



## Trustees' Annual Report for the period

	Period start date			T o	Period end date		
	01	01	2021		31	12	2021
<b>From</b>							

### Section A Reference and administration details

**Charity name** Bury Athenaeum

**Other names charity is known by**

**Registered charity number (if any)** 521057

**Charity's principal address**

Moss Street

Bury

Lancashire

**Postcode**

BL9 0DF

#### Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Kathleen Bray	President		Elected annually by the body of the membership as a whole
2	Philip Kos	Vice-President		Ditto
3	Edgar Glucksman	Hon. Secretary		Ditto
4	Janet Gander	Hon . Treasurer		Ditto
5	Andrew Gill			“
6	Geoff Brown			“
7	Tony Sargeant			“

8 Robert Sloss

“

9 Pauline  
Standbridge

“

10 David Thomas

“

11 Kathleen Tonks

“

12 Michael Walsh

“

13 Tom Wilson

“

14 Neville  
Edmondson      Chair of Holding  
Trustees

Elected by the Holding  
Trustees

15 Joan Abbott      Holding Trustee

“

16 David Peters      Holding Trustee

“

17

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19

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**Names of the trustees for the charity, if any, (for example, any custodian trustees)**

Name	Dates acted if not for whole year
Neville Edmondson – Holding Trustee	
Richard Moss – Holding Trustee	
Susan Woods – Holding Trustee	

**Names and addresses of advisers (Optional information)**

Type of adviser	Name	Address

**Name of chief executive or names of senior staff members (Optional information)**

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**Section B      Structure, governance and management**

## Description of the charity's trusts

Type of governing document (eg. trust deed, constitution)	Trust Deed supplemented by a Constitution
How the charity is constituted (eg. trust, association, company)	Unincorporated Charitable Trust
Trustee selection methods (eg. appointed by, elected by)	Elected annually by the membership

## Additional governance issues (Optional information)

You **may choose** to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

## Section C

## Objectives and activities

**Summary of the objects of the charity set out in its governing document**

The charity's objective is the diffusion of knowledge for the moral, intellectual and cultural benefit of the residents of Bury and its vicinity.

**Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)**

To meet the objectives , the charity facilitates a number of different activities. These currently include bridge, diverse board games, embroidery, philosophy, creative writing, Scrabble, crossword puzzle, German classes, Creative writing, conversational French, an archaeological group and a widows association. The charity actively seeks to expand the number of available activities. Each year ( dependent on the deemed level of any surplus income ) the Trustees also make available funds for grants to other local charities which broadly meet its own charitable objectives. Over the years , many different local charities have benefitted from grants. During each year, specific charity events are organised where the proceeds go to nominated local charities. The charity is run entirely by volunteers.

**Additional details of objectives and activities (Optional information)**

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.



## Section D

## Achievements and performance

### Summary of the main achievements of the charity during the year

Following the easing of some Covid restrictions, the organisation began to cautiously open up the venue to some of its range of activities from July 2021. This was subject to a series of health and safety protocols concerning issues such as the wearing of face masks, hand sanitising, proof of vaccination etc. The safeguards were identified as a result of a formal risk assessment process. Some of the precautions were gradually eased as the year progressed. Toward the end of the year, a large number of the normal activities had been successfully re-instated, providing a valuable external outlet for over 350 Bury residents. A decision was made to defer until 2022 the award of grants to qualifying local charities. This was to allow time for a better appraisal of the charity's on-going financial position.

## Section E

## Financial review

### Brief statement of the charity's policy on reserves

Via its Holding Trustees , the charity has ownership of a Grade2 listed building , which dates back to the mid 19<sup>th</sup> century. Maintenance costs for such a building are potentially very high and accordingly the charity hold significant reserves to ensure that all potential future contingencies can be met in full. For example, in recent times asbestos has had to be removed from a cellar area, outdated toilet facilities revamped and the fire alarm system overhauled .The total cost from these items alone was over £26,000.Possible significant ( and costly) work on the roof of the building is foreseen in coming years

### Details of any funds materially in deficit

### Further financial review details (Optional information)

You **may choose** to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

The charity's principal sources of income are annual membership fees together with additional fees associated with participation in individual activities.

At their discretion, the Trustees can waive fees for young people and those experiencing hardship.

There was a major reduction additional fees resulting from the closure of the venue.

## Section F

## Other optional information

## Section G

## Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)

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Full name(s)

Janet Gander	
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Position (eg Secretary,  
Chair, etc)

Honorary Treasurer	
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Date

21/10/2022
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**BURY ATHENAEUM**  
**INCOME AND EXPENDITURE ACCOUNT**  
**YEAR ENDED 31 DECEMBER 2021**

**INCOME 2021**

Subscriptions	753.00
Activity	16,846.80
Simultaneous pairs	0.00
Charity events	
Trustees Cup	
Bury Hospice	
Other Charities	
Children in Need Sims	240.00

LCBA Teams of 8	0.00
Real Bridge	1,041.00
Catering	86.07
Tuition	3,082.00
Room hire	1,865.00
Interest received	464.02
Other Income	1,536.92
<b>TOTAL INCOME</b>	<b>25,914.81</b>

**EXPENDITURE**

Insurance	3,478.20
LCBA subs	
Administration	45.99
Software subscription	258.00
Consumables	380.28
EBU Club Affiliation Fee	27.00
EBU P2P	3,019.28
EBU Director training	0.00
EBUTA Subs	45.00
Simultaneous pairs	0.00
LCBA teams of 8	80.00
Saturday expenses	0.00
Catering expenses	819.09
Christmas events	106.80
Tuition	2,782.00
Real bridge	165.72
Repairs and renewals	252.97
Travel expenses	6.30
Cleaning	156.93
Premises expenses	3,021.96
IT	78.55
Cleaning service	3,393.91
Services	
Waste dis	136.24
Water	689.91
Gas	1,577.84
Electricity	1,321.96
Postage	14.64
Internet c	375.56
	4,116.15

**TOTAL EXPENDITURE** **22,234.13**

**SURPLUS** **3,680.68**

**Donations**

Trustees	
Bury Hospice	
Children in Need	
Samaritans	
Red Door	
Early Break	
	0.00

**NET PROFIT/LOSS FOR THE Y** **3,680.68**

**INCOME 2020**

Subscriptions	6,551.00
Activity	9,643.67
Simultaneous pairs	0.00
Charity events	
Trustees Cup	
Bury Hospice	
Other Charities	
Children in Need Sims	

LCBA Teams of 8	0.00
Catering	1,059.88
Tuition	1,664.90
Room hire	985.00
Interest received	469.56
Other income	11,244.00
<b>TOTAL INCOME</b>	<b>31,618.01</b>

**EXPENDITURE**

Insurance	3,447.44
LCBA subs	
Administration	202.23
Software subscription	619.49
Consumables	325.95
EBU Club Affiliation Fee	27.00
EBU P2P	2,496.85
EBU Director training	100.00
EBUTA Subs	25.00
Simultaneous pairs	0.00
LCBA teams of 8	0.00
Saturday expenses	208.32
Catering expenses	671.45
Christmas events	0.00
Tuition	900.00
Repairs and renewals	185.04
Cleaning	317.52
Premises expenses	14,320.14
IT	138.02
Cleaning service	1,531.54
Services	
Waste dispo	136.24
Water	276.03
Gas	1,367.83
Electricity	835.23
Postage	14.64
Internet cha	373.25
	3,003.22

**TOTAL EXPENDITURE** **28,519.21**

**SURPLUS** **3,098.80**

**Donations**

Trustees	2,000.00
Bury Hospice	
Children in Need	
Samaritans	
Red Door	400.00
Early Break	400.00
	2,800.00

**NET PROFIT/LOSS FOR THE YE** **298.80**

**BURY ATHENAEUM**  
**INCOME AND EXPENDITURE ACCOUNT**  
**YEAR ENDED 31 DECEMBER 2021**

	2021
Skipton 2 Year Bon	28,756.52
Skipton 1 Year Bon	11,307.19
Lloyds TSB	15,601.80
Cash in Hand	275.14

55,940.65

Profit and Loss Res	52,259.97
Profit / Loss for Year	<u>3,680.68</u>

	2020
Skipton 2 Year Bond	28,415.53
Skipton 1 Year Bond	11,184.16
Lloyds TSB	12,407.81
Cash in Hand	252.47

52,259.97

Profit and Loss Reserv	51,961.17
Profit / Loss for Year	<u>298.80</u>

52,259.97

Hon Treasurer J. Candler  
 Auditor J. A. Edmondson  
 Auditor \_\_\_\_\_

Hon Treasurer \_\_\_\_\_  
 Auditor \_\_\_\_\_  
 Auditor \_\_\_\_\_

Other income is donations from Members

Note: Other income is made up of £10,000 grant plus donations from Members

Trustees Yorkshire	£2,590.00
M&G	£0.00

Figures supplied by N. Edmondson

Trustees Yorkshire Bu	£2,581.68
M&G	£0

Figures supplied by N. Edmondson

Our Constitution does not require us to have an examiner's/auditor's report. Our accounts are prepared using SAGE. They are checked by a retired Bank Manager. His comments were that the accounts were very well prepared ,easy to check and all in order