



**CHARITY COMMISSION**  
FOR ENGLAND AND WALES

## Trustees' Annual Report for the period

From 1<sup>st</sup> January 2024

Period start date To 31<sup>st</sup> December 2024

Period end date

Charity name: Hartford Community Association

Charity registration number: 521086

## Objectives and Activities

	SORP reference	
Summary of the purposes of the charity as set out in its governing document	Para 1.17	To provide accommodation & facilities for the use and good of the Community
Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts.	Para 1.17, and 1.19	Activities operated from the centre throughout the year include Dance classes Pre school learning Over 50s Group Guiding Groups Rainbow & Brownies Yoga & Karti. Music & Reading Groups Baby massage, Mums & Toddlers. Private hire for childrens parties & other family functions.
Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit	Para 1.18	It can be confirmed that all Trustees have details of the Public Benefit Guidance as issued by the Charity Commission.

## Additional information (optional)

You may choose to include further statements where relevant about:

	SORP reference	
Policy on grant making	Para 1.38	NA
Policy on social investment including program related investment	Para 1.38	N/A
Contribution made by volunteers	Para 1.38	N/A
Other		

## Achievements and Performance

	SORP reference	
Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole.	Para 1.20	<p>Main objectives are to provide suitable facilities for all community groups at an affordable rent in order for them to operate and deliver their classes for the well being of all the community.</p> <p>Classes had have increased throughout the year enabling more people to participate in something for all age groups</p> <p>This year the increase in exercise &amp; dance classes have made an impact on the well being of the users from a variety of age groups.</p> <p>The centre has this type of class or Adults &amp; Chidren</p>

### Additional information (optional)

You may choose to include further statements where relevant about:

Achievements against objectives set	Para 1.41	N/A
Performance of fundraising activities against objectives set	Para 1.41	N/A
Investment performance against objectives	Para 1.41	N/A
Other		

## Financial Review

Review of the charity's financial position at the end of the period	Para 1.21	The income for the year exceeded our expenditure by £11k. This amount had been ring fenced for the internal decorating of the main hall. The surplus will now be held as a designated in reserve for the internal decoration which has re scheduled.
Statement explaining the policy for holding reserves stating why they are held	Para 1.22	All reserves are held for the upkeep and maintenance of the building including the rent .If the working account cannot cover the new monthly rent or repairs then the amount required will be paid from the reserves We are now obliged under the terms of the new lease to pay for all repairs ,decoration and replacements.
Amount of reserves held	Para 1.22	£52K
Reasons for holding zero reserves	Para 1.22	N/A
Details of fund materially in deficit	Para 1.24	N/A
Explanation of any uncertainties about the charity continuing as a going concern	Para 1.23	N/A

### Additional information (optional)

You may choose to include further statements where relevant about:

The charity's principal sources of funds (including any fundraising)	Para 1.47	Room Hire
Investment policy and objectives including any social investment policy adopted	Para 1.46	To maintain at least six months working capital and invest the balance in a Reserve account paying market rate interest. Any interest received will be paid into the account to increase the balance and used when required. Increase in Reserves will go towards the new rent payable.
A description of the principal risks facing the charity	Para 1.46	N/A
Other		

## Structure, Governance and Management

Description of charity's trusts:		
Type of governing document (trust deed, royal charter)	Para 1.25	Trust Deed
How is the charity constituted? (e.g unincorporated association, CIO)	Para 1.25	Unincorporated Association
Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees	Para 1.25	Chairperson can appoint a Trustee Trustees make up the Executive Committee as selected & voted for on a 3year basis Posts Held Chairperson, Vice Chair, Secretary & Treasurer & 1 other

### Additional information (optional)

You may choose to include further statements where relevant about:

Policies and procedures adopted for the induction and training of trustees	Para 1.51	Fit & Proper Person Declaration
The charity's organisational structure and any wider network with which the charity works	Para 1.51	N/A
Relationship with any related parties	Para 1.51	N/A
Other		

## Reference and Administrative details

Charity name	Hartford Community Association
Other name the charity uses	Hartford Community Centre
Registered charity number	521086
Charity's principal address	Hartford Community Centre Canterbury Road Urmston Manchester M41 0RX

# Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Susan Fraser	Chair person		Alan Wainwright re elected
2	Janet A Scott	Vic Chair		Alan Wainwright re elected
3	Angela Messina	Secretary		Susan Fraser then re elected
4	Ian Scott	Treasurer		Susan Fraser then re elected
5	Sandra M Egan	Trustee		Susan Frase then re elected
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## Corporate trustees – names of the directors at the date the report was approved

Director name		
N/A		

## Name of trustees holding title to property belonging to the charity

Trustee name	Dates acted if not for whole year	
Janet A Scott		
Sandra M Egan		

## Funds held as custodian trustees on behalf of others

Description of the assets held in this capacity	N/A	
Name and objects of the charity on whose behalf the assets are held and how this falls within the custodian charity's objects		
Details of arrangements for safe custody and segregation of such assets from the charity's own assets		

### Additional information (optional)

#### Names and addresses of advisers (Optional information)

Type of adviser	Name	Address
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#### Name of chief executive or names of senior staff members (Optional information)

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## Exemptions from disclosure

Reason for non-disclosure of key personnel details

N/A	
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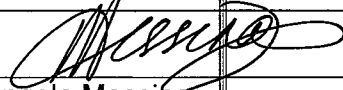
## Other optional information

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## Declarations

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)		
Full name(s)	Susan Fraser	Angela Messina
Position (eg Secretary, Chair, etc)	Chairperson	SECRETARY

Date 13.10.2025

HARTFORD COMMUNITY ASSOCIATION INCOME AND EXPENDITURE FOR YEAR END 31<sup>ST</sup> DECEMBER 2024

INCOME	2024	2023	EXPENDITURE	2024	2023
HIRE OF ROOMS	31403.45	21947.75	NATIONAL NON DOM RATES	207.08	191.48
BANK INTEREST	798.70	396.59	WASTE COLLECTION	632.68	739.02
INTERNET REFUND	10.00	-----	GAS	2331.58	1626.00
BANK CHARGE REFUND	0.00	0.80	ELECTRICITY	2283.15	1469.95
			WATER, UNITED UTILITIES	771.53	596.64
			MAINTENANCE/REPAIRS	3520.14	3649.62
			FIXTURES AND FITTINGS	1006.51	4520.94
			INSURANCE, PUBLIC LIABILITY	328.18	319.53
			CLEANING SERVICES	6496.50	5102.50
			CLEANING MATERIALS	1578.99	1071.07
			P.R.S.	155.75	284.02
			ADMIN / OPERATING COSTS	426.82	239.21
			AUDIT FEES	25.00	25.00
			INTERNET/WI FI (inc install)	674.91	N/A
				20438.82	19834.98
			EXCESS INCOME	11773.33	2510.16
	32212.15	22345.14		32212.15	22345.14

ACCT PREPARED BY: I.J. SCOTT

INVOICES REVIEWED AND CHECKED BY

R. SCOTT

SIGNED

I.J. SCOTT

DATE

24/2/25,

SIGNED

R. SCOTT

DATE

10.3.25





CHARITY COMMISSION  
FOR ENGLAND AND WALES

## Independent examiner's report on the accounts

### Section A

### Independent Examiner's Report

Report to the trustees

Charity name **HARTFOLD COMMUNITY ASSOCIATION**

On accounts for the year  
ended

**31st DECEMBER 2024**

Charity no  
(if any)

**521086**

Set out on pages

**ATTACHED TO THIS REPORT**

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended **31st DECEMBER 2024**.

Responsibilities and  
basis of report

As the charity's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

**Independent  
examiner's statement**

[The charity's gross income exceeded £250,000 and I am qualified to undertake the examination by being a qualified member of [insert name of applicable listed body]]. *Delete [ ] if not applicable.*

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination (other than that disclosed below \*) which gives me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Charities Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

*\* Please delete the words in the brackets if they do not apply.*

Signed:

**R. Scott**

Date:

**10-3-25**

Name:

**ROSALIND SCOTT**

Relevant professional  
qualification(s) or body  
(if any):