

# City of Liverpool 217 Sea Cadets Corps .

UNIT NAME	RECONCILIATION	
City of Liverpool	Opening Balances	
CHARITY NUMBER	£16,505.60	Bank Account
521175	£0.00	Saving Account
YEAR ENDING	£0.00	Petty Cash
2024	£16,505.60	Total Opening Balance at 1st April 2023
	Closing Balances	
	£3,550.93	Bank Account
	£15,877.41	Saving Account
	£0.00	Petty Cash
	£19,428.34	Total Closing Balance at 31st March 2024
	£19,428.34	Closing Balance per A3 Report
	£0.00	

THE SEA CADETS			Form	
ANNUAL STATEMENT OF ACCOUNT* FOR THE UNIT			SCC A3 (R&P)	
RECEIPTS & PAYMENTS ACCOUNT for year ended 31 March			Apr-24	
(*Units in Scotland: This Statement's form and content and its scrutiny are governed by Regulations – SSI 2006/218)				
Copy to be uploaded onto Westminster and Volunteer & Business Support Manager at Area Office to be notified by 1 November				
Unit Name: City of Liverpool 217 Sea Cadets Corps		Charity No: 521175		
Fund-name/purpose (if not held for the Unit's general purposes):-		THIS YEAR		LAST YEAR
		£		£
		Notes		
<b>REVENUE RECEIPTS –</b>				
ANNUAL FUND/DIRECT GRANT				£0.00
SCAVA (Sea Cadet Victualling Allowance)	MSSC		£1,208.90	£186.00
OTHER GRANTS			£15,430.54	£5,140.00
CADET CONTRIBUTIONS			£4,378.55	£4,898.39
OTHER DONATIONS / LEGACIES			£1,690.40	£2,442.97
FUNDRAISING & SPECIAL EVENTS PROCEEDS				£56.96
<b>OTHER CHARITABLE ACTIVITIES:</b>				
COMPETITION RECEIPTS			£0.00	£0.00
COURSE FEES				£172.70
SUNDRY SALES RECEIPTS				£0.00
BANK DEPOSIT INTEREST			£225.65	£69.86
PROPERTY RENTS (includes any occasional			£0.00	£0.00
OTHER REVENUE RECEIPTS			£2,718.97	£150.00
<b>TOTAL REVENUE RECEIPTS</b>		<b>A</b>	<b>£25,653.01</b>	<b>£13,116.88</b>
<b>NON-REVENUE RECEIPTS –</b>				
PROCEEDS FROM SALES OF OTHER FIXED			£0.00	£0.00
<b>TOTAL NON-REVENUE RECEIPTS</b>		<b>B</b>	<b>£0.00</b>	<b>£0.00</b>
(#Attach that Fund's similar Account of Receipts as page AC1A, and so on)				
<b>TOTAL RECEIPTS = A + B</b>		<b>C</b>	<b>£25,653.01</b>	<b>£13,116.88</b>
<b>Reconciliation:-</b>				
<b>NET CHANGE FOR YEAR IN CASH/BANK BALANCE:-</b>				
- REVENUE ITEMS (= A – D from page AC2)	<b>G</b>	£2,922.74	###	
- NON-REVENUE ITEMS (= B – E from page AC2)	<b>H</b>	£0.00	£0.00	
- COMBINED (=G+H)			###	
CASH/BANK BALANCE FROM LAST YEAR-END			£16,505.60	£31,804.34
CASH/BANK BALANCE AT THIS YEAR-END	2024		£19,428.34	£16,505.60
<b>AC1</b>				

**THE SEA CADETS**

**ANNUAL STATEMENT OF ACCOUNT\* FOR THE UNIT**

**RECEIPTS & PAYMENTS ACCOUNT for year ended 31 March**

Form  
SCC A3 (R&P)  
Apr-19

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Copy to be uploaded onto Westminster and Volunteer & Business Support Manager at Area Office to be notified by 1 November

<b>Unit Name:</b> City of Liverpoolo 217 Sea Cadet Corps	<b>Charity No:</b> 521175
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<b>Fund-name/purpose</b> (if not held for the Unit's <u>general</u> purposes):-	<b>THIS YEAR</b>	<b>LAST YEAR</b>
	<b>£</b>	<b>£</b>
<b>Notes</b>		

**REVENUE PAYMENTS –**

**DIRECT CHARITABLE ACTIVITY COSTS:**

FUNDRAISING & SPECIAL EVENTS COSTS		£200.00
COMPETITION COSTS	uniform	£0.00
FUEL & TRAVEL COSTS		£270.49
CATERING COSTS	zoom	£0.00
TRAINING COURSES COSTS	traing and courses	£3,411.09
ARTICLES PURCHASED FOR RESALE	Crosby Boating Marina	£210.00

**OVERHEAD COSTS FOR:**

RENT / COUNCIL TAX	£1,300.00	£1,300.00
HEAT, LIGHT & WATER	£4,234.46	£1,774.84
TELEPHONE & BROADBAND	£1,036.74	£906.29
OFFICE SUPPLIES, POSTAGE & PRINTING	£75.89	£197.09

**MAINTENANCE COSTS FOR:**

BUILDINGS & ESTATE	£2,822.30	£2,673.40
BOATS	£2,000.00	£0.00
VEHICLES	£1,928.72	£13,330.00
OTHER MISC EQUIPMENT	£1,733.16	£927.74
INSURANCE COSTS	£3,613.47	£3,334.21
BANK INTEREST & CHARGES	£61.20	£62.80

**CHARITY GOVERNANCE COSTS:**

FOR ACCOUNTS/AUDIT OR INDEPENDENT EXAMIN	£0.00	£0.00
FOR OTHER PROFESSIONAL FEES	£0.00	£0.00
FOR LEGAL ADVICE (for constitution or trustees)	£0.00	£0.00
OTHER REVENUE COSTS	charity	£32.75
<b>TOTAL REVENUE PAYMENTS</b>	<b>D</b>	<b>£22,730.27</b>

**NON-REVENUE PAYMENTS –**

ASSETS	£0.00	£0.00
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<b>TOTAL NON-REVENUE PAYMENTS</b>	<b>E</b>	<b>£0.00</b>
<b>TOTAL PAYMENTS (=D+E)</b>	<b>F</b>	<b>£22,730.27</b>

AC2

(\*Attach that Fund's similar Account of Payments as page AC2A, and so on)

# THE SEA CADETS

## ANNUAL STATEMENT OF ACCOUNT\* FOR THE UNIT

### RECEIPTS & PAYMENTS ACCOUNT for year ended 31 March

Form  
SCC A3 (R&P)  
Apr-19

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**Unit Name:** City of Liverpool 217 Sea Cadet corps

**Charity No:** 521175

#### In E&W: STATEMENT OF ASSETS & LIABILITIES

(English/Welsh Units: No valuations/costs or accounts notes required)

#### ASSETS:

CASH/BANK BALANCE(S) AT YEAR-END (from page AC1)

BANK DEPOSITS (if any) not included above

LOANS RECOVERABLE

OTHER DEBTS (total recoverable – exclude any “accruals”)

\*STOCKS OF ITEMS FOR RESALE (total cost)

INVESTMENTS (present value of securities &c)

INVESTMENTS (ditto – belonging to a Restricted Fund, if

#### \*OTHER FIXED ASSETS:

- LAND & BUILDINGS

- BOATS

- VEHICLES

- COMPUTERS & OTHER EQUIPMENT

\*For all these items (including any gifts at estimated value when given) state their total present value here if lower than as above

#### LIABILITIES

LOANS REPAYABLE

OTHER CREDITORS (total payable – exclude any “accruals”)

CONTINGENT LIABILITIES (estimated total amount)

**Name  
of Fund**

if restricted

**THIS  
YEAR**

£

**LAST  
YEAR**

£

£19,428.34

£16,505.60

#### [Scottish] ACCOUNTS NOTES\* (if not within Annual Report)

For any separate Receipts & Payments Account included in this Statement of Account: the nature and purpose of each Fund accounted for and the legal restrictions on its use

Total number and amount of any grants paid to (i) individuals and (ii) institutions, analysed by type of activity or project

Amount of trustee remuneration (inc. to connected persons) paid and the legal authority for it

Amount of any trustee expenses reimbursed and for how many trustees

Amount and nature of any other trustee-transactions (including with connected persons, stating the relationship) - together with any amount owing at the year-end (say if none)

Any further information that 'may reasonably assist' a reader's

(\*Show details on an extra attached (numbered) page if necessary)

#### [Amounts] Particulars

Give page no(s).  
- or say if none

(or say if none)

(or say if none)

Give page no(s).

.....Unit Treasurer

..... Unit Chairman

Signed as authorised by the Unit's Management Committee - Date:

**Note:** The statutory audit or independent examination report on this Statement of Account must be attached.

AC3

<b>THE SEA CADETS</b> <b>ANNUAL STATEMENT OF ACCOUNT* FOR THE UNIT</b> <b>RECEIPTS &amp; PAYMENTS ACCOUNT for year ended 31 March</b>		Form SCC A3 (R&P) Apr-19																		
(*Units in Scotland: This Statement's form and content and its scrutiny are governed by Regulations – SSI 2006/218) Copy to be uploaded onto Westminster and Volunteer & Business Support Manager at Area Office to be notified by 1 November																				
<b>Unit Name:</b> City of Liverpool	<b>Charity No:</b> 521175																			
Unit address (or address for correspondence):- <table style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 40%;">House name:</td> <td></td> </tr> <tr> <td>Street and No:</td> <td>100 Cranmer St</td> </tr> <tr> <td>Area or Estate</td> <td>Kirkdale</td> </tr> <tr> <td>Town/City:</td> <td>Liverpool</td> </tr> <tr> <td>County</td> <td>Merseyside</td> </tr> <tr> <td>Post Code:</td> <td>L5 2RB</td> </tr> </table>			House name:		Street and No:	100 Cranmer St	Area or Estate	Kirkdale	Town/City:	Liverpool	County	Merseyside	Post Code:	L5 2RB						
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Street and No:	100 Cranmer St																			
Area or Estate	Kirkdale																			
Town/City:	Liverpool																			
County	Merseyside																			
Post Code:	L5 2RB																			
Unit Management Team members (the 'charity trustees') at date of signing Report:- <table style="width: 100%; border-collapse: collapse;"> <tr><td>Colin James</td><td></td><td></td></tr> <tr><td>Carol Pagett</td><td></td><td></td></tr> <tr><td>David Johnston</td><td></td><td></td></tr> <tr><td>Stephnie Branfield</td><td></td><td></td></tr> <tr><td>Sophie Craven</td><td></td><td></td></tr> <tr><td> </td><td></td><td></td></tr> </table>			Colin James			Carol Pagett			David Johnston			Stephnie Branfield			Sophie Craven					
Colin James																				
Carol Pagett																				
David Johnston																				
Stephnie Branfield																				
Sophie Craven																				
Names of any other persons who were charity trustees of the Unit at any time in the financial year:- <table style="width: 100%; border-collapse: collapse;"> <tr><td>Jake Orr</td><td></td><td></td></tr> <tr><td>Paula Lewis</td><td></td><td></td></tr> <tr><td> </td><td></td><td></td></tr> <tr><td> </td><td></td><td></td></tr> </table>			Jake Orr			Paula Lewis														
Jake Orr																				
Paula Lewis																				
Name of any person who is now (or was, in the financial year) a 'trustee for the charity' - i.e., holding or in possession of any assets belonging to the Unit (includes custodians, nominees &c) <i>[not: Scotland]</i> :- <table style="width: 100%; border-collapse: collapse;"> <tr><td> </td><td></td><td></td></tr> </table>																				
<b>Nature and date of the Unit's constitution (governing document):-</b> Governed by <b>Sea Cadet Standard Constitution</b>																				
<b>The method(s) adopted for recruiting new trustees, and how trustees are elected or otherwise appointed (and by whom) in accordance with the Unit's constitution, are as follows:-</b> <i>Unit Management Team (UMT) members are elected annually at the Annual General Meeting (AGM). UMT members are elected from the membership of the Sea Cadet Unit which is drawn loosely as being those with an interest in the unit. In the event of a vacancy arising during the year (known as a casual vacancy), The UMT have the power to appoint a new UMT member. The UMT member appointed will serve until the date of the next AGM, after which the post will be filled by election.</i>																				
<b>The Unit's charitable purpose(s) as set out in its constitution is:-</b> To promote the development of young people in achieving their physical, intellectual and social potential as individuals and as responsible citizens by the provision of education and leisure time activities using a nautical theme and in accordance with the principles, ethos and practices of the Marine Society & Sea Cadets (MSSC).																				
<b>The Unit's main activities and achievements in the financial year were:-</b> Uniformed Youth Organisation ages 9 to 18 run by volunteers <div style="background-color: #f0f0f0; height: 100px; margin-top: 5px;"></div>																				
<b>Public Benefit</b> The UMT continue to give due regard to the public benefit provided by the Unit in relation to the charitable purpose of the Sea Cadet movement as set out in the activities and achievements as outlined above. The aim is to promote the development of young people in achieving their physical, intellectual and social potential as individuals and responsible citizens in a safe environment. In order to achieve this the Unit takes young people from all backgrounds, including where possible those with disabilities and develops their skills and abilities by: <ul style="list-style-type: none"> <li>Regular and structured activities with a nautical theme.</li> <li>Allowing young people to take part in activities connected with the wider Sea Cadet movement such as waterborne activities, events and competitions at district, area and national levels.</li> <li>Availability of formal educational achievements whilst taking courses to earn badges and promotions</li> </ul> Contributions are kept low in order to ensure all those who wish to take part in the activities of the Unit may do so.																				

# THE SEA CADETS

## ANNUAL STATEMENT OF ACCOUNT\* FOR THE UNIT

### RECEIPTS & PAYMENTS ACCOUNT for year ended 31 March

Form

SCC A3 (R&P)

Apr-19

(\*Units in Scotland: This Statement's form and content and its scrutiny are governed by Regulations – SSI 2006/218)

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**Unit Name:** City of Liverpool 217 Sea Cadet Corps

**Charity No:** 521175

#### Reserves Policy

The charity trustees' policy aims to maintain unrestricted reserves at a level  months equivalent to  months' on that basis. The charity trustees' policy aims to maintain unrestricted reserves at a level  months equivalent to  months' on that basis. The charity trustees' policy aims to maintain unrestricted reserves at a level  months equivalent to  months' on that basis.

[Delete this section if not applicable]

The Unit holds  in designated funds representing fixed assets needed for future activities and

for future projects to be carried out in  as currently planned/expected

[Delete this section unless the Unit has a Restricted Fund in deficit]

A restricted fund held for the purpose of  was in deficit to the extent of  and the steps being taken to rectify it are:-

During the financial year the Unit received the following donated facilities/services [not: English, Welsh or NI Units]:-

The Unit and/or its trustees held the following assets for the charity/ies named below, whose charitable purposes are as set out hereunder. Special arrangements for the safe custody of those assets and their segregation from the Unit's own assets are as set out below [English, Welsh & NI Units: Delete this section if not applicable; Units in Scotland: This disclosure is not mandatory]:-

Date signed as authorised by the Unit's Management Team:

..... Unit Treasurer

..... Unit Chairman

..... Independent Examiner

**Note:** The statutory audit or independent examination report on this Statement of Account must be attached.

AC5