

# Bury & Radcliffe Sea Cadets

Financial Year 1st April 2024 to 31st March 2025

Detail Report -- Year to Date as at 31 March 2025

## Receipts

### Donations

Bursaries - restricted	£0.00
Bursaries - unrestricted	£0.00
Cadet	£3,355.15
P&SA	£0.00
Third party - restricted	£0.00
Third party - unrestricted	£5,845.56
Ward Room	£0.00
<b>Total</b>	<b>£8,775.71</b>

### Fundraising

Bag packs	£363.00
Flag week	£0.00
Social events	£0.00
Community events	£0.00
Other	£0.00
<b>Total</b>	<b>£363.00</b>

### Generated

Property Rental	£1,460.00
Sale of Assets	£0.00
Sale of Goods	£1,074.25
SCAVA	£0.00
<b>Total</b>	<b>£2,534.25</b>

### Grants

External - restricted	£20,000.00
External - unrestricted	£0.00
MS-SC Restricted Grant	£0.00
<b>Total</b>	<b>£20,000.00</b>

### Training

Competition Fees - external provider	£0.00
Competition Fees - internal provider	£0.00
Course Fees - external provider	£0.00
Course Fees - internal provider	£0.00
<b>Total</b>	<b>£0.00</b>

### Unearned

Bank Interest	£58.21
Gift Aid	£0.00
Investment Income	£0.00
<b>Total</b>	<b>£58.21</b>

**£31,731.17**

## Payments

### Charitable Activity

Competition Fees - external provider	£0.00
Competition Fees - internal provider	£0.00
Course Fees - external provider	£0.00
Course Fees - internal provider	£0.00
Training Materials	£0.00
Fuel	£0.00
3rd Party travel	£0.00
MSSC Travel Refund (enter as credit)	£0.00
Catering	£227.94
Fundraising Costs	£0.00
Special Events	£28.50
<b>Total</b>	<b>£256.44</b>

### Operating

Unit Health, Hygiene & Well-being	£0.00
Office Equipment <£250.00	£0.00
Office Stationery, Printing & Postage	£18.15
IT Consumables	£288.50
Building maintenance	£5,032.02
Grounds maintenance	£0.00
Boat maintenance	£0.00
Vehicle maint, MOT, RFT & Fuel	£1,299.48
Other maintenance	£1,830.71
Goods for resale	£698.59
PPE & Branded clothing	£347.75
Various Unit Assets	£16,730.02
<b>Total</b>	<b>£24,434.55</b>

### Overheads

Rent	£0.00
Rates	£0.00
Lease Fees	£0.00
Water Rates	£267.37
Sewage Rates	£0.00
Electricity	£5,402.40
Gas	£0.00
Broadband	£630.65
Telephone	£272.07
Alarm Monitoring	£0.00
Insurance - MS-SC provided	£640.65
Insurance - Non MS-SC provided	£0.00
Roadside assistance	£0.00
Certification	£826.51
<b>Total</b>	<b>£8,039.65</b>

### Fees Charges

Audit/Accountancy fees	£0.00
Legal fees	£0.00
Other professional fees	£0.00
Other revenue costs	£0.00
Bank charges	£0.00
<b>Total</b>	<b>£0.00</b>

**£32,730.64**

**Surplus / Deficit**

**Financial Year 1st April 2024 to 31st March 2025**

**-£999.47**

## Bury & Radcliffe Sea Cadets -- Financial Year 1st April 2024 to 31st March 2025

	Cash Transactions	Bank Transactions	All Transactions
<b>Opening Balance</b>	<b>£371.06</b>	<b>£13,996.32</b>	<b>£14,367.38</b>
<b>Receipts</b>			
Donations	£577.29	£8,198.42	£8,775.71
Fundraising	£0.00	£363.00	£363.00
Generated	£1,884.25	£650.00	£2,534.25
Grants	£0.00	£20,000.00	£20,000.00
Training	£0.00	£0.00	£0.00
Unearned	£0.00	£58.21	£58.21
	<u>£2,461.54</u>	<u>£29,269.63</u>	<u>£31,731.17</u>
	<b>£2,832.60</b>	<b>£43,265.95</b>	<b>£46,098.55</b>
<b>Payments</b>			
Charitable Activity	£0.00	£256.44	£256.44
Operating	£0.00	£24,434.55	£24,434.55
Overheads	£0.00	£8,039.65	£8,039.65
Fees Charges	£0.00	£0.00	£0.00
	<u>£0.00</u>	<u>£32,730.64</u>	<u>£32,730.64</u>
	<b>£2,832.60</b>	<b>£10,535.31</b>	<b>£13,367.91</b>
<b>Transfers</b>	<b>-£2,506.00</b>	<b>£2,506.00</b>	<b>£0.00</b>
	<u><b>£326.60</b></u>	<u><b>£13,041.31</b></u>	<u><b>£13,367.91</b></u>
			Trading Balance for year <b>-£999.47</b>
			Money held in Current Account £8,273.59
			Money Held on Deposit £3,382.05
			Cash in Hand £326.60
			<u><u>£11,982.24</u></u>

Year to Date Detail Report as at 31 March 2025

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THE SEA CADETS			Form SCC A3 (R&P) Jan-20	
ANNUAL STATEMENT OF ACCOUNT* FOR THE UNIT				
RECEIPTS & PAYMENTS ACCOUNT for year ended 31 March 2025				
(*Units in Scotland: This Statement's form and content and its scrutiny are governed by Regulations – SSI 2006/218)				
Copy to be uploaded onto Westminster and Volunteer & Business Support Manager at Area Office to be notified by 1 November 2025				
Unit Name: Bury & Radcliffe Sea Cadets		Charity No: 521058		
Fund-name/purpose (if not held for the Unit's general purposes):-				
		Notes		
		THIS YEAR £		LAST YEAR £
<b>REVENUE RECEIPTS –</b>				
ANNUAL FUND/DIRECT GRANT - (restricted)			£20,000.00	£0.00
OTHER GRANTS - (unrestricted)			£0.00	£0.00
SCAVA (Sea Cadet Victualling Allowance)			£0.00	£0.00
CADET CONTRIBUTIONS			£3,355.15	£0.00
OTHER DONATIONS / LEGACIES			£5,845.56	£0.00
FUNDRAISING & SPECIAL EVENTS PROCEEDS			£363.00	£0.00
<b>OTHER CHARITABLE ACTIVITIES:</b>				
COMPETITION RECEIPTS			£0.00	£0.00
COURSE FEES			£0.00	£0.00
SUNDRY SALES RECEIPTS			£1,074.25	£0.00
BANK DEPOSIT INTEREST			£58.21	£0.00
PROPERTY RENTS (includes any occasional			£1,460.00	£0.00
OTHER REVENUE RECEIPTS			£0.00	£0.00
<b>TOTAL REVENUE RECEIPTS</b>		<b>A</b>	<b>£32,156.17</b>	<b>£0.00</b>
<b>NON-REVENUE RECEIPTS –</b>				
PROCEEDS FROM SALES OF OTHER FIXED ASSETS			£0.00	£0.00
<b>TOTAL NON-REVENUE RECEIPTS</b>		<b>B</b>	<b>£0.00</b>	<b>£0.00</b>
(# Attach that Fund's similar Account of Receipts as page AC1A, and so on)				
<b>TOTAL RECEIPTS = A + B</b>		<b>C</b>	<b>£32,156.17</b>	<b>£0.00</b>
<b>Reconciliation:-</b>				
<b>NET CHANGE FOR YEAR IN CASH/BANK BALANCE:-</b>				
- REVENUE ITEMS (= A – D from page AC2)		<b>G</b>	£14,344.88	£0.00
- NON-REVENUE ITEMS (= B – E from page AC2)		<b>H</b>	-£16,730.02	£0.00
- COMBINED (=G+H)			-£2,385.14	£0.00
<b>CASH/BANK BALANCE FROM LAST YEAR-END</b>			<b>£14,367.38</b>	<b>£14,367.38</b>
<b>CASH/BANK BALANCE AT THIS YEAR-END</b>			<b>£11,982.24</b>	<b>£14,367.38</b>
AC1				

THE SEA CADETS		Form	
ANNUAL STATEMENT OF ACCOUNT* FOR THE UNIT		SCC A3 (R&P)	
RECEIPTS & PAYMENTS ACCOUNT for year ended 31 March 2025		Jan-20	
(*Units in Scotland: This Statement's form and content and its scrutiny are governed by Regulations – SSI 2006/218)			
Copy to be uploaded onto Westminster and Volunteer & Business Support Manager at Area Office to be notified by 1 November 2025			
<b>Unit Name:</b>	Bury & Radcliffe Sea Cadets	<b>Charity No:</b>	521058
<b>Fund-name/purpose</b> (if not held for the Unit's general purposes):-		<b>THIS YEAR</b>	<b>LAST YEAR</b>
		£	£
<b>Notes</b>			
<b>REVENUE PAYMENTS –</b>			
<b><u>DIRECT CHARITABLE ACTIVITY COSTS:</u></b>			
FUNDRAISING & SPECIAL EVENTS COSTS		£28.50	£0.00
COMPETITION COSTS		£0.00	£0.00
FUEL & TRAVEL COSTS		£0.00	£0.00
CATERING COSTS		£227.94	£0.00
TRAINING DELIVERY COSTS		£0.00	£0.00
ARTICLES PURCHASED FOR RESALE		£698.59	£0.00
<b><u>OVERHEAD COSTS FOR:</u></b>			
RENT / COUNCIL TAX		£0.00	£0.00
HEAT, LIGHT & WATER		£5,669.77	£0.00
TELEPHONE & BROADBAND		£902.72	£0.00
RUNNING COST Inc POSTAGE, PRINTING & OTHER		£654.40	£0.00
<b><u>MAINTENANCE COSTS FOR:</u></b>			
BUILDINGS & ESTATE		£5,032.02	£0.00
BOATS		£0.00	£0.00
VEHICLES		£1,299.48	£0.00
OTHER MISC EQUIPMENT		£1,830.71	£0.00
INSURANCE COSTS		£1,467.16	£0.00
BANK INTEREST & CHARGES		£0.00	£0.00
<b><u>CHARITY GOVERNANCE COSTS:</u></b>			
FOR ACCOUNTS/AUDIT OR INDEPENDENT EXAMINATION		£0.00	£0.00
FOR OTHER PROFESSIONAL FEES		£0.00	£0.00
FOR LEGAL ADVICE (for constitution or trustees)		£0.00	£0.00
OTHER REVENUE COSTS		£0.00	£0.00
<b>TOTAL REVENUE PAYMENTS</b>	<b>D</b>	<b>£17,811.29</b>	<b>£0.00</b>
<b><u>NON-REVENUE PAYMENTS –</u></b>			
ASSETS		£16,730.02	£0.00
<b>TOTAL NON-REVENUE PAYMENTS</b>			
	<b>E</b>	<b>£16,730.02</b>	<b>£0.00</b>
<b>TOTAL PAYMENTS (=D+E)</b>		<b>F</b>	<b>£34,541.31</b>
			<b>£0.00</b>
(# Attach that Fund's similar Account of Payments as page AC2A, and so on)			

# THE SEA CADETS

## ANNUAL STATEMENT OF ACCOUNT\* FOR THE UNIT

### RECEIPTS & PAYMENTS ACCOUNT for year ended 31 March 2025

(\*Units in Scotland: This Statement's form and content and its scrutiny are governed by Regulations – SSI 2006/218)

Copy to be uploaded onto Westminster and Volunteer & Business Support Manager at Area Office to be notified by 1 November 2025

Form

SCC A3 (R&P)

Jan-20

Unit Name: Bury & Radcliffe Sea Cadets

Charity No: 521058

#### In E&W: STATEMENT OF ASSETS & LIABILITIES

#### ASSETS:

CASH/BANK BALANCE(S) AT YEAR-END (from page AC1)

BANK DEPOSITS (if any) not included above

LOANS RECOVERABLE

OTHER DEBTS (total recoverable – exclude any “accruals”)

\*STOCKS OF ITEMS FOR RESALE (total cost)

INVESTMENTS (present value of securities &c)

INVESTMENTS (ditto – belonging to a Restricted Fund, if any)

#### \*OTHER FIXED ASSETS:

- LAND & BUILDINGS

- BOATS

- VEHICLES

- COMPUTERS & OTHER EQUIPMENT

\*For all these items (including any gifts at estimated value when given) state their total present value here if lower than as above

#### LIABILITIES

LOANS REPAYABLE

OTHER CREDITORS (total payable – exclude any “accruals”)

CONTINGENT LIABILITIES (estimated total amount)

#### [Scottish] ACCOUNTS NOTES\* (if not within Annual Report)

For any separate Receipts & Payments Account included in this Statement of Account: the nature and purpose of each Fund accounted for and the legal restrictions on its

Total number and amount of any grants paid to (i) individuals and (ii) institutions, analysed by type of activity

Amount of trustee remuneration (inc. to connected persons) paid and the legal authority for it

Amount of any trustee expenses reimbursed and for how many trustees

Amount and nature of any other trustee-transactions (including with connected persons, stating the together with any amount owing at the year-end (say if

Any further information that ‘may reasonably assist’ a reader’s understanding

(\*Show details on an extra attached

Signed as authorised by the Unit’s Management Committee - Date:

26 November 2025

Unit Treasurer

Unit Chairman

Note: The statutory audit or independent examination report on this Statement of Account must be attached.



<b>THE SEA CADETS</b> <b>ANNUAL STATEMENT OF ACCOUNT* FOR THE UNIT</b> <b>RECEIPTS &amp; PAYMENTS ACCOUNT for year ended 31 March 2025</b> <small>(*Units in Scotland: This Statement's form and content and its scrutiny are governed by Regulations – SSI 2006/218)</small> <small>Copy to be uploaded onto Westminster and Volunteer &amp; Business Support Manager at Area Office to be notified by 1 November 2025</small>		Form SCC A3 (R&P) Jan-20
<b>Unit Name:</b> Bury & Radcliffe Sea Cadets	<b>Charity No:</b> 521058	
<b>Unit address (or address for correspondence):-</b>		
House name:		
Street and No:	Marsden St	
Area or Estate:		
Town/City:	Bury	
County:	Greater Manchester	
Post Code:	BL95BX	
<b>Unit Management Committee members (the 'charity trustees') at date of signing Report:-</b>		
<div style="border: 1px solid black; padding: 2px;">EMMA CORDWELL</div>	<div style="border: 1px solid black; padding: 2px;">FRANCES MACHWISLI-BATLEY</div>	<div style="border: 1px solid black; padding: 2px;">10/02/2026</div>
<div style="border: 1px solid black; padding: 2px;">Rachel Longley</div>	<div style="border: 1px solid black; padding: 2px;"></div>	<div style="border: 1px solid black; padding: 2px;">18/03/2026</div>
<div style="border: 1px solid black; padding: 2px;"></div>	<div style="border: 1px solid black; padding: 2px;"></div>	<div style="border: 1px solid black; padding: 2px;">18/03/2026</div>
<b>Names of any other persons who were charity trustees of the Unit at any time in the financial year:-</b>		
<div style="border: 1px solid black; height: 20px;"></div>	<div style="border: 1px solid black; height: 20px;"></div>	<div style="border: 1px solid black; height: 20px;"></div>
<div style="border: 1px solid black; height: 20px;"></div>	<div style="border: 1px solid black; height: 20px;"></div>	<div style="border: 1px solid black; height: 20px;"></div>
<b>Name of any person who is now (or was, in the financial year) a 'trustee for the charity' - i.e., holding or in possession of any assets belonging to the Unit (includes custodians, nominees &amp;c) [not: Scotland]:-</b>		
<div style="border: 1px solid black; height: 20px;"></div>	<div style="border: 1px solid black; height: 20px;"></div>	<div style="border: 1px solid black; height: 20px;"></div>
<b>Nature and date of the Unit's constitution (governing document):</b> Governed by Sea Cadet Standard Constitution		
<b>The method(s) adopted for recruiting new trustees, and how trustees are elected or otherwise appointed (and by whom) in accordance with the Unit's constitution, are as follows:-</b> <i>Unit Management Team (UMT) members are elected annually at the Annual General Meeting (AGM). UMT members are elected from the membership of the Sea Cadet Unit which is drawn loosely as being those with an interest in the unit. In the event of a vacancy arising during the year (known as a casual vacancy), The UMT have the power to appoint a new UMT member. The UMT member appointed will serve until the date of the next AGM, after which the post will be filled by election.</i>		
<b>The Unit's charitable purpose(s) as set out in its constitution is:-</b> To promote the development of young people in achieving their physical, intellectual and social potential as individuals and as responsible citizens by the provision of education and leisure time activities using a nautical theme and in accordance with the principles, ethos and practices of the Marine Society & Sea Cadets (MSSC).		
<b>The Unit's main activities and achievements in the financial year were:-</b>		
<b>Public Benefit</b> The UMT continue to give due regard to the public benefit provided by the Unit in relation to the charitable purpose of the Sea Cadet movement as set out in the activities and achievements as outlined above. The aim is to promote the development of young people in achieving their physical, intellectual and social potential as individuals and responsible citizens in a safe environment. In order to achieve this the Unit takes young people from all backgrounds, including where possible those with disabilities and develops their skills and abilities by: <ul style="list-style-type: none"> <li>Regular and structured activities with a nautical theme.</li> <li>Allowing young people to take part in activities connected with the wider Sea Cadet movement such as waterborne activities, events and competitions at district, area and national levels.</li> <li>Availability of formal educational achievements whilst taking courses to earn badges and promotions</li> </ul> Contributions are kept low in order to ensure all those who wish to take part in the activities of the Unit may do so.		



## THE SEA CADETS

## ANNUAL STATEMENT OF ACCOUNT\* FOR THE UNIT

## RECEIPTS &amp; PAYMENTS ACCOUNT for year ended 31 March 2025

Form

SCC A3 (R&amp;P)

Jan-20

(\*Units in Scotland: This Statement's form and content and its scrutiny are governed by Regulations – SSI 2006/218)

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Unit  
Name: Bury & Radcliffe Sea Cadets

Charity No: 521058

## Reserves Policy

The charity trustees' policy aims to maintain unrestricted reserves at a level equating to [redacted] months revenue payments in order to safeguard the Unit's ongoing activities from any unexpected fluctuations in income. Year-end reserves amounted to [redacted] months' on that basis.

*[Delete this section if not applicable]*

The Unit [redacted] in designated funds representing fixed assets needed for future activities and  
[redacted] for future projects to be carried out in [redacted] as currently  
planned/expected

*[Delete this section unless the Unit has a Restricted Fund in deficit]*

A restricted fund held for the purpose of  
was in deficit to the extent of  
and the steps being taken to rectify it are:-

During the financial year the Unit received the following donated facilities/services [not: English, Welsh or NI Units]:-

The Unit and/or its trustees held the following assets for the charity/ies named below, whose charitable purposes are as set out hereunder. Special arrangements for the safe custody of those assets and their segregation from the Unit's own assets are as set out below [English, Welsh & NI Units: Delete this section if not applicable; Units in Scotland: This disclosure is not mandatory]:-

Date signed as authorised by the Unit's Management Committee:

26/03/25

Unit Treasurer

Unit Chairman

Stephen Hutchinson MCMI

Independent Examiner

**Note:** The statutory audit or independent examination report on this Statement of Account must be attached.