | £ 2,000.00         | £ -                |
| INSURANCE        | £ -                | £ 4,469.90         |
| INTERNET         | £ -                | £ 1,008.00         |
| IT               | £ -                | £ 226.38           |
| LEGAL FEES       | £ 100.00           | £ 1,792.00         |
| MAINTENANCE      | £ -                | £ 6,107.79         |
| SUNDRY           | £ 310.28           | £ 1,020.61         |
| NUTTY            | £ 1,073.20         | £ 443.26           |
| PARANORMAL       | £ 8,800.00         | £ -                |
| STATIONARY       | £ -                | £ 326.04           |
| EXPENSES         | £ -                | £ -                |
| UNIT MERCHANDISE | £ 813.40           | £ 1,377.31         |
| UNIFORM          | £ 455.27           | £ 833.16           |
| UNIT HIRE        | £ 3,150.10         | £ 31.09            |
| WASTE MANAGEMENT | £ -                | £ 1,095.60         |
| WATER            | £ -                | £ 2,298.20         |
|                  |                    |                    |
| <b>TOTALS</b>    | <b>£ 32,215.67</b> | <b>£ 36,530.49</b> |

We have received the following donations

|                              |               |
|------------------------------|---------------|
| Lord Derby                   | £750          |
| JUSTGIVING 3098993 ST HELENS | £87.28        |
| TEBB RC TEBB 85714           | £250.00       |
| AMAZON EUROPE CORE           | £5.00         |
| JUSTGIVING 3112865 ST HELENS | £28.83        |
| EASY FUNDRAISING             | £17.16        |
| AMAZON EUROPE CORE           | <b>£18.43</b> |
| CHQ IN AT 407080 – RMA       | £400.00       |
| JUSTGIVING 3213057 ST HELENS | £38.64        |
| JUSTGIVING 3234757 ST HELENS | £87.08        |
| JUSTGIVING 3287126 ST HELENS | £106.31       |
| JUSTGIVING 3302473 ST HELENS | £290.48       |
| JUSTGIVING 3320670 ST HELENS | £4.70         |
| JUSTGIVING 3333000 ST HELENS | £9.61         |

|  |          |
|--|----------|
| Christmas Decoration Donation          | £30.00   |
| L35 Radio Donation                     | £70.00   |
| CHQ IN AT 407080 - Rotary Club Donatid | £500.00  |
| EASY FUNDRAISING                       | £28.99   |
| RMA Donation                           | £41.00   |
| St Thomas                              | £123     |
| David Cross                            | £45      |
| RNA                                    | £ 350.00 |

We have received Grants from the following:

|      |        |
|------|--------|
| DCMS | £2,000 |
|------|--------|

Unit Maintenance Costs include

|  |           |
|--|-----------|
| PAT Testing (Equipment)                                  | £334.80   |
| GAS Service Post Repairs (After Service) / Invoice 47447 | £ 228.00  |
| Emergency Lights Annual Service                          | £ 195.00  |
| Fire Alarm Service                                       | £60.00    |
| Skip for Major Clean of Unit                             | £210.00   |
| Northwest roofing SeaCadets294 Roof                      | £1,500.00 |
| Electrical Work Main Galley                              | £95.00    |
| Roof - John Speakman                                     | £ 438.00  |
| Replacement LED Tubes For Lights                         | £ 97.45   |
| Annual Gas Service                                       | £ 156.00  |

Sundries include:

|  |         |
|--|---------|
| Gr Taylor Sea cadets ref 4195 (Accountant) | £540.00 |
| Stephenson's 561443.1(Legal Fees)          | £652.00 |

Other Expenses include:

|  |         |
|--|---------|
| St Helens Council Premises Licence             | £180.00 |
| Lt Cdr (SCC) J Johnstone RNR (Bench In Memory) | £50.00  |
| Blinds   | £330.00 |
| Racking Stores                                 | £347.98 |
| Radios   | £156.99 |
| Cadet Photos                                   | £112.37 |
| Furniture (Desks, Cabinet, Booth, Stationary   | £432.00 |
| Football Bibs (Competition)                    | £41.97  |
| PAINT  | £160.00 |
| Day Bags                                       | £299.80 |
| Racking & Ceiling Frame                        | £188.99 |
| RMC Compass                                    | £131.98 |

The Balances on the Accounts as at 31<sup>st</sup> March 2023 are:

|                    |                   |
|--------------------|-------------------|
| Bank Account       | £16,780.34        |
| Savings Account    | £3,124.91         |
| Jack Platt Fund    | ?                 |
| <b>Total Funds</b> | <b>£16,802.98</b> |

Jack Platt Fund includes a compensation payment of £75.00 from HSBC. This was for member of their staff attaching an unknown person from another person's Business Account onto our Online Banking in error and HSBC then having to close our Online Account because of this error. This payment was paid into the wrong account by HSBC and needs to be transferred from the Jack Platt fund into the General Account.

On reflection the unit has continued to overspend with a loss of -£4,314.82 (income vs expenditure) looking ahead with newer members to the UMT, plans to look at new innovative ways of raising income and a robust approval process for spend the expectation for 24/25 looks very promising.

To date (as of August 2024) the net profit for this financial year is £3,835.52 this is testament to the good work already underway with a special mention to Paul & team who has led on some already profitable areas such as Unit Merch, Paranormal Price Review & Cadet Sub's.

Accounts for 2023 - 24 were given to UMC members before the meeting and were approved by all UMC members. UMC members also voted on and agreed the following:

- Signatories to be Yvonne Chadwick and James Dillon.
- Bank Account to have minimum of two signatories to sign.
- Debit Cards for both Yvonne Chadwick, James Dillon and Paul Turner.
- On-line Banking facility – Secretary and Paul Turner to have access to On-line Banking Facility and Bill payments to be set up on the account. Secretary and Paul Turner will have permissions to make payments for services, James Dillon will have read only access to the online banking and Terry Burns will have read only access.

Person's signing agreement on behalf of all members of the Unit Management Committee (UMC) are as follows:

Signed: \_\_\_\_\_ Ron Mahoney (Chairperson)

Signed: \_\_\_\_\_ Sarah Dillon (Treasurer)

Signed: \_\_\_\_\_ Yvonne Chadwick (Secretary)

Signed: \_\_\_\_\_ Paul Turner (Commanding Officer)

## **8. Health & Safety Report**

We implemented a maintenance tracker for any issues that arise. The big blue doors were replaced with UVPC and much better to open and close plus no drafts.

Fire exits on deck have not been fixed and Paul will chase them up for repair.

Rat's traps and cages are out in areas of issue, we will wait and see if we catch anything, the rats have set off the alarm a few times.

Emergency lighting is completed in part with another quote for extra lights.

Floor in wardroom and same area on Burma way is spongy will need looking into.

We need an asbestos survey, Yvonne Chadwick will look into quotes on this matter.

## **9. Election/Re-election of President**

Lord Derby was proposed by the Yvonne Chadwick and seconded by CO.

## **10. Holding Trustees – letters/Emails to be sent to establish up to date contact details and whether they wish to remain as a Trustee**

Anthony Bull and Pauline Simpson have both agreed to stay on as holding Trustees. No other trustee is needed currently.

## **11. Election/Re-election of the Unit Management Committee (UMC) – (either en bloc or individually, plus new nominations)**

Chairperson – Ron Mahoney was proposed by Yvonne Chadwick and seconded by Phil Stansbie.

Treasurer – Sarah Dillon was proposed by Yvonne Chadwick and seconded by Terry Burns.

Secretary/Vice Chair –Yvonne Chadwick was proposed by Paul Turner and seconded by Phil Stansbie, also supported by Ron Mahoney in google chat.

Unit Management Committee Members include- Bryon Whalley and Malgorzata Barrow

## **12. Any Other Business**

The parking situation outside the unit was mentioned, Paul Turner had put in emails to Lowe house requesting us to have access to their carpark for parade nights but have so far been unsuccessful in getting a proper response.

Other enquires for parking permits, access to any other carpark have also been unsuccessful.

We have started taking paranormal bookings for next year.

**13. Date of next meeting**

28<sup>th</sup> October 2024 at 7.30pm

## SET - UP PAGE

Please enter the relevant data into the cells shaded  
**BLUE**

|                       |                         |   |
|-----------------------|-------------------------|---|
| <b>UNIT NAME</b>      | <b>RECONCILIATION</b>   |   |
| <b>St Helens</b>      | <b>Opening Balances</b> |   |
| <b>CHARITY NUMBER</b> | <b>£21,695.16</b>       | Bank Account                                    |
| <b>521309</b>         | <b>£3,069.68</b>        | Saving Account                                  |
| <b>YEAR ENDING</b>    | <b>£0.00</b>            | Petty Cash                                      |
| <b>2024</b>           | <b>£24,764.84</b>       | <b>Total Opening Balance at 1st April 2023</b>  |
|                       | <b>Closing Balances</b> |   |
|                       | <b>£16,780.34</b>       | Bank Account                                    |
|                       | <b>£3,119.77</b>        | Saving Account                                  |
|                       | <b>£0.00</b>            | Petty Cash                                      |
|                       | <b>£19,900.11</b>       | <b>Total Closing Balance at 31st March 2024</b> |
|                       | <b>£25,266.84</b>       | <b>Closing Balance per A3 Report</b>            |
|                       |                         |   |

| <b>THE SEA CADETS</b>   |                          | Form<br>SCC A3 (R&P)<br>Apr-19 |                   |
|---|--------------------------|--------------------------------|-------------------|
| <b>ANNUAL STATEMENT OF ACCOUNT* FOR THE UNIT</b>  |                          |                                |                   |
| <b>RECEIPTS &amp; PAYMENTS ACCOUNT for year ended 31 March</b>  |                          |                                |                   |
| (*Units in Scotland: This Statement's form and content and its scrutiny are governed by Regulations – SSI 2006/218)       |                          |                                |                   |
| Copy to be uploaded onto Westminster and Volunteer & Business Support Manager at Area Office to be notified by 1 November |                          |                                |                   |
| <b>Unit Name:</b> St Helens   |                          | <b>Charity No:</b> 521309      |                   |
| <b>Fund-name/purpose</b> (if not held for the Unit's <u>general</u> purposes):-   |                          | <b>THIS YEAR</b>               | <b>LAST YEAR</b>  |
| <b>Notes</b>  |                          | <b>£</b>                       | <b>£</b>          |
| <b>REVENUE RECEIPTS –</b>   |                          |                                |                   |
| ANNUAL FUND/DIRECT GRANT  |                          | £0.00                          | £0.00             |
| SCAVA (Sea Cadet Victualling Allowance)   |                          | £0.00                          | £0.00             |
| OTHER GRANTS  |                          | £0.00                          | £0.00             |
| CADET CONTRIBUTIONS   |                          | £4,179.00                      | £2,426.00         |
| OTHER DONATIONS / LEGACIES  |                          | £5,282.00                      | £5,000.00         |
| FUNDRAISING & SPECIAL EVENTS PROCEEDS   |                          | £0.00                          | £0.00             |
| <b>OTHER CHARITABLE ACTIVITIES:</b>   |                          |                                |                   |
| COMPETITION RECEIPTS  |                          | £0.00                          | £0.00             |
| COURSE FEES   |                          | £0.00                          | £0.00             |
| SUNDRY SALES RECEIPTS   |                          | £0.00                          | £0.00             |
| BANK DEPOSIT INTEREST   | Nutty Sales              | £1,073.00                      | £0.00             |
| PROPERTY RENTS (includes any occasional lettings/hirings)   |                          | £0.00                          | £0.00             |
| OTHER REVENUE RECEIPTS  | Pranormal & Other income | £20,852.00                     | £24,569.00        |
| <b>TOTAL REVENUE RECEIPTS</b>   |                          | <b>A</b>                       | <b>£31,386.00</b> |
| <b>TOTAL REVENUE RECEIPTS</b>   |                          |                                | <b>£31,995.00</b> |
| <b>NON-REVENUE RECEIPTS –</b>   |                          |                                |                   |
| PROCEEDS FROM SALES OF OTHER FIXED ASSETS   |                          | £0.00                          | £0.00             |
| <b>TOTAL NON-REVENUE RECEIPTS</b>   |                          | <b>B</b>                       | <b>£0.00</b>      |
| <b>TOTAL NON-REVENUE RECEIPTS</b>   |                          |                                | <b>£0.00</b>      |
| (#Attach that Fund's similar Account of Receipts as page AC1A, and so on)   |                          |                                |                   |
| <b>TOTAL RECEIPTS = A + B</b>   |                          | <b>C</b>                       | <b>£31,386.00</b> |
| <b>TOTAL RECEIPTS = A + B</b>   |                          |                                | <b>£31,995.00</b> |
| <b>Reconciliation:-</b>   |                          |                                |                   |
| <b>NET CHANGE FOR YEAR IN CASH/BANK BALANCE:-</b>   |                          |                                |                   |
| - REVENUE ITEMS (= A – D from page AC2)   | <b>G</b>                 | £502.00                        | £31,995.00        |
| - NON-REVENUE ITEMS (= B – E from page AC2)   | <b>H</b>                 | £0.00                          | £0.00             |
| - COMBINED (=G+H)   |                          | £502.00                        | £31,995.00        |
| <b>CASH/BANK BALANCE FROM LAST YEAR-END</b>   |                          | £24,764.84                     | £0.00             |
| <b>CASH/BANK BALANCE AT THIS YEAR-END</b>   | <b>2024</b>              | <b>£25,266.84</b>              | £24,764.84        |
| <b>AC1</b>  |                          |                                |                   |

| THE SEA CADETS  |   | Form              |                   |
|---|---|-------------------|-------------------|
| ANNUAL STATEMENT OF ACCOUNT* FOR THE UNIT   |   | SCC A3 (R&P)      |                   |
| RECEIPTS & PAYMENTS ACCOUNT for year ended 31 March   |   | Apr-19            |                   |
| (*Units in Scotland: This Statement's form and content and its scrutiny are governed by Regulations – SSI 2006/218)       |   |                   |                   |
| Copy to be uploaded onto Westminster and Volunteer & Business Support Manager at Area Office to be notified by 1 November |   |                   |                   |
| <b>Unit Name:</b> St Helens   | <b>Charity No:</b> 521309                           |                   |                   |
| <b>Fund-name/purpose</b> (if not held for the Unit's <u>general</u> purposes):-   |   | <b>THIS YEAR</b>  | <b>LAST YEAR</b>  |
|   | <b>Notes</b>  | <b>£</b>          | <b>£</b>          |
| <b>REVENUE PAYMENTS –</b>   |   |                   |                   |
| <b>DIRECT CHARITABLE ACTIVITY COSTS:</b>  |   |                   |                   |
| FUNDRAISING & SPECIAL EVENTS COSTS  |   | £0.00             | £0.00             |
| COMPETITION COSTS   |   | £0.00             | £0.00             |
| FUEL & TRAVEL COSTS   |   | £0.00             | £0.00             |
| CATERING COSTS  |   | £0.00             | £0.00             |
| TRAINING COURSES COSTS  |   | £6,006.00         | £2,442.00         |
| ARTICLES PURCHASED FOR RESALE   |   | £0.00             | £0.00             |
| <b>OVERHEAD COSTS FOR:</b>  |   |                   |                   |
| RENT / COUNCIL TAX  |   | £0.00             | £0.00             |
| HEAT, LIGHT & WATER   |   | £8,037.00         | £6,837.00         |
| TELEPHONE & BROADBAND   |   | £1,008.00         | £1,288.00         |
| OFFICE SUPPLIES, POSTAGE & PRINTING   |   | £0.00             | £0.00             |
| <b>MAINTENANCE COSTS FOR:</b>   |   |                   |                   |
| BUILDINGS & ESTATE  |   | £6,108.00         | £19,915.00        |
| BOATS   |   | £0.00             | £0.00             |
| VEHICLES  |   | £0.00             | £0.00             |
| OTHER MISC EQUIPMENT  |   | £0.00             | £0.00             |
| INSURANCE COSTS   |   | £4,470.00         | £3,683.00         |
| BANK INTEREST & CHARGES   |   | £79.00            | £93.00            |
| <b>CHARITY GOVERNANCE COSTS:</b>  |   |                   |                   |
| FOR ACCOUNTS/AUDIT OR INDEPENDENT EXAMINATION   |   | £480.00           | £600.00           |
| FOR OTHER PROFESSIONAL FEES   |   | £0.00             | £0.00             |
| FOR LEGAL ADVICE (for constitution or trustees)   |   | £1,152.00         | £0.00             |
| OTHER REVENUE COSTS   | Waste Management, Sundry Expenses, Subs & Donations | £3,544.00         | £5,065.00         |
| <b>TOTAL REVENUE PAYMENTS</b>   | <b>D</b>  | <b>£30,884.00</b> | <b>£39,923.00</b> |
| <b>NON-REVENUE PAYMENTS –</b>   |   |                   |                   |
| ASSETS  |   |                   |                   |
| <b>TOTAL NON-REVENUE PAYMENTS</b>   | <b>E</b>  | <b>£0.00</b>      | <b>£0.00</b>      |
| <b>TOTAL PAYMENTS (=D+E)</b>  | <b>F</b>  | <b>£30,884.00</b> | <b>£39,923.00</b> |
| (#Attach that Fund's similar Account of Payments as page AC2A, and so on)   |   |                   |                   |
| <b>AC2</b>  |   |                   |                   |

**THE SEA CADETS**  
**ANNUAL STATEMENT OF ACCOUNT\* FOR THE UNIT**  
**RECEIPTS & PAYMENTS ACCOUNT for year ended 31 March**

Form  
 SCC A3 (R&P)  
 Apr-19

(\*Units in Scotland: This Statement's form and content and its scrutiny are governed by Regulations – SSI 2006/218)

Copy to be uploaded onto Westminster and Volunteer & Business Support Manager at Area Office to be notified by 1 November

**Unit Name:** St Helens

**Charity No:** 521309

| In E&W: STATEMENT OF ASSETS & LIABILITIES<br>(English/Welsh Units: <u>No</u> valuations/costs or accounts notes required)            | Name of Fund<br>if restricted | THIS YEAR<br>£ | LAST YEAR<br>£ |
|--|-------------------------------|----------------|----------------|
| <b>ASSETS:</b>   |                               |                |                |
| CASH/BANK BALANCE(S) AT YEAR-END (from page AC1)   |                               | £25,266.84     | £24,764.84     |
| BANK DEPOSITS (if any) not included above  |                               | £0.00          | £0.00          |
| LOANS RECOVERABLE  |                               | £0.00          | £0.00          |
| OTHER DEBTS (total recoverable – exclude any “accruals”)   |                               | £0.00          | £0.00          |
| *STOCKS OF ITEMS FOR RESALE (total cost)   |                               | £4,937.00      | £404.00        |
| INVESTMENTS (present value of securities &c)   |                               | £0.00          | £0.00          |
| INVESTMENTS (ditto – belonging to a Restricted Fund, if any)   |                               | £0.00          | £0.00          |
| <b>*OTHER FIXED ASSETS:</b>  |                               |                |                |
| - LAND & BUILDINGS   |                               | £70,000.00     | £70,000.00     |
| - BOATS  |                               | £6,960.00      | £6,960.00      |
| - VEHICLES   |                               | £0.00          | £0.00          |
| - COMPUTERS & OTHER EQUIPMENT  |                               | £10,734.00     | £10,734.00     |
| *For all these items (including any gifts at estimated value when given) state their total present value here if lower than as above |                               |                |                |
| <b>LIABILITIES</b>   |                               |                |                |
| LOANS REPAYABLE  |                               | £0.00          | £0.00          |
| OTHER CREDITORS (total payable – exclude any “accruals”)   |                               | £715.00        | £775.00        |
| CONTINGENT LIABILITIES (estimated total amount)  |                               |                |                |

**[Scottish] ACCOUNTS NOTES\*** (if not within Annual Report)  
 For any separate Receipts & Payments Account included in this Statement of Account: the nature and purpose of each Fund accounted for and the legal restrictions on its use

Total number and amount of any grants paid to (i) individuals and (ii) institutions, analysed by type of activity or project

Amount of trustee remuneration (inc. to connected persons) paid and the legal authority for it

Amount of any trustee expenses reimbursed and for how many trustees

Amount and nature of any other trustee transactions (including with connected persons, stating the relationship) – together with any amount owing at the year end (say if none)

Any further information that ‘may reasonably assist’ a reader’s understanding

(\*Show details on an extra attached (numbered) page if necessary)

|                                  | [Amounts] | Particulars   |
|----------------------------------|-----------|---------------|
| Give page no(s) – or say if none |           |               |
|                                  | [ ——— ]   |               |
| (or say if none)                 | [ ——— ]   | Authority:    |
| (or say if none)                 | [ ——— ]   | For how many: |
|                                  | [ ——— ]   | Nature:       |
|                                  | [ ——— ]   |               |
| Give page no(s) – or say if none |           |               |

Sarah Dillon

Unit Treasurer

Yvonne Chadwick

Unit Chairman

Signed as authorised by the Unit’s Management Committee - Date:



**Note:** The statutory audit or independent examination report on this Statement of Account must be attached.

**THE SEA CADETS**  
**ANNUAL STATEMENT OF ACCOUNT\* FOR THE UNIT**  
**RECEIPTS & PAYMENTS ACCOUNT for year ended 31 March**

Form  
 SCC A3 (R&P)  
 Apr-19

(\*Units in Scotland: This Statement's form and content and its scrutiny are governed by Regulations – SSI 2006/218)

Copy to be uploaded onto Westminster and Volunteer & Business Support Manager at Area Office to be notified by 1 November

|                             |                           |
|-----------------------------|---------------------------|
| <b>Unit Name:</b> St Helens | <b>Charity No:</b> 521309 |
|-----------------------------|---------------------------|

Unit address (or address for correspondence):-

|                |                      |
|----------------|----------------------|
| House name:    | Mill Street Barracks |
| Street and No: | Mill Street          |
| Area or Estate |                      |
| Town/City:     | St Helens            |
| County         | Merseyside           |
| Post Code:     | WA10 2BB             |

Unit Management Team members (the 'charity trustees') at date of signing Report:-

|                   |             |  |
|-------------------|-------------|--|
| Yvonne Chadwick   | Paul Turner |  |
| Sarah Dillon      |             |  |
| Terence Burns     |             |  |
| Ronald Mahoney    |             |  |
| Malgorzata Barrow |             |  |
| David Pennington  |             |  |

Names of any other persons who were charity trustees of the Unit at any time in the financial year:-

|                 |  |  |
|-----------------|--|--|
| Paul Wainwright |  |  |
| Catherine Riley |  |  |
|                 |  |  |
|                 |  |  |

Name of any person who is now (or was, in the financial year) a 'trustee for the charity' - i.e., holding or in possession of any assets belonging to the Unit (includes custodians, nominees &c) *[not: Scotland]*:-

|                |                 |              |
|----------------|-----------------|--------------|
| Arthur Kelsall | Pauline Simpson | Anthony Bull |
|----------------|-----------------|--------------|

**Nature and date of the Unit's constitution (governing document):-** Governed by **Sea Cadet Standard Constitution**

**The method(s) adopted for recruiting new trustees, and how trustees are elected or otherwise appointed (and by whom) in accordance with the Unit's constitution, are as follows:-**

*Unit Management Team (UMT) members are elected annually at the Annual General Meeting (AGM). UMT members are elected from the membership of the Sea Cadet Unit which is drawn loosely as being those with an interest in the unit. In the event of a vacancy arising during the year (known as a casual vacancy), The UMT have the power to appoint a new UMT member. The UMT member appointed will serve until the date of the next AGM, after which the post will be filled by election.*

**The Unit's charitable purpose(s) as set out in its constitution is:-**

To promote the development of young people in achieving their physical, intellectual and social potential as individuals and as responsible citizens by the provision of education and leisure time activities using a nautical theme and in accordance with the principles, ethos and practices of the Marine Society & Sea Cadets (MSSC).

**The Unit's main activities and achievements in the financial year were:-**

See attached report

**Public Benefit**

The UMT continue to give due regard to the public benefit provided by the Unit in relation to the charitable purpose of the Sea Cadet movement as set out in the activities and achievements as outlined above. The aim is to promote the development of young people in achieving their physical, intellectual and social potential as individuals and responsible citizens in a safe environment. In order to achieve this the Unit takes young people from all backgrounds, including where possible those with disabilities and develops their skills and abilities by:

- Regular and structured activities with a nautical theme.
- Allowing young people to take part in activities connected with the wider Sea Cadet movement such as waterborne activities, events and competitions at district, area and national levels.
- Availability of formal educational achievements whilst taking courses to earn badges and promotions

Contributions are kept low in order to ensure all those who wish to take part in the activities of the Unit may do so.

**THE SEA CADETS**  
**ANNUAL STATEMENT OF ACCOUNT\* FOR THE UNIT**  
**RECEIPTS & PAYMENTS ACCOUNT for year ended 31 March**

Form  
 SCC A3 (R&P)  
 Apr-19

(\*Units in Scotland: This Statement's form and content and its scrutiny are governed by Regulations – SSI 2006/218)

Copy to be uploaded onto Westminster and Volunteer & Business Support Manager at Area Office to be notified by 1 November

**Unit Name:** St Helens

**Charity No:** 521309

**Reserves Policy**

The charity trustees' policy aims to maintain unrestricted reserves at a level equating to  months revenue payments in order to safeguard the Unit's ongoing activities from any unexpected fluctuations in income. Year-end reserves amounted to  months' on that basis.

*[Delete this section if not applicable]*

The Unit holds  in designated funds representing fixed assets needed for future activities and  for future projects to be carried out in  as currently planned/expected

*[Delete this section unless the Unit has a Restricted Fund in deficit]*

A restricted fund held for the purpose of  was in deficit to the extent of  and the steps being taken to rectify it are:-

During the financial year the Unit received the following donated facilities/services [not: English, Welsh or NI Units]:-

The Unit and/or its trustees held the following assets for the charity/ies named below, whose charitable purposes are as set out hereunder. Special arrangements for the safe custody of those assets and their segregation from the Unit's own assets are as set out below [English, Welsh & NI Units: Delete this section if not applicable; Units in Scotland: This disclosure is not mandatory]:-

Date signed as authorised by the Unit's Management Team:

Unit Treasurer

Unit Chairman

Independent Examiner

**Note:** The statutory audit or independent examination report on this Statement of Account must be attached.

Unaudited Financial Statements for the Year Ended 31 March 2024

for

St Helens Sea Cadets

Contents of the Financial Statements  
for the Year Ended 31 March 2024

|   | Page |
|---|------|
| General Information                                 | 1    |
| Accountants' Report and Client Approval Certificate | 2    |
| Trading and Profit and Loss Account                 | 3    |
| Balance Sheet                                       | 4    |
| Reserves Schedule                                   | 5    |
| Tangible Fixed Assets Schedule                      | 6    |

St Helens Sea Cadets

General Information  
for the Year Ended 31 March 2024

**PROPRIETOR:** St Helens Sea Cadets

**ADDRESS:** Mill Street  
ST HELENS  
Merseyside  
WA10 2BD

**ACCOUNTANTS:** GR Taylor & Co Accountants  
54-56 Ormskirk Street  
ST HELENS  
Merseyside  
WA10 2TF

Financial Statements

for the Year Ended 31 March 2024

Accountants' Report to

St Helens Sea Cadets

In accordance with instructions given to us we have prepared without carrying out an audit the annexed financial statements from the accounting records of St Helens Sea Cadets and from information and explanations supplied to us.

GR Taylor & Co


GR Taylor & Co Accountants  
54-56 Ormskirk Street  
ST HELENS  
Merseyside  
WA10 2TF

G R TAYLOR & CO ACCOUNTANTS  
54-56 ORMSKIRK STREET  
ST HELENS  
MERSEYSIDE WA10 2TF  
TEL:- 01744 613027  
FAX:- 01744 616921  
EMAIL:- INFO@GRTGLOBAL.COM

Date: 21st June 2024

Client Approval Certificate

I approve the financial statements and confirm that I have made available all relevant records and information for their preparation.

  
.....  
St Helens Sea Cadets

Date: 10/10/2024.....

St Helens Sea Cadets

Trading and Profit and Loss Account  
for the Year Ended 31 March 2024

|                            | 31.3.24           |                   | 31.3.23           |                   |
|----------------------------|-------------------|-------------------|-------------------|-------------------|
|                            | £                 | £                 | £                 | £                 |
| <b>Income</b>              |                   |                   |                   |                   |
| Donations                  | 5,282             |                   | 5,000             |                   |
| Subscriptions              | 4,179             |                   | 2,426             |                   |
| Other income               | 8,902             |                   | 15,669            |                   |
| Ghost hunt and room rental | 11,950            |                   | 8,900             |                   |
| Nutty sales                | 1,073             |                   | -                 |                   |
|                            | <u>          </u> | 31,386            | <u>          </u> | 31,995            |
| <b>Cost of sales</b>       |                   |                   |                   |                   |
| Opening stock              | 180               |                   | 180               |                   |
| Unit merchandise           | 1,377             |                   | -                 |                   |
| Bar purchases              | 2,659             |                   | 218               |                   |
| Nutty purchases            | 443               |                   | -                 |                   |
| Cadet bursary              | 52                |                   | -                 |                   |
| IT purchases               | 226               |                   | 6                 |                   |
|                            | <u>          </u> |                   | <u>          </u> |                   |
| Closing stock              | 4,937             |                   | 404               |                   |
|                            | (180)             |                   | (180)             |                   |
|                            | <u>          </u> | 4,757             | <u>          </u> | 224               |
| <b>GROSS PROFIT</b>        |                   | 26,629            |                   | 31,771            |
| <b>Expenditure</b>         |                   |                   |                   |                   |
| Insurance                  | 4,470             |                   | 3,683             |                   |
| Heat, light and water      | 8,037             |                   | 6,837             |                   |
| Buildings maintenance      | 6,108             |                   | 19,915            |                   |
| Cleaning and waste costs   | 1,096             |                   | 1,908             |                   |
| Telephone and alarm        | 1,008             |                   | 1,288             |                   |
| Trips and events           | 6,006             |                   | 2,442             |                   |
| Sundry expenses            | 1,970             |                   | 2,949             |                   |
| Accountancy                | 480               |                   | 600               |                   |
| Subscriptions              | -                 |                   | 180               |                   |
| Legal fees                 | 1,152             |                   | -                 |                   |
| Donations                  | 478               |                   | 28                |                   |
|                            | <u>          </u> | 30,805            | <u>          </u> | 39,830            |
|                            |                   | (4,176)           |                   | (8,059)           |
| <b>Finance costs</b>       |                   |                   |                   |                   |
| Bank charges               |                   | 79                |                   | 93                |
| <b>NET LOSS</b>            |                   | <u>          </u> |                   | <u>          </u> |
|                            |                   | (4,255)           |                   | (8,152)           |

St Helens Sea Cadets

Balance Sheet  
31 March 2024

|                            | 31.3.24       |                | 31.3.23       |                |
|----------------------------|---------------|----------------|---------------|----------------|
|                            | £             | £              | £             | £              |
| <b>FIXED ASSETS</b>        |               |                |               |                |
| Land and buildings         | 70,000        |                | 70,000        |                |
| Boats                      | 6,960         |                | 6,960         |                |
| Other equipment            | 10,734        |                | 10,734        |                |
|                            | <u>87,694</u> | 87,694         | <u>87,694</u> | 87,694         |
| <b>CURRENT ASSETS</b>      |               |                |               |                |
| Stocks                     | 180           |                | 180           |                |
| Cash at bank               | 24,606        |                | 28,921        |                |
|                            | <u>24,786</u> |                | <u>29,101</u> |                |
| <b>CURRENT LIABILITIES</b> |               |                |               |                |
| Trade creditors            | 175           |                | 175           |                |
| Accrued expenses           | 540           |                | 600           |                |
|                            | <u>715</u>    |                | <u>775</u>    |                |
|                            |               | <u>24,071</u>  |               | <u>28,326</u>  |
| <b>NET ASSETS</b>          |               | <u>111,765</u> |               | <u>116,020</u> |
| <b>FINANCED BY</b>         |               |                |               |                |
| <b>RESERVES AND FUNDS</b>  |               |                |               |                |
| Reserves                   |               | 100,529        |               | 100,529        |
| <b>CAPITAL ACCOUNT</b>     |               |                |               |                |
| Brought forward            | 15,491        |                | 23,643        |                |
| Less                       |               |                |               |                |
| Net loss                   | 4,255         |                | 8,152         |                |
|                            | <u>11,236</u> |                | <u>8,152</u>  |                |
|                            |               | <u>111,765</u> |               | <u>116,020</u> |

St Helens Sea Cadets

Reserves Schedule

31 March 2024

|                  | Other<br>reserves<br>£ |
|------------------|------------------------|
| At 1 April 2023  | <u>100,529</u>         |
| At 31 March 2024 | <u><u>100,529</u></u>  |

St Helens Sea Cadets

Tangible Fixed Assets Schedule

31 March 2024

|                                      | Land and<br>buildings<br>£ | Boats<br>£   | Other<br>equipment<br>£ | Totals<br>£   |
|--------------------------------------|----------------------------|--------------|-------------------------|---------------|
| <b>COST</b>                          |                            |              |                         |               |
| At 1 April 2023<br>and 31 March 2024 | <u>70,000</u>              | <u>6,960</u> | <u>10,734</u>           | <u>87,694</u> |
| <b>NET BOOK VALUE</b>                |                            |              |                         |               |
| At 31 March 2024                     | <u>70,000</u>              | <u>6,960</u> | <u>10,734</u>           | <u>87,694</u> |
| At 31 March 2023                     | <u>70,000</u>              | <u>6,960</u> | <u>10,734</u>           | <u>87,694</u> |

## SET - UP PAGE

Please enter the relevant data into the cells shaded  
**BLUE**

| UNIT NAME      | RECONCILIATION   |   |
|----------------|------------------|---|
| St Helens      | Opening Balances |   |
| CHARITY NUMBER | £21,695.16       | Bank Account                                    |
| 521309         | £3,069.68        | Saving Account                                  |
| YEAR ENDING    | £0.00            | Petty Cash                                      |
| 2024           | £24,764.84       | <b>Total Opening Balance at 1st April 2023</b>  |
|                | Closing Balances |   |
|                | £16,780.34       | Bank Account                                    |
|                | £3,119.77        | Saving Account                                  |
|                | £0.00            | Petty Cash                                      |
|                | £19,900.11       | <b>Total Closing Balance at 31st March 2024</b> |
|                | £25,266.84       | Closing Balance per A3 Report                   |
|                |                  |   |

| <b>THE SEA CADETS</b>   |                          | Form<br>SCC A3 (R&P)<br>Apr-19 |                   |
|---|--------------------------|--------------------------------|-------------------|
| <b>ANNUAL STATEMENT OF ACCOUNT* FOR THE UNIT</b>  |                          |                                |                   |
| <b>RECEIPTS &amp; PAYMENTS ACCOUNT for year ended 31 March</b>  |                          |                                |                   |
| (*Units in Scotland: This Statement's form and content and its scrutiny are governed by Regulations – SSI 2006/218)       |                          |                                |                   |
| Copy to be uploaded onto Westminster and Volunteer & Business Support Manager at Area Office to be notified by 1 November |                          |                                |                   |
| <b>Unit Name:</b> St Helens   |                          | <b>Charity No:</b> 521309      |                   |
| <b>Fund-name/purpose</b> (if not held for the Unit's <u>general</u> purposes):-   |                          | <b>THIS YEAR</b>               | <b>LAST YEAR</b>  |
|   |                          | <b>£</b>                       | <b>£</b>          |
|   |                          | <b>Notes</b>                   |                   |
| <b>REVENUE RECEIPTS –</b>   |                          |                                |                   |
| ANNUAL FUND/DIRECT GRANT  |                          | £0.00                          | £0.00             |
| SCAVA (Sea Cadet Victualling Allowance)   |                          | £0.00                          | £0.00             |
| OTHER GRANTS  |                          | £0.00                          | £0.00             |
| CADET CONTRIBUTIONS   |                          | £4,179.00                      | £2,426.00         |
| OTHER DONATIONS / LEGACIES  |                          | £5,282.00                      | £5,000.00         |
| FUNDRAISING & SPECIAL EVENTS PROCEEDS   |                          | £0.00                          | £0.00             |
| <b>OTHER CHARITABLE ACTIVITIES:</b>   |                          |                                |                   |
| COMPETITION RECEIPTS  |                          | £0.00                          | £0.00             |
| COURSE FEES   |                          | £0.00                          | £0.00             |
| SUNDRY SALES RECEIPTS   |                          | £0.00                          | £0.00             |
| BANK DEPOSIT INTEREST   | Nutty Sales              | £1,073.00                      | £0.00             |
| PROPERTY RENTS (includes any occasional lettings/hirings)   |                          | £0.00                          | £0.00             |
| OTHER REVENUE RECEIPTS  | Pranormal & Other income | £20,852.00                     | £24,569.00        |
| <b>TOTAL REVENUE RECEIPTS</b>   |                          | <b>A</b>                       | <b>£31,386.00</b> |
|   |                          |                                | <b>£31,995.00</b> |
| <b>NON-REVENUE RECEIPTS –</b>   |                          |                                |                   |
| PROCEEDS FROM SALES OF OTHER FIXED ASSETS   |                          | £0.00                          | £0.00             |
| <b>TOTAL NON-REVENUE RECEIPTS</b>   |                          | <b>B</b>                       | <b>£0.00</b>      |
|   |                          |                                | <b>£0.00</b>      |
| (#Attach that Fund's similar Account of Receipts as page AC1A, and so on)   |                          |                                |                   |
| <b>TOTAL RECEIPTS = A + B</b>   |                          | <b>C</b>                       | <b>£31,386.00</b> |
|   |                          |                                | <b>£31,995.00</b> |
| <b>Reconciliation:-</b>   |                          |                                |                   |
| <b>NET CHANGE FOR YEAR IN CASH/BANK BALANCE:-</b>   |                          |                                |                   |
| - REVENUE ITEMS (= A – D from page AC2)   | <b>G</b>                 | £502.00                        | £31,995.00        |
| - NON-REVENUE ITEMS (= B – E from page AC2)   | <b>H</b>                 | £0.00                          | £0.00             |
| - COMBINED (=G+H)   |                          | £502.00                        | £31,995.00        |
| <b>CASH/BANK BALANCE FROM LAST YEAR-END</b>   |                          | £24,764.84                     | £0.00             |
| <b>CASH/BANK BALANCE AT THIS YEAR-END</b>   | <b>2024</b>              | <b>£25,266.84</b>              | £24,764.84        |
| <b>AC1</b>  |                          |                                |                   |

| THE SEA CADETS  |   | Form              |                   |
|---|---|-------------------|-------------------|
| ANNUAL STATEMENT OF ACCOUNT* FOR THE UNIT   |   | SCC A3 (R&P)      |                   |
| RECEIPTS & PAYMENTS ACCOUNT for year ended 31 March   |   | Apr-19            |                   |
| (*Units in Scotland: This Statement's form and content and its scrutiny are governed by Regulations – SSI 2006/218)       |   |                   |                   |
| Copy to be uploaded onto Westminster and Volunteer & Business Support Manager at Area Office to be notified by 1 November |   |                   |                   |
| <b>Unit Name:</b> St Helens   | <b>Charity No:</b> 521309                           |                   |                   |
| <b>Fund-name/purpose</b> (if not held for the Unit's <u>general</u> purposes):-   |   | <b>THIS YEAR</b>  | <b>LAST YEAR</b>  |
|   | Notes   | £                 | £                 |
| <b>REVENUE PAYMENTS –</b>   |   |                   |                   |
| <b>DIRECT CHARITABLE ACTIVITY COSTS:</b>  |   |                   |                   |
| FUNDRAISING & SPECIAL EVENTS COSTS  |   | £0.00             | £0.00             |
| COMPETITION COSTS   |   | £0.00             | £0.00             |
| FUEL & TRAVEL COSTS   |   | £0.00             | £0.00             |
| CATERING COSTS  |   | £0.00             | £0.00             |
| TRAINING COURSES COSTS  |   | £6,006.00         | £2,442.00         |
| ARTICLES PURCHASED FOR RESALE   |   | £0.00             | £0.00             |
| <b>OVERHEAD COSTS FOR:</b>  |   |                   |                   |
| RENT / COUNCIL TAX  |   | £0.00             | £0.00             |
| HEAT, LIGHT & WATER   |   | £8,037.00         | £6,837.00         |
| TELEPHONE & BROADBAND   |   | £1,008.00         | £1,288.00         |
| OFFICE SUPPLIES, POSTAGE & PRINTING   |   | £0.00             | £0.00             |
| <b>MAINTENANCE COSTS FOR:</b>   |   |                   |                   |
| BUILDINGS & ESTATE  |   | £6,108.00         | £19,915.00        |
| BOATS   |   | £0.00             | £0.00             |
| VEHICLES  |   | £0.00             | £0.00             |
| OTHER MISC EQUIPMENT  |   | £0.00             | £0.00             |
| INSURANCE COSTS   |   | £4,470.00         | £3,683.00         |
| BANK INTEREST & CHARGES   |   | £79.00            | £93.00            |
| <b>CHARITY GOVERNANCE COSTS:</b>  |   |                   |                   |
| FOR ACCOUNTS/AUDIT OR INDEPENDENT EXAMINATION   |   | £480.00           | £600.00           |
| FOR OTHER PROFESSIONAL FEES   |   | £0.00             | £0.00             |
| FOR LEGAL ADVICE (for constitution or trustees)   |   | £1,152.00         | £0.00             |
| OTHER REVENUE COSTS   | Waste Management, Sundry Expenses, Subs & Donations | £3,544.00         | £5,065.00         |
| <b>TOTAL REVENUE PAYMENTS</b>   | <b>D</b>  | <b>£30,884.00</b> | <b>£39,923.00</b> |
| <b>NON-REVENUE PAYMENTS –</b>   |   |                   |                   |
| ASSETS  |   |                   |                   |
| <b>TOTAL NON-REVENUE PAYMENTS</b>   | <b>E</b>  | <b>£0.00</b>      | <b>£0.00</b>      |
| <b>TOTAL PAYMENTS (=D+E)</b>  | <b>F</b>  | <b>£30,884.00</b> | <b>£39,923.00</b> |
| (#Attach that Fund's similar Account of Payments as page AC2A, and so on)   |   |                   |                   |
| <b>AC2</b>  |   |                   |                   |

**THE SEA CADETS**  
**ANNUAL STATEMENT OF ACCOUNT\* FOR THE UNIT**  
**RECEIPTS & PAYMENTS ACCOUNT for year ended 31 March**

Form  
 SCC A3 (R&P)  
 Apr-19

(\*Units in Scotland: This Statement's form and content and its scrutiny are governed by Regulations – SSI 2006/218)

Copy to be uploaded onto Westminster and Volunteer & Business Support Manager at Area Office to be notified by 1 November

|                             |                           |
|-----------------------------|---------------------------|
| <b>Unit Name:</b> St Helens | <b>Charity No:</b> 521309 |
|-----------------------------|---------------------------|

|  | Name of Fund<br><small>if restricted</small> | THIS YEAR<br>£ | LAST YEAR<br>£ |
|--|--|----------------|----------------|
| <b>In E&amp;W: STATEMENT OF ASSETS &amp; LIABILITIES</b><br>(English/Welsh Units: <u>No</u> valuations/costs or accounts notes required) |  |                |                |
| <b>ASSETS:</b>   |  |                |                |
| CASH/BANK BALANCE(S) AT YEAR-END (from page AC1)   |  | £25,266.84     | £24,764.84     |
| BANK DEPOSITS (if any) not included above  |  | £0.00          | £0.00          |
| LOANS RECOVERABLE  |  | £0.00          | £0.00          |
| OTHER DEBTS (total recoverable – exclude any “accruals”)   |  | £0.00          | £0.00          |
| *STOCKS OF ITEMS FOR RESALE (total cost)   |  | £4,937.00      | £404.00        |
| INVESTMENTS (present value of securities &c)   |  | £0.00          | £0.00          |
| INVESTMENTS (ditto – belonging to a Restricted Fund, if any)   |  | £0.00          | £0.00          |
| <b>*OTHER FIXED ASSETS:</b>  |  |                |                |
| - LAND & BUILDINGS   |  | £70,000.00     | £70,000.00     |
| - BOATS  |  | £6,960.00      | £6,960.00      |
| - VEHICLES   |  | £0.00          | £0.00          |
| - COMPUTERS & OTHER EQUIPMENT  |  | £10,734.00     | £10,734.00     |
| *For all these items (including any gifts at estimated value when given) state their total present value here if lower than as above     |  |                |                |
| <b>LIABILITIES</b>   |  |                |                |
| LOANS REPAYABLE  |  | £0.00          | £0.00          |
| OTHER CREDITORS (total payable – exclude any “accruals”)   |  | £715.00        | £775.00        |
| CONTINGENT LIABILITIES (estimated total amount)  |  |                |                |

|   |                                     | [Amounts] | Particulars     |
|---|-------------------------------------|-----------|-----------------|
| <b>[Scottish] ACCOUNTS NOTES*</b> (if not within Annual Report)   |                                     |           |                 |
| For any separate Receipts & Payments Account included in this Statement of Account: the nature and purpose of each Fund accounted for and the legal restrictions on its use | Give page no(s)-<br>-or say if none | [ ]       |                 |
| Total number and amount of any grants paid to (i) individuals and (ii) institutions, analysed by type of activity or project  |                                     | [ ]       |                 |
| Amount of trustee remuneration (inc. to connected persons) paid and the legal authority for it  | (or say if none)                    | [ ]       | Authority:      |
| Amount of any trustee expenses reimbursed and for how many trustees   | (or say if none)                    | [ ]       | For how many:   |
| Amount and nature of any other trustee transactions (including with connected persons, stating the relationship) –  |                                     | [ ]       | Nature:         |
| together with any amount owing at the year end (say if none)  |                                     | [ ]       |                 |
| Any further information that ‘may reasonably assist’ a reader’s understanding   | Give page no(s)-                    |           | -or say if none |
| (*Show details on an extra attached (numbered) page if necessary)   |                                     |           |                 |

Sarah Dillon

Unit Treasurer

Yvonne Chadwick

Unit Chairman

Signed as authorised by the Unit’s Management Committee - Date:



**Note:** The statutory audit or independent examination report on this Statement of Account must be attached.

**THE SEA CADETS**  
**ANNUAL STATEMENT OF ACCOUNT\* FOR THE UNIT**  
**RECEIPTS & PAYMENTS ACCOUNT for year ended 31 March**

Form  
 SCC A3 (R&P)  
 Apr-19

(\*Units in Scotland: This Statement's form and content and its scrutiny are governed by Regulations – SSI 2006/218)

Copy to be uploaded onto Westminster and Volunteer & Business Support Manager at Area Office to be notified by 1 November

|                             |                           |
|-----------------------------|---------------------------|
| <b>Unit Name:</b> St Helens | <b>Charity No:</b> 521309 |
|-----------------------------|---------------------------|

Unit address (or address for correspondence):-

|                |                      |
|----------------|----------------------|
| House name:    | Mill Street Barracks |
| Street and No: | Mill Street          |
| Area or Estate |                      |
| Town/City:     | St Helens            |
| County         | Merseyside           |
| Post Code:     | WA10 2BB             |

Unit Management Team members (the 'charity trustees') at date of signing Report:-

|                   |             |  |
|-------------------|-------------|--|
| Yvonne Chadwick   | Paul Turner |  |
| Sarah Dillon      |             |  |
| Terence Burns     |             |  |
| Ronald Mahoney    |             |  |
| Malgorzata Barrow |             |  |
| David Pennington  |             |  |

Names of any other persons who were charity trustees of the Unit at any time in the financial year:-

|                 |  |  |
|-----------------|--|--|
| Paul Wainwright |  |  |
| Catherine Riley |  |  |
|                 |  |  |
|                 |  |  |

Name of any person who is now (or was, in the financial year) a 'trustee for the charity' - i.e., holding or in possession of any assets belonging to the Unit (includes custodians, nominees &c) *[not: Scotland]*:-

|                |                 |              |
|----------------|-----------------|--------------|
| Arthur Kelsall | Pauline Simpson | Anthony Bull |
|----------------|-----------------|--------------|

**Nature and date of the Unit's constitution (governing document):-** Governed by **Sea Cadet Standard Constitution**

**The method(s) adopted for recruiting new trustees, and how trustees are elected or otherwise appointed (and by whom) in accordance with the Unit's constitution, are as follows:-**

*Unit Management Team (UMT) members are elected annually at the Annual General Meeting (AGM). UMT members are elected from the membership of the Sea Cadet Unit which is drawn loosely as being those with an interest in the unit. In the event of a vacancy arising during the year (known as a casual vacancy), The UMT have the power to appoint a new UMT member. The UMT member appointed will serve until the date of the next AGM, after which the post will be filled by election.*

**The Unit's charitable purpose(s) as set out in its constitution is:-**

To promote the development of young people in achieving their physical, intellectual and social potential as individuals and as responsible citizens by the provision of education and leisure time activities using a nautical theme and in accordance with the principles, ethos and practices of the Marine Society & Sea Cadets (MSSC).

**The Unit's main activities and achievements in the financial year were:-**

See attached report

**Public Benefit**

The UMT continue to give due regard to the public benefit provided by the Unit in relation to the charitable purpose of the Sea Cadet movement as set out in the activities and achievements as outlined above. The aim is to promote the development of young people in achieving their physical, intellectual and social potential as individuals and responsible citizens in a safe environment. In order to achieve this the Unit takes young people from all backgrounds, including where possible those with disabilities and develops their skills and abilities by:

- Regular and structured activities with a nautical theme.
- Allowing young people to take part in activities connected with the wider Sea Cadet movement such as waterborne activities, events and competitions at district, area and national levels.
- Availability of formal educational achievements whilst taking courses to earn badges and promotions

Contributions are kept low in order to ensure all those who wish to take part in the activities of the Unit may do so.

**THE SEA CADETS**  
**ANNUAL STATEMENT OF ACCOUNT\* FOR THE UNIT**  
**RECEIPTS & PAYMENTS ACCOUNT for year ended 31 March**

Form  
 SCC A3 (R&P)  
 Apr-19

(\*Units in Scotland: This Statement's form and content and its scrutiny are governed by Regulations – SSI 2006/218)

Copy to be uploaded onto Westminster and Volunteer & Business Support Manager at Area Office to be notified by 1 November

**Unit Name:** St Helens

**Charity No:** 521309

**Reserves Policy**

The charity trustees' policy aims to maintain unrestricted reserves at a level equating to  months revenue payments in order to safeguard the Unit's ongoing activities from any unexpected fluctuations in income. Year-end reserves amounted to  months' on that basis.

*[Delete this section if not applicable]*

The Unit holds  in designated funds representing fixed assets needed for future activities and  for future projects to be carried out in  as currently planned/expected

*[Delete this section unless the Unit has a Restricted Fund in deficit]*

A restricted fund held for the purpose of  was in deficit to the extent of  and the steps being taken to rectify it are:-

During the financial year the Unit received the following donated facilities/services [not: English, Welsh or NI Units]:-

The Unit and/or its trustees held the following assets for the charity/ies named below, whose charitable purposes are as set out hereunder. Special arrangements for the safe custody of those assets and their segregation from the Unit's own assets are as set out below [English, Welsh & NI Units: Delete this section if not applicable; Units in Scotland: This disclosure is not mandatory]:-

Date signed as authorised by the Unit's Management Team:

Unit Treasurer

Unit Chairman

Independent Examiner

**Note:** The statutory audit or independent examination report on this Statement of Account must be attached.

Unaudited Financial Statements for the Year Ended 31 March 2024

for

St Helens Sea Cadets

Contents of the Financial Statements  
for the Year Ended 31 March 2024

|   | Page |
|---|------|
| General Information                                 | 1    |
| Accountants' Report and Client Approval Certificate | 2    |
| Trading and Profit and Loss Account                 | 3    |
| Balance Sheet                                       | 4    |
| Reserves Schedule                                   | 5    |
| Tangible Fixed Assets Schedule                      | 6    |

St Helens Sea Cadets

General Information  
for the Year Ended 31 March 2024

**PROPRIETOR:** St Helens Sea Cadets

**ADDRESS:** Mill Street  
ST HELENS  
Merseyside  
WA10 2BD

**ACCOUNTANTS:** GR Taylor & Co Accountants  
54-56 Ormskirk Street  
ST HELENS  
Merseyside  
WA10 2TF

Financial Statements

for the Year Ended 31 March 2024

Accountants' Report to

St Helens Sea Cadets

In accordance with instructions given to us we have prepared without carrying out an audit the annexed financial statements from the accounting records of St Helens Sea Cadets and from information and explanations supplied to us.

GR Taylor & Co


GR Taylor & Co Accountants  
54-56 Ormskirk Street  
ST HELENS  
Merseyside  
WA10 2TF

G R TAYLOR & CO ACCOUNTANTS  
54-56 ORMSKIRK STREET  
ST HELENS  
MERSEYSIDE WA10 2TF  
TEL:- 01744 613027  
FAX:- 01744 616921  
EMAIL:- INFO@GRTGLOBAL.COM

Date: 21st June 2024

Client Approval Certificate

I approve the financial statements and confirm that I have made available all relevant records and information for their preparation.

  
.....  
St Helens Sea Cadets

Date: 10/10/2024.....

St Helens Sea Cadets

Trading and Profit and Loss Account  
for the Year Ended 31 March 2024

|                            | 31.3.24           |                   | 31.3.23           |                   |
|----------------------------|-------------------|-------------------|-------------------|-------------------|
|                            | £                 | £                 | £                 | £                 |
| <b>Income</b>              |                   |                   |                   |                   |
| Donations                  | 5,282             |                   | 5,000             |                   |
| Subscriptions              | 4,179             |                   | 2,426             |                   |
| Other income               | 8,902             |                   | 15,669            |                   |
| Ghost hunt and room rental | 11,950            |                   | 8,900             |                   |
| Nutty sales                | 1,073             |                   | -                 |                   |
|                            | <u>          </u> | 31,386            | <u>          </u> | 31,995            |
| <b>Cost of sales</b>       |                   |                   |                   |                   |
| Opening stock              | 180               |                   | 180               |                   |
| Unit merchandise           | 1,377             |                   | -                 |                   |
| Bar purchases              | 2,659             |                   | 218               |                   |
| Nutty purchases            | 443               |                   | -                 |                   |
| Cadet bursary              | 52                |                   | -                 |                   |
| IT purchases               | 226               |                   | 6                 |                   |
|                            | <u>          </u> |                   | <u>          </u> |                   |
| Closing stock              | 4,937             |                   | 404               |                   |
|                            | (180)             |                   | (180)             |                   |
|                            | <u>          </u> | 4,757             | <u>          </u> | 224               |
| <b>GROSS PROFIT</b>        |                   | 26,629            |                   | 31,771            |
| <b>Expenditure</b>         |                   |                   |                   |                   |
| Insurance                  | 4,470             |                   | 3,683             |                   |
| Heat, light and water      | 8,037             |                   | 6,837             |                   |
| Buildings maintenance      | 6,108             |                   | 19,915            |                   |
| Cleaning and waste costs   | 1,096             |                   | 1,908             |                   |
| Telephone and alarm        | 1,008             |                   | 1,288             |                   |
| Trips and events           | 6,006             |                   | 2,442             |                   |
| Sundry expenses            | 1,970             |                   | 2,949             |                   |
| Accountancy                | 480               |                   | 600               |                   |
| Subscriptions              | -                 |                   | 180               |                   |
| Legal fees                 | 1,152             |                   | -                 |                   |
| Donations                  | 478               |                   | 28                |                   |
|                            | <u>          </u> | 30,805            | <u>          </u> | 39,830            |
|                            |                   | (4,176)           |                   | (8,059)           |
| <b>Finance costs</b>       |                   |                   |                   |                   |
| Bank charges               |                   | 79                |                   | 93                |
| <b>NET LOSS</b>            |                   | <u>          </u> |                   | <u>          </u> |
|                            |                   | (4,255)           |                   | (8,152)           |

St Helens Sea Cadets

Balance Sheet  
31 March 2024

|                            | 31.3.24           |                   | 31.3.23           |                   |
|----------------------------|-------------------|-------------------|-------------------|-------------------|
|                            | £                 | £                 | £                 | £                 |
| <b>FIXED ASSETS</b>        |                   |                   |                   |                   |
| Land and buildings         | 70,000            |                   | 70,000            |                   |
| Boats                      | 6,960             |                   | 6,960             |                   |
| Other equipment            | 10,734            |                   | 10,734            |                   |
|                            | <u>          </u> | 87,694            | <u>          </u> | 87,694            |
| <b>CURRENT ASSETS</b>      |                   |                   |                   |                   |
| Stocks                     | 180               |                   | 180               |                   |
| Cash at bank               | 24,606            |                   | 28,921            |                   |
|                            | <u>          </u> |                   | <u>          </u> |                   |
|                            | 24,786            |                   | 29,101            |                   |
|                            | <u>          </u> |                   | <u>          </u> |                   |
| <b>CURRENT LIABILITIES</b> |                   |                   |                   |                   |
| Trade creditors            | 175               |                   | 175               |                   |
| Accrued expenses           | 540               |                   | 600               |                   |
|                            | <u>          </u> |                   | <u>          </u> |                   |
|                            | 715               |                   | 775               |                   |
|                            | <u>          </u> | 24,071            | <u>          </u> | 28,326            |
|                            |                   | <u>          </u> |                   | <u>          </u> |
| <b>NET ASSETS</b>          |                   | 111,765           |                   | 116,020           |
|                            |                   | <u>          </u> |                   | <u>          </u> |
| <b>FINANCED BY</b>         |                   |                   |                   |                   |
| <b>RESERVES AND FUNDS</b>  |                   |                   |                   |                   |
| Reserves                   |                   | 100,529           |                   | 100,529           |
| <b>CAPITAL ACCOUNT</b>     |                   |                   |                   |                   |
| Brought forward            | 15,491            |                   | 23,643            |                   |
| Less                       |                   |                   |                   |                   |
| Net loss                   | 4,255             |                   | 8,152             |                   |
|                            | <u>          </u> | 11,236            | <u>          </u> | 15,491            |
|                            |                   | <u>          </u> |                   | <u>          </u> |
|                            |                   | 111,765           |                   | 116,020           |
|                            |                   | <u>          </u> |                   | <u>          </u> |

St Helens Sea Cadets

Reserves Schedule

31 March 2024

|                  | Other<br>reserves<br>£ |
|------------------|------------------------|
| At 1 April 2023  | <u>100,529</u>         |
| At 31 March 2024 | <u><u>100,529</u></u>  |

St Helens Sea Cadets

Tangible Fixed Assets Schedule

31 March 2024

|                                      | Land and<br>buildings<br>£ | Boats<br>£   | Other<br>equipment<br>£ | Totals<br>£   |
|--------------------------------------|----------------------------|--------------|-------------------------|---------------|
| <b>COST</b>                          |                            |              |                         |               |
| At 1 April 2023<br>and 31 March 2024 | <u>70,000</u>              | <u>6,960</u> | <u>10,734</u>           | <u>87,694</u> |
| <b>NET BOOK VALUE</b>                |                            |              |                         |               |
| At 31 March 2024                     | <u>70,000</u>              | <u>6,960</u> | <u>10,734</u>           | <u>87,694</u> |
| At 31 March 2023                     | <u>70,000</u>              | <u>6,960</u> | <u>10,734</u>           | <u>87,694</u> |

**ST HELENS UNIT 294 OF THE SEA CADET CORPS**

England & Wales - Charity number 521309

---

# Accounts

---

**St Helens Sea Cadets Unit 294**  
**TS Scimitar**  
**Minutes of Annual General Meeting**  
**Held on Tuesday the 24<sup>th</sup> of October 2023**

**Agenda**

- 1. Apologies for Absence.**
- 2. Opening Address or Comments by the Chairperson**
- 3. Minutes of the last AGM (November 2022) for adoption.**
- 4. Matters arising from those minutes.**
- 5. Units Chairpersons report.**
- 6. CO Report**
- 7. Treasurer's Report and adoption of accounts (2022/23)- Adoption of Signatories for Bank Account, On-line access, and Debit cards.**
- 8. Health and safety.**
- 9. Election/Re-election of President – Letter was sent to proposed President.**
- 10. Holding Trustees – Letters were sent to establish up to date contact details and whether they wish to remain as a Trustee.**
- 11. Election/ Re-election of Unit Management Committee (UMC) – (either en bloc or individually. Plus, any new nominations.**
- 12. Any other business**
- 13. Date of next meeting**

## **Present**

Paul Turner – CO

James Dillon – Health and Safety Officer

Yvonne Chadwick –Interim Chairperson

Sarah Dillon- Interim Treasurer

Malgorzata Barrow – Interim Secretary

Terence Burns

### **1. Apologies for Absence**

Tracy Howarth, David Pennington

### **2. Opening address or comments by Chairperson**

Hallo and good evening, thank you all for attending.

### **3. Minutes of Last AGM (November 2022) for Adoption**

All UMC members present had access to a copy of the previous minutes from 2022 sent on the google chat and paper copies were on the table prior to the meeting to read through. The minutes were read and agreed by all members as a true record. Approval of the minutes was proposed by Malgorzata Barrow and seconded by Yvonne Chadwick.

### **4. Matters Arising from those minutes**

Catherine Riley was released as Treasurer in May this year; she had been hard to get hold of and expressed her wish to finish which was agreed upon once she sent over the accounts, which she did.

As this is the 3<sup>rd</sup> Treasurer to leave in 3 years we have been focusing on making the accounts more user friendly, accessible and others having knowledge of how the accounts are done to make things easier if we have another Treasurer leave unexpectedly.

Paul Wainwright also was released from his position as Chairperson at his request, noted in previous meeting minutes and subsequently then released as a committee member after being unreachable over a period of months.

We have had new UMC members join, Malgorzata Barrow, Tracy Howarth and David Pennington and saw the Unit gain a new CO Paul Turner.

We are in the final stages of releasing Arthur Kelsall from the Land Registry, this has been a long and tiring process hindered initially by finding a Solicitor, we are in discussion with the MSSC Solicitor on how this process can be made better for future generations who will take over in time.

The Survey we had done last year led to a quotations for works to be completed, some repairs we managed to get done straight away but others we still do not have the funds for, we work hard to apply for grants to hopefully complete these outstanding repairs in the coming year.

## **5. Chairperson's Report**

"Hello and Good evening, thank you all for attending.

Where do I start? I only want this report to focus on the future ahead and not solely on the year past.

This year as seen a lot of changes to our volunteers and to the whole Unit, some of these changes will take time to develop and some of the new procedures and improvements won't show for a little time yet but the changes are all positive and I look forward to seeing how these develop.

I try to remind myself of the journey I personally have taken over the 7 years I have been with the Sea Cadets and the highs and lows most of us have experienced together and realise that I have learned a lot and continue to discover new things every day that challenge me but, some of those challenges have been hard to navigate and my life is not the same as it was when I first started, my goal is however still the same, to do the best I can while I'm here.

The committee has some new members which I hope will lead to fresh ideas and a stronger team moving forward, I know right now nothing exciting has been happening and I have not been as present as I once was, unfortunately work, grants, accounts, solicitors have all got in the way of the fun stuff and so hopefully next year we can plan some events that will be fun to do and good for the Unit.

Unit wise, we have had so many wonderful successes from boating achievements, Mayors Cadet, Cadet promotions and receiving our Burgee. The successes are clear to see, and they make me so proud of the work you all do.

We celebrated our 80th anniversary, again this is a massive achievement to have a such a lasting presence in St Helens, it was marked with a Mess dinner attended by friends old and new. Hopefully we will be around for another 80, with this in mind, my focus is on grants and promotion of the Unit, we need to get a cash influx so that we can get some of the maintenance jobs done that we desperately need doing, this is massively important if we want to develop and move forward with all our ongoing plans. One of these plans see

the Marine Cadets back into the Unit, this will only strengthen the Unit in the long run and offer Cadets more opportunities.

The Unit will be going into 2024 with a new perspective, team and ideas and I'm interested to see what happens."

## 6. CO Report

### Commanding Officers Report – AGM

*"St Helens has had a big transition this year from myself taking over from James and a new Chairman. This hasn't been without its challenges but I'm hopeful we are on the up now.*

*We currently stand at 52 Cadets and 22 Adult Instructors on WM. This correlates from the 33 Cadets and 16 Instructors from last year's AGM.*

*This is from our recruitment campaign within schools, social media and events and we hope when ready we can re-launch this again.*

*Some points of note from this year have been that we have achieved:*

- *Mayors Cadet, this is a first for St Helens Borough and we appreciate that we have been recognised from the start with this.*
- *80th Anniversary Dinner – Raising funds and our profile further.*
- *Cadets attending London for remembrance Sunday.*
- *Cadets have reached area and national in competitions.*
- *Endorsement of opening RMC and successfully recruiting staff to enable this to happen.*
- *Burpee for the last Unit Review scoring a third consecutive burpee shows a high standard unit. This is a great achievement for the former CO as he has continued to lead the unit in a positive way, and I'll take this moment to thank James for his continued work in all levels.*

*The unit's usual functions and training standard has been improving over the recent months from role changes and organisational changes through the parade nights. This has allowed more cadets to remain in the unit and increase our numbers globally.*

*We are forming strong relationships with Company's such as James Fisher Subtech who have already attended the unit twice and we hope to build on this relationship in the future. We've also build better relationships with the RAFATC who I hope we can arrange some opportunities for our cadets too in the near future as well as host the armed forces covenant rep from St Helens council who is also on board in helping us achieve in projects.*

*I'd like to thank the UM for their work and appreciate to have my full support for this difficult year ahead whilst we combat the building and consider our options long term.*

*Thankyou for your warm welcome this year to St Helens Unit."*

## **7. Treasurer's Report for 2022 to 2023**

*"Some of you will know and some wont but we have not had a proper Treasurer report for about a year, this was due to the instability of the Treasurer position, we did however gain bank access and overall, more transparency regarding the finances and so moving forward we should have a monthly report.*

*We also gained access to the Scottish Power, Water and Virgin Media account all to aid our financial understanding and better control of our accounts.*

*This coming year, we will be asking the accountant to record the accounts differently as they do not explain enough where our money comes from i.e. other income and a few things maybe in the wrong section i.e. donations."*

## **8. Health & Safety Report**

AGM Health & Safety - S/LT (SCC) James Dillon RNR

*"The unit has now adapted the new UMA (Unit Management Assurance) process which is now an ongoing requirement to ensure it reflects the unit's true position when it comes to compliancy. As it stands out of the 7 areas (A-F) there is still work to do in the following areas which is 26% (12% Work to do / 14% not compliant) of the UMA Report:*

- *B – Property Management*
- *C – Safety, Health & Environment*
- *D – Equipment*

*Progress can not be unvalued here there has been significant work done by a number of individuals who have worked hard on addressing the areas, there is still work to do to address the above areas and a plan is being drawn up to work through them.*

*Another process introduced recently is a monthly Health & Safety Inspection of the unit "Rounds" This involves a work through the unit to pick up and report any health & safety concern, a report is then generated and submitted to the Unit Command Team. The report includes actions to address findings and inputted into a tracker for any available member of the team to address if / when time allows. There are several urgent ones which need addressing and have rolled over for several months now which includes repair of a fire door, damaged to floor outside wardroom & vegetation (external fire escape route) Each month a check on previous actions is carried out and where they have not been address, they are transferred over to the next month.*

*It is the view of myself & Paul Turner (Unit OIC) that the unit would benefit from an external specialist when it comes to fire safety & prevention to undertake a survey and produce a fire risk assessment on behalf of the unit. This will give the unit a better understanding of where we are and what work is needed to ensure the issues are addressed by priority. It will further assist with the units plan to obtain an overnight license for cadet training.*

*The unit should include an asbestos survey in it's plans for the future, at the last UMA Visit by the Area Training Safety Advisor indicated we should look to have one carried out when the unit is in a better financial position due to the cost, this was added to the UMA report.*

*Going forward, information on the unit H&S position will be made available visually within the unit once I have confirmed requirements / location with the OIC. It is hoped that we can obtain more help to address any findings and complete the UMA report in a timely manner."*

#### **9. Election/Re-election of President**

Lord Derby was proposed by the Interim Chairperson and seconded by CO.

#### **10. Holding Trustees**

Arthur Kelsall resigned as holding trustee over concerns about his age, although we are sad to have been given this news we also understand, and other possible candidates will be contacted. Arthur's resignation has become official and approved by solicitor. Anthony Bull and Pauline Simpson have both agreed to stay on as holding Trustees.

#### **11. Election/Re-election of the Unit Management Committee (UMC) – (either en bloc or individually, plus new nominations)**

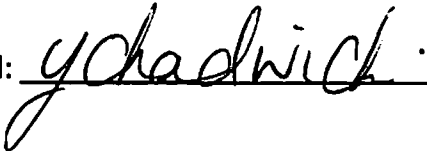
Chairperson – Yvonne Chadwick was proposed by Malgorzata Barrow and seconded by Terry Burns

Treasurer – Sarah Dillon was proposed by Yvonne Chadwick and seconded by Terry Burns


Secretary –Malgorzata Barrow was proposed by Sarah Dillon and seconded by Yvonne Chadwick

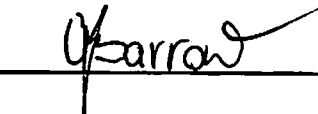
Unit Management Committee Members include- Terry Burns, Tracey Howarth and David Pennington.

Person's signing agreement on behalf of all members of the Unit Management Committee (UMC) are as follows:

Signed:  Yvonne Chadwick (Chairperson)

Signed:  Sarah Dillon (Treasurer)

Signed:  Paul Turner (Commanding Officer)

Signed:  Malgorzata Barrow (Secretary)

## **12. Any Other Business**

- New Direct Debit membership payment of subs to be tested by Malgorzata Barrow and Paul Turner. Direct Debit payments will start from 27<sup>th</sup> of November 2023 with the aim to promote commitment and attendance of sea cadets.
- Various options of fundraising discussed. Yvonne outlined progress of several grant applications-(BIFA and Tesco), renting the premises( during the day is not possible due to lack of volunteers during working hours.), expanding the paranormal access to the building discussed.
- Opening Royal Marines at the unit has been deemed not financially viable at the moment
- Changing safe and door codes discussed and agreed. To be completed ASAP
- Fire safety to be reviewed by CO and health and safety officer this year.

## **13. Date of next meeting**

6<sup>th</sup> of November 2023 at 19.00

Unaudited Financial Statements for the Year Ended 31 March 2023

for

St Helens Sea Cadets

Contents of the Financial Statements  
for the Year Ended 31 March 2023

|   | Page |
|---|------|
| General Information                                 | 1    |
| Accountants' Report and Client Approval Certificate | 2    |
| Trading and Profit and Loss Account                 | 3    |
| Balance Sheet                                       | 4    |
| Reserves Schedule                                   | 5    |
| Tangible Fixed Assets Schedule                      | 6    |

St Helens Sea Cadets

General Information  
for the Year Ended 31 March 2023

**PROPRIETOR:**

St Helens Sea Cadets

**ADDRESS:**

Mill Street  
ST HELENS  
Merseyside  
WA10 2BD

**ACCOUNTANTS:**

GR Taylor & Co Accountants  
54-56 Ormskirk Street  
ST HELENS  
Merseyside  
WA10 2TF

Financial Statements

for the Year Ended 31 March 2023

Accountants' Report to

St Helens Sea Cadets

In accordance with instructions given to us we have prepared without carrying out an audit the annexed financial statements from the accounting records of St Helens Sea Cadets and from information and explanations supplied to us.

GR Taylor & Co

GR Taylor & Co Accountants  
54-56 Ormskirk Street  
ST HELENS  
Merseyside  
WA10 2TF

G R TAYLOR & CO ACCOUNTANTS  
54-56 ORMSKIRK STREET  
ST HELENS  
MERSEYSIDE WA10 2TF  
TEL:- 01744 613027  
FAX:- 01744 616921  
EMAIL:- INFO@GRTGLOBAL.COM

Date: 29th August 2023

Client Approval Certificate

I approve the financial statements and confirm that I have made available all relevant records and information for their preparation.

J Chadwick  
St Helens Sea Cadets

Date: 5/09/23

St Helens Sea Cadets

Trading and Profit and Loss Account  
for the Year Ended 31 March 2023

|                              | 31.3.23           |                   | 31.3.22           |                   |
|------------------------------|-------------------|-------------------|-------------------|-------------------|
|                              | £                 | £                 | £                 | £                 |
| <b>Income</b>                |                   |                   |                   |                   |
| Donations                    | 5,000             |                   | 11,563            |                   |
| Subscriptions                | 2,426             |                   | 1,771             |                   |
| Other income                 | 15,669            |                   | 11,065            |                   |
| Ghost hunt and room rental   | 8,900             |                   | 18,256            |                   |
| Fundraising                  | -                 |                   | 101               |                   |
| Bar sales                    | -                 |                   | 398               |                   |
|                              | <u>          </u> | 31,995            | <u>          </u> | 43,154            |
| <br><b>Cost of sales</b>     |                   |                   |                   |                   |
| Opening stock                | 180               |                   | 180               |                   |
| Bar purchases                | 218               |                   | 1,478             |                   |
| IT purchases                 | 6                 |                   | -                 |                   |
|                              | <u>          </u> |                   | <u>          </u> |                   |
| Closing stock                | 404<br>(180)      |                   | 1,658<br>(180)    |                   |
|                              |                   | <u>          </u> | <u>          </u> | <u>          </u> |
|                              |                   | 224               |                   | 1,478             |
|                              |                   | <u>          </u> |                   | <u>          </u> |
|                              |                   | 31,771            |                   | 41,676            |
| <br><b>GROSS PROFIT</b>      |                   |                   |                   |                   |
| <br><b>Other income</b>      |                   |                   |                   |                   |
| Deposit account interest     |                   | -                 |                   | 1                 |
|                              |                   | <u>          </u> |                   | <u>          </u> |
|                              |                   | 31,771            |                   | 41,677            |
| <br><b>Expenditure</b>       |                   |                   |                   |                   |
| IT maintenance               | -                 |                   | 396               |                   |
| Insurance                    | 3,683             |                   | 3,427             |                   |
| Heat, light and water        | 6,837             |                   | 5,792             |                   |
| Buildings maintenance        | 19,915            |                   | 4,527             |                   |
| Cleaning and waste costs     | 1,908             |                   | 214               |                   |
| Telephone and alarm          | 1,288             |                   | 1,008             |                   |
| Trips and events             | 2,442             |                   | 57                |                   |
| Sundry expenses              | 2,949             |                   | 2,983             |                   |
| Accountancy                  | 600               |                   | 420               |                   |
| Subscriptions                | 180               |                   | 666               |                   |
| Donations                    | 28                |                   | 50                |                   |
|                              | <u>          </u> | 39,830            | <u>          </u> | 19,540            |
|                              |                   | <u>          </u> |                   | <u>          </u> |
|                              |                   | (8,059)           |                   | 22,137            |
| <br><b>Finance costs</b>     |                   |                   |                   |                   |
| Bank charges                 |                   | 93                |                   | 48                |
|                              |                   | <u>          </u> |                   | <u>          </u> |
| <br><b>NET (LOSS)/PROFIT</b> |                   | <u>          </u> |                   | <u>          </u> |
|                              |                   | (8,152)           |                   | 22,089            |

St Helens Sea Cadets

Balance Sheet  
31 March 2023

|                            | 31.3.23           | £              | 31.3.22           | £              |
|----------------------------|-------------------|----------------|-------------------|----------------|
| <b>FIXED ASSETS</b>        |                   |                |                   |                |
| Land and buildings         | 70,000            |                | 70,000            |                |
| Boats                      | 6,960             |                | 6,960             |                |
| Other equipment            | 10,734            |                | 10,734            |                |
|                            | <u>          </u> | 87,694         | <u>          </u> | 87,694         |
| <b>CURRENT ASSETS</b>      |                   |                |                   |                |
| Stocks                     | 180               |                | 180               |                |
| Cash at bank               | 28,921            |                | 36,893            |                |
|                            | <u>          </u> |                | <u>          </u> |                |
|                            | 29,101            |                | 37,073            |                |
| <b>CURRENT LIABILITIES</b> |                   |                |                   |                |
| Trade creditors            | 175               |                | 175               |                |
| Accrued expenses           | 600               |                | 420               |                |
|                            | <u>          </u> |                | <u>          </u> |                |
|                            | 775               |                | 595               |                |
|                            | <u>          </u> | 28,326         | <u>          </u> | 36,478         |
| <b>NET ASSETS</b>          |                   | <u>116,020</u> |                   | <u>124,172</u> |
| <b>FINANCED BY</b>         |                   |                |                   |                |
| <b>RESERVES AND FUNDS</b>  |                   |                |                   |                |
| Reserves                   |                   | 100,529        |                   | 100,529        |
| <b>CAPITAL ACCOUNT</b>     |                   |                |                   |                |
| Brought forward            | 23,643            |                | 1,554             |                |
| Add                        |                   |                | 22,089            |                |
| Net profit                 | -                 |                | <u>          </u> |                |
|                            | <u>          </u> |                | 23,643            |                |
| Less                       |                   |                |                   |                |
| Net loss                   | 8,152             |                | -                 |                |
|                            | <u>          </u> | 15,491         | <u>          </u> | 23,643         |
|                            |                   | <u>116,020</u> |                   | <u>124,172</u> |

St Helens Sea Cadets

Reserves Schedule

31 March 2023

|                  | Other<br>reserves<br>£ |
|------------------|------------------------|
| At 1 April 2022  | 100,529                |
| At 31 March 2023 | <u>100,529</u>         |

St Helens Sea Cadets

Tangible Fixed Assets Schedule

31 March 2023

|                                      | Land and<br>buildings<br>£ | Boats<br>£   | Other<br>equipment<br>£ | Totals<br>£   |
|--------------------------------------|----------------------------|--------------|-------------------------|---------------|
| <b>COST</b>                          |                            |              |                         |               |
| At 1 April 2022<br>and 31 March 2023 | <u>70,000</u>              | <u>6,960</u> | <u>10,734</u>           | <u>87,694</u> |
| <b>NET BOOK VALUE</b>                |                            |              |                         |               |
| At 31 March 2023                     | <u>70,000</u>              | <u>6,960</u> | <u>10,734</u>           | <u>87,694</u> |
| At 31 March 2022                     | <u>70,000</u>              | <u>6,960</u> | <u>10,734</u>           | <u>87,694</u> |

## SET - UP PAGE

Please enter the relevant data into the cells shaded  
**BLUE**

|                       |                         |   |  |
|-----------------------|-------------------------|---|--|
| <b>UNIT NAME</b>      | <b>RECONCILLIATION</b>  |   |  |
| St Helens Sea Cadets  | <b>Opening Balances</b> |   |  |
| <b>CHARITY NUMBER</b> | £36,893.00              | Bank Account                                    |  |
| 521309                | £0.00                   | Saving Account                                  |  |
| <b>YEAR ENDING</b>    | £0.00                   | Petty Cash                                      |  |
| 2023                  | <b>£36,893.00</b>       | <b>Total Opening Balance at 1st April 2022</b>  |  |
|                       | <b>Closing Balances</b> |   |  |
|                       | £28,921.00              | Bank Account                                    |  |
|                       | £0.00                   | Saving Account                                  |  |
|                       | £0.00                   | Petty Cash                                      |  |
|                       | <b>£28,921.00</b>       | <b>Total Closing Balance at 31st March 2023</b> |  |
|                       | £29,101.00              | Closing Balance per A3 Report                   |  |
|                       |                         |   |  |

| <b>THE SEA CADETS</b>   |             | Form                      |                   |
|---|-------------|---------------------------|-------------------|
| <b>ANNUAL STATEMENT OF ACCOUNT* FOR THE UNIT</b>  |             | SCC A3 (R&P)              |                   |
| <b>RECEIPTS &amp; PAYMENTS ACCOUNT for year ended 31 March</b>  |             | Apr-19                    |                   |
| (*Units in Scotland: This Statement's form and content and its scrutiny are governed by Regulations – SSI 2006/218)       |             |                           |                   |
| Copy to be uploaded onto Westminster and Volunteer & Business Support Manager at Area Office to be notified by 1 November |             |                           |                   |
| <b>Unit Name:</b> St Helens Sea Cadets  |             | <b>Charity No:</b> 521309 |                   |
| <b>Fund-name/purpose</b> (if not held for the Unit's general purposes):-  |             | <b>THIS YEAR</b>          | <b>LAST YEAR</b>  |
|   |             | <b>£</b>                  | <b>£</b>          |
|   |             | <b>Notes</b>              |                   |
| <b>REVENUE RECEIPTS –</b>   |             |                           |                   |
| ANNUAL FUND/DIRECT GRANT  |             | £0.00                     | £0.00             |
| SCAVA (Sea Cadet Victualling Allowance)   |             | £0.00                     | £0.00             |
| OTHER GRANTS  |             | £0.00                     | £0.00             |
| CADET CONTRIBUTIONS   |             | £2,426.00                 | £1,771.00         |
| OTHER DONATIONS / LEGACIES  |             | £5,000.00                 | £11,563.00        |
| FUNDRAISING & SPECIAL EVENTS PROCEEDS   |             | £0.00                     | £101.00           |
| <b>OTHER CHARITABLE ACTIVITIES:</b>   |             |                           |                   |
| COMPETITION RECEIPTS  |             | £0.00                     | £0.00             |
| COURSE FEES   |             | £0.00                     | £0.00             |
| SUNDRY SALES RECEIPTS   |             | £15,669.00                | £11,065.00        |
| BANK DEPOSIT INTEREST   |             | £0.00                     | £1.00             |
| PROPERTY RENTS (includes any occasional lettings/hirings)   |             | £8,900.00                 | £18,256.00        |
| OTHER REVENUE RECEIPTS  | bar         |                           | £398.00           |
| <b>TOTAL REVENUE RECEIPTS</b>   | <b>A</b>    | <b>£31,995.00</b>         | <b>£43,155.00</b> |
| <b>NON-REVENUE RECEIPTS –</b>   |             |                           |                   |
| PROCEEDS FROM SALES OF OTHER FIXED ASSETS   |             | £404.00                   | £1,658.00         |
| <b>TOTAL NON-REVENUE RECEIPTS</b>   | <b>B</b>    | <b>£404.00</b>            | <b>£1,658.00</b>  |
| (#Attach that Fund's similar Account of Receipts as page AC1A, and so on)   |             |                           |                   |
| <b>TOTAL RECEIPTS = A + B</b>   | <b>C</b>    | <b>£32,399.00</b>         | <b>£44,813.00</b> |
| <b>Reconciliation:-</b>   |             |                           |                   |
| <b>NET CHANGE FOR YEAR IN CASH/BANK BALANCE:-</b>   |             |                           |                   |
| - REVENUE ITEMS (= A – D from page AC2)   | <b>G</b>    | -£8,152.00                | £43,155.00        |
| - NON-REVENUE ITEMS (= B – E from page AC2)   | <b>H</b>    | £224.00                   | £1,658.00         |
| - COMBINED (=G+H)   |             | -£7,928.00                | £44,813.00        |
| <b>CASH/BANK BALANCE FROM LAST YEAR-END</b>   |             | <b>£36,893.00</b>         | <b>£0.00</b>      |
| <b>CASH/BANK BALANCE AT THIS YEAR-END</b>   | <b>2023</b> | <b>£28,965.00</b>         | <b>£36,893.00</b> |
| <b>AC1</b>  |             |                           |                   |

**THE SEA CADETS**

**ANNUAL STATEMENT OF ACCOUNT\* FOR THE UNIT  
RECEIPTS & PAYMENTS ACCOUNT for year ended 31 March**

Form  
SCC A3 (R&P)  
Apr-19

(\*Units in Scotland: This Statement's form and content and its scrutiny are governed by Regulations – SSI 2006/218)

Copy to be uploaded onto Westminster and Volunteer & Business Support Manager at Area Office to be notified by 1 November

|  |                           |
|--|---------------------------|
| <b>Unit Name:</b> St Helens Sea Cadets | <b>Charity No:</b> 521309 |
|--|---------------------------|

| <b>In E&amp;W: STATEMENT OF ASSETS &amp; LIABILITIES</b><br>(English/Welsh Units: No valuations/costs or accounts notes required)           | <b>Name of Fund</b><br><small>if restricted</small> | <b>THIS YEAR</b><br>£ | <b>LAST YEAR</b><br>£ |
|---|---|-----------------------|-----------------------|
| <b>ASSETS:</b>  |   |                       |                       |
| CASH/BANK BALANCE(S) AT YEAR-END (from page AC1)  |   | £28,965.00            | £36,893.00            |
| BANK DEPOSITS (if any) not included above   |   |                       |                       |
| LOANS RECOVERABLE   |   |                       |                       |
| OTHER DEBTS (total recoverable – exclude any "accruals")  |   |                       |                       |
| *STOCKS OF ITEMS FOR RESALE (total cost)  |   |                       |                       |
| INVESTMENTS (present value of securities &c)  |   |                       |                       |
| INVESTMENTS (ditto – belonging to a Restricted Fund, if any)  |   |                       |                       |
| <b>*OTHER FIXED ASSETS:</b>   |   |                       |                       |
| - LAND & BUILDINGS  |   | £70,000.00            | £70,000.00            |
| - BOATS   |   | £6,960.00             | £6,960.00             |
| - VEHICLES  |   | £10,734.00            | £10,734.00            |
| - COMPUTERS & OTHER EQUIPMENT   |   |                       |                       |
| *For all these items (including any gifts at estimated value when given) state their total <u>present value</u> here if lower than as above |   | £87,694.00            | £87,694.00            |
| <b>LIABILITIES</b>  |   |                       |                       |
| LOANS REPAYABLE   |   |                       |                       |
| OTHER CREDITORS (total payable – exclude any "accruals")  |   | £175.00               | £175.00               |
| CONTINGENT LIABILITIES (estimated total amount)   |   | £600.00               | £420.00               |

| <b>[Scottish] ACCOUNTS NOTES*</b> (if not within Annual Report)  | [Amounts]                        | Particulars      |
|--|----------------------------------|------------------|
| For any <u>separate</u> Receipts & Payments Account included in this Statement of Account: the nature and purpose of each Fund accounted for and the legal restrictions on its use | Give page no(s) - or say if none |                  |
| Total number and amount of any grants paid to (i) individuals and (ii) institutions, analysed by type of activity or project   | [ ]                              |                  |
| Amount of trustee remuneration (inc. to connected persons) paid and the legal authority for it   | (or say if none) [ ]             | Authority:       |
| Amount of any trustee expenses reimbursed and for how many trustees  | (or say if none) [ ]             | For how many:    |
| Amount and nature of any other trustee-transactions (including with connected persons, stating the relationship) - together with any amount owing at the year-end (say if none)    | [ ]                              | Nature:          |
| Any further information that 'may reasonably assist' a reader's understanding  | Give page no(s)                  | - or say if none |

(\*Show details on an extra attached (numbered) page if necessary)

..... Unit Treasurer

..... Unit Chairman

Signed as authorised by the Unit's Management Committee - Date:

**Note:** The statutory audit or independent examination report on this Statement of Account must be attached.

AC3

**THE SEA CADETS**

**ANNUAL STATEMENT OF ACCOUNT\* FOR THE UNIT  
RECEIPTS & PAYMENTS ACCOUNT for year ended 31 March**

Form  
SCC A3 (R&P)  
Apr-19

(\*Units in Scotland: This Statement's form and content and its scrutiny are governed by Regulations – SSI 2006/218)

Copy to be uploaded onto Westminster and Volunteer & Business Support Manager at Area Office to be notified by 1 November

|  |                           |
|--|---------------------------|
| <b>Unit Name:</b> St Helens Sea Cadets | <b>Charity No:</b> 521309 |
|--|---------------------------|

|  |   |
|--|---|
| Unit address (or address for correspondence):- |   |
| House name:                                    | St Helens Unit 294 Of the Sea Cadet Corps |
| Street and No:                                 | Mill Street                               |
| Area or Estate                                 |   |
| Town/City:                                     | St Helens                                 |
| County   | Merseyside                                |
| Post Code:                                     | WA10 2BB                                  |

Unit Management Team members (the 'charity trustees') at date of signing Report:-

|                   |  |  |
|-------------------|--|--|
| Yvonne Chadwick   |  |  |
| Malgorzata Barrow |  |  |
| Terrance Burns    |  |  |
| Sarah Dillon      |  |  |
| Tracy Howarth     |  |  |
|                   |  |  |

Names of any other persons who were charity trustees of the Unit at any time in the financial year:-

|                 |  |  |
|-----------------|--|--|
| Paul Wainwright |  |  |
| Catherine Riley |  |  |
|                 |  |  |
|                 |  |  |

Name of any person who is now (or was, in the financial year) a 'trustee for the charity' - i.e., holding or in possession of any assets belonging to the Unit (includes custodians, nominees &c) *[not: Scotland]*:-

|                       |                |                 |
|-----------------------|----------------|-----------------|
| Anthony Bull and MSSC | Arther Kelsall | Pauline Simpson |
|-----------------------|----------------|-----------------|

**Nature and date of the Unit's constitution (governing document):-** Governed by Sea Cadet Standard Constitution

**The method(s) adopted for recruiting new trustees, and how trustees are elected or otherwise appointed (and by whom) in accordance with the Unit's constitution, are as follows:-**

*Unit Management Team (UMT) members are elected annually at the Annual General Meeting (AGM). UMT members are elected from the membership of the Sea Cadet Unit which is drawn loosely as being those with an interest in the unit. In the event of a vacancy arising during the year (known as a casual vacancy). The UMT have the power to appoint a new UMT member. The UMT member appointed will serve until the date of the next AGM, after which the post will be filled by election.*

**The Unit's charitable purpose(s) as set out in its constitution is:-**

To promote the development of young people in achieving their physical, intellectual and social potential as individuals and as responsible citizens by the provision of education and leisure time activities using a nautical theme and in accordance with the principles, ethos and practices of the Marine Society & Sea Cadets (MSSC).

**The Unit's main activities and achievements in the financial year were:-**

See attached Report

**Public Benefit**

The UMT continue to give due regard to the public benefit provided by the Unit in relation to the charitable purpose of the Sea Cadet movement as set out in the activities and achievements as outlined above. The aim is to promote the development of young people in achieving their physical, intellectual and social potential as individuals and responsible citizens in a safe environment. In order to achieve this the Unit takes young people from all backgrounds, including where possible those with disabilities and develops their skills and abilities by:

- Regular and structured activities with a nautical theme.
- Allowing young people to take part in activities connected with the wider Sea Cadet movement such as waterborne activities, events and competitions at district, area and national levels.
- Availability of formal educational achievements whilst taking courses to earn badges and promotions

Contributions are kept low in order to ensure all those who wish to take part in the activities of the Unit may do so.

| <b>THE SEA CADETS</b><br><b>ANNUAL STATEMENT OF ACCOUNT* FOR THE UNIT</b><br><b>RECEIPTS &amp; PAYMENTS ACCOUNT for year ended 31 March</b>  |                           | Form<br>SCC A3 (R&P)<br>Apr-19 |              |                |                 |               |                       |                      |
|--|---------------------------|--------------------------------|--------------|----------------|-----------------|---------------|-----------------------|----------------------|
| (*Units in Scotland: This Statement's form and content and its scrutiny are governed by Regulations – SSI 2006/218)<br>Copy to be uploaded onto Westminster and Volunteer & Business Support Manager at Area Office to be notified by 1 November   |                           |                                |              |                |                 |               |                       |                      |
| <b>Unit Name:</b> St Helens Sea Cadets   | <b>Charity No:</b> 521309 |                                |              |                |                 |               |                       |                      |
| <b>Reserves Policy</b><br>The charity trustees' policy aims to maintain unrestricted reserves at a level equating to <span style="float: right;">2 months</span><br>revenue payments in order to safeguard the Unit's ongoing activities from any unexpected fluctuations in income<br>Year-end reserves amounted to <span style="float: right;">£15,000.00</span> <span style="float: right;">4 months'</span> on that basis.   |                           |                                |              |                |                 |               |                       |                      |
| <i>[Delete this section if not applicable]</i><br><br><div style="display: flex; justify-content: space-between;"> <div style="width: 30%;"> <i>The Unit holds</i><br/> <i>&lt;enter sum&gt;</i> </div> <div style="width: 40%; text-align: center;"> <i>in designated funds representing fixed assets needed for future activities and</i><br/> <i>for future projects to be carried out in</i> </div> <div style="width: 30%; text-align: right;"> <i>&lt;Enter No of Months/Yrs&gt;</i><br/> <i>as currently planned/expected</i> </div> </div> |                           |                                |              |                |                 |               |                       |                      |
| <i>[Delete this section unless the Unit has a Restricted Fund in deficit]</i><br>A restricted fund held for the purpose of<br>was in deficit to the extent of<br>and the steps being taken to rectify it are:-   |                           |                                |              |                |                 |               |                       |                      |
| During the financial year the Unit received the following donated facilities/services [not: English, Welsh or NI Units]:-  |                           |                                |              |                |                 |               |                       |                      |
| The Unit and/or its trustees held the following assets for the charity/ies named below, whose charitable purposes are as set out hereunder. Special arrangements for the safe custody of those assets and their segregation from the Unit's own assets are as set out below [English, Welsh & NI Units: Delete this section if not applicable; Units in Scotland: This disclosure is not mandatory]:-  |                           |                                |              |                |                 |               |                       |                      |
| Date signed as authorised by the Unit's Management Team: <table style="width: 100%; margin-top: 10px;"> <tr> <td style="width: 60%; text-align: center;">Sarah Dillon</td> <td style="width: 40%; text-align: right;">Unit Treasurer</td> </tr> <tr> <td style="text-align: center;">Yvonne Chadwick</td> <td style="text-align: right;">Unit Chairman</td> </tr> <tr> <td style="text-align: center;">GR Taylor Accountants</td> <td style="text-align: right;">Independent Examiner</td> </tr> </table>  |                           |                                | Sarah Dillon | Unit Treasurer | Yvonne Chadwick | Unit Chairman | GR Taylor Accountants | Independent Examiner |
| Sarah Dillon   | Unit Treasurer            |                                |              |                |                 |               |                       |                      |
| Yvonne Chadwick  | Unit Chairman             |                                |              |                |                 |               |                       |                      |
| GR Taylor Accountants  | Independent Examiner      |                                |              |                |                 |               |                       |                      |
| <b>Note:</b> The statutory audit or independent examination report on this Statement of Account must be attached.  |                           |                                |              |                |                 |               |                       |                      |
|  |                           | AC5                            |              |                |                 |               |                       |                      |

**THE SEA CADETS**  
**ANNUAL STATEMENT OF ACCOUNT\* FOR THE UNIT**  
**RECEIPTS & PAYMENTS ACCOUNT for year ended 31 March**

Form  
 SCC A3 (R&P)  
 Apr-19

(\*Units in Scotland: This Statement's form and content and its scrutiny are governed by Regulations – SSI 2006/218)

Copy to be uploaded onto Westminster and Volunteer & Business Support Manager at Area Office to be notified by 1 November

**Unit Name:** St Helens Sea Cadets      **Charity No:** 521309

| <b>Fund-name/purpose</b> (if not held for the Unit's general purposes):- | <b>Notes</b>                 | <b>THIS YEAR</b>  | <b>LAST YEAR</b>  |
|--|------------------------------|-------------------|-------------------|
|  |                              | £                 | £                 |
| <b>REVENUE PAYMENTS –</b>  |                              |                   |                   |
| <b>DIRECT CHARITABLE ACTIVITY COSTS:</b>                                 |                              |                   |                   |
| FUNDRAISING & SPECIAL EVENTS COSTS                                       |                              | £28.00            | £50.00            |
| COMPETITION COSTS  |                              | £2,442.00         | £57.00            |
| FUEL & TRAVEL COSTS  |                              | £0.00             | £0.00             |
| CATERING COSTS   | bar                          | £224.00           | £1,478.00         |
| TRAINING COURSES COSTS   | subs                         | £180.00           | £666.00           |
| ARTICLES PURCHASED FOR RESALE  |                              |                   |                   |
| <b>OVERHEAD COSTS FOR:</b>   |                              |                   |                   |
| RENT / COUNCIL TAX   |                              | £0.00             | £0.00             |
| HEAT, LIGHT & WATER  |                              | £6,837.00         | £5,792.00         |
| TELEPHONE & BROADBAND  | including IT                 | £1,288.00         | £1,404.00         |
| OFFICE SUPPLIES, POSTAGE & PRINTING                                      |                              |                   | £396.00           |
| <b>MAINTENANCE COSTS FOR:</b>  |                              |                   |                   |
| BUILDINGS & ESTATE   | waste, cleaning, maintenance | £21,823.00        | £4,741.00         |
| BOATS  |                              | £0.00             | £0.00             |
| VEHICLES   |                              | £0.00             | £0.00             |
| OTHER MISC EQUIPMENT   | sundries and bar             | £2,949.00         | £2,983.00         |
| INSURANCE COSTS  |                              | £3,683.00         | £3,427.00         |
| BANK INTEREST & CHARGES  |                              | £93.00            | £48.00            |
| <b>CHARITY GOVERNANCE COSTS:</b>   |                              |                   |                   |
| FOR ACCOUNTS/AUDIT OR INDEPENDENT EXAMINATION                            |                              | £600.00           | £420.00           |
| FOR OTHER PROFESSIONAL FEES  |                              | £0.00             | £0.00             |
| FOR LEGAL ADVICE (for constitution or trustees)                          |                              | £0.00             | £0.00             |
| OTHER REVENUE COSTS  |                              |                   |                   |
| <b>TOTAL REVENUE PAYMENTS</b>  | <b>D</b>                     | <b>£40,147.00</b> | <b>£21,462.00</b> |
| <b>NON-REVENUE PAYMENTS –</b>  |                              |                   |                   |
| ASSETS   |                              | £180.00           | £180.00           |
| <b>TOTAL NON-REVENUE PAYMENTS</b>  | <b>E</b>                     | <b>£180.00</b>    | <b>£180.00</b>    |
| <b>TOTAL PAYMENTS (=D+E)</b>   | <b>F</b>                     | <b>£40,327.00</b> | <b>£21,642.00</b> |

(#Attach that Fund's similar Account of Payments as page AC2A, and so on)